



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, July 15, 2026 – 12:00 PM**

The July meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 p.m. on Wednesday, July 15, 2026. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Administrative Assistant, Tracy Zenkner, Administrative Assistant, Kristina Biundo, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman, and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:18 p.m.

2. Approval of the July Agenda

President Collins moved approval of the July agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of June Meeting Minutes

Trustee Struthers moved approval of the June Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

President Collins moved approval of payment of bills as presented. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding ongoing projects.

Mark Eddington introduced Amy Nykaza, the Village Administrator of Waterman. See item 14a.

Mark Eddington introduced Kristina Biundo, newly hired Administrative Assistant for the District.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments. Steve reported the annual audit is moving forward with results expected at the end of August. Full report to follow.

7. District Dashboards

Mark Eddington reviewed the District's Dashboard and reported YTD budget on track. Mark

reported environment compliance was good. OT and Call-Ins have returned closer to normal.

Mark Eddington reviewed the Hauled Waste Dashboard reporting the large amount of leachate pushed our numbers higher for this time of year.

Mark Eddington reported that both CHPs are up and running.

Staff reported that the District was commended by ComEd as an SEM Energy Leader being in the top percentile in the industry, reducing kilowatt hours and cost.

8. Operator's Report

None.

9. Catastrophic Water Loss Relief Requests

None.

10. Lateral Assistance Program

The Lateral Assistance Program continues to be a popular program for residents.

11. Connection Fee Waiver

The District published a public notice in the Daily Chronicle, stating connection fees will be reinstated January 1, 2027. Mark Eddington added that he had yet to hear any public response or comments from developers, etc.

12. Annexations/Pre-Annexations/Development

- a. Project Vector – ChicagoWest Business Center Regions 1-3

Bill Nicklas reported the project is moving forward.

13. Development/Plan Review/Connection

- a. DeKalb Commerce Center

Mark Eddington reported this project is moving forward.

- b. Pilot Travel Center

Mark Eddington stated that the KWRD will be reviewing the sewer connection as part of the building permit review process.

- c. Project Big Lakes – Park 88

Bill Nicklas reported the identity of the company will be revealed in the near future.

d. Tropical Smoothie – (2151 Sycamore Rd)

Bill Nicklas reported Tropical Smoothie will be moving into the old Advance Auto building on Sycamore Rd.

e. Family Restaurant – (2350 Sycamore Rd)

Bill Nicklas reported a new restaurant will be moving into the old Blockbuster building on Sycamore Rd.

14. Engineer's Report

a) Waterman Sanitary Sewer Extension

Onassis Rivera stated the IEPA has indicated this project will be funded in Illinois' FY27 which began on July 1. The District is also set to receive 15% debt forgiveness. Amy Nykaza, Village Administrator of Waterman, attended to participate in this conversation. Management's recommendation is to move forward with public bidding this fall.

b) Waste Management Direct Connection

Mark Eddington stated WM is in the process of attaining easements from four private property owners for their proposed force main.

15. Projects

a) 2025 WWTP Improvements

Onassis Rivera reported electrical duct bank work continues. Fencing improvements have started at the west end of the plant and will continue around the site. Demolition of old fence to follow in the next couple of weeks. Foundation rebar placement for the new excess flow disinfection building has started.

Staff will submit Disbursement Request No. 7 to the Illinois Environmental Protection Agency (IEPA) for reimbursement of construction engineering and construction costs in the amount of \$321,578.91.

Onassis Rivera requested a motion to approve pay application #6 in the amount of \$314,670.94 to Williams Brothers Construction. Trustee Ray moved approval. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

IEPA Change Order #2 has been approved and processed.

b) 2025 - Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has completed CCIP lining installation in the basin. Project completion (manhole lining and lateral grouting) is now anticipated to be performed in early to mid-fall per a recent schedule revision by NPR within the allowed

contract times.

Basin 16 I/I Removal Program – Engineering Design

Staff met with B&W. 30% Engineer's estimate is \$804,272 using same scope as Basin 16 and recent bid prices.

16. New Business

None.

17. Executive Session

At 2:16 p.m. President Collins moved to go into Executive Session to discuss considerations of an administrative request for a closed session under 5 ILCS 120/2 (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Trustee Ray seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

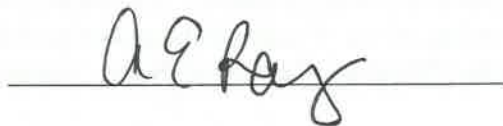
At 2:28 p.m. President Collins moved to close the executive session and return to the public meeting. Trustee Ray seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

18. Possible Action from closed session regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

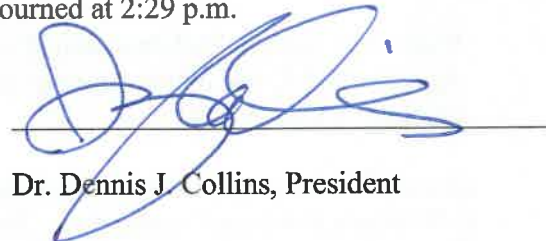
No action was taken.

19. Adjournment

President Collins moved to adjourn the meeting at 2:28 p.m. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:29 p.m.



Ms. Ann E. Ray, PG, Clerk


Dr. Dennis J. Collins, President

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 19th day of August 2026.

SEAL





Ms. Ann E. Ray, PG, Clerk
Kishwaukee Water Reclamation District

