Kishwaukee Water Reclamation District
Board Meeting Minutes
Friday, May 22, 2026 – 9:00 AM

The May meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 9:00 a.m. on Friday, May 22, 2026. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman, and Derek Wold, P.E. of Baxter & Woodman.

1. **Call to Order**

   President Collins called the meeting to order at 9:11 a.m.

2. **Approval of the May Agenda**

   Trustee Struthers moved approval of the May agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. **Approval of April Meeting Minutes**

   Trustee Struthers moved approval of the April Meeting Minutes. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. **Approval to pay bills as presented**

   President Collins moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. **Public Input and Communications**

   None.

6. **Treasurer's Report**

   Steve Parker gave the Treasurer's Report and discussed investments.

7. **District Dashboards**

   Mark Eddington reviewed the District's Dashboard and reported that revenue was a little less and expenses were increased over budgeted amounts. Mark reported environment compliance was good. With the recent wet weather event, the plant experienced its first excess flow in 4 years. OT and Call-Ins were increased due to the wet weather event. Mark Eddington reviewed the Hauled Waste Dashboard reporting leachate is increased due to the recent wet weather events. Mark Eddington reviewed the Electrical Dashboard stating both CHPs are running at the current time.

8. Annual Appointments/Meeting Schedule

a. Officers – Trustee Collins moved to retain the current slate of District officers, with Dennis Collins as President, Timothy Struthers as Vice-President, and Annie Ray as Clerk. Trustee Struthers seconded. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

b. Treasurer – President Collins moved approval to renew treasurer, Steve Parker. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

c. Legal Counsel – President Collins moved approval to renew legal counsel, Keith Foster. Trustee Ray seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

d. Depositories and limits – Trustee Ray moved approval to renew the depository limits as follows:

1. Set limits of $15,000,000 for total deposits at each of the following institutions:

   - Raymond James
   - Resource Bank

   Any amount deposited over the amount insured under FDIC is to be collateralized at 100%.

2. Set a limit of $5,000,000 for total deposits each at the following institutions:

   - Old National Bank
   - First National Bank of Omaha
   - Heartland Bank & Trust
   - Old Second Bank
   - First State Bank
   - Fifth Third Bank
   - PNC Bank

   Any amount deposited over the amount insured under FDIC is to be collateralized at 100%.

3. Set a limit of $2,000,000 for total deposits each at the following institutions:

   - Waterman State Bank
   - Illinois Community Credit Union
   - DeKalb County Credit Union
   - MBS Securities

The above amounts are deposit limits and on occasion interest will be added to an investment causing it to go over the authorized limits. This would be allowed until the investment matured.

The limits set are to be adhered to except in special circumstances.

Collateralization of deposits at all banks shall be with Treasury Bills, Notes or Bonds issued by the U.S. Government or Agencies of the U.S. Government. Collateral is to be held by a third-party bank.

Trustee Struthers seconded. It was noted by Trustee Collins that he is a Director of Resource Bank. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

e. Authorization to sign checks – President Collins moved to renew approval authorizing Mark Eddington, Steve Parker and the Board of Trustees to sign checks. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

f. Schedule of board meetings – President Collins moved approval of final Board Meeting Dates. Trustee Ray seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

9. Operator's Report

None.

10. Catastrophic Water Loss Relief Requests

Trustee Ray moved to approve the following Catastrophic Loss request:

Brad Coppens, 13 Meadow Trail W, $659.78, Pipe burst
Tayser Aldaas, 201 N Sixth, $145.35, Toilet leaking
Jose Cuevas and Ana Hernandez, 934 Springdale, $71.25, Toilet running
Timothy Mescher, 618 W Lincoln, $173.85, Toilet leak

Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

11. Lateral Assistance Program

The Lateral Assistance Program continues to be a popular program for residents.

12. FY 2026/2027 Financial Model

Mark Eddington presented an updated District Financial Model that included the proposed FY 2026/27 Budget.

13. 10:00 am Public Hearing – FY 26/27 Appropriation Ordinance

President Collins officially opened the Public Hearing of the FY 206/27 Final Budget at 10:16 am. Having no members of the public present and receiving no comments, the Public Hearing was then closed at 10:17 am.

14. **Ordinance #627 – FY 26/27 Appropriation Ordinance**

Mark Eddington presented Ordinance #627 – FY 26/27 Appropriation Ordinance. President Collins moved approval of Ordinance #627. Trustree Ray seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

15. **Connection Fee Waiver**

Will continue discussion next month.

16. **Annexations/Pre-Annexations/Development**

a. Project Vector – ChicagoWest Business Center Regions 1-3

Mark Eddington reported the project is moving forward.

17. **Development/Plan Review/Connection**

a. Project Midwest (Goodyear)

Mark Eddington reported this project is moving forward.

b. Pilot Travel Center

Mark Eddington stated that the KWRD will be reviewing the sewer connection as part of the building permit review process.

c. DeKalb Commerce Center

No update.

18. **Engineer's Report**

a) Waterman Sanitary Service Extension

Onassis Rivera reported B&W has submitted plans for the 60% Design deliverable. Staff has reviewed and will continue to meet with B&W to work on defining and optimizing various elements of the project towards the next 90% Design deliverable. The current schedule targets completion of design in early summer 2026. A Funding Nomination Form was submitted to the IEPA with the expectation that this project will score high enough in the IEPA's FY2027 Water Pollution Control Loan Program – Intended Use Plan (June).

b) Waste Management Direct Connection

Mark Eddington stated WM is in the process of attaining easements from four private property owners for their proposed force main.

19. Projects

a) 2025 WWTP Improvements

Onassis Rivera reported work continues, backfill and grading of the old pump building tanks, north final settling tank, and trickling filters is underway. Existing road demolition at the west end of the plant has been largely completed. Tree plantings have begun and will be ongoing throughout the month with fencing improvements to follow. CHP 1 major engine rebuild and radiator relocation has been completed.

Staff has submitted Disbursement Request No. 5 to the Illinois Environmental Protection Agency for reimbursement of construction engineering and construction costs in the amount of $443,511.98.

Onassis Rivera requested a motion to approve pay application #3 in the amount of $407,458.48 to Williams Brothers Construction. President Collins moved approval. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

IEPA Change Order #2 – offsetting credits and change order adders result in a contract increase of $2,489.

Onassis Rivera requested a motion to approve IEPA Change Order #2 in the amount of $2,489. Trustee Struthers moved approval. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

b) 2025 - Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has completed CCIP lining installation in the basin. Project completion (manhole lining and lateral grouting) will be weather dependent but anticipated to restart late September - October.

20. New Business

Mark Eddington reported Ben Meier was presented with Central States Operator of the Year award.

Mark Eddington reported Onassis Rivera was presented with the Central States Collection system award and received his MPA (Master of Public Administration) with an Academic Achievement Award for a 4.0 GPA.

The trustees suggested a press release to the DeKalb Chronicle acknowledging these awards.

21. Executive Session

At 11:20 a.m. President Collins moved to go into Executive Session to discuss considerations of an administrative request for a closed session under 5 ILCS 120/2 (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Trustee Ray seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay:

None. President Collins declared the motion passed.

At 11:28 a.m. President Collins moved to close the executive session and return to the public meeting. Trustee Struthers seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

22. Possible Action from closed session regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

No action was taken.

23. <u>Adjournment</u>

Trustee Struthers moved to adjourn the meeting at 11:28 p.m. Trustee Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 11:28 p.m.

Dr. Dennis J. Collins, President

a E Ray

Ms. Ann E. Ray, PG, Clerk

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 17th day of June 2026.

SEAL

Ms. Ann E. Ray, PG, Clerk
Kishwaukee Water Reclamation District