



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, March 18, 2026 – 12:00 PM**

The March meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, March 18, 2026. In attendance were Trustees Dennis J. Collins, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Senior Advisor, Brian Perkovich, Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman, and Derek Wold, P.E. of Baxter & Woodman. Trustee Struthers attended via teleconferencing.

1. Call to Order

President Collins called the meeting to order at 12:17 p.m.

2. Approval of the March Agenda

Trustee Struthers moved approval of the March agenda. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of February Meeting Minutes

Trustee Struthers moved approval of the February Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

President Collins moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding ongoing projects.

Mark Eddington introduced Ryan Sadowy, Director Development, Kruzinski Construction, who attended to provide an update regarding item 13a.

Mark Eddington introduced KWRD's Operations Foreman, Ben Meier.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington reviewed the District's Dashboard and reported that annual sewer units billed, and fees collected are as expected. Mark reported environment compliance has been solid. Call Ins and OT are reported to be as expected for the time of year.

Mark Eddington reviewed the Hauled Waste Dashboard reporting volume is decreased which is related to cutting back on food waste as well as low leachate levels related to dry weather patterns.

Mark Eddington reviewed the Electrical Dashboard stating both are running at the current time.

8. Operator's Report

Jason Robbins requested authorization to purchase a new F-250 XL pickup truck from Brad Manning Ford in the amount of \$47,206.63 which is included in the 26/27 budget. This vehicle will be assigned to the Collections Department and will be equipped with a snowplow to support WWTP and lift station snow removal. Staff anticipate delivery in May 2026 pending Board approval.

President Collins moved approval. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

Jason reported the District reached out to several mowing service providers to request price quotes for mowing services of the WWTP grounds. Three quotes were received, with the lowest being Beary Landscape Management at \$16,800. The District will sign a one-year trial with Beary Landscape Management.

Jason also presented a PowerPoint regarding the evolution of operations over the past five years. He highlighted lessons learned, a pivot to data-driven analysis of operations, and efficiencies realized. He expressed his enthusiasm with the continued professional development of our operations, maintenance, collections, and laboratory staff.

9. Catastrophic Water Loss Relief Requests

President Collins moved to approve the following Catastrophic Loss requests:

Mitra Mohabbat, 113 Andresen, \$517.28, pipe burst
Armando Magana, 332 Rolfe Rd, 64.13, water softener

Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

10. Lateral Assistance Program

Staff reported 19 completed applications with six more going through the process. Staff reported the amount disbursed is nearing the budgeted amount for FY25/26.

11. Ordinance #625 – User Rate Amendment

Mark Eddington presented Ordinance #625 – 2026/27 User Rate Adjustment decreasing the User Rate from \$2.85 to \$2.73 and increasing the Bi-Monthly User Charges by (2.4% in aggregate) as outlined in Ordinance #625.

Trustee Ray moved approval of Ordinance #625 in its entirety. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

12. FY 2026/2027 Tentative Budget

Mark Eddington reviewed the tentative budget with the Board.

President Collins moved approval of the FY 2026/2027 Tentative Budget. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

13. Annexations/Pre-Annexations/Development

- a. Annexation #241, Ordinance #626 – Pilot Travel center – ChicagoWest Business Center Region 4

Mark Eddington requested a motion to approve Annexation #241, Ordinance #626 as presented. President Collins moved approval. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

- b. Project Vector – ChicagoWest Business Center Regions 1-3

Bill Nicklas stated he has met with Krusinski Construction and reviewed the recent development involving ComEd.

14. Development/Plan Review/Connection

- a. Peace Road Hotel

Mark Eddington reported completion of the public sewer extension. Testing is not yet complete.

- b. Kraft-Heinz

Mark Eddington stated this project continues to move forward.

- c. Project Midwest (Goodyear)

Mark Eddington reported contractors are onsite and the public sanitary sewer extension along Peace Road has begun.

d. Pilot Travel Center

See item 13a.

15. Engineer's Report

a) Waterman Sanitary Service Extension

Onassis Rivera reported that B&W has submitted plans for the 30% Design deliverable. Staff has reviewed and will continue to meet with B&W to work on defining and optimizing various elements of the project towards the next 60% Design deliverable. The current schedule targets completion of design in early summer 2026 with the intent of including the project in Illinois' FY 2027 State Revolving Fund (SRF) Program.

The Illinois Environmental Protection Agency (IEPA) has issued the Preliminary Environmental Impacts Determination (PEID) and planning approval.

At the February Board Meeting, President Collins offered a no-cost easement along the west frontage of his property. Mark Eddington detailed the reason the easement is necessary; it is the least expensive and most constructable alignment to extend gravity sewer south as part of the Waterman Sewer Extension Project. Attorney Keith Foster stated the District could move forward with President Collins' providing the easement through his property emphasizing no payment or benefit will come to President Collins. The property through which the easement is needed is currently leased to Leeward Renewable Energy as a solar field. President Collins will obtain a document from Leeward acknowledging the easement and that it will have no bearing on the solar field.

b) Waste Management Direct Connection

Mark Eddington stated WM is in the process of attaining easements from four private property owners for their proposed force main.

16. Projects

a) 2025 WWTP Improvements

Onassis Rivera reported that work continues and demotion, backfill and grading of the former intermediate clarifiers, north final settling tank and trickling filters is underway.

Staff has submitted Disbursement Request No. 3 to the Illinois Environmental Protection Agency for reimbursement of construction engineering and construction costs in the amount of \$226,774.69.

Onassis Rivera requested a motion to approve pay application #2 in the amount of \$208,955.23 to Williams Brothers Construction. Trustee Ray moved approval. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

Staff recommends Board approval of Change Order #1 to the contract in the amount of

\$265,886.00 with no additional contract time required. Change Order #1 includes a scheduled major overhaul of the Combined Heat and Power (CHP) unit and blend mode commissioning and the replacement and upgrade of non-potable water (NPW) hydrants. The hydrant work is necessary after existing hydrants were found to be deteriorated and limiting reliable operational access to the plant's NPW loop.

Onassis Rivera requested a motion to approve Change Order #1 in the amount of \$265,886.00. President Collins moved approval. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

b) 2025 - Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has completed CCIP lining installation in the basin. Project completion (manhole lining and lateral grouting) will be weather dependent but anticipated to restart around May.

2027 - Basin 10 I/I Removal Program

Staff has received Baxter & Woodman's work order and scope for the design of the 2027 Basin 10 Sewer Rehabilitation Project in the amount of \$23,900. This estimate is based on the actual hours incurred by B&W during the design of the Basin 16 project. The proposed scope assumes that KWRD staff will complete the preparation of maps and exhibits in-house and will manage the bidding process internally.

Onassis Rivera requested a motion to approve the Baxter & Woodman work order for Basin 10 sewer rehab design in the amount of \$23,900. Trustee Ray moved approval. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

17. 2026/27 Board Meeting Schedule

Mark Eddington recommended that, to accommodate the trustees' schedules, the May meeting be moved to Friday, May 22nd at 9:00 a.m. Trustees will review their schedules, and confirmation will be made at the April Board Meeting.

18. New Business

None.

19. Executive Session

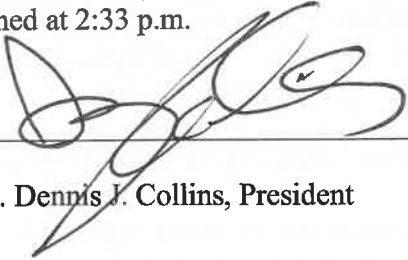
At 2:21 p.m. President Collins moved to go into Executive Session to discuss considerations of an administrative request for a closed session under 5 ILCS 120/2 (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Trustee Ray seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

At 2:32 p.m. President Collins moved to close the executive session and return to the public

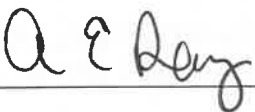
meeting. Trustee Ray seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

20. Adjournment

Trustee Struthers moved to adjourn the meeting at 2:33 p.m. Trustee Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:33 p.m.



Dr. Dennis J. Collins, President



Ms. Ann E. Ray, PG, Clerk

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 22nd day of April 2026.

SEAL



A handwritten signature in cursive script, appearing to read "Ann E. Ray", is written over a horizontal line.

Ms. Ann E. Ray, PG, Clerk
Kishwaukee Water Reclamation District

