



**Kishwaukee Water Reclamation District  
Board Meeting Minutes  
Wednesday, January 21, 2026 – 12:00 PM**

The January meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, January 21, 2026. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Senior Advisor, Brian Perkovich, Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman, and Brent Perz, P.E. of Baxter & Woodman.

**1. Call to Order**

President Collins called the meeting to order at 12:24 p.m.

**2. Approval of the January Agenda**

President Collins moved approval of the January agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

**3. Approval of December Meeting Minutes**

Trustee Struthers moved approval of the December Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

**4. Approval to pay bills as presented**

President Collins moved approval of payment of bills as presented. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

**5. Public Input and Communications**

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding ongoing projects.

**6. Treasurer's Report**

Steve Parker gave the Treasurer's Report and discussed investments.

**7. District Dashboards**

Mark Eddington reviewed the District's Dashboard and reported that annual sewer units billed, and fees collected are as expected. Mark reported environment compliance has been solid. Mark also noted that the District has achieved one full year of environmental compliance with no violations and received the NACWA Gold Award. Call Ins and OT are reported to be as expected for the time of year.

Mark Eddington reviewed the Hauled Waste Dashboard reporting volume is decreased which is related to low leachate levels.

Mark Eddington reviewed the Electrical Dashboard stating the generators' production is trending upwards.

## **8. Operator's Report**

Jason Robbins reported the two pump rebuilds have been completed and the pumps were returned to service in mid-December.

Operations staff removed and replaced the H<sub>2</sub>S media in-house, limiting CHPs downtime to less than 48 hours.

Jason reiterated the District experienced no environmental excursions or violations in 2025. Compliance performance remains strong entering 2026.

Operations continue to remain stable with proactive maintenance and effective staff response, ensuring minimal downtime and continued regulatory compliance.

## **9. 1:00 PM Public Hearing – Waterman/PBPN Sewer Ext. Preliminary Environmental Impact**

President Collins officially opened the Public Hearing of the Waterman/PBPN Sewer Ext. Preliminary Environmental Impact at 1:00 p.m. One member of the public attended and made no comment. Staff added that no comments had been received by the District. Therefore, the Public Hearing was closed at 1:01 pm.

## **10. Catastrophic Water Loss Relief Requests**

Trustee Ray moved to approve the following Catastrophic Loss requests:

Hunter Normal Properties, 895 Pappas Dr #6, \$280.73, kitchen faucet leaking, toilet running

Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

## **11. Lateral Assistance Program**

Staff reported LAP movement has slowed due to the cold weather. Staff is anticipating a busy spring with all the LAP applicants currently waiting for the weather to break.

## **12. Annexations/Pre-Annexations/Development**

- a. Project Vector – ChicagoWest Business Center Regions 1-3

Nothing new to report.

- b. Pilot Travel Center – ChicagoWest Business Center Region 4

Bill Nicklas stated this project continues to move forward.

- c. City of DeKalb Transportation Center

Bill Nicklas reviewed the plans for the project.

- d. DeKalb School District 428 – Early Childhood Development Center

Bill Nicklas identified the location of the suggested Early Childhood Center.

### **13. Development/Plan Review/Connection**

Nothing new to report.

### **14. Engineer's Report**

- a) Waterman/Prairie Band Potawatomi Nation Sanitary Sewer Extension

Mark Eddington reported that B&W has completed the survey work and is coordinating with KWRD staff on design engineering. It has become clear over the past couple of months that the PBPN portion of the project will not occur as part of this project. The District is working on amendments to the Intergovernmental Agreement for the engineering costs (removing PBPN) as well as an amendment to the engineering design contract with B&W (removing the 45,000' of gravity sewer west of Waterman). Mark anticipates a new IGA with Waterman only next month.

Loan application materials have been prepared for submission to the IEPA's SRF Loan Program and is requesting Board approval, including Ordinance No. 622 authorizing debt through a loan.

The IEPA required Public Hearing related to the Preliminary Environmental Impacts Determination was held at 1:00 p.m. during this meeting. See item #9.

- i. Ordinance #622 – Authorizing Loan Agreement

Mark Eddington presented Ordinance #622 – Authorizing Loan Agreement. Trustee Struthers moved to approved Ordinance #622. Trustee Ray seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

- ii. Expected Annual Revenue/Expense/Loan

Mark Eddington reviewed the variables regarding annual revenue and expenses based on the loan and loan repayment.

b) Waste Management Direct Connection

Mark Eddington stated WM is in the process of attaining easements from four private property owners for their proposed forcemain.

**15. Projects**

a) 2025 WWTP Improvements

Onassis Rivera reported that work has commenced and demolition of the former intermediate clarifiers and trickling filters is underway.

Staff has submitted Disbursement Request No. 1 to the Illinois Environmental Protection Agency for reimbursement of engineering design costs in the amount of \$966,560.38.

b) Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has completed CCIP lining installation in the basin. Project completion (manhole lining and lateral grouting) will be weather dependent but anticipated to wrap up early in the spring.

**16. New Business**

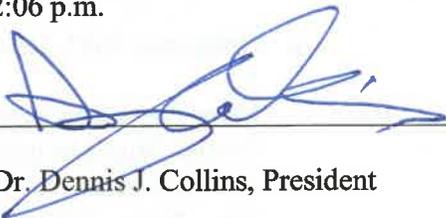
Mark Eddington stated the 4-year Collective Bargaining Agreement is expiring and negotiations will begin shortly.

**17. Executive Session**

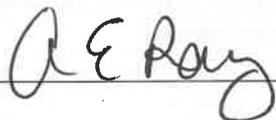
None.

**18. Adjournment**

President Collins moved to adjourn the meeting at 2:06 p.m. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:06 p.m.



Dr. Dennis J. Collins, President



Ms. Ann E. Ray, PG, Clerk

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 18<sup>th</sup> day of February 2026.

SEAL



  
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Ms. Ann E. Ray, PG, Clerk  
Kishwaukee Water Reclamation District

