



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, October 15, 2025 – 12:00 PM**

The October meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, October 15, 2025. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Tait Lundgren, Attorney Emily Moore, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Senior Advisor, Brian Perkovich, Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:16 p.m.

2. Approval of the October Agenda

President Collins moved approval of the October agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of September Meeting Minutes

Trustee Struthers moved approval of the August Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Ray moved approval of payment of bills as presented. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Mark Eddington introduced Lou Haussmann, P.E., CEO of Baxter & Woodman.

Mark Eddington introduced Heather Edwards, Executive Director and Carson Paris, Associate Director, both from Rooted for Good. See item 14a.

Mark Eddington introduced Austin Martin, recent hire for Wastewater Operators.

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding ongoing projects.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington reviewed the District's Dashboard. Mark reported annual sewer units billed and fees collected continue to slowly increase. Mark stated environmental compliance has been solid. OT and Call Ins were as expected for this time of year.

Mark Eddington reviewed the Hauled Waste Dashboard reporting volume has decreased hauled due to a prolonged period of dry weather.

Mark Eddington reviewed the Electrical Dashboard stating the generators' production is slowly increasing as grease intake increases. Production should approach consumption in the months to come.

8. Operator's Report

Jason reported staff have been clearing scrap and preparing the plant for start of construction.

9. Catastrophic Water Loss Relief Requests

President Collins moved to approve the following Catastrophic Loss requests:

Isabel Almaguer, 635 Bush, \$62.70, toilet running
Andrew Waskiewicz, 703 S 2nd, \$135.38, water softener stuck
Hunter Properties, 925 Pappas Dr #5, 41.33, toilet running
Carmeletta Parker, 1601 Farmstead, 209.48, toilet running

Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

10. Lateral Assistance Program

No report.

11. 2025 NPDES Draft Permit

Mark Eddington stated the draft permit has been received and the District's comments have been submitted to the IEPA for consideration.

12. 2026 Property Tax Levy

Bill Nicklas reviewed factors regarding the upcoming property tax levy.

13. Annexations/Pre-Annexations/Development

a. Previously Annexed and Recorded Subdivisions (1970-2017)

Staff is in contact with the County Recorder's office and this is an ongoing project. Staff will continue to provide updates on this matter.

b. Previously Annexed and Unrecorded Subdivisions (1970-1989)

Staff presented these annexations to the County to be properly recorded, and steps are being taken to confirm these annexations have been added to the tax rolls for tax year 2025 and moving forward.

14. Plan Review

a. Rooted for Good (DeKalb County Community Gardens) – N. Annie Glidden Road

Heather Edwards outlined plans for the growth of Rooted for Good and requested annexation and connection fees be waived for this project. Mark Eddington reported in the past the Public Benefit Fund has been used to pay annexation fees associated with the type of non-for-profit projects that serve our entire community. More information will be provided at an upcoming meeting for discussion of waiving connection fees.

President Collins moved approval to use Public Benefit Funds in the amount of \$24,000.00 to annex the property. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

b. Project Midwest

Bill Nicklas stated this project is moving forward.

15. Engineer's Report

a) Waterman/Potawatomi Sewer Extension

Mark Eddington reported the project continues to receive strong support from the Village of Waterman and the Prairie Band Potawatomi Nation. The Village of Waterman and the Prairie Band Potawatomi signed the IGA that outlines the cost split for the design/bidding engineering.

KWRD will be meeting with the Village of Waterman, the Prairie Band Potawatomi Nation and the Clinton and Shabbona township road commissioners to coordinate resident permission to perform soil borings and eventually attain easements on properties along the project route.

Baxter & Woodman has been authorized to begin design engineering for this project. Approximately 30% of surveys have been completed. KWRD has begun to meet periodically with B&W to refine various elements of the project design. The goal is to complete design early summer of 2026 and have this project included in Illinois' FY 2027 SRF Program.

b) Waste Management Direct Connection

Mark Eddington stated WM is in the process of finalizing easements from private property owners for their pipe. WM has allocated the capital to fund construction that could begin as early as this year.

16. Projects

- a) 2025 WWTP Improvements – IEPA Loan Agreement/Notice of Award to WBCI/Notice to Proceed to WBCI

Onassis Rivera reported Staff has issued the Notice of Intent to Award contingent upon IEPA loan approval to Williams Brothers Construction, Inc. (WBCI). Staff received WBCI's signed agreement, insurance certificate and bonds.

Dennis Collins made a motion to approve the agreement, Notice of Award and Notice to Proceed contingent upon IEPA loan offer with the following terms: 30 years, 1.96%, \$25,605,014.01 with \$6M principal forgiveness. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

Trustee Struthers made a motion to officially award to WBCI contingent upon IEPA loan offer. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

Staff submitted two grant applications, U.S. Department of Energy's Industrial Training & Assessment Centers Implementation Grant Program and Illinois Department of Commerce and Economic Opportunity Federal Grant Support Program. The District has received a letter of commitment from the DCEO grant application for \$300,000 with the award contingent on receiving the ITAC grant award.

- b) Prairie Springs Station Improvements (Malta)

KWRD is finalizing improvements. The backup generator has been commissioned and fencing improvements are complete except for the front gate which is being manufactured.

- c) Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has completed CCIP lining installation in the basin. Post rehab televised inspections are expected soon. Manhole lining and lateral sewer grouting remain, and completion will be weather dependent but anticipated to wrap up in the spring.

- d) Sycamore Road Flower Beds

Mark Eddington recommended landscaping for the main entrance. The Board has requested more information regarding design and maintenance.

17. New Business

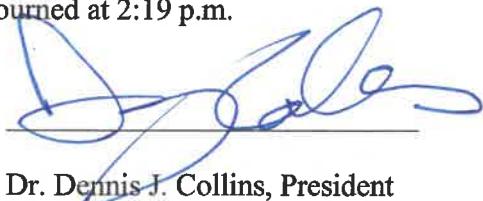
Mark Eddington reported he has received the health insurance renewal packet which he will review and make recommendations to the Board at the November meeting.

18. Executive Session

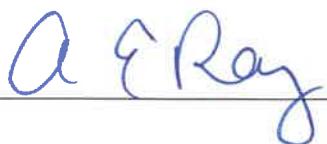
None.

19. Adjournment

Trustee Struthers moved to adjourn the meeting at 2:19 p.m. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:19 p.m.



Dr. Dennis J. Collins, President

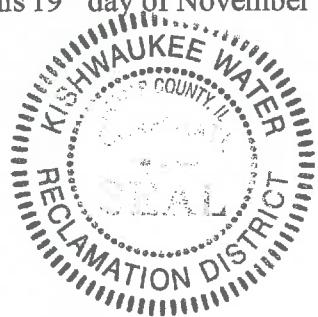


Ms. Ann E. Ray, PG, Clerk

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 19th day of November 2025.

SEAL



Ann E. Ray
Ms. Ann E. Ray, PG, Clerk
Kishwaukee Water Reclamation District