



**Kishwaukee Water Reclamation District  
Board Meeting Minutes  
Wednesday, September 10, 2025 – 12:00 PM**

The September meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, September 10, 2025. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Senior Advisor, Brian Perkovich, Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman, and Derek Wold, P.E. of Baxter & Woodman.

**1. Call to Order**

President Collins called the meeting to order at 12:18 p.m.

**2. Approval of the September Agenda**

President Collins moved approval of the September agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

**3. Approval of August Meeting Minutes**

Trustee Struthers moved approval of the August Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

**4. Approval to pay bills as presented**

President Collins moved approval of payment of bills as presented. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

**5. Public Input and Communications**

Mark Eddington introduced Jim Savio, CPA, Partner at Sikich and Gardner. Please see item #9.

Mark Eddington introduced Zachary Smith, recent hire for Wastewater Operators.

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding ongoing projects.

**6. Treasurer's Report**

Steve Parker gave the Treasurer's Report and discussed investments.

Steve Parker requested authorization to pay the FNBO statement with the District checking account to eliminate the delay paying by USPS. Trustee Ray moved approval of authorization to pay FNBO by the District checking account. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

## **7. District Dashboards**

Mark Eddington reviewed the District's Dashboard. Mark reported annual sewer units billed and fees collected continue to slowly increase. Mark stated environmental compliance has been solid. OT and Call Ins were as expected for this time of year.

Mark Eddington reviewed the Hauled Waste Dashboard reporting numbers are down due to decreased hauled waste due to unusually dry weather.

Mark Eddington reviewed the Electrical Dashboard stating the generators are ramping up to where they should be and production should nearly equal consumption in the months to come.

## **8. Operator's Report**

### **Annie Glidden Lift Station**

Jason reported Staff identified a faulty check valve in need of repair. The quote to repair was \$20,000. Maintenance Staff took the initiative and were able to rebuild the faulty check valve last week saving the District nearly \$10,000.

### **Aeration Tank**

Jason stated Staff drained aeration tank 2 for its annual inspection and repairs.

### **Digester 1A**

Jason reported Staff will continue to slowly fill Digester 1A which is expected to be in full operation by mid-month.

## **9. 2025 Audit Report - Sikich**

Jim Savio, CPA, reviewed the findings of the FY 2024/2025 audit. The auditors identified no material weaknesses or deficiencies. Jim reported the audit went smoothly. Trustee Struthers moved to approve the audit. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Ayes: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

## **10. Financial Model - Update**

Mark Eddington reviewed the updated Financial Model after the audit numbers were entered.

## **11. Catastrophic Water Loss Relief Requests**

None.

## **12. South Slope Solar Development**

Mark stated there is nothing new to report at this time.

### **13. Lateral Assistance Program**

Nick Newman reported the program remains popular with residents.

### **14. Plan Review**

- a. Nehring Electric – 1085 Peace Road

Mark Eddington stated pretreatment will be needed at this facility. Will update once more information becomes available.

- b. Rooted for Good (DeKalb County Community Gardens) – N. Annie Glidden Road

Mark Eddington gave a general overview of the project and has extended an invitation for DCCG to present the project at the October board meeting.

### **15. Annexations/Pre-Annexations/Development**

- a. Previously Annexed and Recorded Subdivisions (1970-2017)

Staff is in contact with the County Recorder's office and this is an ongoing project. Staff will continue to provide updates on this matter.

- b. Previously Annexed and Unrecorded Subdivisions (1970-1989)

Staff has presented these annexations to the County to be properly recorded, and steps are being taken to confirm these annexations have been added to the tax rolls for tax year 2025 and moving forward.

- c. Ordinance #620, Annexation #239 - Project Midwest – NE Corner (147 acres) of Peace Road and Fairview Drive

President Collins moved approval of Ordinance #620, Annexation #239 – Project Midwest. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

- d. Donato Solar – 1199 N. Peace Road (31 acres)

Mark Eddington reported at this time there is no further discussion.

### **16. Engineer's Report**

- a) Waterman/Potawatomi Sewer Extension

Mark Eddington reported the project continues to receive strong support from the Village of Waterman and the Prairie Band Potawatomi Nation. Both signed the IGA that outlines the cost split for the design/bidding engineering. Mark Eddington attended the Village of Shabbona's Board Meeting on August 21, 2025 to answer questions prior to their Board's action on the matter. Ultimately, their Board voted 5-1 against contributing at a 5% level (\$70k) for the

engineering design for the project.

Baxter & Woodman has been authorized to begin design engineering for this project and survey has begun. The goal is to complete designed early summer of 2026 and have this project included in Illinois' FY 2027 SRF Program. A design kick-off meeting between the project partners and B&W is scheduled for September 12, 2025.

b) Waste Management Direct Connection

Mark Eddington stated WM is in the process of acquiring easements from private property owners for their pipe. WM has allocated the capital to fund construction that would begin later this year.

c) Greenwood Acres Drive Sewer Extension

No update.

## **17. Projects**

a) 2025 WWTP Improvements – Bid Results/Notice of Intent to Award to William Brothers Construction, Inc.

Onassis Rivera reported the project bidding window closed Wednesday, September 3<sup>rd</sup> at 2:00 p.m. with a total of 5 sealed bids. A public bid opening was held at KWRD after 2:00 p.m.

Staff presents Baxter & Woodman's recommendation to award the contract to Williams Brothers Construction, Inc. in the amount of \$23,150,000.00 and requested Board approval to issue the Notice of Intent to Award contingent upon IEPA loan approval.

President Collins moved approval to issue a notice of "Intent to Award" the contract to Williams Brothers Construction, Inc. in the amount of \$23,150,000.00. This notice will be submitted to the contractor and the IEPA for their use in advancing the project. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

b) Prairie Springs Lift Station Improvements (Malta)

KWRD is finalizing improvements at the Prairie Springs Lift Station in Malta. The station did not have an emergency standby generator and was not aesthetically pleasing. Tri-R Systems has completed approximately 90% of the electrical and control work.

Remaining generator start-up and fencing improvements are scheduled to be completed imminently. Fencing is scheduled for the week of September 8<sup>th</sup>.

c) Sprague Lift Station (Malta)

All work, including installation of new pumps, valve-vault structure, mechanical piping, and controls, was successfully completed the week of August 18<sup>th</sup>. KWRD Staff did an excellent job managing bypass pumping operations during work hours and overnight, ensuring

uninterrupted sanitary service delivery throughout the construction.

d) 2025 – Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has completed initial flushing and televising in the basin. The next step will be ordering the lines for CCIP installation. The majority of the Basin 16 project is anticipated to be completed within this calendar year.

Staff will continue to work and refine the Basin 16 – I/I dashboard based on feedback received.

**18. New Business**

Mark Eddington reported the District received our draft NPDES permit for review and will be submitting our comments to the IEPA by early October.

**19. Executive Session**

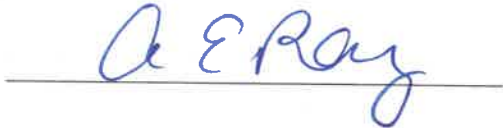
None.

**20. Adjournment**

President Collins moved to adjourn the meeting at 2:30 p.m. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:30 p.m.



Dr. Dennis J. Collins, President



Ms. Ann E. Ray, PG, Clerk

## CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 15<sup>th</sup> day of October 2025.

SEAL



Ms. Ann E. Ray, PG, Clerk  
Kishwaukee Water Reclamation District