



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, July 23, 2025 – 12:00 PM**

The July meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, July 23, 2025. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:28 p.m.

2. Approval of the July Agenda

President Collins moved approval of the July agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of June Meeting Minutes

President Collins moved approval of the June Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding ongoing projects.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington reviewed the District's Dashboard. Mark reported annual sewer units billed and fees collected are as expected. Mark stated environmental compliance has been maintained. OT and Call Ins were elevated due to weather-related events.

Mark Eddington reviewed the Hauled Waste Dashboard reporting numbers are down due to dry spring/summer and ongoing issues with digester 1A. Mark anticipates the issues with this digester

will be resolved by early fall.

Mark Eddington reviewed the Electrical Dashboard stating electricity production has been stubbornly lower. Both generators are now operating and electrical production should be ramping up late July/early August.

8. Operator's Report

Jason stated the District received the second pickup truck which was ordered last year.

Jason reported a new employee (Zach Smith) was hired and will be working in Collections.

9. Catastrophic Water Loss Relief Requests

President Collins moved to approve the following Catastrophic Loss requests:

Peter Lawes, 1531 Mayflower Drive, \$88.35, water softener valve leaking
Steve Silverstein, 120 Regal Drive, \$117.00, toilet running

Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

10. Insurance Claim Update

Tracy Zenkner reported the claim has been transferred to the Claims Department for subrogation. Updates will be provided as they are available.

11. Renewable Energy Certificates (RECS)

Mark Eddington stated the contract with Blue Delta (REC broker) will be reviewed and executed later this month.

12. Lateral Assistance Program

Nick Newman reported several applicants are moving forward in FY 2025/26 as construction season has begun.

13. Ordinance #619 – Pretreatment Ordinance (Update Local Limits)

Mark Eddington presented Ordinance #619 – Pretreatment Ordinance (Update Local Limits). The Public Notice was published with no comment from the public after 30 days.

Trustee Struthers moved approval of Ordinance #619 – Pretreatment Ordinance (Update Local Limits). Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

14. Plan Review

Mark Eddington reported the Marriott Hotel on Peace Road is moving forward. Bill Nicklas stated

the hotel should be breaking ground in August.

15. Annexations/Pre-Annexations/Development

a. Previously Annexed and Recorded Subdivisions (1970-2017)

Staff is in contact with the County Recorder's office and this is an ongoing project. Staff will continue to provide updates on this matter.

b. Previously Annexed and Unrecorded Subdivisions (1970-1989)

Staff has presented these annexations to the County to be properly recorded and steps are being taken to confirm these annexations have been added to the tax rolls for tax year 2025 and moving forward.

16. Engineer's Report

a) 2025 WWTP Improvements

Onassis Rivera reported Staff has reviewed and provided feedback to B&W on the 100% design drawings and specifications. The project is live on the bidding website as of July 16, 2025. A mandatory pre-bid meeting at the District's office is scheduled for August 5, 2025 and bids are due September 3, 2025.

The IEPA's final Intended Use Plan has been published and the 2025 WWTP Improvement Project has scored high enough to achieve reserved funding status for \$26,000,000, including \$6,000,000 in estimated debt forgiveness during the current fiscal year.

Staff has submitted two grant applications – one to the US Department of Energy's Industrial Training & Assessment Centers (ITAC) Implementation Grant Program and the other to the Illinois Department of Commerce and Economic Opportunity (DCEO) Federal Grant Support Program (\$600,000 total). The District has received a Letter of commitment from the DCEO grant application for \$300,00 with the award contingent on receiving the ITAC grant award.

These grants are intended to reduce the financial burden on the District by offsetting costs associated with energy efficiency upgrades and required cost-share commitments.

Staff is investigating additional grant opportunities.

b) Waterman/Shabbona/Prairie Band Potawatomi Sewer Extension

Mark Eddington reported this project continues to receive strong support from the Village of Waterman and the Prairie Band Potawatomi Nation. The Village of Shabbona has a new administration after the recent election. Indications are that Shabbona may no longer be interested in partnering on this project. KWRD will, however, be presenting the project to their Finance and Infrastructure Committee on July 21, 2025. Waterman and the PBPB are eager to begin designing the project regardless of whether the Village of Shabbona becomes a partner.

Baxter & Woodman evaluated its engineering scope and submitted a time and materials proposal not to exceed \$1.34 million to design, permit, and publicly bid the project without Shabbona. The annual revenue KWRD forecasts does change significantly with the “loss” of Shabbona’s 375 sewer accounts. KWRD revised its proposed participation in the project from 25% to 18% to account for as much. This amounts to \$241,000 for The District’s share of design engineering. Waterman and the PBPB understand there will be increased costs for each of their project shares. To have this project included in Illinois’ FY 2027 SRF Program, design must begin this summer. The next step will be to finalize the IGA detailing the cost shares.

Mark requested authorization for B&W to proceed with design engineering with the projected numbers for Waterman and the PBPB.

c) Waste Management

Mark Eddington and Mike Wiersma (WM) continue to work with the four landowners from whom WM would need to acquire easements to serve this project. It seems the only matter left for WM will be the amount of compensation offered to procure the easements. WM anticipates completing its engineering drawings in August and will submit to KWRD for review.

Mark Eddington reported KWRD has drafted a connection/service agreement for the KWRD Board to consider. Trustee Ray suggested a revision in language to the agreement. This amendment would require WM to notify and receive approval from KWRD prior to transmitting any leachate from other facilities through their pumping station/force main. Attorney Foster will revise the document for review at the next meeting.

WM has allocated the capital to fund construction that would begin later this year.

d) Greenwood Acres Drive Sewer Extension

No update.

17. Projects

a) Prairie Springs Lift Station Improvements

Onassis Rivera stated Nicor completed the gas main extension and installed a new gas service, including the meter.

Tri-R Systems has completed approximately 90% of the electrical and control work, including placement of the generator on-site. Remaining electrical, gas hook-up to the meter and fencing improvements are scheduled to be completed in the coming weeks, with final project completion anticipated in the early summer.

b) Sprague Lift Station – Malta

Staff has prioritized this lift station for improvement to pumps, piping, electrical and controls. Work including bypass pumping is tentatively scheduled to begin and end the week of July 28th.

c) 2025 – Basin 16 I/I Removal Program

Onassis Rivera stated National Power Rodding Corp. has been issued the Notice to Proceed. A pre-construction meeting was held at the District on July 17, 2025.

Staff will continue to work and refine the Basin 16 – I/I dashboard based on feedback received.

18. New Business

Mark Eddington reported Brian Perkovich has reached out to a solar company regarding opportunities in leasing the south slope property. Brian will continue his research and inform the Board of his findings.

19. Executive Session to review Executive Session Meeting Minutes and Personnel

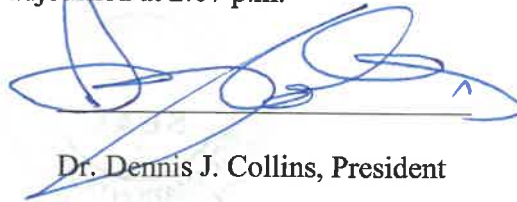
None.

20. Adjournment

President Collins moved to adjourn the meeting at 2:07 p.m. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:07 p.m.



Ms. Ann E. Ray, PG, Clerk


Dr. Dennis J. Collins, President

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 20th day of August 2025.

SEAL




Ms. Ann E. Ray, PG, Clerk
Kishwaukee Water Reclamation District