



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, February 21, 2024 – 12:00 PM**

The February meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, February 21, 2024. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Technical Services Director, Mike Holland, P.E., Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:22 p.m.

2. Approval of the February Agenda

President Collins moved approval of the February agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of January Meeting Minutes and February 14, 2024 Special Meeting Minutes

President Collins moved approval of the January Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

The Special Meeting Minutes from February 14, 2024 will be reviewed and moved for approval at the March Board Meeting.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding Item 15a.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington discussed the District's Dashboard. Environmental Compliance was continual and the increase in call in's and OT during January were due to a wet weather and snow removal.

Mike Holland reviewed the Hauled Waste and Electrical Dashboards.

8. Operator's Report

Jason Robbins reported the District has been nominated for Plant of the Year. Illinois Association of Water Pollution Control will announce the award at the March conference.

9. Catastrophic Water Loss Relief Requests

President Collins moved to approve the following Catastrophic Loss requests:

Ryan Fox, 527 Ball Avenue, \$255.84, City recheck – no issue found

Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

10. Draft 2024/25 Budget

Mark Eddington reviewed the draft budget. Mark reported the tentative budget will be presented next month and a public hearing on the Districts FY 24/25 Appropriation Ordinance (final budget) will be schedule at the District's May Board Meeting.

11. Local Government Efficiency Act

Mark Eddington stated the Local Government Efficiency Act committee will be attending the March meeting to present their preliminary report.

12. Lateral Assistance Program

Mike Holland stated residents continue to apply for this popular program.

13. Plan Review

- a) Project Supernova/Gurler Rd. Sewer Extension (Peace Rd. Phase)

Mark Eddington stated this project is complete.

14. Annexations/Pre-Annexations

None.

15. Engineer's Report

- a) I/I Program

Mike Holland reported staff are investigating how the storm sewers are cross connected to KWRD's sanitary sewer.

Bill Nicklas provided an update on how the City is working with the District to determine the

underlying issues which need to be addressed for these cross connections. Bill Nicklas thanked the District for the cooperation and helpfulness they have provided and working together to resolve the issue.

b) WWTP Improvements

Mike Holland reported following the February 7th Special Meeting, Staff has requested a design engineering proposal for the next WWTP Improvements project to include: Excess Flow Disinfection, Sludge Storage/Future Digester Tank, Electrical Consolidation, Solar Array, Tank Demolition and Site Improvements. The estimated project cost is approximately \$15 Million. It was agreed upon that the Headworks Rehabilitation did not need to be immediately addressed.

c) Gurler Road Sewer Extension

Mike Holland reported that Waste Management has begun design and will provide plans when ready.

d) Sidestream Tank #2 Cover

Mike Holland stated KWRD has budgeted \$500,000 to install a cover over the 2nd sidestream clarifier, which the Board authorized at the January Board Meeting. Staff will move forward with this work over the next month.

e) Chicagoland RNG Coalition

Mike Holland reported KWRD is partnering with 10 other Northern Illinois wastewater utilities to pursue a Climate Pollution Reduction Grant for a renewable Natural Gas (RNG) initiative. The concept would be for plants with anaerobic digesters to clean their biogas to natural gas quality, compress it and inject back into the natural gas grid (locations to be determined). The grant writing and technical services is expected to cost \$100,000, for which each coalition member has a max of \$10,000 towards this work.

16. Projects

a) Malta / KC Sewer Extension

Mike Holland reported KWRD recently received a \$562,257.47 check from Malta for a portion of their connection fees (this is in addition to \$258,000 already received) and \$910,128.74 from Kishwaukee College for their total amount. Foster & Buick are working on an amendment to Malta's IGA for final payment terms.

b) Northern DeKalb County Sewer Extension

Mark Eddington stated there is no update.

17. FY 2024/25 Tentative Meeting Schedule

Mark Eddington reported the agreed upon changes for the FY 2024/25 Board Meeting schedule are as follows:

June Board Meeting Monday, June 17th, 5:00 p.m.

July Board Meeting Wednesday, July 10th, 12:00 p.m.

September Board Meeting Monday, September 16th, 5:00 p.m.

18. New Business

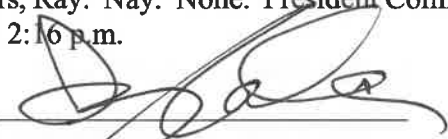
Mark Eddington stated the project for the Hotel Marriott on Peace Road appears to be moving forward.

19. Adjournment

Trustee Struthers moved to adjourn the meeting at 2:16 p.m. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:16 p.m.



Ms. Ann E. Ray, PG, Clerk



Dr. Dennis J. Collins, President

CERTIFICATION

I, Ann E. Ray, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 20th day of March 2024.

SEAL



Ms. Ann E. Ray, PG

Kishwaukee Water Reclamation District Clerk

