



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Monday, October 18, 2023 – 12:00 PM**

The October meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, October 18, 2023. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Technical Services Director, Mike Holland, P.E., Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E. and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:30 p.m.

2. Approval of the October Agenda

President Collins moved approval of the October agenda. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of September Meeting Minutes

Trustee Ray moved approval of the September Meeting Minutes. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding upcoming projects.

Mark Eddington introduced Greg Kuhn, Director of NIU Governmental Studies; Craig Anderson, Public Management and Local Government Specialist; Jim Norris, Senior Public Management and Local Government Specialist, who attended the Local Government Efficiency Act Committee Meeting at 12:45 p.m. Please see the Local Government Efficiency Act Committee Minutes.

Mark Eddington introduced Mary Hess, DeKalb Township Supervisor, in attendance for the Local Government Efficiency Act Committee Meeting at 12:45 p.m.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. Accounts Payable Update

Steve Parker and Tracy Zenkner provided information regarding an automated Accounts Payable software which they have researched and feel would be a good fit for the District. The Board requested more information on certain points and Steve and Tracy will provide more detailed information next month.

8. District Dashboards

Mark Eddington discussed the District's Dashboard.

Mike Holland reviewed the Hauled Waste and Electrical Data Dashboards. Mike reported there was an upset digester which is reflected in the lower numbers this past month.

9. Local Government Efficiency Act

Please see the separate meeting minutes.

10. Operator's Report

None.

11. Catastrophic Water Loss Relief Requests

None.

12. Lateral Assistance Program

Mike Holland stated that residents continue to apply for this program.

13. Plan Review

a) Project Supernova/Gurler Rd. Sewer Extension (Peace Rd. Phase) – Agreement with JKK

Mark Eddington reported the amendment to Krusinski's existing development/annexation agreement is complete.

b) Project Lakeview

Mark Eddington reported the project is ongoing.

c) Goldin Property

Mark Eddington provided project information and has been discussing Goldin's current annexation to the City of DeKalb and future annexation to KWRD.

d) East Lincoln Sewer Extension

Mark Eddington discussed property development and pre-annexation. The discussion is

ongoing and Foster and Buick will begin work on a pre-annexation/connection agreement

e) Devonaire Farms

Mike Holland stated Ryan Homes is preparing to build homes on the remaining lots in Devonaire Farms.

14. Annexations/Pre-Annexations

a) Annexation #238 Ordinance #609 Annexation of Midland Trust Parcel (South First Street)

Mark Eddington reviewed Annexation #238 Ordinance #609 – Midland Trust Parcel (South First Street). President Collins moved approval of Annexation #238 Ordinance #609 – Midland Trust Parcel (South First Street). Trustee Ray seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

15. Engineer's Report

a) I/I Program

Mike Holland reported Baxter & Woodman facilitated smoke testing by Duke's in Basin 16 and found multiple areas indicating direct connections to the storm sewer system. Staff will be further investigating how these storm sewers are cross connected to KWRD's sanitary sewer but this is likely a significant source of I&I in this basin and key contributor to the need for trash pumps in this area.

b) Phase 1C/Headworks Improvements

Mike Holland reported Baxter & Woodman and Strand are working on conceptual design analysis and process alternatives.

c) Gurler Road Sewer Extension

Mike Holland reported that Baxter & Woodman has submitted a conceptual design report to extend gravity sewer east along Gurler Road for the Waste Management landfill. The preliminary Engineer's estimate is \$2.45 Million.

16. Projects

a) Malta / KC Sewer Extension

Mike Holland stated the new pump stations at the Village of Malta and Kishwaukee College have been operational since the last week in August. The project was Substantially Complete by the Substantial Completion date of September 20th. Berger has been working on punch-list items to meet the Final Completion date of October 20th but will not be complete on time. Staff will consider assessing Liquidated Damages in the amount of \$600/day past Final Completion until the project is complete.

b) Northern DeKalb County Sewer Extension

Mark Eddington stated there is no update.

c) 1109 Sycamore Road Demo

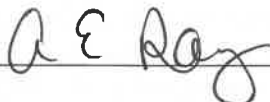
Mike Holland stated Donegal Services began demolition of the Clark House on Monday 10/16 and will be loading up debris and clearing the site throughout the days that follow.

17. New Business

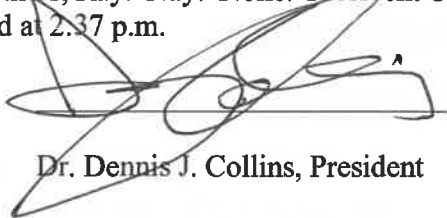
None.

18. Adjournment

President Collins moved to adjourn the meeting at 2:37 p.m. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:37 p.m.



Ms. Ann E. Ray, PG, Clerk




Dr. Dennis J. Collins, President

CERTIFICATION

I, Ann E. Ray, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 15th day of November 2023.

SEAL





Ms. Ann E. Ray, PG,
Kishwaukee Water Reclamation District Clerk

