



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, July 19, 2023 – 12:00 PM**

The July meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, July 19, 2023. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Technical Services Director, Mike Holland, P.E., Administrative Assistant, Tracy Zenkner, Management Analyst, Nick Newman and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:28 p.m.

2. Approval of the July Agenda

Trustee Struthers moved approval of the July agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. Approval of June Meeting Minutes

President Collins moved approval of the June Meeting Minutes. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding upcoming projects. See item 13.

Mark Eddington introduced Zachary Wade, GIS/Engineering Intern, who will be with us through the summer months.

Mark Eddington introduced Greg Kuhn, Director of NIU Governmental Studies; Craig Anderson, Public Management and Local Government Specialist; Jim Norris, Senior Public Management and Local Government Specialist, who led a discussion regarding the Local Government Efficiency Act. See item 10.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. FY 2022/23 Public Audit

Steve Parker stated the audit is ongoing and the audit findings will be presented at an upcoming meeting.

8. District Dashboards

Mark Eddington discussed the District's Dashboard. Mike Holland reviewed the Hauled Waste and Electrical Data Dashboards.

9. Operator's Report

None.

10. Local Government Efficiency Act

Mark Eddington introduced Greg Kuhn, Craig Anderson, and Jim Norris from NIU's Governmental Studies program. Greg Kuhn stated that his team with NIU's Center for Governmental Studies will be working with KWRD staff and the KWRD Local Government Efficiency Committee to provide an analysis of the District's service delivery and organization design to meet the Decennial Committee requirements of the Local Government Efficiency Act.

11. Catastrophic Water Loss Relief Requests

President Collins moved to approve the following Catastrophic Loss requests:

Edmund Andrew Investments, 1234 Rushmoore Drive, Unit C, \$299.52, toilet leak
Charlene Riefler, 2713 Greenwood Acres Drive, \$201.25, toilet running

Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

12. Lateral Assistance Program

Mike Holland stated that residents continue to apply for this program.

13. Plan Review

a) Arista Residences (Buhr's Landscaping property)

Mark Eddington reported there is ongoing discussion regarding relocation of the sewer line.

b) Project Supernova/Gurler Rd. Sewer Extension (Peace Rd. Phase)

This project is ongoing, and Mark Eddington has been discussing the sewer extension portion of the project with Jerry Krusinski. Krusinski is interested in bore and jacking the interceptor sewer beneath the Commonwealth Edison Easement and Peace Road in a partnership with KWRD. Mark asked for the Board of Trustees to consider funding the cost of the sewer extension from Krusinski's east property line to the west edge of the Goldin Property east of

Peace Road. Mark said this cost will likely be in the \$600-650K range and could be recaptured from property owners that connect to it in the future. The Board told Mark and Keith Foster to develop an amendment to Krusinski's existing development/annexation agreement as well as a separate recapture agreement to ensure the District is "made whole" on its investment in the sewer to be bored and jacked beneath Peace Road.

c) Project Lakeview

Mark Eddington reported the project is ongoing.

d) Goldin Property

Mark Eddington provided project information and has been discussing Goldin's current annexation to the City of DeKalb and future annexation to KWRD.

14. Annexations/Pre-Annexations

Mark Eddington reported there is discussion that the Goldin property would be annexing to the City in the next couple of months, and eventually to the District.

15. Engineer's Report

a) I/I Program

Mike Holland reported that Baxter & Woodman will begin smoke testing within Basin 16 over the next couple months.

b) Phase 1C/Headworks Improvements

Mike Holland reported staff has been working with Baxter & Woodman and Strand on conceptual design analysis and process alternatives. This will continue through the summer.

c) Gurler Road Sewer Extension

Mike Holland reported that Baxter & Woodman has been working on a conceptual design report to extend gravity sewer east along Gurler Road to provide a direct connection for the Waste Management landfill. The preliminary Engineer's estimate is \$2.45 Million.

16. Projects

a) Malta / KC Sewer Extension

Mike Holland stated Berger has completed the gravity sewer and force main portions of the project and both pump stations are mechanically complete. Electrical installation has begun, and startups of the pump stations are expected in August.

Mike Holland stated Disbursement Request No 14 in the amount of \$235,539.29, for Berger Excavating Payment No. 13 & 14, as well as B&W engineering, has been prepared for submittal to the IEPA. Berger Excavating Payment Request No. 14 for \$321,083.29 has been

reviewed and is recommended for payment.

Trustee Struthers moved approval. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

b) Northern DeKalb County Sewer Extension

Mark Eddington stated there is no update.

c) 1109 Sycamore Road Demo

Mike Holland reported staff is working on utility disconnects and asbestos abatement in preparation for demolition of the Clark House at 1109 Sycamore Road. In the upcoming month, staff will be seeking quotes for the demolition, with the intention of converting the area to another wildflower habitat.

d) Soo Green Easement

Mark Eddington reported he has been contacted regarding the Soo Green easement and the discussion is ongoing.

17. Updated Mission Statement

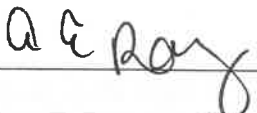
Mark Eddington revealed the draft of the updated Mission Statement. A few revisions were discussed and this will be revisited next month.

18. New Business

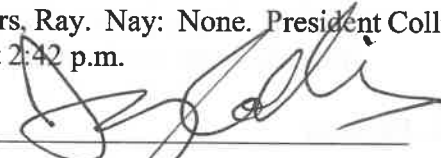
Mark Eddington reported an upcoming IAWA Conference will be in St. Charles, IL and extended an invitation to the Trustees to attend.

19. Adjournment

President Collins moved to adjourn the meeting at 2:42 p.m. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:42 p.m.



Ms. Ann E. Ray, PG, Clerk



Dr. Dennis J. Collins, President

CERTIFICATION

I, Ann E. Ray, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 16th day of August 2023.

SEAL



Ann E. Ray

Ms. Ann E. Ray, P.C.,
Kishwaukee Water Reclamation District Clerk

