Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, June 21, 2023 – 12:00 PM

The June meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, June 21, 2023. In attendance were Trustees Dennis J. Collins, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Technical Services Director, Mike Holland, P.E., Administrative Assistant, Tracy Zenkner, Management Analyst, Nick Newman and Derek Wold, P.E. of Baxter & Woodman.

1. **Call to Order**

   President Collins called the meeting to order at 12:36 p.m.

2. **Approval of the June Agenda**

   President Collins moved approval of the June agenda. Trustee Ray seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

3. **Approval of May Meeting Minutes**

   Trustee Ray moved approval of the May Meeting Minutes. President Collins seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

4. **Approval to pay bills as presented**

   President Collins moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

5. **Public Input and Communications**

   Bill Nicklas, City Manager, City of DeKalb, attended the meeting to provide an update regarding upcoming projects. See item 13.

   Mike Holland introduced resident, Sam Kruizenga, who addressed the Board regarding the LAP program. See item 12.

6. **Treasurer's Report**

   Steve Parker gave the Treasurer's Report and discussed investments.

7. **District Dashboards**

   Mark Eddington discussed the District's Dashboard. Mike Holland reviewed the Hauled Waste and Electrical Data Dashboards.

8. Operator's Report

None.

9. Local Government Efficiency Act

Mark Eddington stated that the kickoff meeting with staff is scheduled for July.

10. Waste Management – Service Agreement

Mark Eddington reported the contract has been signed and the rate increases will be effective for billings that occur after May 31.

11. Catastrophic Water Loss Relief Requests

Trustee Ray moved to approve the following Catastrophic Loss requests:

Neil Lothson & Sidneya Bennett, 1379 Walnut, $225.40, water softener running.
Fritz Carlson, 203 Chamberlain Drive, $172.27, spigot in garage turned on accidentally.
Randall Courtney, 925 Pembrooke Lane, $259.21, toilet broke

President Collins seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

12. Lateral Assistance Program

Mike Holland introduced Sam Kruizenga, a resident, who addressed the Board regarding the increased cost of replacing the lateral at his residence due to the lateral entering the roadway and being under porch and sidewalk. Mike reviewed the current parameters of the Lateral Assistance Program, proposing an increase from $5,000 to $7,500 cap for reimbursement by the District for exterior service work.

President Collins moved approval to increase the reimbursement to $7,500. Trustee Ray seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

13. Plan Review

a) Arista Residences (Buhr's Landscaping property)

Mark Eddington reported there is ongoing discussion regarding relocation and up-sizing of the existing sewer line. He discussed conceptual cost estimates and recommended the District participate up to 25% of the interceptor sewer costs. Benefits to the District would be a larger sewer adding 33% capacity increase, improved access to the sewer, and the future ability to re-route the immediate downstream sewer from beneath the property at 2410 Sycamore Road. It was estimated that the District's contribution would be in a waiver of roughly $24,000 in connection fees and a future payment of roughly $25,000.

b) Project Supernova/Gurler Rd. Sewer Extension (Peace Rd. Phase)

Bill Nicklas reported the closing has occurred and there will be a public announcement regarding this project.

c) Project Thunder

Mark Eddington provided project information.

d) Project Lakeview

Mark Eddington reported the project is ongoing.

e) Goldin Property

Mark Eddington reported the Goldins have shown interest in annexing this property into the City of DeKalb.

14. Annexations/Pre-Annexations

None.

15. Engineer's Report

a) I/I Program

Mike Holland reported that Baxter & Woodman has provided a proposal for $39,850 to continue KWRD's I/I removal investigations in Basin 16, which Staff recommends authorizing. Mike Holland requested authorization to proceed with execution of the B&W $39,580 Work Order. President Collins moved approval to proceed with execution of the B&W $39,850 Work Order. Trustee Ray seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

b) Phase 1C/Headworks Improvements

Mike Holland reported staff has been working with Baxter & Woodman and Strand on conceptual design analysis and process alternatives. This will continue through the summer.

c) Gurler Road Sewer Extension

Mike Holland reported that Baxter & Woodman has been working on a conceptual design report to extend gravity sewer east along Gurler Road to provide a direct connection for the Waste Management landfill. The preliminary Engineer's estimate is $2.45 Million.

16. Projects

a) Malta / KC Sewer Extension

Mike Holland stated Berger has completed the gravity sewer and force main portions of the project and both pump stations are mechanically complete. Electrical installation has begun, and startups of the pump stations are expected in August. There was no payment application this month.

KWRD has received $250,000 of congressional funding from Sen. Durbin, via USEPA Community Grant Funding. These funds will reimburse KWRD for construction costs already spent on a portion of the gravity sewer and will be deducted from the IEPA loan amount.

Change Order No. 1, incorporating various Contract Modification Requests (CMR's) for the additional amount of $52,709.55 and a 194-day time extension has been prepared for the Board's review and is recommended for approval.

President Collins moved approval to proceed with Change Order No. 1 in the amount of $52,709.55. Trustee Ray seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed.

b) Northern DeKalb County Sewer Extension

Mark Eddington stated there is no update.

17. New Business

Mark Eddington stated the District is recommending demolition of the Clark house later this summer.

Mark Eddington reported the District accepted the 2023 Sustainability & Green Infrastructure award from the Central States Water Environment Association last month.

18. Adjournment

Trustee Ray moved to adjourn the meeting at 2:33 p.m. President Collins seconded. The motion carried by a 2-0 roll call vote. Aye: Collins, Ray. Nay: None. Absent: Struthers. President Collins declared the motion passed. The meeting was adjourned at 2:33 p.m.

Dr. Dennis J. Collins, President

Ms. Ann E. Ray, PG, Clerk

CERTIFICATION

I, Ann E. Ray, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 19th day of July 2023.

SEAL

A E Ray

Ms. Ann E. Ray, PG,
Kishwaukee Water Reclamation District Clerk