



**Kishwaukee Water Reclamation District  
Board Meeting Minutes  
Wednesday January 19, 2022 – 12:00 PM**

The January meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, January 19, 2022. In attendance were Trustees Dennis J. Collins, Tim Struthers, Dawn Cosentino, P.E., Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., District Engineer/Asst. District Manager, Mike Holland, P.E., Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Staff Engineer, Onassis Rivera, P.E., Management Analyst, Nick Newman and Brent Perz, P.E. of Baxter & Woodman.

**1. Call to Order**

President Collins called the meeting to order at 12:01 p.m.

**2. Approval of the January Agenda**

President Collins moved approval of the January agenda. Trustee Cosentino seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**3. Approval of December Meeting Minutes**

Trustee Cosentino moved approval of the December Meeting Minutes. President Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**4. Approval to pay bills as presented**

President Collins moved approval of payment of bills as presented. Trustee Cosentino seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**5. Public Input and Communications**

Mark Eddington introduced Bill Nicklas, City of DeKalb City Manager and Dr. Barrie Bode, NIU Chair Dept. of Biological Studies (see item 7b).

**6. Treasurer's Report**

Steve Parker gave the Treasurer's Report and discussed investments.

**7. COVID-19**

a) District Update

Mark Eddington reported the District will continue to follow the recommendations from IDPH, as well as the CDC, masking indoors and social distancing, regardless of vaccination status.

b) NIU COVID-19 Surveillance – Dr. Barrie Bode – Chair Dept. of Biological Studies

Dr. Bode presented a PowerPoint presentation highlighting ongoing research which is in conjunction with the District regarding wastewater and Sars-CoV 2 surveillance testing.

**8. District Dashboards**

Mark Eddington discussed the District's Dashboard. Mark stated YTD is as expected. Environmental compliance was good. Call-Ins and OT were up a little.

Mike Holland reviewed the Hauled Waste Dashboard. Mike stated new rates went into effect January 1, 2022.

**9. Operator's Report**

a) Solids Management

Jason Robbins stated there has been an increase in biosolids production due to the high strength waste the District receives as well as the new Bio-P process. Jason reported that Synagro has been a great partner to the District and looks forward to a continued relationship.

b) Emergency Sewer Repair – Highpoint Meadows

Jason Robbins reported there was a collapsed pipe and manhole at Highpoint Meadows during the holiday week. To maintain service to the customers, the pipe needed to be monitored and pumped every three hours for a period of six days until the pipe could be repaired. This resulted in a tremendous amount of overtime but was needed to continue sanitary service to the residents at the apartment complex.

**10. City of DeKalb Development Agreement**

Mark Eddington stated Keith Foster is refining the language of the agreement and this is moving forward with an expected completion date of first quarter of 2022.

**11. Catastrophic Water Loss Relief Requests**

President Collins moved to approve the following Catastrophic Loss requests:

Hunter Properties, 1037 Spiros Court #10, \$404.24, broken toilet  
HPI Investments, 1073 Spiros Court #1, \$378.16, broken toilets

Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**12. Lateral Assistance Program**

Mike Holland reported more payments have been processed and residents participating in the program are pleased. The District has reimbursed \$35,000 out of the allocated \$100,000 to a total of 8 properties.

### **13. Plan Review**

None.

### **14. Annexations/Pre-Annexations**

None.

### **15. Engineer's Report**

#### **a) Solar Power Initiative**

Mike Holland stated Baxter & Woodman has updated their Technical Memorandum investigating solar power feasibility at the District's site. The first phase would be installation of a solar array at the Trickleing Filter location. B&W estimated this array could produce 595,000kWh a year in electricity with an estimated 6-10 year payback. Staff has requested that B&W provide a Design-Build proposal, however, the deadline for the ICECF Pre-Proposal application is February 1<sup>st</sup>. After discussion with the Board, Mike will move forward with applying for the ICECF Grant.

### **16. Projects**

#### **a) Harvestore Drive Sewer Improvements**

Mike Holland reported all work has been completed. Only close-out documents remain to be addressed.

#### **b) 2<sup>nd</sup> CHP Generator**

Mike Holland stated the new CHP generator has been delivered and installation has begun. B&W-Boller has submitted Payment Request No. 9 in the amount of \$112,489.91, which has been reviewed and is recommended for payment.

Mike Holland requested authorization to pay B&W-Boller Payment Request #9 in the amount of \$112,489.91. President Collins moved approval. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

#### **c) Malta & Kishwaukee College Sewer Extension**

Mike Holland stated KWRD executed the IEPA Loan Agreement at the December Board Meeting. The Notice to Proceed was issued on December 16<sup>th</sup> with Substantial and Final Completion dates of March 10, 2023 and April 9, 2023 respectively. Berger has begun storing pipe and material on site in expectation of starting work by the end of the month.

### **17. New Business**

- a) Mark Eddington discussed planning of the Open House for this year. This will be revisited next month.**

- b) Mark Eddington reported there is a conflict of scheduled dates for upcoming Board Meetings. It has been recommended to change the April 20<sup>th</sup> meeting to April 13<sup>th</sup>. The date of the meeting was changed to April 20<sup>th</sup> from April 13<sup>th</sup> with all in agreement.

**18. Executive Session**

At 1:57 p.m., Trustee Cosentino moved to go into Executive Session to discuss personnel matters. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

At 2:08 p.m., President Collins moved to close Executive Session and resume the public meeting. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**19. Personnel**

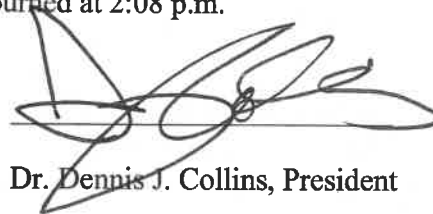
President Collins moved to approve Resolution No. 2022-01-19 approving a side letter of agreement with International Union of Operating Engineers, Local 150 Public Employee's Division. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**20. Adjournment**

President Collins moved to adjourn the meeting at 2:08 p.m. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed. Meeting adjourned at 2:08 p.m.



Ms. Dawn C. Cosentino, P.E.



Dr. Dennis J. Collins, President

CERTIFICATION

I, Dawn C. Cosentino, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 16<sup>m</sup> day of February, 2022.

SEAL



*Dawn C Cosentino*

Dawn C. Cosentino, P.E., CLERK

