



**Kishwaukee Water Reclamation District  
Board Meeting Minutes  
Wednesday June 16, 2021 – 12:00 PM**

The June meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, June 16, 2021. In attendance were Trustees Dennis J. Collins, Dawn Cosentino, P.E., Attorney Keith Foster, Treasurer Steve Parker, Executive Director Mark Eddington, P.E., District Engineer/Asst. District Manager, Mike Holland, P.E., Operations Manager Jason Robbins, Administrative Assistant Tracy Zenkner, Management Analyst Nick Newman and Derek Wold, P.E. of Baxter & Woodman. Trustee Tim Struthers attended via teleconferencing the latter half of the meeting.

**1. Call to Order**

President Collins called the meeting to order at 12:34 p.m.

**2. Approval of the June Agenda**

President Collins moved approval of the June agenda. Trustee Cosentino seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Cosentino. Nay: None. Absent: Struthers. President Collins declared the motion passed.

**3. Approval of May Meeting Minutes**

President Collins moved approval of the May Meeting Minutes. Trustee Cosentino seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Cosentino. Nay: None. Absent: Struthers. President Collins declared the motion passed.

**4. Approval to pay bills as presented**

Trustee Cosentino moved approval of payment of bills as presented. President Collins seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Cosentino. Nay: None. Absent: Struthers. President Collins declared the motion passed.

**5. Public Input and Communications**

Mark Eddington introduced Bill Nicklas, City Manager of City of DeKalb. Bill discussed receiving Federal funds through the CARES Act Recovery Assistance program as well as the Non-Entitlement Unit (NEU). Bill stated the District may be eligible for funds as well and will assist in navigating the application for reimbursement funding.

Mark Eddington introduced the District's newest wastewater operator, Floyd Griffin.

**6. Treasurer's Report**

Steve Parker gave the Treasurer's Report and discussed investments. Steve reported the audit is wrapping up and the presentation for the Board should be in the coming months.

**7. 2021/22 Appropriation Ordinance No. 599**

Mark Eddington presented Ordinance No. 599 – FY 2021/2022 Appropriation Ordinance. President Collins moved approval. Trustee Cosentino seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Cosentino. Nay: None. Absent: Struthers. President Collins declared the motion passed.

**8. District Dashboards**

Mark Eddington discussed the District’s Dashboard. Mark stated units billed and fees collected reflect the extremely dry spring. Mike Holland stated a new line was added to the Environmental Compliance section indicating “excursions”. Mike explained the difference between a violation and an excursion. Mark reported the environmental compliance numbers continue to look great.

Mike Holland reviewed the Hauled Waste Dashboard. Mike stated leachate was down due to the dry weather, otherwise, numbers are still looking good.

**9. Operator’s Report**

No Operator’s Report.

**10. Watershed Plan – Resolution No. 2021-06-16**

Mike Holland presented Resolution No. 2021-06-16 Adopting Upper South Branch Kishwaukee River Watershed Improvement Plan and recommended approval. President Collins moved approval of Resolution No. 2021-06-16. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

**11. Public Relations**

Mark Eddington stated he would like to work with a marketing professional to promote the accomplishments of KWRD. Mark will consult with several local firms and at an upcoming meeting review results from the meetings.

**12. Hauler Day**

Mark Eddington stated that the District will be hosting Hauler Appreciation Days on June 29 and June 30 at the District to show appreciation to the many customers that utilize the facility.

**13. Catastrophic Water Loss Relief Request**

President Collins moved to approve the following Catastrophic Loss requests:

- Tom Snow, 304 S. Fourth Street, \$487.20, broken pipe
- Edmund Andrew – Townsend Mgmt, 1206 Rushmoore Drive, #C, \$226.80, running toilet
- Hunter Normal Properties, 845 Pappas Drive, #6, \$418.32, running toilet

Trustee Cosentino seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Struthers,

Cosentino. Nay: None. President Collins declared the motion passed.

#### **14. Plan Review**

Mike Holland stated Johann Suites is moving forward at the old City Hall location.

Mike Holland reported there have been approximately 3 new home permits requested in River Mist in the past year.

#### **15. Annexations/Pre-Annexations**

None.

#### **16. Engineer's Report**

##### a) Regionalization

Mark Eddington stated Staff continues to discuss regionalization options with surrounding communities.

##### b) Facilities Planning Report

With the completion of the Phase 1B Improvements, Staff feels that it would be beneficial to engage an engineering consultant for updated facility planning. Rather than doing a full blown Facility Plan, Staff feels that a more targeting planning effort focusing on specific areas of interest would be more beneficial. To bring in a fresh perspective, Staff contacted Strand Associates for an engineering planning proposal, which will focus on future flow and loadings, regulatory drivers, operational best practices and environmental stewardship. Mike Holland is requesting authorization to execute the Engineering Task Order with Strand Associates for \$40,000.

Trustee Cosentino moved approval of the Engineering Task Order with Strand Associates for \$40,000 as presented. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

##### c) Energy Planning

Mike Holland reviewed the idea of pursuing a 3<sup>rd</sup> CHP Generator, in lieu of solar power generation. Staff developed the Energy Planning report earlier this year, identifying solar power as necessary to meet the District goal of net-zero by 2025. Staff feels that it would be extremely risky, and cost intensive, to pursue a 3<sup>rd</sup> CHP unit in lieu of solar power generation. Mike will meet with solar power distributors and will keep the Board updated.

#### **17. Projects**

##### a) Phase 1B Biological Improvements

Mike Holland stated Williams Brothers has been working on the punchlist and remaining change order items. The project is on schedule to meet the completion date of July 7, 2021.

WBCI has submitted Payment Request No. 42 for \$207,262.05, which has been reviewed and is recommended for payment.

Trustee Struthers moved approval of Payment Request No. 42 in the amount of \$207,262.05. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

b) Harvestore Drive Sewer Improvements

Mike Holland stated all sanitary sewer infrastructure is installed and the project was substantially complete effective January 20, 2021. Only landscaping and pavement restoration work remains and this work will begin this month. Austin Tyler did not submit a payment application this month.

c) 2<sup>nd</sup> CHP Generator

Mike Holland stated construction activities have begun on-site with delivery of the new CHP generator expected in September. B&W-Boller has submitted Payment Request No. 2 in the amount of \$7,560.00, which has been reviewed and is recommended for payment.

President Collins moved approval of Payment Request No. 2 in the amount of \$7,560.00. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

d) Malta & Kishwaukee College Sewer Extension

Mike Holland stated the IEPA has released the Draft Intended Use Plan (IUP) for FY2022, which identifies the projects that the IEPA intends to provide loan funding for and what the proposed loan terms will be. This project has a cost estimate of \$6.5 million and the IEPA expected interest rate will be 1.11%. From the IUP, the Malta-Kish College has been identified to receive 15% debt forgiveness (\$975,000) for having a Median Household Income (MHI) below 70% of the statewide average. Additionally, the IEPA has introduced a new principal forgiveness opportunity (max. of \$1,000,000) for projects that will consolidate two or more treatment facilities. Mark and his IAWA regionalization committee have made comments to the IEPA on their draft language in an effort to enhance the program. Much is still unknown, but this project may be eligible. The IUP, etc. should be finalized in early July and staff will report back at the July board meeting.

The Village and College have executed the Intergovernmental Cooperation Agreement, agreeing to Connection Fees in the amount of \$2,800,000 for Malta and \$1,400,000 for Kish College, based on construction costs (including engineering) being no more than \$5,600,000. Additionally, this agreement identifies an anticipated timeline having the project out to bid on August 1, 2021.

Trustee Cosentino moved approval of of the Intergovernmental Cooperation Agreement. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

Staff asked B&W to revise the project design to add a gravity sewer segment to the west of the

proposed Malta pump station, that the Kish College forcemain would discharge to, rather than the forcemain discharging directly to the pump station. This will be a better design to allow for sanitary service west of Malta. This portion will be the base bid for the project, with the original design as a deductive alternate, but an engineering amendment to the original design engineering agreement is necessary. This amendment will increase the design engineering amount by \$10,630, from \$217,000 to \$227,630.

Trustee Cosentino moved approval of of the Engineering Services Amendment No. 1. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

### **18. New Business**

Mark Eddington stated he gave a tour of the plant to a group of teachers associated with the DeKalb County Farm Bureau.

Discussion was held regarding continuing to waive connections fees and this will be reviewed on a yearly basis.

### **19. Executive Session**

At 2:36 p.m., President Collins moved to go into Executive Session to discuss personnel matters. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

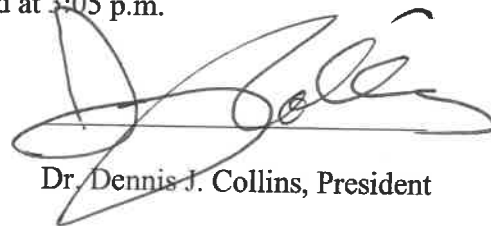
At 3:04 p.m., President Collins moved to close Executive Session and resume the public meeting. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

### **20. Adjournment**

President Collins moved to adjourn the meeting at 3:05 p.m. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. Collins declared the motion passed. Meeting adjourned at 3:05 p.m.



Ms. Dawn C. Cosentino, P.E., Clerk



Dr. Dennis J. Collins, President

CERTIFICATION

I, Dawn C. Cosentino, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 21<sup>ST</sup> day of JULY, 2021.

SEAL



Dawn C. Cosentino, P.E., CLERK