



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday March 24, 2021 – 12:00 PM**

The March meeting of the Kishwaukee Water Reclamation District Board of Trustees was held virtually via Zoom meeting at 12:00 pm on Wednesday, March 24, 2021. In attendance were Trustees Dennis J. Collins, Tim Struthers, Dawn Cosentino, P.E., Attorney Keith Foster, Treasurer Steve Parker, Executive Director Mark Eddington, P.E., District Engineer/Asst. District Manager, Mike Holland, P.E., Operations Manager Jason Robbins, Staff Engineer Joe Kostecki, Administrative Assistant Tracy Zenkner, Management Analyst Nick Newman and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:03 p.m.

2. Approval of the February Agenda

Trustee Cosentino moved approval of the March agenda. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

3. Approval of January and February Meeting Minutes

Trustee Cosentino moved approval of the January and February Meeting Minutes. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Cosentino moved approval of payment of bills as presented. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Mark Eddington introduced Bill Nicklas who gave a brief update on the status of City's participation in the Lateral Assistance Program.

6. Treasurer's Report and Procurement Policy

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington discussed the District's Dashboard. Mark stated the end of the fiscal year is near, overall revenue and expenses are in a good position. Environmental Compliance continues to do well. OT and Call Ins may increase over the next month or so due to the upcoming rainy season.

Mike Holland reviewed the Hauled Waste Dashboard. February was down due to the effects of

the cold weather with septage and leachate dropping off.

8. Operator's Report

There was no Operator's Report.

9. 2021 User Rates

a) Peer Rate Comparison

Mark Eddington reviewed the Peer Rate Comparison model.

b) Ordinance No. 597 – User Rate Amendment

Mark Eddington presented Ordinance #597 – User Rate Amendment decreasing the User Rate from \$3.36 per unit to \$3.26 per unit and increasing the Bi-Monthly User Charge as follows, for a net average increase of roughly 2%:

<u>Meter Size</u>	<u>Current</u>	<u>Proposed</u>
3/4" service and smaller	\$13.15	\$15.25
1"	\$32.00	\$40.50
1.5"	\$62.00	\$80.50
2"	\$80.00	\$105.00
3"	\$163.00	\$215.00
4"	\$241.00	\$317.50
6"	\$710.00	\$938.50
8"		\$1,980.00
10"		\$3,430.00
12"		\$5,450.00

President Collins moved approval of Ordinance #597 – User Rate Amendment. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

10. 2021/22 Model

Mark Eddington reviewed the financial model for the 2021/22.

11. 2020/22 Tentative Budget

Mark Eddington reviewed the Tentative Budget. Trustee Struthers moved to approve the tentative budget as presented. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

12. Catastrophic Water Loss Relief Requests

Trustee Struthers moved to approve the following Catastrophic Loss request:

Hunter Star Properties, 935 Pappas Dr. #3, \$588.00, two running toilets

Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

Discussion was held regarding moving to allow only owner occupied residences.

13. Waste Management

Mark Eddington discussed Waste Management and the issues with emerging contaminants, odor control, extra costs, etc.

14. Plan Review

None.

15. Annexations/Pre-Annexations

a) Krusinski – Young Farm

Mark Eddington stated the agreement with Krusinski is he will need to move on the Young Farm annexing into the District next month.

16. Engineer's Report

a) Malta and Kishwaukee College Sewer Extension

Mark Eddington stated Staff has been coordinating the next steps with Malta and Kish College with the expectation that Malta will be voting on whether or not to proceed with the project in April.

b) Northern DeKalb County Sewer Extension

Mark Eddington stated Baxter & Woodman has provided the preliminary engineering Technical Memorandum for this project and Staff will be discussing further with Genoa and Kingston.

17. Projects

a) Phase 1B Biological Improvements

Mike Holland stated Williams Brothers has been working on punchlist and SCADA work, as well as change order items. WBCI did not submit a payment application this month.

b) Harvestore Drive Sewer Improvements

Mike Holland stated all sanitary sewer infrastructure is installed and the project was substantially complete, effective January 20, 2021. Only landscaping and pavement restoration work is left to be completed. Austin Tyler did not submit a payment application this month.

c) 2nd CHP Generator

Mike Holland stated Staff has executed proposals for the purchase of the generator from Nissen and for for Design-Build services with B&W. Pre-construction activities will begin this month with on-site construction expected to begin in May/June.

Staff is waiting to hear back from the Illinois Clean Energy Community Foundation (ICECF) on the Net Zero Energy Wastewater Treatment Plants grant, expected in April.

18. New Business

No new business.

19. Executive Session

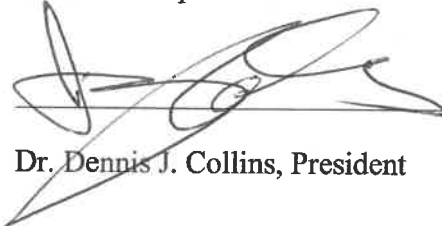
No Executive Session.

20. Adjournment

President Collins moved to adjourn the meeting at 2:29 p.m. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. Collins declared the motion passed. Meeting adjourned at 2:29 p.m.



Ms. Dawn C. Cosentino, P.E., Clerk



Dr. Dennis J. Collins, President

CERTIFICATION

I, Dawn C. Cosentino, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 21st day of April, 2021.

SEAL

A handwritten signature in cursive script that reads "Dawn C. Cosentino". The signature is written in dark ink and is positioned above the printed name.

Dawn C. Cosentino, P.E., CLERK