



RENT ESCROW DURING COVID-19

To Escrow Rent

- a. **You Must Be Current in Rent** – you cannot escrow your rent if you are behind in rent in any amount. If you start a case when you are behind in rent, it will likely be dismissed.
- b. **Notify Your Landlord in Writing** – Tell your landlord in writing what condition problems you are having in your home. Keep a copy to prove to the court that you told your landlord.
- c. **Wait for Repairs** – After telling the landlord, give the landlord reasonable time to make the repairs. Usually this is thirty days. It can be shorter if the repair is an emergency.
- d. You can only start a rent escrow case for conditions issues. You cannot use rent escrow for any other purpose.

How to Rent Escrow in Franklin County Municipal Court

- You cannot go to the court to file right now
- You can file by mail. Include:
 - A completed rent escrow application
 - A money order for your rental amount made out to the Franklin County Municipal Court
 - Mail to Franklin Co. Muni. Ct., Escrow Clerk, 375 S. High St, 3rd Floor, Columbus, OH 43215
 - Send it by certified mail to make sure that it arrives safely.
- Questions about the court's current process, call 614-645-7420.
- You must continue to mail in your rent every month before it is due.

If you want to speak to an attorney about your landlord/tenant situation, call the Legal Aid Society of Columbus at 614-241-2001.

We will keep this information updated.

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