



St. Andrew's
EPISCOPAL CHURCH - Newport News, VA

**St Andrew's
Disaster Response
Plan
2026**

**St. Andrews Episcopal
Church, Newport News, VA**

**Parish Disaster Preparation
And
Response Guidelines**

Date

Natural disasters may occur at any time, thus the need to have a well-developed plan of action in place that allows the response to a disaster so that members, church property, and assets can be protected and parish services resumed as soon as practical.

Some disasters can be anticipated and preparations made, especially for disasters related to destructive weather and these guidelines are primarily written to accommodate the threat of hurricanes and the vulnerability of hurricane (tornado/storm) damage. However, these same preparations will also assist in response to situations which give no warning: terrorism, toxic substances, regional disease outbreaks, fire, and flood damage. *The driving logic is that it is too late to plan and train when the disaster warning has been issued.*

The guidelines contained in this operating manual have been reviewed by the Vestry and shall be used to prepare for such events.

Rector/Priest-in-Charge

Copy to: The Rev. Canon Dr. Carla McCook
Diocese Disaster Preparedness Coordinator

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INTRODUCTION

Disasters may occur at any given time, and we must be prepared to respond to them. Thus, our parish needs to have thought through and planned for action so that people, property, and assets can be protected and parish operations resumed as soon as possible. The driving logic for disaster preparedness is it is **TOO LATE** to plan, prepare, and train for a disaster when the warning has been issued. It must be accomplished well in advance.

In the Diocese of Southern Virginia, the primary disasters that we have to be concerned with include natural disasters and man-made incidents. During times of disaster, we may be in the affected area and need help ourselves. If not, we may be able to offer help to others. We plan to be prepared to both receive help and offer help. This manual is to provide guidance and procedures for whatever situation may arise at St Andrews and our community.

Our emphasis must be on pre-disaster planning and recovery. To do nothing is not a responsible action for our parish. These guidelines will be a living document and will be updated on a regular basis.

DEFINITION OF A DISASTER

A disaster is an emergency that causes the loss of life and property, and a disruption in which survivors cannot manage without spiritual, monetary, or physical assistance.

Disasters include natural and human-caused events such as a hurricane, tornado, storm, flood, tidal wave, earthquake, drought, blizzard, pestilence, famine, fire, explosion, volcanic eruption, building collapse, transportation accident, civil disorder, nuclear incident, terrorist attack, or the dangerous release of biological agents. A disaster creates hazardous conditions for vulnerable people and communities. Disasters can bring loss of life and injuries; the destruction of property including housing, hospitals, critical facilities, transportation capabilities and businesses; and civic disorder.

THE LIFE CYCLE OF A DISASTER: “YEARS, NOT MONTHS”

The American Red Cross has provided a helpful understanding of the life cycle of a disaster. Placing a disaster in perspective, the Red Cross has deemed the life cycle as "Years, Not Months." The life cycle of a disaster has four phases: Rescue, Relief, Short-term Recovery, and Long-term Recovery. It must always be remembered that the recovery efforts will continue long after the media interest has stopped.

Rescue:

In the Rescue phase the primary task is to save lives and property. Essential personnel in this phase include emergency and law enforcement professionals, such as firefighters, police officers, emergency medical technicians, and those in the direct vicinity of the disaster who can provide immediate first aid and to call for help.

Relief:

The major task in the Relief phase is to create safe and sanitary conditions for survivors and emergency medical personnel so that they may alleviate the suffering in the direct aftermath of a disaster. Essential personnel in this phase include government and health care personnel, relief agencies, law enforcement divisions, and faith communities who provide clothing, shelter, health, and the necessary medical attention to survivors. For spiritual and pastoral assistance, trained disaster chaplains may be deployed.

Short-term Recovery:

The major tasks in the Short-term Recovery phase include the restoration of utilities and services, damage assessment, temporary repairs, feeding, re-establishment of communications, reinforcement of law and beginning the process of the replacement of damaged property. Short term Recovery is also the time in which pastoral responses of the faith communities begin to assist in grief recovery and nurture.

Long-term Recovery:

The tasks in the Long-term Recovery phase include rebuilding lives and communities, grief counseling and grief recovery, dealing with the physical, emotional, and spiritual unmet needs, and re-imagining the future. This includes an evaluation of the disaster responses to develop possible strategies helpful for the mitigation of future disasters.

Government agencies, disaster response agencies, community social service organizations, and faith communities working together cooperatively and collaboratively will foster healing and the rebuilding of community. Re-imagining the future in this phase is an act of hope and courage.

DISASTER RESPONSE ACTIVITIES

Note:

The Rector or Associate Rector will initiate the Parish Disaster Response Plan. In the event that neither are available, the Senior Warden will be authorized to initiate the Parish Disaster Response Plan. Once all congregational members have been contacted to ensure their safety, then the Rector or Senior Warden calls the assigned diocesan Canon. (see flow chart below).

A phone tree will be established with designated initial contacts (e.g. Vestry members), with the understanding that those who might be making the initial contacts may also be struggling with the impact of the emergency. A church-wide email may also be sent out (by Ann Turner or other designated person), again with the understanding that power systems may be inoperable and email inaccessible resulting in a low response. The obligation is to at least make the attempt to contact everyone and respond accordingly.

The Diocesan Office will be contacted immediately when the St Andrew's Disaster Response Plan is executed.

Disaster /Emergency communications flow chart:

- 1) Parish leaders enact the Disaster Response Plan
- 2) Rector or Senior Warden calls their assigned Canon on diocesan staff
- 3) Diocesan Canon notifies Bishop Haynes
- 4) Bishop contacts the Dean of the convocation

Evacuation Box Preparation

Note: This list is not all inclusive, and each individual parish Rector/Priest in Charge may choose to add or subtract items.

Liturgical Evac Box

In the event of an emergency for which we can plan (e.g. hurricane), clergy will ensure that designated items will be secured and kept in the clergy-person's possession until such time as their use is needed and can be safely returned to the church. In the event of an emergency for which we cannot plan (e.g. tornado, terror, etc.), we will assess the impact when it is safe to do so and make appropriate arrangements for any items that need to be replaced.

Packed	Item	Number to Pack
	Missal and Gospel Book	1 ea.
	Bibles and Book of Common Prayer	Dependent
	Vestments	1 set
	Home Communion Set (to include host and wine)	3
	Church service record book	

Administrative Office Evac Box

In the event of an emergency for which we can plan (e.g. hurricane), the office administrator or other designated person will ensure that listed items will be secured and kept in that (or clergy-) person's possession until such time as their use is needed and can be safely returned to the church. Insurance records (including photo and video of property) will be similarly secured by the business manager. In the event of an emergency for which we cannot plan (e.g. tornado, terror, etc.), we will assess the impact when it is safe to do so and make appropriate arrangements for any items that need to be replaced.

Packed	Item	Number to Pack
	Archived set of Church Records to include baptism, marriage, etc.	All
	Insurance Records and copy of last inventory – both actual and backup	Current
	Laptop computer and printer	1

Business Office Evac Box

In the event of an emergency for which we can plan (e.g. hurricane), the business manager or other designated person will ensure that listed items will be secured and kept in that (or clergy-) person's possession until such time as their use is needed and can be safely returned to the church. This includes current (e.g. past seven years) hard-copy records as they are available, with the understanding that most, if not all, current records are kept in Cloud storage and that it is neither necessary nor feasible to secure records from the church's entire financial history. In the event of an emergency for which we cannot plan (e.g. tornado, terror, etc.), we will assess the impact when it is safe to do so and make appropriate arrangements for any items that need to be replaced.

Packed	Item	Number to Pack
	Financial Records to include copies of bills, account numbers, check book and backup. (See above comment for specifics.)	All
	Pledge cards for current year	All
	Laptop computer and printer	1

Recommended Preparation Checklist For Hurricanes

Purpose: To provide a basic checklist that may be used to help prepare the parish in the event of a hurricane. The principles that are associated with this list also pertain to other events if there is time.

Reminder: At all times, the safety of “life and limb” is foremost. Though everyone wants to save material, it must be remembered that material things can be replaced. Under no circumstances should parish clergy or members remain at the parish if the order has been given to evacuate. The directions from Emergency Management personnel and law enforcement shall be followed.

<i>Done</i>	<i>Item</i>	<i>Responsibility</i>
	<i>AT 72 HOUR POINT</i>	
	Declare and activate plan	Rector/Senior Warden
	Notify Parish Disaster Committee While the Parish Disaster Committee was originally a task force to make the disaster plan specific to St. Andrew's rather than an ongoing committee in perpetuity (other than maybe making an annual review of the plan), they will be contacted with a request for aid as they are able with the understanding that, if we are subject to a disaster or evacuation, they will be dealing with that themselves.	Rector/Senior Warden
	Notify parish members that an evacuation is underway	As assigned
	Check on special needs parishioners to determine assistance that they may need, utilizing the voluntarily submitted survey.	Rector/Senior Warden
	Verify actions to be completed	Rector/Senior Warden
	Notify leaders of event cancellations	As Directed
	<i>AT 48 HOUR POINT</i>	
	Back up all computers – make more than one copy of items	Office staff
	Bring all possible outside equipment into buildings	Volunteers

	<p>Take pictures and inventory of all exterior and interior buildings/structures/signage, etc.</p> <p>Note: The business manager will verify that photo/video records are available or, if this has not yet been done, will designate a time as soon as possible.</p>	Volunteers
	Ensure vulnerable items are up off the floor	Designated individuals
	Check on special needs parishioners to determine what additional assistance they may need. Ensure that progress is being made to help ensure that these individuals are moved to a safe location.	Rector/Senior Warden
	Coordinate with local emergency management personnel to determine if evacuation is going to be ordered.	Rector/Senior Warden
	Ensure Church Website is updated with information concerning the upcoming event.	Webmaster
	<i>AT 24 HOURS</i>	
	Rector or Senior Warden makes the final decision concerning evacuation from the area. This information is based on direction from the local emergency management personnel	Rector/Senior Warden
	Notify Diocesan Office of compliance with evacuation order	Rector/Senior Warden
	Do a final walk through to ensure all preparations in the buildings have been completed	Rector/Senior Warden, Junior Warden, or Building Manager
	Place special notices on telephone voicemail and website concerning procedures to be followed.	Office Staff & Webmaster as directed by Rector
	Set thermostats on refrigerators and freezers as cold as possible.	Volunteer

	<i>AT 18 HOURS</i>	
	If evacuating, pack essential and valuable items in the designated containers and place in car.	Rector/Senior Warden
	Do a final check on any remaining special needs parishioners.	Clergy
	Disconnect all utilities and thoroughly shut down the buildings.	As designated.
	Depart area as directed by the local emergency management personnel.	ALL

Recovery Plan Procedures

This will be done as soon as it is safe to return. The Local Emergency Management Office and personnel will direct this. Safety is a must during the recovery period. It is also understood that the establishment of services may be delayed due to personal recovery efforts. The Diocese Office may make the determination to have clergy from areas non-affected by the event come to assist with the re-establishment of basic services and all affected clergy to concentrate on their personal recovery efforts.

During the recovery period, the bishop or her/his designated representative will make all public statements concerning the Diocesan response to the disaster.

It must be remembered that parish members may experience post-traumatic stress symptoms due to damage to their homes and their place of worship. Clergy must be prepared to deal with this and make the appropriate referrals to mental health professionals for assistance.

DONE	ITEM	RESPONSIBLE INDIVIDUAL
	Re-establish communication as soon as possible.	Rector/All
	Contact the Diocesan Office through your assigned Diocesan Canon.	Rector/Office staff
	Contact local emergency management points of contact to determine the next steps with regards to governmental direction with disaster.	Senior Warden

	Conduct an inspection of the property to determine the extent of damage and take photos of all damages.	Rector/Senior Warden, Junior Warden, or Building Manager
	Begin contacting parishioners, with special emphasis on special needs individuals.	Clergy
	Contact insurance carriers, utility companies, and governmental agencies as needed.	Business Manager
	Re-establish minimum operations, as able	Rector

Emergency Situations

General Guidance

No disaster policy can cover every conceivable scenario - a toxic spill from a train derailment or a nuclear attack (e.g. the Norfolk naval base, the shipyard, or the nuclear power plant in Surry). In the event something occurs not specifically covered in this disaster plan, the people are instructed to use common sense and to follow all directives from community officials - e.g. shelter in place, avoid the area, seek medical attention as needed, evacuate, etc.

EMERGENCIES DURING CHURCH SERVICES OR PARISH EVENTS

Remain calm, gather information, and call the Police, Fire Department, and Ambulance Squad as appropriate. The Priest/worship leader's first responsibility is to keep everyone calm. Often, pausing the service for prayer is a good way to keep the assembly focused and allow responders to do their work. As Leader of the Parish, the Priest's/worship leader's own reaction sets the level of calmness and good sense for all present. Ushers and designated leaders (i.e., doctor or nurse within the congregation) should be the people who respond to the sick person's needs, evaluate the situation, calling emergency personnel.

TERRORIST ACTIVITY, BOMB THREATS, ACTIVE SHOOTER

Unfortunately, we live in an era where we do not know what various individuals may do. Included in this statement is the possibility of a bomb threat or other targeted activity (i.e., active shooter) that is designed to cause damage or destroy church property.

If a telephone threat is received, remain calm and gather as much specific information as the caller will give (what, when, where, and why), write it down for accuracy, and call the Police at once.

All personnel shall immediately leave the church building and will not re-enter until the facility has been cleared. It must be remembered that the primary danger from a bomb threat is an explosion. Among the effects created by the explosion are the concussion or shock wave and flying debris.

If evacuation is necessary, everyone will relocate to rear parking lot of Hilton Elementary School and report to clergy (or vestry if no clergy is available) as soon as possible so that all personnel may be accounted

for. Designated safe locations should be known by all members of church staff and members. Set a post-event meeting location. Designate Shepherds for lambs (children) and seniors who will be responsible for caring for/assisting children and seniors to move quickly to safety.

PARISH SAFETY

To remain alert to issues that could affect the safety of church property and our members, we will annually review and practice the safety protocols with the staff and congregation for natural disasters (a fire, hurricane/tornado) and for human-caused events (bomb threat, active shooter).

St Andrew's Safety Protocols

ICE

Note: Marc is the primary contact regarding interaction with ICE. Contact Anne if Marc is not available. Contact one of the wardens or a Vestry member if neither Marc nor Anne are available.

The Fourth Amendment to the United States Constitution guarantees a person's right "to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures."

- A search may only be conducted by issue of a *judicial* warrant (not an administrative warrant) signed by a judge or with consent of the property owner or property owner's designated agent (i.e. staff clergy or Vestry).
- A search without a warrant may also be conducted if there is evidence to support probable cause for the search (e.g. "hot pursuit"; see below).

Front desk volunteer/staff

- If ICE appears during office hours and they do not have a warrant, ask them to wait outside until Marc or Anne can speak to them. If Marc or Anne are not in the office, ask ICE to wait outside until those notifications are made and Marc or Anne is able to be present. Otherwise, ask them to leave and inform Marc or Anne (or Vestry if Marc or Anne are unavailable) as soon as possible.
- If ICE presents a signed judicial warrant, ask them to wait outside until Marc or Anne are notified and are able to be present. However, be aware that if ICE has such a warrant, they may enter whether Marc or Anne are available or aware. If ICE insists on entering when Marc or Anne are not available, ask to see the warrant and verify that it is duly signed by a judge, as best as you can determine. Call Marc or Anne immediately. If unable to contact Marc or Anne, contact one of the wardens or any Vestry member.
- ICE agents *should* follow these rules, but in the event that they do not, at no time should volunteers or staff put themselves in a position in which they are not comfortable, including physically barring or getting into a physical altercation with ICE agents. If ICE enters inappropriately, call local law enforcement and inform Marc or Anne immediately.

Sunday morning/worship service (ushers and greeters)

- If ICE appears during Sunday worship and they do not have a warrant, ask them to wait outside until Marc or Anne can speak to them following the service. If neither Marc nor Anne are there, see if a warden or other Vestry member is present. Either way, ask ICE to wait outside until those notifications are made and Marc or Anne or the Vestry member are able to be present. Otherwise, ask them to leave.
 - Note: ICE agents may join worship, but they may not disrupt the service, e.g. insisting on talking with the clergy, talking with people in the pews, etc. Note that, while ICE is not supposed to disrupt worship, they may enter "public spaces," e.g. the worship space, foyer, parish hall, or other areas where the general public may go (e.g. bathrooms), but not "private spaces," such as church offices.

- If ICE presents a duly signed judicial warrant, ask them to wait outside until Marc or Anne (or a warden or other Vestry member if Marc or Anne are not there) are notified and are able to be present. If ICE insists on entering, ask to see the warrant and verify that it is duly signed by a judge, as best as you can determine, and remind them that they are not to disrupt the service. Inform Marc or Anne immediately.
- ICE agents *should* follow these rules, but in the event that they do not, at no time should ushers/greeters put themselves in a position in which they are not comfortable, including physically barring or getting into a physical altercation with ICE agents. If ICE enters inappropriately, call local law enforcement and inform Marc or Anne immediately.

Marc/Anne

- If ICE appears during office hours and they do not have a warrant, speak to them to determine their intent, but do not allow them to enter and ask them to leave. (see Va. Code 18.2-119*)
- If ICE appears on Sunday without a duly signed judicial warrant,
 - ICE can freely enter a church's *public areas*, meaning areas that the church allows the general public to enter, such as the church sanctuary, parish hall, or the public service areas of a church food pantry. ICE can take photos and talk to people in those public areas.
 - ❖ note: Since the church is not open to the general public any day except Sunday, this only applies to Sundays.
 - ICE should not, however, create a disruption, such as by interrupting a worship service. If ICE does so, ask them to leave.
- To enter *private spaces*, ICE must present a judicial search warrant signed by a judge.
- If, at any time (Sunday or weekday) ICE presents a warrant, ask to inspect the warrant to determine the context, focus and purpose. Is it a judicial (not administrative) warrant? Is it duly signed by the judge? Does it name an individual? Does it give reason why the magistrate believes this property is subject to search? Then call lawyer (Bootsie Hatchett or Ray Suttle). ICE should cease activity until, upon advice of counsel, the scope of the warrant and your duties and rights are understood.
- In general, you do not have to answer any questions from ICE. If ICE attempts to question you, you should verify that you are not being charged with a crime and then ask if you are free to go. If the answer is yes, you should walk away. If the answer is no, then ask to speak to your lawyer and remain silent until you have done so (ref Miranda Rights).
- ICE agents *should* follow these rules, but in the event that they do not, at no time should Marc or Anne put themselves in a position in which they are not comfortable, including physically barring or getting into a physical altercation with ICE agents. If ICE enters inappropriately, call local law enforcement and inform the diocese immediately.
- If ICE arrests/detains someone on church grounds or at a church event, you may observe from a reasonable distance but should not interfere with the actions of ICE agents. You may ask for the names of ICE agents. If agents are in plainclothes, you may ask to see credentials and make note of agents' names and badge numbers. You also may ask ICE permission to obtain from a detained person the contact information of anyone who should be informed of the person's detention (e.g., a family member, friend or attorney). You also may ask where the person will be detained.

- Notify the Diocese.

*Va. Code 18.2-119 says that unless they are acting under legal authority, you can require folks to leave. Since it is open to the public you cannot have them arrested for trespassing unless they refuse to leave. If ICE does not have a search warrant, they can be asked to leave unless they are “in hot pursuit” of someone expected of committing a crime. Looking for someone who might be foreign and not an American citizen or carrying a green card is not hot pursuit. To come into the church for purposes of investigating people requires the officer to be informed of a crime.

Usher Security Procedures

Sunday Protocols

Main St.

locked until after 8:00 am service

unlock following 8:00 service for forum entry (Wilds)

ushers lock when go to do children's chapel count

Note:

lots of people in/for forum, but technically not monitored during forum
not monitored from end of forum/beginning of service to lock time

Sacristy

remain locked prior to and through 8:00 am service

unlock 9:45 am for choir, others who need that access (Wilds)

ushers lock when go to do children's chapel count

Chapel (on healing Sundays)

ushers lock external door

ushers unlock external door after 10:30 am service

River Rd

unlock 7:30 am (Marc)

ushers lock at time of count; monitor through service for late arrivals

ushers lock between services

unlock by 9:30 am (Ginny)

ushers lock at time of count; monitor through service for late arrivals

lock by approx. 12:15 pm (Ginny)

ACTIVE SHOOTER RESPONSE PLAN

In the event of an active shooter situation, ushers and staff should immediately implement the emergency response procedures. Remain calm and follow the established protocols, ensuring that all exits are monitored and individuals are guided to secure locations as instructed by authorities. Communication with emergency services should be established as soon as possible to provide updates and receive instructions.

QUICKLY DETERMINE THE MOST REASONABLE WAY TO PROTECT YOUR LIFE

RUN

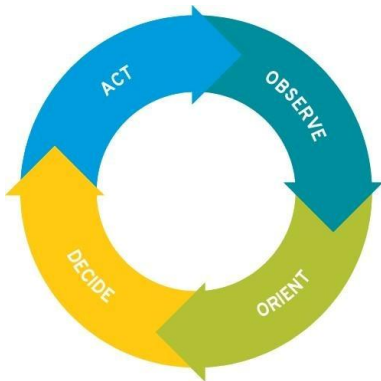
Exit the area quickly and call 911 when you are safe

HIDE

Lock and block the door
Lights off
Silence your phone

FIGHT

Only as a last resort;
throw books or other objects around you



Observe - What is the current situation?
Orient - Analyze the situation
Decide - What is your best option?
Act - Execute the task

Important Information for St. Andrew's Congregation

-
- Look for St. Andrew's Emergency Response Team members for directions
- Follow emergency signs toward the safest exit
- Use door stops and chairs to barricade doors; stay away from windows
- Keep your hands visible and do not impeded first responders
- Once you reach a safe evacuation point, do not leave until released by law enforcement
- Check Facebook and email for updates as available
- **First Aid kits available in narthex, AED closet near Main Street doors, and church office**

Continuing Parish Operations During A Community Health Crisis

Planning for continued worship and program activities involves a concern that visits to the church campus do not become a venue for spreading disease. This planning document anticipates action in four areas of parish life: worship, personnel absence, pastoral care, and parish buildings. If the Bishop issues directives that relate to public health and safety in the churches beyond this document, she/he will publish that information for parishes by electronic means and observe it throughout the Diocese.

Parish Disaster Response Committee and Important Telephone Numbers

Individual's Name	Telephone Number	Remarks
Anne Kirchmier	804 687-5396 (m) 757 704-4235 (ofc)	Rector
Marc Vance	812 764-0355	Associate Rector
Kathy Gray	757-508-4810	Deacon
Helen Mitchell	757 876-2252	Senior Warden
Dawn Edquist	757 876-7982	Junior Warden
Dan Neuhart Dave Duncan Al Roby	757 532-2916	Parish Disaster Response Team Member
City Police Department	757 247-2500	Non-Emergency Telephone Number
County Sheriff Department	757 926-8535	Non-Emergency Telephone Number
Hospital (Riverside)	757 594-2000	General Information
Utility Company		Account Numbers
City Emergency Communications Center (non-emergency)	757 247-2500	City Management Office
County Operations Center		County Emergency and Information
Fire Department	757 975-5030	Non-Emergency Telephone Number

Episcopal Diocese of Southern Virginia – Contacts

Ms. Susan Allen, Program & Benefits Administrator	757-213-3391 office sallen@diosova.org	Church Insurance and Policy Numbers
Rev. Dr. Carla McCook, Canon to the Ordinary	757-213-3390 office 941-525-3932 mobile cmccook@diosova.org	Diocese Disaster Preparedness Coordinator
Ms. Patsy Martin	757-213-3388 office pmartin@diosova.org	Disaster Public Information Coordinator
The Rt. Rev. Susan Haynes, Bishop	757-213-3381 office bishop@diosova.org	Convocation Deans Diocesan Contact Person
Canon Lynn Farlin, Canon for Formation	757-213-3377 office 757-676-6188 mobile lfarlin@diosova.org	Convocations 1, 2, 3 Diocesan Contact
Rev. Canon Willis Foster, Canon for Diversity & Transformation	757-510-5901 mobile wfoster@diosova.org	Convocations 4 & 5 Diocesan Contact
Rev. Dr. Carla McCook, Canon to the Ordinary	757-213-3390 office 941-525-3932 mobile cmccook@diosova.org	Convocation 8 & 9 Diocesan Contact
Very Rev. Jennifer Andrews-Weckerly	757-508-9979 mobile jandrewsweckerly@hickoryneck.org	Convocation 5 Dean (includes St. Andrews)

County Emergency Support Functions-15 (ESF-15) Coordinators and Emergency Operations Centers (EOC)

<i>County</i>	<i>ESF-15</i>	<i>EOC</i>
Hampton	757 727-1208	757 727-1208
Newport News	757 269-2900	757 269-2900

CHURCH MEMBER EMERGENCY PREPAREDNESS SURVEY

The following survey is offered to all parishioners to provide information to the church if they so desire. This is optional and at the discretion of each parishioner.

Names of all members of your household: _____

Home address: _____

Home phone and mobile phone numbers and email: _____

(home) _____ (mobile) _____

Name and contact information for next of kin /emergency contact:

- Do you have special medical needs? Yes ___ No ___
- Are you registered with the County Shelter System? Yes ___ No ___
- Do you need assistance in determining your eligibility or applying for a shelter where appropriate medical care would be provided? Yes ___ No ___
- Do you need transportation to a shelter? Yes ___ No ___
- Are you in a mandatory evacuation area? Yes ___ No ___
- Would you evacuate if not mandatory? Yes ___ No ___
- Do you have a place to evacuate to, if not going to a shelter? Yes ___ No ___
- If you evacuate, do you have pets that need to be provided for? Yes ___ No ___
- If you go to a shelter, are you prepared to be self-sufficient? (i.e., sleeping bags, food, water, etc.) Yes ___ No ___
- If evacuating, would you be able to get the necessary documentation to take with you? (i.e. passport, bank account numbers, insurance policies, names and dosage for prescription medications) Yes ___ No ___

- Concerning your home, do you need help putting up your shutters? Yes ___ No ___
- Would you need help bringing in outdoor furniture before a storm? Yes ___ No ___
- During the storm would you be able to house another parishioner who needed to evacuate their home? Yes ___ No ___
- Do you have family nearby to assist you before/during/after the storm? Yes ___ No ___
- Do you have a car? Yes ___ No ___
- Do you have a generator? Yes ___ No ___

- If you have a generator, is it connected to your house panel? Yes ___ No ___

-Do you know how to, and are you physically able to operate your generator? Yes ___ No ___

-If you stay at home, do you have adequate supplies? (i.e., batteries, food, water, gas, flashlights, etc.)? [Recommendation is 5-7 days' worth] Yes ___ No ___

-Are you aware of distribution center locations for ice, water, food, etc.? Yes ___ No ___

-Do you have a way to prepare your meals? Yes ___ No ___

-Do you take medications that need to be refrigerated? Yes ___ No ___

-Do you have an adequate supply of medicine on hand? Yes ___ No ___

-If you do not need assistance before or after the storm, are you willing to be called upon to help others? Yes ___ No ___

-Do you have a cell phone that we can communicate with you after the storm? Yes ___ No ___

-If you had yard debris, would you need help clearing it? Yes ___ No ___

-If you had damage to your home, would you need help with minor emergency repairs? Yes ___ No ___

-If you live in a multi-story complex, will your elevators be operable during a power outage? Yes ___ No ___

Other comments or suggestions you want us to know?
