



# YouthHope

## Davenport Youth Director

### Job Description

The Youth Director ministers to the spiritual, social, physical, and emotional needs of 6<sup>th</sup> – 12<sup>th</sup> grade low-income youth in the Quad Cities through building and maintaining authentic relationships, evangelism, and holistic ministry. Help bring youth HOPE!

#### Primary Responsibilities:

- Provide leadership, example, and lifestyle of Jesus Christ.
- Build authentic relationships; actively pursue low-income youth for Christ.
- Engage the community (churches, schools, local businesses, and local civic activities) as a YouthHope staff and ambassador.
- Be available and present to youth and families.
- Minister to and regularly share the Gospel message with youth.
- Report to the Director of Centers.

#### Position Duties

- Plan, prepare, implement, and evaluate programs for youth. Make them relevant to their age and creative to enhance their learning.
- Develop small groups to help teens grow in Christ.
- Develop a continued vision for the expansion of community outreach.
- Develop and work with other staff in leadership, enrichment, and creative arts programs to challenge youth in life development.
- Oversee and continue the youth leadership program, planning, and camp partnership.
- Assist with summer camp planning, programming, and registration as needed.
- Become certified on camp activities to include archery, archery tag, zip-line, and challenge course.
- Serve during the summer to help assist in transporting kids to camp and be present during your program camp weeks
- Schedule special events, trips, and retreats at Camp Summit.
- Communicate with youth and their families to discuss spiritual and emotional needs, and assist them in seeking additional professional help if needed.
- Develop summer programming for youth at the center and in the community.
- Work in partnership with other staff on joint programming, training, and outreach.
- Recruit, train, and retain volunteers by utilizing resources, recommendations, and experience.
- Help with training new staff and volunteers.
- Track and submit reports for youth grants, attendance, progress, and results.
- Oversee and operate the youth food program with the YMCA.
- Work with churches, schools, and organizations in the community to create partnership programs.
- Help oversee Youth Center needs.
- Keep the center and vehicles clean and presentable.
- Hold, attend, and participate in regular staff meetings with Director of Centers and Executive Director.
- Represent YouthHope for volunteer days, banquets, community, and special events.
- Perform duties assigned by the Director of Centers

#### Position Requirements:

- Committed Christian; called into urban ministry by God.
- Bachelor's Degree desired.
- Prior experience with youth ministry; energetic, flexible, encouraging, and creative.
- Ability to drive commercial vehicles and transport youth. (Must be at least 21 years old.)
- Must obtain a bus license within one year of eligibility.
- Willing to work 40 hours a week.
- Be expected to work non-traditional hours
- Programming runs Monday-Friday from 7 AM-9 AM at our Davenport Center. Over time the Davenport Youth Director will be expected to start some afternoon teen programs.
- Davenport Youth Director may delegate morning programming to trained volunteers once afternoon programming starts



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- Member of or regularly attend a local Christian church within 10 miles of a YouthHope youth center.
- Participate in raising support for self and the ministry.
- At least a two-year commitment.