

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

BOARD MEMBERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN OKEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN

HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the organizational meeting to order at 6:30PM

Welcome to the newest Board member Nancy Charleston

This meeting can be accessed with Go-To Meetings.

Pledge of Allegiance

Supervisor Legault and Clerk Cameron read the organizational agenda for 2022 as follows:

That Gail Schneider appointed as Deputy Supervisor authorized to sign checks, pay warrants and payroll-

That Dan O'Keefe and Nancy Charleston be appointed to the Auditing Committee-

That Nancy Charleston be appointed to the Safety & Building Committee-

That Dan O'Keefe and Nancy Charleston be appointed to the Recreation Committee-

That Shawn Thompson be appointed to the Water District Committee-

That Shawn Thompson and Nancy Charleston be appointed as the contacts for Fraud and Sexual Harassment as per Town Policy #19 and #7 for the year-

That Shawn Thompson be appointed as the Fishing League Worldwide liaison for the year-

That Larry Legault be appointed as Water Superintendent-

That Gail Schneider be appointed as Emergency Coordinator-

That Nancy Charleston & Gail Schneider be appointed to the Sale of Surplus Land Committee-

That Shawn Thompson be appointed to the Highway Committee-

That Gail Schneider be appointed to the Town Policies Committee-

That Shawn Thompson be appointed to the Neighborhood Watch Committee-

That Larry Legault be appointed as the NYPA Coordinator

That Larry Legault and Gail Schneider be appointed to the Local Government Task Force Committee-

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

That Shawn Thompson be appointed as the liaison to the Louisville Volunteer Fire Department-

That Dan O'Keefe be appointed liaison to the Massena Volunteer Rescue Squad-

That Joanne Cameron be appointed as Registrar of Vital Statistics for the year at a salary of \$2,570.00 and Terri O'Keefe as the Deputy Registrar at a salary of \$0.00-

That Michele Stone has been appointed as Deputy Town Clerk for the year by Town Clerk Cameron and will be paid at a salary of \$0.00-

That Terri OKeefe be appointed as Water Account Clerk, Clerk for the Code Officer, Planning Board and Board of Appeals at a salary of \$15.30 per hour with an average of 30 hours per week for the year-

That Michele Stone be appointed as Deputy Water Clerk, Clerk for the Code Officer, Board of Appeals and Planning Board and Highway Department at a salary of \$17.00 per hour with an average of 24 hours per week for the year-

That Michele Stone has been appointed as Supervisor Clerk by Supervisor Legault for the year and will be paid \$17.00 per hour with an average of 2 hours per week for the year-

That Joanne Cameron be appointed as Deputy Tax Collector and Michele Stone as the 2nd Deputy Tax Collector for the year at a salary of \$0.00-

That Joanne Cameron be appointed for Clerk duties involving Supervisor, Water District #1, #2 and #3, Code Enforcement Officer, Board of Appeals and Planning Board at a rate of \$16.15 per hour for the year-

That Joanne Cameron be appointed as the Records Officer, Records Keeper and the Keeper of the Town Seal for the year at a salary of \$0.00-

That Office Account Clerk Michele Stone will receive 10 days of paid vacation for the year and Clerk O'Keefe will receive 5 days of paid vacation for the year-

That Larry Clark be appointed to the St. Lawrence River Valley Redevelopment Agency for the year-

That Gene Conte be appointed to the Shoreline Stabilization Board for the year-

That Carol Pulley be appointed to the Grasse River Blue Way Corridor Committee for the year

That Larry Legault be appointed as Budget Officer for the year at a salary of \$3,315.00-

That Anthony McManaman be appointed as Code Enforcement Officer for the year at a salary of \$13,265.00-

That Patti Shirley be appointed as Historian for the year at a salary of \$1,200.00.

That Eric Gustafson be appointed as Town Attorney on a per call basis-

That Michael Pearson be appointed Assessor at a salary of \$20,500.00 for the year-

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

That Rosanne Bender be appointed as Dog Control Officer for the year at \$18.15 per call plus \$0.50 per mile-

That Wilfredo Perez (Java Veterinary Clinic) be appointed as the Town Veterinarian for the year on a per call basis-

That the Board of Assessment and Review members be paid \$205.00 per year and the Chairman of the Board of Assessment and Review be paid \$230.00 per year and \$0.50 per mile for the use of their person auto for the year-

That Christina Barber has been appointed as Justice Court Clerk by Justice LeCuyer and Justice Gettmann as a salary of \$11,250.00 for the year-

That Michele Stone has been appointed as Deputy Justice Court Clerk by Justice LeCuyer and Justice Gettmann as a salary of \$3,570.00 for the year-

That Jeff Reynolds be appointed as the Constable for the year at \$13.45 per hour and \$0.50 per mile for the year-

That Dewey LaValley be appointed as Recreation and Maintenance Superintendent for the year to be paid \$588.50 per week. Dewey LaValley will be retiring from the Town of Louisville on March 31, 2022.

That full time recreation employees will be paid \$14.90 per hour during the ice season for the year-

That Part-Time help at the Community Center not during the ice season will be paid \$13.20 per hour for the year-

That Tina Huto be appointed as Custodian to clean the Town Municipal Building at a rate of \$130.00 per week for the year-

That Highway Superintendent John OBrien be authorized to pay full-time Highway employee's wages according to the Teamsters Union Contract for the year-

That Ken Pike has been appointed Deputy Highway Superintendent by Highway Superintendent OBrien and will be paid at a salary of \$765.00 for the year-

That Highway Superintendent OBrien is being authorized to pay part-time highway employees (not plowing) \$13.20 per hour. Temporary employees with a CDL License will be paid \$21.46 per hour with no benefits for the year-

That Highway Superintendent OBrien is authorized to make purchases of tools, equipment and implements without prior approval from the Town Board, not to exceed \$1,500.00 per each purchase-

That Highway Superintendent OBrien be authorized to purchase salt, sand and topsoil following the Town's procurement policy as needed-

That Highway Superintendent OBrien is authorized to assist St. Lawrence County and any Town in St. Lawrence County by using our town equipment in helping out with Town or County work-

That the Town of Louisville has a hold harmless for the St. Lawrence County Highway Department-

WHEREAS, the Town of Louisville is desirous of St. Lawrence County Department of Highways providing shared services such as paving, shoulder work, signage, road stripping, blasting and other routine maintenance activities to the Town, and

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

WHEREAS, both the Town of Louisville and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor, the Town of Louisville and the County of St. Lawrence to be reimbursed for their expenditures, and

WHEREAS, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW, THEREFORE, BE IT RESOLVED that the Town of Louisville hereby agrees to defend, indemnify and hold harmless the County of St. Lawrence from and against liability, loss, damage, claim or action resulting from the work performed by St. Lawrence County Department of Highways. The Town of Louisville does not indemnify and harmless the County for any liability, loss, damage, claim or action with arises during the actual performance of services by the St. Lawrence County Department of Highways. Said St. Lawrence County Department of Highways and the County of St. Lawrence assumes the liability for losses, damages and claims for the actual performance of the work, and

BE IT FURTHER RESOLVED that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance on an "Occurrence" basis, with the following limits: \$1,000,000 Each Occurrence, \$3,000,000 General Aggregate, \$1,000,000 Products Aggregate, \$1,000,000 Personal Injury, \$50,000 Fire Damage Legal Liability, \$5,000 Medical Payment Expense,

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL policy, via ISO endorsement CG2026.

That the Town purchase number 2 fuel oil, diesel fuel and gasoline under St. Lawrence County or New York State contract-

That all Town Officials be allowed to attend any schools held for the purpose of better government, at the expense of the Town with Town Board approval for the year-

That NBT Bank, Chase Bank, Key Bank and Community Bank be named depositors for Town funds for the year-

That Supervisor Legault is authorized to deposit surplus funds into insured certificate deposits at Community Bank, Chase Bank, Key Bank, and NBT Bank-

That the Town of Louisville permanent asset cost be set at \$500.00-

That mileage for all Town officials be set at \$0.50 per mile for the use of personal autos for town duties-

That all elected officials be paid weekly, monthly, quarterly or annually at their request for the year-

That monthly Town Board meetings be set for the second Wednesday of each month at 6:30 pm at the Louisville Town Office, public comment sessions will be limited to 10 minutes per person, per meeting for the year-

That the Courier-Observer, Watertown Daily Times or North Country Now be the official newspaper for the town public notices for the year –

That the Town public notices will be posted at Louisvillenewyork.com website and in North Country Now-

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

That the accounts for the Town Clerk and the Town Justice be reviewed monthly for the year-

That all other Town Accounts be audited annually –

That all Town policies be reviewed and adopted for the year-

That bids be taken for any purchase over \$20,000.00 for the year-

That the Town Clerk be allowed to pay utility, postage and freight bills throughout the month as due. The paid invoices will be reviewed at the next regular Town Board meeting as part of the abstract-

That employees' expense reports be turned in to the Town Clerk by the first of the month for payment at the upcoming Board meeting-

That the salaries for the town elected officials for the year 2022 will be:

Supervisor:	\$27,000.00
Highway Superintendent:	\$61,200.00
Town Clerk:	\$29,705.00
Tax Collector:	\$ 6,450.00
Town Justice:	\$ 10,680.00 each
Town Council Members:	\$ 3,235.00 each

That Highway rates for work to be performed by Highway Department for the year 2022-

Superintendent	\$52.00 per hour
Machine Operator	\$43.00 per hour
Equipment	\$65.00 per hour
Sand	at cost
Topsoil	at cost
#2 Stone	at cost
Crusher Run	at cost

These rates will be used for re-billing all work performed by the Highway Department for capital projects, property cleanups, water department hook-ups, etc.

Paid holidays for Town Employees who are not under Teamsters Contract-

December 31, 2021 New Year's Day
January 17 Martin Luther King Jr. Day
February 21 President's Day
April 15 Good Friday
May 30 Memorial Day
July 4 Independence Day
September 5 Labor Day
October 10 Columbus Day
November 8 Election Day
November 11 Veteran's Day
November 24 Thanksgiving Day

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

December 23 Christmas Eve
December 26 Christmas

Appoint Emily Wilkins as the Summer Recreation Director for the year at a salary of \$5,825.00-

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to accept the organizational agenda as corrected, for the year 2022.

Supervisor Legault called the regular meeting to order at 6:48pm

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to accept December 8, 2021 regular meeting minutes.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to accept the December 14, 2021 Special meeting minutes.

RVRDA Representative Larry Clark: not in attendance

Report from Assessor Pearson: Mr. Pearson has been working over the past month looking at 2021 sales and capturing the buildings that were missing.

The Board reviewed the notice for the newspaper explaining the delay to the reassessment and the Clerk will ask the Courier Observer and North Country Now to post it as a newsbyte.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to allow the Town of Louisville to use last years income data for 2022 so the property owners do not have to come into the office due to Covid. The resolution is as follows:

Whereas, on December 26, 2021, the Governor of New York issued Executive Order 11.1, and

Whereas, this Executive Order allows for the automatic renewal of the real property tax exemptions afforded in Section 459-C of the Real Property Tax Law and Section 467 of the Real Property Tax Law if the assessing unit adopts a resolution directing the assessor to grant exemptions pursuant to such section on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, and

Whereas, this would allow the Low-Income Senior/Disabled property owner to not have to file an exemption application with the Assessor in order to continue their exemption on the 2022 Assessment Roll, and

Whereas, this law also allows the governing body of the assessing unit to adopt a local option for when the assessor might require a renewal application, now therefore let it be

Resolved, that the Town of Louisville, allows the Assessor to automatically grant exemptions for RPTL 459-c and RPTL 467 as were received on the 2021 Assessment Roll onto the 2022 Assessment Roll, and be it further

Resolved, that the Assessor can require a renewal application to be filed by taxable status date, in instances where the Assessor has reason to believe that an owner who qualified for the exemption on the 2021 Assessment Roll may have since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or died.

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

There has been a change in state law concerning the STAR program. The STAR Credit program is a check refund program for the school tax and the STAR Exemption is a deduction straight off the school tax bill. NYS will be adjusting the STAR Credit Program (check refund) each year but will not be adjusting the STAR Exemption (direct off the school tax bill) at all. In order to receive an updated STAR exemption amount, a home owner must change over to the STAR Credit program. Also, the STAR Exemption Program will be ending for the mobile home park owners- the park space renters must sign up for the STAR Credit Program and the check will go directly to the Mobile Home Park owner.

Report from Louisville Landing Recreation Perry: The list of 2022 payroll people and wages were reviewed. There will be at least 4 job openings to post and the advertisement will be included with the park employment advertisement. The pro shop staff could use a couple of retired folks to fill in around the high school and college schedules. Moved by Councilman O'Keefe and seconded by Councilman Thompson to accept the wages as set in the email from Perry French. Councilwoman Schneider inquired if the raises were over the 2% given for Town employees in the 2022 budget -Mr. Perry responded that they are not just 2% raises. Councilwoman Schneider suggested that the Board look at the raises before the motion is passed. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman O'Keefe- Aye, Councilwoman Charleston- Abstain, Councilman Thompson- Aye. The motion passes to accept the 2022 wages for the Louisville Landing Recreation.

The utility vehicle was also discussed. Mr. French and Mr. LaValley discussed a dual use of the John Deere Gator for spraying and grooming but it was decided that the park should have a separate vehicle with a groomer and plow. The unit that the golf course is requesting is \$9,838.41 and the unit that the Parks Department is pricing is \$29,220.00. Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to purchase the John Deere TX Turf per the NYS contract Landscaping Grounds PC68131 in the amount of \$9,838.41 from Finch Turf Inc..

Over \$92,000.00 has been prepaid for 2022 memberships. This represents about 84 repeat customers. Mr. French is expecting about 174 people to become 2022 members and the budget reads \$240,000.00.

The club house contract will be reviewed with Councilman O'Keefe.

NYPA's program to remove ash trees is continuing.

Report from Supervisor of Recreation and Maintenance, Dewey LaValley: Rentals are going well at the Ray Hurlbut Community Center and there have been 1 to 2 hours of recreational skating scheduled each week.

The lights have been installed at the SH 37 Boat Launch.

Mr. LaValley believes that pavilion rentals should be handled by the main office because they require a deposit.

Report from St. Lawrence County Legislator Rita Curran: Discussed: SLC employment vacancy for Social Services, resolution against outlawing wood burning heat apparatus, COVID, State Aid and Broadband

Report from Highway Superintendent Obrien: not in attendance (report reviewed during Town Clerk portion of meeting)

PUBLIC COMMENT

LVFD, Sandy Roberts attended the meeting to inquire if there are funds available through COVID Grants/FEMA for the department. Councilwoman Schneider and the LVFD will ask other departments and read the FEMA regulations.

Fire Station #1 still needs the ceiling upstairs repaired- This is Supervisor Legault's responsibility.

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

COMMUNICATIONS AND PETITIONS: Christmas cards, Association of Towns, NYS Ag and Markets, SLC Real Property Tax Service Agency, NYS Unified Court System, Liberty Utilities, Proclamation for School Choice Week, SLC Real Property Tax Service Agency, River Course Employees for 2022, Water system improvement project agenda and meeting minutes, Water Wise Inc., NYSDEC, mortgage tax payment, SLC Youth grant, NYPA payment for 2022 Emergency funds, NYS Department of State, 2022 Annual meeting and training schools, FBI Flash, NYSDEC, Arbor Committee, Alzheimer Support, Michelle Monica, information on Whalen Park recreation upgrades, Statement of General Fixed Assets 2021, Agreement to spend Town Highway Funds and Hold Harmless resolution, meeting minute corrections, Senior Citizen and Persons with Disabilities exemption renewal resolution, updates to Town polices, capital account update, Supervisor's Report, Code Enforcement report, and Valley Water Solutions

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to allow Town Officials and office personnel to sign up and attend the virtual Association of Towns training for 2022.

A December report from NYS Ag and Markets states our Dog Control Officer and shelter inspection as satisfactory. Councilwoman Schneider stated that she recently completed her 7000 training for emergency and is also CART certified.

SLC Real Property Agency sent letters confirming tax rates and chargebacks for 2022: election charges \$40,869.97, real property charges \$12,064.69, worker's compensation charges \$42,116.80 and community college \$72,913.29. Past years charges have been:

election charges	2020 \$29,982.91	2021 \$31,646.26
Real property charges	2020 \$11,950.61	2021 \$12,125.67
Worker's comp charges	2020 \$41,979.00	2021 \$33,560.00
Community college charges	2020 \$35,306.16	2021 \$72,326.49

The court audit for the year ended 12/31/21 must be completed and sent to the NYS Unified Court System by March 1, 2022. Councilman O'Keefe will be meeting with the court on Monday.

Moved by Supervisor Legault, seconded by Councilwoman Charleston and duly carried to pass the School Choice Week in Louisville proclamation as follows: Government Name School Choice Week

WHEREAS all children in the Town of Louisville should have access to the highest-quality education possible; and, WHEREAS the Town of Louisville recognizes the important role that an effective education plays in preparing all students in Government Name to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Government Name; and,

WHEREAS the Town of Louisville is home to a multitude of high-quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS the Town of Louisville has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options; NOW, THEREFORE, The Louisville Town Board hereby recognize January 23 – January 29, 2022 as Government Name School Choice Week, and call this observance to the attention of all of our citizens.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to accept the email resignation from the Board of Assessment and Review from Tom Willson and to appoint Mark Saltsmann as the Board of Assessment and Review member to fill the vacancy created David Frary retiring. The appointment is 1/19/2022 until

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

9/30/2026. Ken Blair is unable to serve on the Board at this time and Peter Whalen will fill the rest of his term which runs out 9/30/2022.

The engineer's drawings for the municipal water plant upgrades have been received. Councilman Thompson will review them and report to the Board.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to sign the 2022 contract for Water Wise Inc. in the amount of \$2,626.75. This service provides a water treatment service program to insure protection against scale, corrosion, and biological fouling of the ammonia condenser located at the Ray Hurlbut Community Center.

\$31,037.54 was received from the SLC Treasurer and deposited for mortgage tax.

\$1,000.00 was received from the SLC Treasurer and deposited for the 2021 Recreation grant.

\$2,932.00 was received from NYPA and deposited for the 2022 Emergency Funds.

The FBI flash's concerning cyber-attacks on municipal water treatment plant and office files has been forwarded to all departments- including Steve Siddon from Valley Water Solutions.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to appoint Al McGrath to be the Town of Louisville Representative for the Arbor Committee.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to join the NYSUFC (NYS Urban Forestry Council) in the amount of \$100.00

The Alzheimer's Support group (AlzheimerSupport.com) has asked to be linked to the Town of Louisville website. The Board will not make this link- but would gladly display pamphlets in the office.

Michelle Monica sent a letter to the Town Board requesting reimbursement from a leaking water meter due to poor installation (it is located directly over the hot water heater) . Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to deny the request and suggest that the home owner turn the claim over to their homeowner's insurance company.

The National Park Service Grant people along with Councilman O'Keefe and a group of Louisville residents developed some possible future expansion ideas for Whalen Park.

Moved by Councilwoman Charleston, seconded by Supervisor Legault and duly carried to accept the 2021 Statement of General Fixed asset as prepared by Clerk Cameron in the amount of \$35,387,999.41

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to correct June, September and October meeting minutes voucher #'s as follows: Correct June 10, 2021 minutes for voucher #'s typo's General vouchers should read 181-219 and water vouchers should read 77-89; Correct September 8, 2021 minutes for voucher #'s typo Capital vouchers should read 38-41; Correct October 13, 2021 minutes for abstract of vouchers for capital were used in September (38-41) and repeated in October as 39-47. The abstract was signed with these numbers being used- so a

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

note will be made in the October minutes to see January 2022 for a motion to accept the abstract with the wrong numbering. The bills were not paid twice- the numbering system was repeated in error.

Clerk Cameron has reviewed the Town Policies for 2022. The changes that need to be added to the Cash Handling Policy -the Louisville Landing Recreation procedures were tabled. The Tobacco Free Parks Policy will not be changed. The Job description policy needs to be reviewed by Supervisor Legault and the contact phone #'s and personnel were updated on the Emergency Plan. Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to update the Procurement Policy to read the amount that can be purchased without Board approval is \$500.00. Supervisor Legault would like the Use of Paid Time off and Sick Leave Policy clarified.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to make the following final adjustments to the 2021 budget:

General A:

1110.4 Justice Cont.	-\$1,015.00
1410.4 Town Clerk Cont.	-\$1,440.00
3510.1 Dog Control P/R	+\$1,980.00
5010.1 Supt. Of Highway P/R	+\$45.00
9030.8 SS & Medi (town share)	+\$430.00

General B:

8010.1 Zoning P/R	+\$650.00
8010.2 Zoning Asset	-\$51.00
8020.2 Planning	-\$125.00
9010.8 State Retirement	-\$776.00
9050.8 Unemployment Ins	+\$302.00

OLD BUSINESS

The next Local Government Task Force meeting will be January 27, 2022 at 4:30pm at the Massena Town Hall.

Update on RVRDA Grants:

- matts for the arena are being installed and the scoreboard work has not begun yet
- SLIC has not updated us as to the possible use of MED poles along SH 37 to provide service

The group meeting with Councilman O'Keefe and the National Park Service will be held February 8, 2022.

Code Clerk O'Keefe is monitoring the updates for the legalization of marijuana and will schedule meetings concerning such as needed with the Planning Bord.

Security System for the Town offices: NCC quote \$19,800.00 and ADR quote \$15,282.28. Both company quotes include the same number of indoor and outdoor cameras (17), a 32-channel system, no monthly fees, and monitors in the office. Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to approve purchase and installation of the municipal building security system from ADR in the amount of \$10,686.29 estimate #2070 for the system and estimate #2069 in the amount of \$4,595.99 for the labor.

A Town bench will be placed at the municipal building in honor of Lisa Orosz.

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

NEW BUSINESS:

Clerk Cameron will advertise for summer employment (park, golf and summer counselors)- not restricted to students, one time in January and one time in February

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the partial property tax service fee of \$5.00 for Town and County Property tax 2022.

The Louisville Recreation Supervisor position will be advertised on Facebook, North Country Now, NYS Department of Labor, the Watertown Times and the Courier Observer. The deadline for applications is February 23, 2022 and the Board will have a special meeting on the 23rd at 6:30pm to review the applicants.

REPORT FROM COUNCILMEMBERS:

Councilwoman Schneider reported: ARPA meeting- rules will be solidified 4/1/22, the CART is progressing (SLC Animal Response Team), NIMS (National Incident Management System) 700 training has been completed which will allow her to run the animal emergency shelter if needed

Councilman O'Keefe reported that the lights in the highway barn have been replaced with LED lights of equal wattage. There is plenty of light.

Councilman Thompson will be reviewing the water treatment plant prints. He also inquired about the heat in the municipal offices.

REPORT FROM THE TOWN CLERK:

The Justice's are looking for a Constable. When they have found someone, they will inform the Town Board of their choice.

Highway Superintendent OBrien sent some notes for tonight's meeting that include truck maintenance work, salt consumption and publishing an announcement about fixing mailboxes- after storms.

The ISO has scheduled a meeting with Supervisor Legault and Code Enforcement Officer McManaman in February. The ISO evaluates fire protection, building code enforcement and commercial properties across the nation. Their ratings are used to determine property insurance premiums.

There has been a complaint that the bleachers outside at Arena Drive are rotten and should be removed before someone is injured.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to declare the assessor's lap top (asset # TA-024-0-517) as surplus and destroy it.

Our insurance company sent an inspector for our boiler system on 1/12/22.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to set the NYS Retirement service credit as 8 hours worked = one day of service time for NYS Retirement for the positions of Golf Team Leader, Golf Laborer/Store, Golf Laborer/Course Leader, and Gold Laborer/Course.

ORGANIZATIONAL AND REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
JANUARY 19, 2022; 6:30PM

For 2021, Water Maintenance Worker John Beattie completed 262 dig safely requests and 144 work orders.

Sean McNamara from North Country Now dropped a packet off with Clerk Cameron explaining their interest in being our official newspaper.

Justice Gettmann's December 2021 and monthly financial review report in the amount of \$1,278.00 was audited.

Justice LeCuyer's December 2021 and monthly financial review report in the amount of \$531.00 was audited.

The Town Clerk report for the month of December for \$3,520.92 was reviewed.

General vouchers #1-22G-51-22G (void #37-22G) in the amount of \$117,162.51, Highway vouchers #1-22H-20-22H in the amount of \$77,612.76, Water vouchers #1-22SW-12-22SW in the amount of \$116,432.85, Louisville Landing Recreation Vouchers #1-22GF-8-22GF in the amount of \$6,257.58, Capital Vouchers #1-22CD-2-22CD in the amount of \$4,425.62 and summer Bash voucher #1SB-22 in the amount of \$37.50 were reviewed and ordered paid.

PUBLIC COMMENT

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to adjourn the regular meeting at 9:36pm and enter into executive session to discuss the employment of a particular employee.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to exit the executive session and reenter the regular meeting at 10:02pm.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to pay John Beattie \$4,970.00 for maintenance work in Water District #1, \$3,290.00 for maintenance work in water district #2, and \$4,460.00 for maintenance work in water district #3 for the year 2022. And that John Beattie will be paid \$36,600.00 for Recreation Maintenance work for the year 2022.

Supervisor Legault appointed a committee to review labor salaries and concerns- Nancy Charleston and Shawn Thompson will be the Employment Review Committee.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to adjourn the meeting at 10:05pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 9, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN (BY GO-TO MEETINGS)
HIGHWAY SUPERINTENDENT PRESENT: JOHN OBRIEN

This meeting can be attended at Go-To meetings.

Supervisor Legault called the meeting to order at 6:34pm.

The Pledge of Allegiance

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the January 19, 2022 meeting minutes.

SLC COUNTY LEGISLATOR RITA CURRAN: discussed sales tax , colon cancer awareness month and she will be running for re-election in 2022. Councilman Thompson asked about the tax incentives for snowmobile trails through private property- SLC is working on them.

RVRDA REPRESENTATIVE LARRY CLARK: The 2022 grant applications are available. There is money available for new business and even if you want to be a truck driver.

HIGHWAY SUPERINTENDENT OBRIEN: The men continue to work long hours to keep our roads in great shape. The salt totals will be over budget because the weather has required more salt be put down on Town and County roads than estimated.

The loader tires have not been installed yet- the department has been too busy- they will most likely need the company to install the loader tires at our location at an extra cost of \$600.00

The new plow truck should be done by the end of February.

The Board will support the Highway Department concerning to mail box replacement complaints. They will continue to fix them as they can.

The Highway Superintendent will meet with Arbor Committee member Al McGrath about where trees may be needed.

The annual request for the SLC painting and paving crew will be sent. The highway department has worked hard to keep the heating system for the municipal building at an even temperature.

SUPERVISOR OF RECREATION AND MAINTENANCE DEWEY LAVALLEY: The Community Center is running well. After tomorrow, masks will not be required. There have been issues with the septic

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 9, 2022; 6:30PM

system and they are being addressed with Mr. White. The plexiglass in the front of the concession stand was broken and has been replaced. The bill is in the file.

PUBLIC COMMENT

COMMUNICATIONS AND PETITIONS: Thank you from the Stone Family, Barclay Damon, SLC Youth Bureau, NYPA, NYSDOH, Tax Collector O'Keefe, Linda McQuinn, NYS Department of Taxation and Finance, Perry French, NYS Building Standards and Codes, US Census Bureau, Water System Improvement Project meeting minutes and agenda, supervisor's report and Valley Water Solutions

\$130,838.00 was received and deposited from NYPA for the 2022 payment for O&M of Recreation Facilities. This is the last year of the 10-year agreement.

The 2022 NYSDOH water sample schedule report has been forwarded to Steve Siddon of Valley Water Solutions.

\$325,038.00 has been received from Louisville Tax Collector O'Keefe and deposited as per the 2022 budget.

\$66,610.02 has been received from Louisville Tax Collector O'Keefe and deposited in the water accounts as per the relevy.

The 2022 fishing tournament schedule includes 5 tournaments of which the August tourney is 10 days long. That particular tournament will be supplying their own carnival like attractions. Councilman Thompson will get a list from the committee of what supplies, services and such may be needed for the season and report back to the Board.

NYS Department of Taxation and Finance 2022 Tentative Telecommunications Ceilings- Roll Section 6 is \$275,146,000 with an equalization rate of 81%.

Louisville Landing Recreation General Manager French sent an email concerning the tree removal process by Lewis Tree Service. Supervisor Legault will discuss with Mr. French.

The Uniform Code and Energy Code Administration and Enforcement Report for 2021 has been submitted and accepted.

The US Census Bureau is conducting a Boundary and Annexation Survey.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to purchase a new master meter for the water treatment plant now and add to the project cost. The meter and installation are not to exceed \$15,000.00.

\$215.36 was received from the SLC Treasurer and deposited in Highway. It represents NYS Plowing for October, November and December less the \$85,000.00 advance.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 9, 2022; 6:30PM

SLIC Network Solutions has proposed service for the municipal building and the community center building. The savings is about \$10.00 a month over Spectrum. The Board asked about contract lengths and speeds.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to pass the NYS Retirement annual standard work day and reporting resolution for elected and appointed officials. The person listed on the form this year is Christina Barber who receives 10.34 days a month service credit as per her calendar. The resolution is posted on the town clerk's board for one month before sending to NYS Retirement.

Karen Carney , Treasurer of the St. Lawrence Yacht Club, sent a letter asking for an explanation of a change to their debt repayment for the water billing. The local water law was updated to take in marinas and boat slips. This increased the Yacht Clubs bill along with the Massena Intake. Supervisor Legault feels that since the Yacht Club has a one-inch line to serve a toilet and sink should be billed as a single service- not billed per boat slip. The Massena Intake has an eight-inch line feeding the property with multiple services. There should be a difference in the public and private marinas. The Board discussed the private entity versus the public entity and the change in the dollar amount of the debt repayment billing. They are not ready to change the local law. Supervisor Legault will answer the letter.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the 2021 Annual Justice Court audit.

OLD BUSINESS:

Report from NYPA Task Force: Mike Zagrobelny is the new chairman of the local government task force and Supervisor Legault will continue to serve as Vice Chair. The next meeting will be February 24, 2022 at 4:30pm at the Waddington Town Office.

RVRDA Grants update:

The sign grant has been rewritten to the municipal building lighting grant.

SLIC is working on the SH 37 network line development

The arena building mats, score box and upgrades are progressing slowly.

The NYS Governor has reduced the mask mandate at businesses. The town office will follow NYS Court requirements.

Water Treatment Plant filter upgrade: The prints have been reviewed by Councilman Thompson and his question is: when switching over to the new system- how much time will be required – will we need to be on Massena water for a time? If so, this transition should be planned when the least water is being used- not during July and August.

The Louisville Recreation Committee improvements will be finalizing their ideas within the next few months.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 9, 2022; 6:30PM

The Town Board would like the Planning Board to begin working on adequate zoning codes for the town of Louisville concerning marijuana.

The security system for the municipal building is being installed.

NEW BUSINESS:

Moved by Councilman Thompson , seconded by Councilwoman Schneider and duly carried to request the SLC Highway Department services for paving and line painting work for 2022.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to allow Highway Superintendent OBrien to temporarily close Town of Louisville roads to vehicles over 4 tons per axle when he deems necessary.

REPORT FROM COUNCILMEMBERS:

Councilwoman Schneider: Will provide the Clerk with a memorandum of understanding between the SLC Emergency Services and the Town of Louisville that should be discussed at the March Board meeting.

The Arbor Committee (Ronnie Aldous, Al McGrath, Andy McManaman, and Tom Gramuglia) are applying for a \$1,000.00 grant. We will need to add a tree ordinance and proclaim May 1st as Town of Louisville Arbor Day. The grant money can be used for advertising, mulch, and all expenses associated with the planting of trees. Mr. McGrath is also working on a Welcome to Louisville sign for the Ray Hurlbut Louisville Community Center. Clerk Cameron stated that there are NYSDOT signs available- and she will contact them.

Councilman O’Keefe reported that the Shirley’s have presented an appraisal for the CR 39 lot in the amount of \$1,500.00. The Board stated that the Shirley’s should now submit their highest and best offer. Councilman O’Keefe has reviewed the golf course sales tax statements with Mark Bogdan.

Councilman Thompson has spoken to the LVFD about the bleachers outside of the community center. The fire department agrees that if they are rotten, please dispose of them. Supervisor Legault will discuss the removal with John OBrien and Dewey LaValley.

REPORT FROM THE TOWN CLERK:

The Board decided that when Dewey LaValley retires, the cell phone that he carries will be his to keep. He will need to sign up for his own service.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to accept the 2022 Town Clerk fee schedule as follows:

TOWN CLERK FEE SCHEDULE

bell jar license	\$ 25.00 annual
building permits	see attached

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 9, 2022; 6:30PM

BOA or PB request	free		
SLC PB and BOA review	see attached		
Copies			
xerox	\$ 0.25	each	
certified	\$ 10.00	each	
genealogy	\$ 11.00	each	
Death Certificate (certified)	\$ 10.00	each	
Department of Conservation licenses	see attached		
Dog license			
fixed	\$ 6.00	annual	
not fixes	\$ 14.00	annual	
Dog enumeration	\$ 5.00	each unlicensed dog	
Handicap permit			
	permanent	free	5 years
	temporary	free	up to 5 years
Marriage			
license	\$ 40.00	each	
transcript	\$ 10.00	each	
Peddling and soliciting permit	\$ 50.00	annual	

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to waive the interest fees on the following water accounts:

#1001 Holmes- Clerk Cameron did not process the ACH properly after the property was sold from R Siddon to D Holmes

#1806 Cox – this bill is a correction – the original bill was sent in error to Pat and Lori Curran

#1793 Shantie- is a corrected bill- he was originally billed ½ a debt repay and the newly built house is now drawing water- corrected bill is for full debt repay

#609 Cole, #1758 Vieten and #335 Rausch properties sold while the billing was taking place and the closings happened before the bills printed- but the office was not informed by Real Property until after James Regan – passed away and the estate is being handled by an attorney who only knew of one account (two accounts)

Advanced Business Services has sent a quote for a new copier for the town office. A copy will be forwarded to the Board members.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to sign the ADR Services security contract for 4 years at a price of \$360.00 per year.

Clerk O’Keefe requested clarification for NYS water accounts being charged interest. Supervisor Legault stated that a government agency can not pay interest, therefore they should not be charged.

The Town Clerk’s January report for \$2,323.60 was reviewed.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 9, 2022; 6:30PM

Justice Gettmann's January 2022 Justice Report and financial review in the amount of \$631.00 was audited.

Justice LeCuyer's January 2022 Justice Report and financial review in the amount of \$474.00 was audited.

General vouchers #52-22G-88-22G in the amount of \$79,170.22, Highway vouchers #21-22H-35-22H in the amount of \$79,109.77, Water vouchers #13-22SW - 26-22SW in the amount of \$18,654.33, Louisville Landing Recreation vouchers #9-22GF-14-22GF in the amount of \$3,369.08 and Capital vouchers #3-22CD – 5-22CD in the amount of \$3,5592.50 were audited and ordered paid.

PUBLIC COMMENT

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to adjourn the regular meeting at 8:51pm and enter into executive session to discuss a legal contract.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to reenter the regular meeting at 9:34pm.

No action was taken.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to adjourn the meeting at 9:34pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 23, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN (by telephone)
HIGHWAY SUPERINTENDENT NOT PRESENT: JOHN OBRIEN

Supervisor Legault called the meeting to order at 6:34pm.

This meeting has been called to review the applications received for the Recreation/Maintenance Supervisor position and any other business that is brought before the Board.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to move into executive session at 6:34pm to review the potential employee applications, the history of a particular employee and a lease contract.

Moved by Councilman O'Keefe, seconded by Councilman Thompson, and duly carried to exit the executive session at 7:57pm.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to return to the special meeting at 7:57pm.

The Town Board will meet on Monday March 7th and Tuesday March 8th to conduct interviews for the position.

Moved by Councilman Thompson, seconded Councilwoman Schneider and duly carried to purchase two computers as per the Dell Technologies quote for the Town Supervisor and Town Clerk in the amount of \$1,030.71 each.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to accept the verbal offer from Robert Shirley in the amount of \$2,675.00 (\$3,000.00 less the \$325.00 appraisal fee paid by Shirley's) to purchase part of tax map #15.048-1-36 located on CR 39, with the Shirley's paying all closing, transfer and recording costs once the purchase offer is put in writing and includes a 10% down payment. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Nay, Councilman O'Keefe- Aye, Councilwoman Charleston- Aye, and Councilman Thompson- Aye. The motion carries.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to adjourn the meeting at 8:22pm.

Respectfully Submitted,

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
FEBRUARY 23, 2022; 6:30PM

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 7, 2022; 5:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
NANCY CHARLESTON, COUNCILMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN

HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 5:02pm.

Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to enter into executive session to interview potential employees.

Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to exit executive session at 7:11pm.

Moved by Supervisor Legault, seconded by Councilwoman Charleston and duly carried to adjourn the meeting at 7:12 p.m.

Respectfully submitted,

Joanne Cameron

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 8, 2022; 5:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
NANCY CHARLESTON, COUNCILMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN

HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 5:03pm.

Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to enter into executive session to interview potential employees.

Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to exit executive session at 6:45pm.

Moved by Supervisor Legault, seconded by Councilwoman Charleston and duly carried to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Joanne Cameron

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9, 2022; 6:30PM

121

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
HIGHWAY SUPERINTENDENT PRESENT: JOHN OBRIEN

Supervisor Legault called the meeting to order at 6:32pm.

The Pledge of Allegiance

A moment of silence was observed for the people of Ukraine.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the February 9, 2022 minutes with the addition of comment by Highway Superintendent OBrien that more salt is most likely being used on SH 131 because of to the new pavement.

REPORT ON WATER TREATMENT PLANT UPGRADE: Supervisor Legault and Councilman Thompson took part in the monthly update meeting for the project and the meter replacement was discussed. Jay Berkman of C2AE is looking into the replacement of the meter now and adding it to the project cost.

SLC COUNTY LEGISLATOR RITA CURRAN reported that the COVID State of Emergency for SLC has expired. There are no people in the ICU for Covid at this time. She discussed sales tax: \$25 million a year is paid to NYS for Medicare and NYS will pay Ogdensburg directly their sales tax. Surplus sales tax may be used to pay down debt that the county is paying interest on. Also, there is extra HEAP money available.

RVRDA REPRESENTATIVE LARRY CLARK: did not attend the meeting.

HIGHWAY SUPERINTENDENT OBRIEN:

Spring clean-up will be April 27 through April 30th from 7am until 5 pm with brush pick-up the following week.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to approve the axle repair on the 2008 plow truck which will be billed through Stadium International. The invoice will be approximately \$2,000.00.

Superintendent OBrien would like the Board to consider raising the \$1,500.00 spending limit to \$2,000.00 for parts and repairs.

The new plow truck has been delivered and is in service.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9, 2022; 6:30PM

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to accept Jason Dow's resignation effective April 29, 2022. Clerk Cameron will advertise for a full time and part time MEO's.

The Board should consider ordering another plow truck now for delivery in two years.

SUPERVISOR OF RECREATION AND MAINTENANCE DEWEY LAVALLEY:

Mr. LaValley recommends that the Town continue to maintain the cemetery in Chase Mills (as they did at the end of 2021). He stated it is approximately a 2-hour job to mow and trim every other week- with special attention needed around Memorial Day. The power bill for the community center building is \$1,000.00 higher than normal this month due to the purchase power adjustment charge. The PPAC did not seem to affect the cost of running the artificial ice.

During budget time, we discussed purchasing a 12X16 foot stage. The cost at that time was \$5,264.98. The LVFD would like to borrow it for their car show in July. Mr. LaValley will get new pricing and report back to the Board. The NNY Lawnmower Racing Association would like to hold lawnmower races at the community center this year.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to accept Dewey LaValley's resignation as of April 1, 2022. Supervisor Legault thanked him on behalf of the Town for all he has done to run and grow the Louisville Recreation facilities and events.

Mr. LaValley would like to run the artificial ice season until mid April. There are more than enough hours rented to cover the costs: Potsdam figure skating would like 45 hours; Louisville Minor Hockey and some adult leagues are also looking for more time.

PUBLIC COMMENT

Representatives from the Lake St. Lawrence Yacht Club asked the Board to explain the increase to their Louisville Water debt repay bill and consider reducing it. Supervisor Legault explained the law was updated to include marinas to account for the Massena Intake. The new law calls for an edu charge for every 11 boat slips with one edu per building and one edu per yard hydrant. The Yacht Club representatives stated that they are a non-profit private boating club with no water service to the docks and would like the Board to consider not increasing their bill over the one edu they have been paying for years. Moved by Supervisor Legault to keep the edu charge for the Lake St Lawrence Yacht Club at one. There was no second. Clerk Cameron will ask for an opinion about non- profit private marinas versus public marinas. Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to waive all interest on Lake St. Lawrence Yacht Club's water bill until the matter is settled.

COMMUNICATIONS AND PETITIONS: NYSEFC, SLC Treasurer, Liberty Utilities, Assessor Pearson, SLC Treasurer's Dept., OSHA Training, Dewey LaValley, copier quotes, NYS Plowing 1/22, SLC Plowing 1st payment, 1st qtr. sales tax, NYPA, CART revocable license agreement, MOU ST Law. Emergency Services,

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9, 2022; 6:30PM

123

Local Law #1-2022 Trees, DANC amendment #2 for the Water Treatment Plant Improvement project, building permit fee changes, Casella Service Agreement, LL Recreation purchase orders, and the supervisor's report

The net liability for the Worker's Compensation Claims as of December 31, 2021 for the Town of Louisville is \$345,576.16.

Liberty Utilities would like to remind the Town to include them in any/all projects that may affect gas lines.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to charge \$2.00 as the second notice fee for the 2022 Town and County Property Tax bill.

There will be annual OSHA training available on April 9, 2022 at the Norfolk Fire Training Facility. Clerk Cameron will notify all departments.

The replacement of the town office copier is being reviewed to lower the annual service fee. The decision will not be finalized until the 2023 budget.

\$85,744.09 was received and deposited for the January 2022 NYS road plowing.

\$63,832.76 was received and deposited for the first payment of the SLC road plowing 2022.

\$34,184.01 was received and deposited representing the NYPA high flow payment.

\$176,352.29 was received and deposited representing the first quarter 2022 sales tax.

\$4,130.00 was received and deposited as payback from NYPA for building out the Massena Intake water line. There is still about another \$1,500.00 owed to the Town.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to allow Supervisor Legault to sign the updated revocable license with Perry French of Getsomegolf, LLC for the term April 1, 2022 to December 31, 2022.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to sign the Memorandum of Understanding between the St. Lawrence County Emergency Services and The Town of Louisville concerning providing shelter to small and/or large animals and their owners in the event of an emergency requiring evacuation.

There will be a public hearing on April 13, 2022 at 6:30pm with the regular meeting to follow for Local Law #1-2022 Community Arbor Development.

The DANC Amendment #2 was tabled until the Clerk provides the Board with the original contracts.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9, 2022; 6:30PM

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to increase the cost of a building permit for commercial solar projects to \$12,000.00 per megawatt.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to sign the NY Service Contract with Casella Waste-Stream Management for \$225.00/month for an 8-yard container for the next 24 months.

OLD BUSINESS:

Report from NYPA Task Force: At the last meeting they discussed the high flow money and shoreline stabilization.

RVRDA grants/loans: new applications are due April 15th - Councilman O'Keefe will file an application to pay for upgrades to fire station #1 – siding, insulation, dehumidifier and foundation work.

Update on Louisville Recreation Committee improvements: There have been a lot of suggestions on the Facebook posts. The SEQR forms from when the playground was installed are being reviewed to see about native artifacts before final plans are developed.

Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to have a public hearing on April 13, 2022 at 6:30pm with the regular meeting to follow for Local Law #2-2022 Moratorium on Cannabis Establishments.

The security system is being installed at the municipal building. It should be complete next week. Logins will be created during training.

SLIC is currently working on the estimate to provide broadband service on SH 37.

There will be a Summer Bash meeting on March 14th at 6:00pm at the town office.

NEW BUSINESS:

There will be a special meeting on March 10, 2022 at 6:30pm concerning the hiring of the Recreation Maintenance Supervisor.

Summer employee applications will be reviewed at the April 13, 2022 Board meeting

The revised/updated website has been completed. H3 Designs worked with Clerk O'Keefe to develop the new site and it is getting great reviews.

REPORT FROM COUNCILMEMBERS:

Councilwoman Schneider: Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to change the name of the town road, Country Club Lane, to Louisville Landing Lane.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9,2022; 6:30PM

125

Councilwoman Charleston and Councilwoman Schneider are working to update the Job Descriptions Policy. Supervisor Legault is reviewing the new job descriptions for the LL Recreation before the policy can be adopted for 2022.

Councilman O'Keefe: Inquired about task force negotiations for the recreation 10-year contract talks.

Councilwoman Charleston: Moved by Councilwoman Charleston, seconded by Councilman Thompson and duly carried to support Ukraine and its people during this horrific and unnecessary war and vow to support them and ask the LVFD to add something to their sign.

Councilman Thompson: has been receiving many compliments on the new website. He also has reached out to the two new business (Pig and Moo BBQ & Store and The Mills Country Store) concerning grand opening ceremonies. Concerning the water treatment plant upgrades- the delivery time for the units currently is 12 to 16 weeks after ordering but there has been no notifications of funding yet.

REPORT FROM THE TOWN CLERK:

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to purchase 90 Stewart's milk certificates using the donated money that has been held in the capital account for surplus food distribution.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to add the Home Depot bill in the amount of \$44.97 for a new hose for the pressure washer to the Louisville Landing Recreation bills in the March abstract.

REPORT FROM LOUISVILLE LANDING RIVER COURSE PERRY FRENCH:

Moved by Supervisor Legault, seconded by Councilman O'Keefe and carried to approve the purchase order dated 3/1/22 for Geese in Hindsight for \$6,000.00 for the 2022 geese abatement service.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to approve the purchase order dated 2/22/22 to Prestige Flag in the amount of \$517.50.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to approve the purchase order for R&R Products in the amount of \$1,200.00 for bunker rakes.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to approve the purchase order dated 8/26/2021 for Hanson Aggregates top dressing sand in the amount of \$1,806.75

Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to approve the 2/12/22 purchase order to Professional Golf LLC in the amount of \$3,520.00 for range golf balls. The Board discussed with Mr. French that this was ordered and received as of this date without Board approval for being over \$500.00. All purchases over \$500.00 must be Board approved before ordering. The next time that this happens- the order will be shipped back.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9, 2022; 6:30PM

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to approve the purchase order dated 3/1/22 to Malcom Fiocco in the amount of \$620.00 for cart rental. This amount is not to be paid until an invoice is received.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to approve the advertising purchase orders for North Country Now in the amount of \$700.00 and North Country Public Radio dated 3/8/22 in the amount of \$800.00.

The 2022 golf membership fee schedule was discussed: Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to move the "pay before date 3/15/2022" to 3/31/2022. Mr. Perry also stated that the pay amount for the individual seniors on the original form is incorrect. Clerk Cameron asked about a resolution to correct the form – the Board did not make a new resolution.

Mr. French reported that last year there were 165 memberships representing 219 people and this year we have received membership dues for 115.

Canadian money will be accepted the course and Mr. French will have to call NBT bank to get the current rates of exchange as the money comes in. If available, Canadian money will be given as change but if not available, then American money will be given as change taking into account the current exchange rate.

Sponsors are being sought out for scoreboard advertising space.

The first week in April William Ducolon and Brent Smith will return to work.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to offer Lindsey Gladding the Recreation Maintenance position with a \$55,0000 annual salary, insurance (with him paying 12%) and with sick and vacation time as per the Town policies. Mr. Gladding will be provided a town vehicle for business use and a cell phone (or he can use his personal phone and ask for reimbursement). Mr. Gladding will determine the hours need to work to complete his tasks but must work at least 40 hours per week.

Justice Gettmann's February 2022 Justice Report and monthly financial review in the amount of \$1,614.00 was audited.

Justice LeCuyer's February 2022 Justice Report and monthly financial review in the amount of \$1,495.00 was audited.

The Town Clerk February report in the amount of \$5,467.00 was reviewed.

General vouchers #89-22G - 122-22G in the amount of \$18,570.41, Highway vouchers #36-22H - 58-22H, void #46-22H) in the amount of \$68,994.13, Water vouchers #27-22SW - 38-22SW in the amount of \$11,994.63, Summer Bash voucher #2-22SB in the amount of \$16.20, Louisville Landing Recreation vouchers #15-22GF - 19-22-GF in the amount of \$3,209.99 and Capital voucher #6-22CD in the amount of \$15,282.28 were audited and ordered paid.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 9,2022; 6:30PM

127

PUBLIC COMMENT:

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to adjourn the meeting at 9:56pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 10, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 6:30pm.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to enter into executive session to discuss a particular employee.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to exit the executive session at 7:25pm.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to reenter the special meeting at 7:25pm.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to hire Lindsey Gladding as the Recreation Maintenance Supervisor. Mr. Gladding will be paid \$55,000.00 annually and will be offered family health insurance with Mr. Gladding paying 12% towards the total cost. A cell phone will also be provided for Mr. Gladding's use. Mr. Gladding will follow the Town's time off and vacation policy and determine the hours that he needs to complete his duties.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to purchase a stage not to exceed \$6,000.00.

The Town Attorney has been consulted about the public vs. private yacht club/ boat dock/slips- water charges. Moved by Supervisor Legault and seconded by Councilwoman Schneider to charge the Lake St. Lawrence Yacht Club one Edu for water debt repayment charges. There was discussion about maybe charging the private yacht club for half a year as per the updated water law and half the year as one unit- since they are only open for 5-6 months. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Nay, Councilman O'Keefe- Nay, Councilwoman Charleston – Nay and Councilman Thompson- Nay. The motion is denied. The Yacht Club will be charged as per the current water law and Clerk O'Keefe is to send a letter of the decision. Interest will be waived through the next billing cycle.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to request a speed reduction from St. Lawrence County/ NYS State DOT for the Wilson Hill Causeway with the study to be completed in the month of June or July.

The check will be released to Tracey Equipment for the new plow truck.

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 10, 2022; 5:00PM

The NYS Teamsters Health and Hospital Audit was discussed. The Auditor stated that insurance should be paid from the first date of hire until the employee leaves and uses up all accrued sick and vacation time. Clerk Cameron spoke with the Teamsters Union Representative and he stated that if someone resigns from the position, the employee receives no sick time and should be given their final check for all days worked, unused vacation days and comp. time on his last day of service and that health insurance would also stop on that day.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to adjourn the meeting at 8:05p.m.

Respectfully submitted,

Joanne Cameron

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 24, 2022; 5:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 5:28pm.

Moved by Councilwoman Charleston, seconded by Councilman Thompson and duly carried to replace powertool batteries for Jason Dow that were used at the Town of Louisville up to the amount of \$338.00.

Moved by Councilman O'Keefe and seconded by Councilwoman Charleston to accept Putney Tree Service bid to grind and clean up the stumps at the Louisville Landing Recreation area not to exceed \$18,800.00. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman O'Keefe- Aye, Councilwoman Charleston- Aye and Councilman Thompson- Abstain. The motion passes.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to enter into executive session at 5:45pm to discuss a particular employee.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to exit the executive session at 7:35pm.

No action was taken.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to exit the special meeting at 7:36pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

PUBLIC HEAR AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the public meeting to order at 6:31pm.

The Pledge of Allegiance

The public meeting pertains to Town of Louisville Senior Citizen Low Income Exemption increase to \$29,0000.00.

No public comment

Moved by Councilwoman Schneider, seconded by Councilman Thompson to approve the resolution to increase the Senior Citizen Low Income Exemption to \$29,000.00 as per the November Town Board meeting minutes discussion with Assessor Pearson. Those minutes read: "Assessor Michael Pearson explained to the Board that each year the SLC Real Property Office requires a review of the Real Property Exemptions. The Town of Louisville currently has a maximum income limit for the Senior Citizen Exemption of \$20,000.00 but the Town of Massena increased theirs to \$29,000.00 last year. He is bringing this to the Boards attention because we share a village. Currently there are 24 properties in the Town of Louisville with the \$20,000.00 exemption and increasing it to \$29,000.00 will allow more low-income senior citizens to become eligible for the lowering of their assessed value by 50% for the calculation of the Town Property Tax."

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to close the public hearing at 6:33pm.

Supervisor Legault called the public meeting to order pertaining to Local Law #1-2022 Moratorium on Cannabis Establishments to order at 6:33pm.

No public comment

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to pass Local Law #-2022 Moratorium on Cannabis Establishments as follows:

WHEREAS the Town Board of the Town of Louisville desires to enact a Moratorium on any Cannabis establishments in the Town of Louisville; and

WHEREAS the Town Board intends to enact comprehensive zoning regulations regarding Cannabis Establishments in the Town of Louisville; and

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

WHEREAS there are currently no zoning regulations relating to Cannabis Establishments in the Town but the Town Board believes that the regulations can be duly considered and adopted within one (1) year of the date hereof; and

WHEREAS the enactment of a Moratorium is a type two action not subject to the State Environmental Quality Review Act; now therefore

BE IT ENACTED AS FOLLOWS:

There is hereby placed a moratorium on all buildings, construction and development of Cannabis Establishments in the Town of Louisville, County of St. Lawrence and State of New York.

This moratorium shall expire on the 30th day of April, 2023.

That nothing herein shall prohibit the land use variance procedures as set forth in the code of the Town of Louisville and/or the State of New York.

This local law shall take effect upon filing with the Clerk of the Town of Louisville, County of St. Lawrence and State of New York, and upon filing the same with the Secretary of State of the State of New York.

Moved by Councilman O’Keefe, seconded by Councilwoman Charleston and duly carried to adjourn the public hearing at 6:35pm.

Supervisor Legault called the third public meeting to order at 6:35pm pertaining to Local Law #2-2022 Community Arbor Development.

Councilwoman Schneider stated that this local law is needed to set up the Town to apply for grant funding for trees.

No public comment

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to pass Local Law #2-2022 Community Arbor Development as follows:

Definitions:

- Park Trees- trees, shrubs, bushes and all other woody vegetation in public parks having individual names and all areas owned by the Town of Louisville or to which the public owned by the Town of Louisville.
- Private Trees- trees, shrubs and all other woody vegetation which as not located within the right-of-way of the Town of Louisville or to which the public owned by the Town of Louisville.

PUBLIC HEAR AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

- Street Trees- trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues, or ways within the right-of-way of the Town of Louisville.

Arbor Committee Created:

- Term of Office- There is hereby created a Town of Louisville Arbor Committee Representative for the Town of Louisville, County of St. Lawrence, State of New York. Said Committee shall consist of five members (chairman, two volunteers, town board liaison and Massena Electric liaison). The Chairman and two volunteers shall be a citizen and resident of the Town, and shall be appointed by the Town Board for a term of three calendar years. In the event that a vacancy shall occur during the term of any member, their successor shall be appointed for the unexpired portion of the term by the Town Board.
- Compensation- The members of the Arbor committee, including ex officio members, shall receive no compensation for their services pursuant to this chapter, but they may be reimbursed for reasonable and necessary expenses incurred in the performance of their duties within the appropriations made available therefore.

Duties and responsibilities:

- To study the problems and determine the needs of the Town of Louisville, County of St. Lawrence, State of New York, in connection with its tree management program.
- To assist the Highway Department and the Recreation and Maintenance Supervisor with the type and kinds of trees to be planted upon such municipal streets or parts of municipal streets, parks, and right-of-way or as designated.
- To assist the Town of Louisville, County of St. Lawrence, State of New York, and the residents of the Town in the dissemination of news and information regarding selection, planting, and maintenance of trees within the Town.
- To provide regular and special meetings at which the subject of trees insofar as it relates to the Town may be discussed by members of the Committee, officers, and personnel of the Town and all others interested in the tree management program.

Operation:

- The Arbor Committee shall choose its own officers, make its own rules and regulations (subject to Town Board Approval) and keep a journal of its proceeding. A majority of the members shall be a quorum for the transaction of business.

Spacing:

- The spacing of street trees will be in accordance with the species size classes listed in the specifications and no trees may be planted closer together than the following: small trees: 30 feet, medium trees: 40 feet, and large trees: 50 feet, except in special plantings designed by an arborist.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

- No nuisance trees shall be planted in the Town of Louisville. Such trees must have the approval of an arborist to be planted and can be removed from Town property if considered a hazard or nuisance.
- Distance from the curb or sidewalk: The distance trees may be planted from the curb or curb lines and sidewalks will be in accordance with the three species size class listed in the Specifications, and no trees may be planted closer to any curb or sidewalk than the following: small trees- two feet, medium trees- three feet, and large trees- four feet.
- Distance from Street corners and fire hydrants: No street trees shall be planted closer than 35 feet to any street corner, measured from the point of the nearest intersecting curbs and or curb lines. No street tree shall be planted closer than 10 feet to any fire hydrant.
- Utilities: No street tree other than those species listed in Specifications as small trees may be planted under or within 10 lateral feet of any overhead utility wire, or over or within three lateral feet (small or medium), five lateral feet (large), or any underground water line, sewer line, transmission line or other utility. UDIG (1-800-962-7962) shall be contacted in order to locate utilities prior to any planting at proposed sites.

Public Tree Care:

- The Town of Louisville shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The Highway Department may remove or cause order to be removed any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines or other public improvements or is affected with an injurious fungus, insect or other pest or poses a hazard to the public. This section does not prohibit the planting of street trees by adjacent property owners, providing that the selection and location of said trees is in accordance the specifications in the preceding sections of this law.
- Tree Topping: It shall be unlawful as a moral practice for any person, firm or town department to top any street tree, park tree or other trees on public property. Topping is defined as the severe cutting back of limb to stubs larger than three inches in diameter within the tree's crown to such a degree as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical, may be exempted from this section at the determination of an arborist.
- Dead or diseased tree removal on public domain as well as private property: The Town shall have the right to cause the removal of any dead or diseased street trees or trees on private property within the Town when such trees constitute a hazard to life and property or harbor insects or disease which constitutes potential threat to other trees within the Town. The Town shall notify in writing the owners of such trees, Removal shall be done by said owners at their own expense within 10 days after the date of service of notice. In the event of failure of owners to comply with such provisions, the Town shall have the authority to remove such trees and charge the cost of removal on the property tax notice.

PUBLIC HEAR AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

- Removal of Stumps: All stumps of trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.
- Healthy street and park trees: In order to protect the Town's investment in time and resources in the street program, it shall be unlawful to remove any healthy street tree without prior approval of the arborist.
- Interference with authority of tree program: It shall be unlawful for any person to prevent, delay, or interfere with agents of the Town while they are engaged in planting, cultivating, mulching, pruning or removing any street trees, as authorized in this chapter.
- Protection of trees during construction: Contractors occupying Town streets for building purposes shall place such guards about all trees liable to injury as shall effectually protect them.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to end the public hearing at 6:36pm.

Supervisor Legault called the regular meeting to order at 6:36pm.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the March 9, 2022 Regular meeting minutes.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to accept the March 10, 2022 Special meeting minutes.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to accept the March 24, 2022 Special meeting minutes.

SLC COUNTY LEGISLATOR RITA CURRAN reported that the county is discussing cutting the sales tax on gas and/or heating fuel. Also in discussions are the APRA funds for the fire and rescue volunteers and the Seaway Valley Prevention Council. She encouraged the Town to write to the county concerning some of the ARPA funds being used to fund training and equipment for the fire department.

RVRDA REPRESENTATIVE LARRY CLARK: did not attend the meeting.

HIGHWAY SUPERINTENDENT OBRIEN: did not attend the meeting

REPORT FROM LOUISVILLE LANDING RIVER COURSE PERRY FRENCH:

The back 9 of the course opened Tuesday and the front 9 may open this weekend. Currently there are 140 season passholders (2 Canadian) and last year there were a total of 165.

Moved by Councilman O'Keefe and seconded by Councilman Thompson to hire Mike Gleason as a part time laborer (20-24 hours per week at a rate of \$13.20/hr.). Also, the Town Clerk should list the returning employees with rates of pay as approved in the January 2022 Regular meeting minutes:

Golf Shop Staff Labor:

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

Devin Page- full time (40hrs./wk. @ \$16.00/hr.) 4/1 through 10/31/22
Jacob Dutch- full time (40hrs./wk. @ \$15.00/hr.) 4/15 through 9/15/22)
Jace Dutch- part time (20hrs./wk. @ \$14.00/hr.) 5/1 through 9/15/22
Matt Sharp- part time (20hrs./wk. @ \$14.00/hr.) 5/1 through 9/6/22
Two other part time staff members (20 hrs./wk. each @ \$13.20/hr.) – one for 6/1-9/30/22 and the other 8/1-10/31/22
Golf Course Maintenance Labor:
Brent Smith- full time (40 hrs./wk. @ \$26.00/hr.) 4/1 through 10/31/22
William Ducolon- full time (40hrs./wk. @ \$17.50/hr.) 4/1 through 10/31/22
Wayne Charleston- full time (40 hrs./wk. @ \$15.00/hr.) 4/15 through 10/15/22
Keegan Scully- full time (40 hrs./wk. @ \$14.00/hr.) 4/15 through 10/15/22
Merrill Bressett- full time (40hrs./wk. @ \$14.00/hr.) 4/15 through 6/22/22 and 30 hours/wk. from 6/22 through 10/1/22
Scott Young- part time (20 hrs./wk. @ \$13.20/hr.) 5/1 through 9/15/22
Two other part time laborers @ \$13.20/hr. each – one for 24hrs/wk. and one for 20 hrs./wk.

Returning employees will not be required to drug test.

The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman O’Keefe- Aye, Councilwoman Charleston – Abstain and Councilman Thompson- Aye. The motion passes.

Moved by Councilman O’Keefe, seconded by Councilwoman Charleston and duly carried to approve the following purchase orders:

Yamaha Golf Carts \$2,600.00 for extra carts needed for 3 tournaments.

MTE Equipment Repair Parts \$2,000.00 as a blanket purchase order for repair parts that may be needed.

R&R Course Supplies \$1,000.00 for misc. course supplies that may need to be ordered.

The fairway unit that was ordered from MTE will not be delivered this year. Mr. French would like to lease the 2016 unit that is being refurbished by MTE as a replacement for the new mower he will not be receiving. Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to void the MTE lease for the 2022 fairway unit in the amount of \$54,944.00 (5-year lease at \$10,944.00/yr.) and commit to the 2016 refurbished Jacobson JMC.68019-43155 with S/N:68019-4311550163 in the amount of \$25,000.00 (3-year lease).

The John Deere Gator that was approved and ordered will not be delivered until later in the season.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to extend Mr. and Mrs. Jarvis’s 2021 unused golf membership to this season (2022).

PUBLIC HEAR AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

SUPERVISOR OF RECREATION AND MAINTENANCE DEWEY LAVALLEY: The ice season should turn out to be a decent year and the compressors will be shut off to the artificial ice system on Saturday. The new Recreation Supervisor is setting up his office in the historical building and docks will be installed soon.

Emily Wilkins will meet with Councilman O’Keefe and Councilwoman Charleston concerning counselors and dates for the summer recreation program.

Moved by Supervisor Legault, seconded by Councilman Thompson and duly carried to allow Councilman O’Keefe, Councilwoman Charleston and Summer Recreation Director Wilkins to determine the employees to be hired and the dates to run the summer bus recreation program.

PUBLIC COMMENT

Janet Otto-Castleman introduced herself to the Board and made a few general comments concerning Waddington and ARPA funds available.

COMMUNICATIONS AND PETITIONS: SLIC, Liberty Utilities, DANC, information on solar fees, water system improvement project, summer bash info, Eastcom, Aquastore, SLC 2022 Winter Maintenance, Assessor training, town finance training, Whalen Park improvements, Board of Appeals members, SLIC, EFC payment due, Clerk Stone resignation, NYS Teamsters H&H fund audit, CR 39 land, Whalen Park proposal, RVRDA 2022 application, Norfolk water relevy, NYPA surplus land payment, NYS plowing for Feb. 2022, code enforcement report, supervisor’s report and Valley Water Solutions

Kevin Lynch from SLIC Network Solutions sent an email stating the NYSDOT tax has been removed by NYS- so the SH 37 broadband project in Louisville can proceed.

DANC would like the amendment #2 for their contract approved for the water plant upgrade project. The first contract stated not to exceed \$5,500.00 for preliminary engineering report and the 1st amendment was for additional services for the design phase not to exceed \$6,500.00. This amendment is for expenses related to bidding, construction and closing of funding documents not to exceed \$22,500.00. The Board discussed the meter for the plant project moving forward if no funding and legal requirements. A special meeting will be held next Wednesday, April 20, 2022 at 6:00pm at the town office.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to approve the purchase of a radio detection 7200 locator kit:RD7200 receiver TX-10 transmitter/connection kit and Carry bag from Eastcom Associates Inc. in the amount of \$5,676.00. This water line locator is included in the 2022 budget.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to approve the quote from Statewide Aquastore for the inspection of our 4 tanks at a price of \$8,000.00.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

The revised 2022 Winter Maintenance payment schedule for SLC roads for the Town is \$62,330.96. It went from \$5,100.50/mile to \$5,040.50/mile. The difference was a reduction in salt of \$80.00/mile and an increase to the fuel of \$20.00/mile.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to approve Assessor Michael Pearson to attend classes for his continuing education as Town Assessor. These classes are held in July at Cornell.

Moved by Supervisor Legault, seconded by Councilwoman Charleston and duly carried to approve Supervisor Legault to attend the NYS Comptroller Town Finance schooling in Albany on May 16-17, 2022.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept William Helmer's resignation from the Louisville Board of Appeals to take affect as soon as a replacement can be found.

SLIC Network Solutions representative Chris Converse sent prices for adding service in three areas of Louisville. CR 39 and Oliver Road \$87,776.35, Patterson Road \$10,900.00 and SH 37 from CR 14 to St. Lawrence Recreation \$30,000.00. The Board would like to proceed with the SH 37 project that has grant funding in place and continue to work on funding for the other areas. Clerk Cameron will contact SLIC.

Moved by Councilwoman Charleston seconded by Councilwoman Schneider and duly carried to accept the resignation from Michele Stone for the position as Account Clerk for the Town. Supervisor Legault and she have spoken and Clerk Stone has agreed to work remotely for the Supervisor on some accounting documents and retain her position as Deputy Court Clerk. She will help with the transition by being in the office on Wednesday mornings as needed.

The NYS Teamsters Health and Hospital Fund completed their January 2015 – December 2021 audit. They found issues with Calvin LaPage's lump sum/last payment when he retired. The Fund reviewed the accrued sick and vacation time paid out to Calvin Lapage at the time of retirement and has decided to allow a "one time only" exception for the vacation/sick contribution requirements and therefore no audit liability is due.

Moved by Councilman Thompson, seconded by Supervisor Legault and duly carried to approve \$100.00 to be sent with the 2022 Community Development and Environmental Improvement Fund Application for siding for fire station #1.(RVRDA 2022 grant app)

\$5,871.49 was received and deposited into water district #3 for the 2022 relevy to the Town and County Property Tax bills.

PUBLIC HEAR AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

\$2,200.00 was received from NYPA from the surplus land money account to reimburse for cleaning out around the Wilson Hill Association bulletin board and bench. The Board would like to know how much is left in the account.

\$92,753.98 was received from SLC Treasurer and deposited in the Highway Account for Feb 2022 NYS Snow removal.

The Board reviewed the open building permit status report. They would like to know why old swimming pool open permits have not been closed. Clerk Cameron explained that some permits are still open because the final inspections have not taken place.

OLD BUSINESS:

Report from NYPA Task Force: At the last meeting, the chairman and Supervisor Legault met with Attorney Gustafson to develop the recreation presentation to be given to NYPA later in the summer .

RVRDA grants/loans: The Broadband grant can now move forward and the arena remodel (scorebox) needs a new quote because the materials have changed so much in cost.

Wilson Hill Surplus lots: Clerk Cameron will contact Engineer Jarvis to see about scheduling a June test date.

The SLC Health Department has sent Covid tests, digital thermometers, N-95 masks and hand sanitizer to be handed out to customers at no charge.

Spring Cleanup will be April 27, 28, 29 and 30, 2022 from 7:00am to 5:00pm – drop off at 14810 State Highway 37.

The next summer bash meeting will be held May 10, 2022 at the municipal building at 6:00pm

NEW BUSINESS:

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to reappoint Tom Willson to the Louisville Planning Board for the term May 1, 2022 through April 30, 2027.

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to reappoint Bernard Lashomb to the Planning Board for a 3-year term, (May 1, 2022 through April 30, 2025).

There will be a public hearing for Local Law #3-2022 Providing for the Control of Dogs (update of local law #1-2009) May 11, 2022 at 6:30pm with the regular meeting to follow.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

There will be a public hearing for Local Law #4-2022 Land Use and Development Codebook for May 11, 2022 at 6:30pm with the regular meeting to follow.

The buses will be requested from Massena Central School to transport children for the Louisville Summer Recreation Program at the same cost as 2021.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to approve \$500.00 for Emily Wilkins to purchase supplies for the summer recreation program.

REPORT FROM COUNCILMEMBERS:

Councilwoman Schneider is looking for an update from Attorney Gustafson concerning the clean-up of property located on CR 39.

Councilman O'Keefe will meet with the Shirley's on Thursday to discuss the sale of land on CR 39.

Councilman O'Keefe will handle getting internet service set up for Lindsey Gladding at the historical building.

Councilman Thompson stated that he and Councilwoman Charleston and SLC Legislator Curran met with the LVFD on April 1st. He would like a letter of support sent to SLC on behalf of the Town requesting ARPA funds for gear and training expenses.

Councilman Thompson will talk to Lindsey Gladding about attending the fishing tournament meetings.

REPORT FROM THE TOWN CLERK:

SLC Health Representative Ellen Hurlbut contacted the Town concerning Cancer Prevention and a grant funded by NYSDOH. Clerk Cameron will forward the information to the Recreation and Highway Departments.

Don Ashley requested a credit for three properties that he purchased and added to his home deed in December of 2021. The deed transfer originally recorded by the county in December of 2021 only transferred one tax map instead of 3. Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to issue Don Ashley credit for 3 half debt repay water bills for the 1st quarter of 2022 (#1299, #1454, and #1550) each for \$60.25.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to accept and record the deed correction for the Antionette Street turn around/Right of Way for the Town as per map and descriptions by Louis Maine, L.S. . This correction was made because during the water project there was a misunderstanding in the length of the right-of-way between

PUBLIC HEAR AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

Mr. Ashley and the engineers/attorneys. Mr. Ashley understood that the Town needed 150 feet and the engineers/attorneys wrote the right-of-way for 150 feet plus a circle turn around. This circle turn around is also where the Ashley barn is located. Mr. Ashley paid all fees.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to accept and sign the easement with Seaway Timber Harvesting Inc and Curran Logging, Inc. for the water infrastructure located on or underneath tax map #15.002-5-2.13, 15.002-5-2.11, 8.004-3-26.111 and 8.004-3.7.1, including but not limited to all water mains, piping, valves and other infrastructure designed to provide water from the Town of Louisville Water District #2 to lots sold by Seaway Timber Harvesting Inc. line located off of Patterson Road. The description is intended to describe the center of a 50-foot wide right of way along an existing gravel roadway.

Clerk Cameron reminded the Board that the Cash Handling Policy needs to be updated to include the Louisville Landing Recreation Department. Councilwoman Charleston agreed to review the policy.

Supervisor Legault was reminded that the Job Descriptions Policy needs his review for 2022.

The old documents from Massena Country Club that were found at the course, have been brought to the Louisville Town Office for review.

The Town of Louisville will not be going out to bid for insurance this year – due to the fact that the pool fill incident is still in litigation.

Clerk Cameron has asked DANC if they can supply broadband service to the Community Center.

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to move the Water District #3 left over construction money amounting to \$27,358.52 to the Water District #3 Reserve Account. This money was held over from the final payments for water district #3 for parts. The parts never arrived and the final accounting showed this remainder money. As per NYS Association of Towns Attorney Hodgdon there is a 6-year claim period- the Marcellus invoice is dated 1/18/2016. The claim period has ended, water district #3 can use the money.

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to advertise for a part time office person.

Justice Gettmann's March 2022 Justice Report and monthly financial review in the amount of \$1,957.50 was audited.

Justice LeCuyer's March 2022 Justice Report and monthly financial review in the amount of \$833.00 was audited.

The Town Clerk March report in the amount of \$3,475.80 was reviewed.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 13, 2022; 6:30PM

General vouchers #123-22G - 160-22G (void #131-22G) in the amount of \$27,652.11, Highway vouchers #59-22H - 77-22H in the amount of \$73,227.01, Water vouchers #39-22SW - 51-22SW in the amount of \$250,981.33, Louisville Landing Recreation vouchers #22-22GF - 34-22GF in the amount of \$9,525.68 and Capital vouchers #8-22CD – 9-22CD in the amount of \$1,949.89 were audited and ordered paid.

PUBLIC COMMENT:

Carol Pulley asked various questions

Moved by Councilwoman Charleston, seconded by Councilman Thompson and duly carried to adjourn the regular meeting at 9:06pm and enter into executive session to discuss the history of a particular employee and review applications for new hires.

Moved by Councilman O’Keefe, seconded by Councilman Thompson and duly carried to exit the executive session at 10:00pm.

Moved by Councilman O’Keefe, seconded by Councilwoman Charleston and duly carried to hire Dave Marcellus as full-time summer labor (40 hours) at the rate of \$14.90/hr.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to add \$5,000.00 to the annual salary of Lindsey Gladding.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to adjourn the meeting at 10:02pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 20, 2022; 6:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
 GAIL SCHNEIDER, COUNCILWOMAN
 NANCY CHARLESTON, COUNCILWOMAN
 SHAWN THOMPSON, COUNCILMAN
 DAN O'KEEFE, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 6:00pm.

This meeting has been called to review the water treatment plant project with C2AE and DANC.

We have been told (but nothing has been received in the mail) that the Town has been awarded a \$1.2 million grant for the replacement of the filters for the water plant (project cost \$2.02 million).

C2AE Engineer Berkman stated that the drawings and specs are about ready to go to the health department for review. NYSDOH will take about a month for the review process. Then we will address the comments. The job may be able to go to bid around August.

DANC Engineer Feuka stated that a letter will come from NYSEFC with questions that need to be answered about the project; there may be missing pieces to the paperwork. There is about a 3-month process to get the initial paperwork reviewed and through the loan committee. It maybe faster to have a bond anticipation note (BAN). Then we could move to bid quickly and pay off the BAN when the NYSEFC funding is finalized. We have not heard from the short-term funding financing part from EFC.

Engineer Berkman cautioned the Town about taking a BAN. The interest rates are not what they use to be. The Town Board will consult their attorney.

Clerk Cameron asked for an explanation for the meter at the plant not being replaced until the project is done. The Town Board approved the purchase and installation of the meter at their Feb. 2022 meeting. Engineer Berkman explained that he does not feel that the meter is of any use because the scata computer system produces the same data. To his knowledge, the meter has never been hooked up. The two engineers did not know the price of the meter but will research the installation of it again and report to the town.

Engineer Berkman will prepare a construction time line while Engineer Feuka will check on the cost of the meter and speak to Attorney Gustafson about financing.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to sign the amendment #2 with DANC for \$22,500.00 for the bidding and construction phase of the water treatment plant upgrade project. The total contract not to exceed \$34,500.00.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to enter into executive session to speak to an individual employee at 7:10pm.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
APRIL 20, 2022; 6:30PM

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to exit the executive session at 7:42pm.

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to hire Greg Girard as the part time rough mower for 20-25 hours/wk. @ \$13.20/hr.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to accept the survey for the sale of the partial CR 39 lot as is.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to add internet service to the historical building.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to allow Steve Siddon from Valley Water Solutions to have Lawton Electric remove, fix or replace and reinstall two pumps at the water treatment plant. The Board trusts Mr. Siddon and Lawton Electric to decide if the motors should be replaced or restored. They are aware that the cost will be over \$500.00.

Councilwoman Charleston and Councilman O'Keefe will work on having a camera system installed at the proshop.

Supervisor Legault will supply Councilwoman Charleston a list of all employees and who has or has not completed sexual harassment training for 2022.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to adjourn the meeting at 8:10pm.

Respectfully Submitted,

Joanne Cameron

Town Clerk

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
May 11, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN

HIGHWAY SUPERINTENDENT PRESENT: JOHN OBRIEN

Supervisor Legault called the meeting to order at 6:32pm.

The Pledge of Allegiance

Supervisor Legault presented Dewey LaValley a plaque and thanked Mr. LaValley for his years of service to the Town of Louisville and the Recreation Department.

Supervisor Legault called the public hearing to order at 6:32pm.

This public hearing pertains to Local Law #3-2022 Dogs Running At Large.

No public comment.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to pass Local Law #3-2022 Dogs Running At Large as follows:

SECTION 1.

Local Law #1 for the year 2009, Local Law 2 for the year 1996 and Local Law #1 for the year 1985 providing for the control of dogs is hereby repealed and a new local law is enacted in its place to read as follows:

SECTION 2. LEGISLATIVE AUTHORITY

- A. The Town Board of the Town of Louisville has determined that the uncontrolled behavior of licensed and unlicensed dogs has caused physical harm to persons and domestic animals and has damaged property and created nuisances within the Town. Experience has demonstrated that while most dogs make suitable pets, there are certain dogs which are a nuisance or cause property damage or are exceptionally dangerous and unpredictable, posing significant dangers to unsuspecting and innocent people and to domestic animals, including household pets. The purpose of this local law is to protect the health, safety and well being of persons, domestic animals, and property, and to preserve public peace and good order in the Town by establishing certain restrictions and regulations on the activities of dogs that are consistent with the rights and privileges of residents of the Town.
- B. No person, being the owner or harbored of any dog, shall allow such dog to commit any nuisance within the Town of Louisville or cause damage to the person or property of others. The following are declared to be public nuisances and are set forth herein for explanatory purposes only and are not to be considered as excluding other types of nuisances, and the establishment of the fact that the owner or harbored of a dog has allowed or permitted such dog to commit any of the acts

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

hereinafter prohibited shall be presumptive evidence against the owner or harbored of such dog that he or she has failed to properly confine or control such dog:

1. Engaging in loud howling or persistent barking, crying or whining or so conducting itself in such a manner as to unreasonably and persistently disturb the comfort or repose of any person other than the owner or harbored of such dog.
2. Chasing and/or barking at motor vehicles, bicycles, and /or pedestrians who are using a public street or highway or upon public or private property other than property of the owner or harbored of such dog.
3. Jumping upon, chasing, injuring, or otherwise harassing any person in such a manner as to reasonably cause intimidation or fear or to put such person in reasonable apprehension of bodily harm or injury.
4. Defecating, urinating, digging or otherwise damaging public or private property other than the property of the owner or harbored.
5. Any dog which shall attack another's dog or cat on property other than the owner or harbored.
6. No dog shall harass, harm, and/or destroy any livestock or poultry, lawfully on any public street or public place or on private property other than the property of the owner or harbored.

C) No dog shall be allowed to run at large within the Town of Louisville. No dog shall be allowed upon the public streets or upon any public property within the Town of Louisville unless it shall be accompanied by its owner or a responsible person able to restrain and control such dog by command or otherwise, and unless such person accompanying such dog shall actually control and restrain such dog.

SECTION 3. DEFINITIONS

Whenever used in this local law, the following terms shall have the meaning indicated:

Confined- means an animal is securely restrained on the owner's premises, either within a building, kennel or other suitable enclosure or securely fastened on a chain, wire or other effective tether of such length and so arranged that the animal cannot reach or endanger any person or domestic animal on any adjacent premises or in any public road, highway or place; or if the animal is being transported by the owner, that it is securely confined in a crate or other container or so restrained in a vehicle that it can not be expected to escape therefrom.

Dog- means male or female, licensed or unlicensed, members of the species *Canis familiars*

Domestic animal- means any dog, cat or other household pet, or any domesticated sheep, horse, cattle, fallow deer, red deer, sika deer, whitetail deer which is raised under license for the NYSDEC, llama, goat, seine, fowl, duck, goose, swan, turkey, confined domestic hare or rabbit, pheasant or other bird which is raised in confinement under license from the NYSDEC before release from captivity, except that the varieties of fowl commonly used for cock fights shall not be considered domestic animals for the purposes of this chapter.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK

May 11, 2022; 6:30PM

Owner- means the party purchasing the license for the dog. If the dog is not licensed, the term owner shall be construed to include any person possessing, harboring, keeping, having an interest in, or having control or custody of, or is otherwise responsible for any dog which is kept , brought or comes within the Town. In the event that the owner of any dog which is found to be in violation of this chapter is a minor, the head of the household in which said minor resides shall be deemed to have custody of said dog and shall be responsible for any acts of said dog in violation of this chapter.

Running At Large- an animal shall be deemed to be “running at large” if it is elsewhere than on the premises of the owner while not under the control of the owner or his or her agent and without the knowledge, consent or approval of the owner of such lands.

Town- means Town of Louisville.

Under control- means when a dog is under either voice command or a suitable restraining device designed for that purpose.

Unprovoked- means that the dog was not hit, kicked, taunted or struck by a person with any object or part of a person’s body nor was any part of the dog’s body pulled, pinched or squeezed by a person.

SECTION 4. DOGS WHICH ARE A PUBLIC NUISANCE

A. No person being the owner or the agent of the owner of any dog shall knowingly allow such dog to commit any nuisance within the Town or cause damage to the person or property of others. The following are declared to be public nuisances and are set forth herein for explanatory purposes only and are not to be considered as excluding other types of nuisances, and the establishment of the fact that the owner of a dog has allowed or permitted such dog to commit any of the acts hereinafter prohibited shall be presumptive evidence against the owner or anyone having the dog in custody that he has failed to properly control said dog:

- a. Engaging in loud howling or persistent barking, crying or whining or so conducting itself in such a manner as to unreasonably or persistently disturb the comfort or repose of any person other than the owner of such dog.
- b. Constantly chasing and/or barking at motor vehicles or bicycles while on a public street or highway or upon public or private property other than property of the owner or other person having the dog in custody in such a way as to impede their free movement or impair their safe operation.
- c. Jumping upon, chasing or otherwise harassing any person in such a manner as to reasonably cause intimidation or fear or to put such person in reasonable apprehension of bodily harm or injury.
- d. Running together in a pack of three or more dogs or in any way forming a pack of three or more dogs

B. Any person who observes or has knowledge of a dog violating the nuisance provision of this chapter may file or register a verbal complaint with the Town’s Dog Control Officer, specifying the objectionable conduct of the dog, the date thereof, the description of the dog and the name and address, if known, of the owner or the person harboring said dog.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

C. Upon receipt by the Dog Control Officer of any such complaint or in the event that any dog is found by the Dog Control Officer to be in violation of the nuisance provision of this chapter, the Dog Control Officer may issue and deliver to the owner of said dog an appearance ticket, detailing the violation(s) and instruct the owner to appear before the Town 's Justice Court. If such appearance ticket is disregarded by such person, the Town Justice shall then issue a summons or warrant for the arrest of such person. The fines shall be a civil penalty not to exceed \$25.00 for a first violation; a civil penalty not to exceed \$50.00 for a second violation, and a civil penalty not to exceed \$100.00 for each subsequent violation.

D. In the event that any dog has been seized or taken into custody by the Dog Control Officer, its owner shall be required to pay the boarding facility designated by the Town, the sum designated by said boarding facility for each day during which said dog shall be boarded by the boarding facility designated by the Town.

SECTION 5 DANGEROUS DOGS

- A. For the purposes of this chapter, the following are declared to be "dangerous dogs"
 - a. Any dog that when unprovoked, approaches, or menaces any person in a dangerous or terrorizing manner, or in an apparent attitude of attack
 - b. Any dog with a known propensity, tendency or disposition to attack when unprovoked, to cause injury or to otherwise endanger the safety of human beings or domestic animals.
 - c. Any dog with bites, inflicts injury, assaults or otherwise attacks a human being or domestic animal without provocation or private property
 - d. Any dog owned or harbored primarily or in part for the purpose of dog fighting or any dog trained for dog fighting
- B. If any dog shall attack any person who is peacefully conducting himself in any place where he may lawfully be, such person or any other person witnessing the attack may destroy such dog while so attacking or while being pursued thereafter, and no liability in damages or otherwise shall be incurred on account of such destruction.
- C. If any dog shall attack, chase or worry any domestic animal, including any household pet, while such animal is in any place where it may lawfully be, the owner or caretaker of such domestic animal, or any other person witnessing such attack may, for the purpose of preventing the killing or injury of such domestic animal, destroy such dog while so attacking, chasing, worrying or shall being pursued thereafter, and no liability in damages or otherwise shall be incurred on account of such destruction.
- D. Any person may make a complaint of an attack upon a person or of an attack, chasing or worrying of a domestic animal to the Town's Dog Control Officer. Such Officer shall immediately inform the complainant of his right to commence a proceeding under subsection "E" of this section and, if there is reason to believe the dog is a dangerous dog, the officer shall forthwith commence such proceeding himself.

Any person may, and the Town's Dog Control Officer shall, make a complaint under oath or affirmation to the Town Justice of such attack, chasing or worrying. Thereupon, the Town Justice shall immediately determine if there is probable cause to believe the dog is a dangerous dog and, if so, shall issue an order

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK

May 11, 2022; 6:30PM

to the Dog Control Officer, directing such officer to immediately seize such dog and hold the same pending judicial determination as herein provided. Whether or not the Town Justice finds there is probable cause for such seizure, he shall, within five (5) days and upon written notice of not less than two (2) days to the owner of the dog, hold a hearing in the complaint. If satisfied that the dog is a dangerous dog, the Town Justice shall order the owner or the Dog Control Officer to destroy the dog immediately, or shall order the owner to define securely such dog permanently or at such time as otherwise specified in the order. If the owner fails to destroy or to confine the dog as required by such order, the Dog Control Officer shall destroy such dog on or off the premises of the owner.

C. Upon receipt by the Dog Control Officer of any such complaint or in the event that any dog is found by the Dog Control Officer to be in violation of the dangerous dog provision of this chapter, the Dog Control Officer may issue and deliver to the owner of said dog an appearance ticket, detailing the violation(s) and instruct the owner to appear before the Town 's Justice Court. If such appearance ticket is disregarded by such person, the Town Justice shall then issue a summons or warrant for the arrest of such person. The fines shall be a civil penalty not to exceed \$50.00 for a first violation; a civil penalty not to exceed \$75.00 for a second violation, and a civil penalty not to exceed \$150.00 for each subsequent violation.

- E. In the event that the dog has been seized or taken into custody by the Dog Control Officer, its owner shall be required to pay the boarding facility designated by the Town the sum designated by said boarding facility for each day during which said dog shall be boarded by the boarding facility designated by the town.

SECTION 6 EXCUSED BEHAVIOR

No dog shall be declared dangerous or a public nuisance pursuant to this chapter if the treat, injury, or damage caused by such dog was sustained by a person who, at the time, was committing a willful trespass or other tort upon the premises occupied by the owner of the dog, or was tormenting, abusing, or assaulting the dog, or has, in the past, been observed or reported to have tormented, abused or assaulted the dog, or was committing or attempting to commit a crime. Nor shall any dog be declared dangerous or a public nuisance if it was responding to pain or injury, or was protecting itself, its kennels or its offspring.

SECTION 7 PENALTIES FOR OFFENSES

Criminal penalties. It shall be in violation, as defined under Section 10.00.3 and 55.10-3 of NYS Penal Law, for any owner of any dangerous dog to fail to confine or destroy such dog upon order of the Town Justice or for any owner of any dog to permit that dog to be a public nuisance. Upon conviction, a violation of this chapter as set forth for a violation in the NYS penal Law.

- A. Civil Penalties. This chapter does not deprive the court of any authority conferred by law to decree a forfeiture of property, or impose any other civil penalty or any appropriate order exercising such authority may be included as part of the judgement of conviction.
- B. Effect of this chapter on civil actions. This chapter does not bare, suspend, or otherwise affect any right or liability to damages, penalty, forfeiture or their remedy authorized by law to be recovered or enforced in a civil action, regardless of whether the conduct involved in such civil action constitutes a violation of the provision of this chapter.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

SECTION 8 SEVERABILITY

Should any section or provision of this chapter be declared by any court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of the chapter.

SECTION 9 EFFECTIVE DATE

This chapter shall take effect immediately upon its filing in the office of the secretary of New York State.

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to end the public hearing at 6:34pm.

Supervisor Legault called the second public hearing to order at 6:34pm.

This public hearing pertains to updating the Land Use and Development Codebook as Local Law #4-2022. The changes include typographical errors and corrections to definitions of breweries as per recommendations by the SLC Planning Board. Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the Local Law #4-2022 Land Use and Development Codebook. (Please note that later in the meeting Clerk Cameron told the Board that the Local Law #4-2022 could not be accepted until the SEQR was filed- the public hearing for this public notice was advertised for this meeting- and was conducted as required. The update to the Local Law #4-2022 will be readvertised.)

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to close the public hearing at 6:35pm.

Supervisor Legault called the regular meeting to order at 6:36pm.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to accept the April 13, 2022 meeting minutes.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the April 20, 2022 Special meeting minutes.

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: The SLC Legislator passed a resolution concerning the use of ARPA funds. The price of fuel may affect winter plowing costs- there is an escalating clause in the contract.

RVRDA REPRESENTATIVE LARRY CLARK: There are twelve community development projects totaling over \$222,000.00 applying for the 2022 RVRDA grants which disperse \$100,000.00 yearly. The 2021 audit was completed. RVRDA approved a loan for Potsdam Speciality Paper. The next meeting will be held in mid-June.

REPORT FROM LOUISVILLE LANDING RECREATION GENERAL MANAGER PERRY FRENCH: Did not attend the meeting but sent a report. As of May 11th, the course and driving range are fully open with carts. Current May revenues are ahead of May 2021. Putney Tree Service has completed the ash stump

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
May 11, 2022; 6:30PM

removal. A purchase order for \$1,500.00 for crusher run was reviewed and not accepted by the Board. Highway Superintendent Obrien will contact Mr. French concerning the Highway Department bringing what is needed. Mr. French also requested the Fire Department perform a controlled burn to rid the course of branches from the ash tree removal. Recreation and Maintenance Supervisor Gladding has discussed this with Fire Department member Andy Fregoe.

REPORT FROM SUPERVISOR OF RECREATION AND MAINTENANCE LINDSEY GLADDING

The mowers have been serviced and one will need to go to the Woodchop Shop. A maintenance schedule has been set up for equipment. New toilets have been installed at the Massena Intake. There is a leak in the mechanical room of the CC building which will be fixed in the fall. The septic pump at Whalen Park has been repaired. The 37 Boat Launch has been opened and the garbage cleaned up. The gate is bent and will need repair and the ruts will need to be filled. Mr. Gladding would like to add a picnic table and trash bin at that location. The docks have been installed, but Mr. Gladding is reviewing better and safer ways to do the installation and removal of docks with the Power Authority. A second truck is needed for the Recreation Department, as not all employees are needed at one location to mow and maintain. He will continue to drive his own vehicle for the time being. The Massena Intake requires push mowing. Currently there are two part time and one full time Recreation employees. Two more full time summer employees will be starting on May 16th. Answering phone calls about scheduling of parks is impossible. It should be put on the Town's website or require people to handle the scheduling at the office or online. He has met with Mrs. Foster concerning the Turtle Trot and he has met with Don Meissner concerning the fishing tournaments. The ice is out, and the gas Zamboni has been serviced. The right side of the parking lot of the CC building is in bad shape- it could be turned to stone for the time being. Mr. Gladding met with Shawn Kellogg about Louisville Minor Hockey. He suggested the time box be moved to the other side of the rink which would then not require a staircase to be built- saving the Town money and grant funding to be better spent. The front lobby bathrooms are being updated and new matts need to be installed in them. The chiller control panel must be replaced. Siemens proposal is \$24,435.00. There are dirt bikes and four wheelers running the Whalen Park trail. A portable AED was discussed for events. An ATV for the Whalen Park trail is needed- with a plow. The wagon for the Kubota has rotted out. The roof at the CC building has eleven leaks and Mr. Gladding is currently looking for a company to inspect it and recommend what the required fix will be.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to require non-profit organizations to submit a 501C-2 Certificate to receive free use of facilities. This wording will be added to the application.

Clerk Stone has completed the profit/loss statement for the artificial ice season. A copy will be forwarded to Mr. Gladding. 2019-2020 was a regular season with a loss of \$5,469.21. The 2020-2021 season (COVID) showed a loss of \$23,563.06 due to increased payroll and lost revenue. The 2021-2022 season shows a loss of \$22,495.84 which showed an extended ice season, loss of a LMH team, payroll was down from the previous year by \$4,000.00 and electric costs up by \$5,400.00.

REPORT FROM HIGHWAY SUPERINTENDENT JOHN OBRIEN: The Department has been cleaning up sand, brush and getting the trucks and equipment ready for digging and blacktopping. He will contact the county to see if they will be picking up their roadsides. Mr. Obrien would like to work on Fisher Road, Meadow Drive, Arena Drive and Kingsley Road this year. There will not be enough money to complete all these projects and it is not feasible to estimate the price at this time due to the rising costs

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

of fuel. Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to include the following roads on the Agreement to Spend Town Highway funds for 2022: Fisher Road, Meadow Drive, Arena Drive, and parts of Kingsley Road.

PUBLIC COMMENT

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to end the regular meeting at 7:39pm to allow for the public hearing for the Land Use and Development Codebook SEQR report at 7:39pm.

Supervisor Legault called the Public Hearing to order at 7:39pm to establish the Town of Louisville as lead agency and notice of determination for the SEQR report for Local Law #4-2022 Land Use and Development Codebook for the Town of Louisville.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to declare the Town of Louisville the lead agency for the SEQR report for the update to the Land Use and Development Codebook with the following resolution:

WHEREAS, the Town of Louisville, hereinafter referred to as the "Town", is updating the local law to regulate land use and development in the Town; and

WHEREAS, the Town of Louisville Town Board must evaluate all proposed actions submitted for its consideration that may affect the environment in light of the State Environmental quality Review Act (SEQRA) and the regulations promulgated thereunder; and

WHEREAS, the Town of Louisville Town Board desires to serve and act as the lead agency for the purposes of SEQR; and

NOW, THEREFORE, BE IT RESOLVED by the Town of Louisville Town Board of the Town of Louisville that:

The Town of Louisville Town Board makes the following findings and determinations with respect to the proposed project:

The project constitutes an **"Type I Action"** as that term is defined in Section 617.5 c 8

No further action is necessary.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to pass the resolution declaring no significant impact on the environment with the updating of the Land Use and Development Codebook as follows:

WHEREAS, The Town Board of the Town of Louisville prepared a notice of determination of non-significance with regard to the draft local law #4- 2022 updating the Land Use and Development Codebook for the Town of Louisville.

Whereas, the Town of Louisville has been designated as lead agency for the purposes of the State Environmental Review Act requirements, and

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK

May 11, 2022; 6:30PM

Whereas, the Town has completed a full Environmental Assessment Form in order to evaluate the potential environmental impacts associated with the adoption of the local law #2-2014 updating the Land Use and Development Codebook for the Town of Louisville,

Now therefore be it resolved, that the Town of Louisville determines that adoption of the local law #4 - 2022 Land Use and Development Code Book of Louisville will not create any adverse environmental impacts, and

Be it resolved that the Town of Louisville directs that a notice of determination on non-significance (negative declaration) be prepared, and

Be it further resolved that the notice be published in the Environmental Notice Bulletin upon final approval in a manner prescribed by the Department of Environmental Conversation.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to end the public hearing at 7:41pm.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to return to the regular meeting at 7:41pm.

COMMUNICATIONS AND PETITIONS: LVFD, NYPA, Seaway Valley Senior Citizen Group, 2022 Assessment Notification, updated information on Louisville Water System Improvement Project, NYSEFC, SLC Risk Manager-Jodi Wenzel, NYS Plowing April 2022, RVRDA grant disbursement, sales tax, Supervisor's Report, and report from Valley Water Solutions

A letter from the LVFD was reviewed discussing the meeting with Louisville Town Board representatives and SLC Legislator Rita Curran concerning the need for replacement of SCBA (self-contained breathing apparatus) and training funds. The Board discussed fire department membership is up, and the ladies auxiliary is being revived. The department is trying to generate interest with retired and exempt members. Councilman Thompson will meet with the Department and ask for a list of equipment/training requirements, with the cost. The Town would like to use part of the Town's ARPA funds to help with these costs and will pay the bills directly. There was discussion about shared services for training of CPR and AED. There are funds available through SLIDA for lost revenue for which the fire department could apply for. Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to use \$50,000.00 of ARPA money to supply equipment and training to the Louisville Volunteer Fire Department.

NYPA has agreed to pay for the clean-up and stump removal at Louisville Landing Recreation Center. When Putney Tree Service completes the work, the invoice will be submitted for reimbursement.

Seaway Valley Senior Citizen Group has not met for two years due to COVID. They are asking for funding for 2023.

The new assessment for the 37 Boat Launch is \$29,000.00.

Supervisor Legault and Councilman Thompson met with engineers from C2AE and DANC on May 10th to discuss the water system improvement project. The design is under NYSDOH review and C2AE would

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

like to release the project for bidding as soon as they hear back from the agency and answer their comments. The SPEDES permit is being completed. WIIA grant in the amount of \$1,213,215.00 was awarded to the Town. There continues to be discussion as to the need for a meter at the plant. Currently, there is no way to confirm the plant production but when the new system goes into place the SCATA computer system will be updated and provide the information needed. The secondary way to measure the production is with a meter. There is currently one at the plant, but it is non-functional. There was discussion as to whether the meter is needed or not. There is a resolution in the February 2022 minutes stating that the meter is to be ordered. The meter is part of the upgrade project. Clerk Cameron stated that the meter is needed to help determine leaks and that at a previous meeting with engineers and Board members it was concluded that until the meter was functional, it was impossible to determine plant output. This makes it exceedingly difficult to determine when to call in for leak detection. After more discussion, it was decided that Supervisor Legault and Councilman Thompson will follow up with the engineers, order the meter, and see that it is installed.

Supervisor Legault signed the Acknowledgement and Acceptance of WIIA Grant Award on May 10, 2022 for the Drinking Water State Revolving Fund (DWSRF) Project #18940 in the amount of \$1,213,215.00 for upgrades to the Louisville Water Treatment Plant.

SLC Risk Manager Jody Wenzel will be conducting safety inspections for municipalities and has asked for a date and time that is convenient for each department.

\$55,918.63 is due from SLC Department of Highways for April snow plowing of state roads.

\$3,672.00 was received and deposited from the SLC IDA for the RVRDA grant being used to upgrade the lighting at the municipal building to LED. Currently the highway department lights have converted to LED.

\$163,462.36 was received from the SLC Treasurer for sales tax and deposited.

The Town Clerk has not reviewed the budget adjustments for the month.

The Valley Water Solutions report was discussed. Currently John Beattie is attempting to flush hydrants but there have been multiple leaks on the main line between SH 37B and SH 56. There was discussion that Massena and Malone also have multiple problems with water main line metal rotting out. There could be a suit brought against the pipe manufacturer if the Towns were to act together. Supervisor Legault will contact Malone to discuss the possibility.

OLD BUSINESS:

Report from NYPA Task Force: The next meeting will be May 26th at 4:30pm at the Waddington Town Office. The group continues to prepare for the upcoming NYPA negotiations.

RVRDA grants/loans:

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
May 11, 2022; 6:30PM

The work at the arena may be changing. The scoreboard may be moved to the opposite side of the ice- which will eliminate the need for a staircase. Also, the leaks in the roof need to be addressed before insulation is added. Insulation needs to be added to the building before the dehumidifier is installed.

PERC tests with the NYSDOH on site need to be completed before the surplus lots on Wilson Hill are approved.

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to accept the 2021 and 2022 audit of the River Course at Louisville Landing with notes added by Councilman O'Keefe.

Broadband Service for the SH 37 area: We are waiting on SLIC. The NYSDOT tax has been removed which makes the project feasible.

The Louisville Recreation Committee has completed their work with the park service to design new facilities.

The Louisville Summer Bash will hold a chicken BBQ on June 11, 2022.

The cost of the spring clean-up was \$8,238.46, not including labor. There was a charge for tires- the Board would like to know why the tires were accepted. The fall clean-up will be held earlier in the season to allow for seasonal residents to take advantage of the Town service.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept Bernard LaShomb's resignation from the Planning Board.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the appointment of Bernard LaShomb to the Louisville Board of Appeals for the remainder of the term previously held by William Helmer (through 4/30/2025).

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to appoint Christine Amo to the Louisville Planning Board to fill the term of Bernard LaShomb. (through 4/30/2025).

NEW BUSINESS:

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to reappoint Diana Clark to the Planning Board for a 1-year term (6/1/2022-5/31/2023).

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to reappoint Jeff Laba to the Board of Appeals for a 5-year term (6/1/2022 – 5/31/2027).

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to approve the purchase of five boxes of prestamped envelopes at a cost of \$332.05 per box to be used by various departments and charged as such in the budget.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

REPORT FROM COUNCILMEMBERS

Councilwoman Schneider will not approve the LLR invoice from Massena Electric and Mittiga Construction until more explanation is received. The monthly rebilling of the computer software support charges from Mr. French to the Town should also be changed to be billed directly to the Town.

Councilwoman Schneider continues to work with SLC and municipal representatives on emergency response. Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to pay \$1,000.00 for emergency items needed in the animal emergency trailer so matching funds may be secured.

Councilwoman Schneider watched a computer presentation about shared services for businesses but thinks the Town could benefit from the state program as well. It concerns sharing part time labors. She will forward the information to the Town Clerk.

Councilman O'Keefe and Councilwoman Charleston have been collaborating with the new Superintendent of Recreation and Maintenance Lindsey Gladding. There is a real need for two more pick-up trucks.

Councilman Thompson stated that he is receiving questions about the Louisville Landing Recreation Department financials. He also stated that although the water plant filter upgrade project is proceeding, the rise in prices and delivery schedule are unknown at this time. Supervisor Legault will reach out to the Town Attorney concerning a bond anticipation note.

TOWN CLERK REPORT

According to Karen White of the Power Authority, the balance in the adjacent landowners/NYPA held bank account is about \$35,000.00.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to correct the March 2022 minutes for the LLR abstract voucher numbers and dollar total to #15-22GC – 21-22GC in the amount of \$6,721.30. The abstract was prepared properly, the minutes were typed wrong.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to remove the non-functioning line locator from the asset list, declare it surplus and dispose of it.

The Town of Louisville has been granted \$2,000.00 in funding for 2022 for youth development programs.

Mark Saltzman has completed his Board of Assessment and Review training.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to accept Michael LeCuyer's resignation as Town Justice, effective July 1, 2022.

There will be a special meeting on May 18, 2022 at 5:00pm to interview potential clerical staff.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK

May 11, 2022; 6:30PM

713 CR 39 (red brick house property) is in the process of being sold. Clerk Cameron has discussed the property condition with the new owner. The deed is being overseen by Attorney Snider and the new owner will contact him for an update on the recording date. The new owner feels that the property can be cleaned up in two weeks' time, once he is the recorded owner.

Moved by Councilman O'Keefe and seconded by Supervisor Legault to accept the bid purchase offer of \$2,675.00 from Robert Shirley for the sale of part of tax map #15.048-1-36 as described by WCT Surveyors, P.C. as follows: All that tract or parcel of land situate in the Town of Louisville, County of St. Lawrence, State of New York lying southerly of the Grasse River being described as follows:

Beginning at an iron pipe found at a fence corner marking the northeasterly corner of a parcel of land now or formerly of Robert P. Shirley and Michelle J. Shirley (Liber 1048/Page 795) and the northwesterly corner of a parcel of land now or formerly of Darren P. Gamache and Denise D. Gamache (Instrument No. 2019-6158); thence **North 86 degrees 33 minutes 26 seconds West** a distance of **41.00 feet** to a point;

thence **North 14 degrees 33 minutes 23 seconds West** a distance of **215.37 feet** to a point on the southerly shoreline of the Grasse River;

thence northeasterly along the southerly shoreline of the Grasse River as it winds and turns a distance of 120 feet more or less, said course having a tie chord bearing **North 70 degrees 01 minutes 28 seconds East** a distance of **113.21 feet** to a point in said southerly shoreline;

thence **South 07 degrees 36 minutes 31 seconds East** a distance of **253.81 feet** to an iron rod found in the northerly bounds of the Gamache parcel cited above, said course passing through an iron rod with cap stamped "WCT Surveyors" set at a distance of 45.42 feet from said shoreline of the Grasse River;

thence **North 87 degrees 02 minutes 48 seconds West** along the northerly bounds of said Gamache parcel a distance of **45.30 feet** to the point of **beginning**;

to contain an area of 23,336 square feet (0.536 acres) of land, more or less, as surveyed in April, 2022 by Stephen L. Chatelle, Land Surveyor, of the firm WCT Surveyors, P. C.

Subject to and together with any easements, exceptions, conditions, covenants and claims and rights of record.

The above-mentioned bearings are based on New York State Grid North as computed from GPS observations during the month of April, 2022.

This parcel is intended to describe a portion of that parcel of land as conveyed to the Town of Louisville by the County of St. Lawrence by deed dated October 12, 2021, and recorded in the St. Lawrence County Clerk's office as Instrument Number 2021-13627.

It is to be sent to Attorney Gustafson to prepare and record required documents at the expense of Robert Shirley. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Nay, Councilman O'Keefe- Aye, Councilwoman Charleston- Aye and Councilman Thompson- Aye. The motion carries.

The April 2022 Town Clerk report in the amount of \$3,867.50 was reviewed.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 11, 2022; 6:30PM

Justice Gettmann's April 2022 Justice Report and monthly financial review in the amount of \$589.00 was audited.

General vouchers #161-22G - 201-22G in the amount of \$35,201.78, Highway vouchers #78-22H - 94-22H in the amount of \$47,788.28, Water vouchers #52-22SW - 72-22SW in the amount of \$26,339.12, and Louisville Recreation vouchers #35-22GF – 57-22GF in the amount of \$24,901.04 were audited and ordered paid.

PUBLIC COMMENT:

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to adjourn the meeting at 10:18pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MAY 25, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 6:30pm.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to enter into executive session at 6:30pm to interview a potential employee.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to exit the executive session at 7:34pm.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to reenter the special meeting at 7:34pm.

Moved by Councilwoman Schneider, seconded Councilman Thompson and duly carried to appoint Jeffrey Reynolds to replace Michael LeCuyer as Town Justice.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to hire Amy Ellsworth for Louisville Town Office staff for up to 30 hours per week at a rate of \$16.00 per hour.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to hire Lindsay MacDonald for Louisville office staff for up to 20 hours per week at a rate of \$16.00 per hour.

Moved by Supervisor Legault and seconded by Councilwoman Charleston to approve the following office staff raises to take affect payroll #22: Terri O'Keefe \$16.50/hr., Joanne Cameron (supervisor, bookkeeping and code work) \$17.50/hr., and Michele Stone \$18.50/hr. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman O'Keefe- Abstain, Councilman Thompson- Aye. The motion passes.

Moved by Supervisor Legault, seconded by Councilwoman Charleston and duly carried to hire Cameron Love for the Louisville Landing Recreation River Course for 20 hours per week at a rate of \$13.20/hr. Mr. French will be asked to update the approved employee listing from this spring for the board.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to replace the GSP PLUS at the Louisville Landing Recreation River Course. This is the most efficient watering system and it covers a 5-year period with the annual fee of \$3,550.00 paid each year. This includes full customer service for trouble shooting and most importantly a 24-hour replacement warranty if the unit fails.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to hire the following for the 2022 summer bus recreation program (June 27 – Aug. 18, 2022): Karen Aldous- bus driver, Paula Mendes- bus Driver/counselor, Emmalyn Taraska- Counselor, Sabella Cromie- Counselor, Elyse Hoxie - Counselor and Reese Dow- Counselor.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to end the special meeting at 8:27pm.

Respectfully Submitted,

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JUNE 8, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the public hearing to order at 6:32pm.

The Pledge of Allegiance

This public hearing has been called pertaining to Local Law #4-2022 Land Use and Development Codebook. This is an update to the local law for definitions of breweries and typographical errors.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the updated local law as attached.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to close the public hearing at 6:35pm.

Supervisor Legault called the regular meeting to order at 6:35pm.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider duly carried to accept the May 18, 2022 meeting minutes.

REPORT ON WATER PLANT UPGRADE: A quote is being obtained for the water plant meter and the plant filter upgrade plans are being reviewed by NYSDOH.

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: The county will be purchasing and maintaining an airboat. Sales tax dollars are over budget and DANC is performing a study for composting.

RVRDA REPRESENTATIVE LARRY CLARK: was not in attendance because there was no meeting.

REPORT FROM SUPERVISOR OF RECREATION AND MAINTENANCE LINDSEY GLADDING: Mr. Gladding provided a written report with 23 items.

He spoke about the Massena Intake restrooms and the problems with the septic system. Supervisor Legault is having the extra hours and expenses recorded to present to the Power Authority for reimbursement.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to declare the scissor lift as a surplus asset and scrap it.

NYS will not install any further signage for the Community Center on the state roads. Clerk Cameron contacted different NYS Highway people, but the verdict is that the sign for Louisville is all we are going to get- we cannot purchase a blue sign like we have for Louisville Landing. Councilwoman Schneider will ask her friend again about the bad directions he got from Google.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JUNE 8, 2022; 6:30PM

Siemens has provided a proposal for replacement of the board for the artificial ice system at a total cost of over \$24,435.00. The Board must review this closely because the Procurement policy states the cumulative amount of the items purchased from a vendor in a given year cannot exceed \$20,000.00 without being subject to bidding requirements.

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to increase the ice rental fees \$10.00/hr. for 2022-2023 (\$90.00/hr. for Louisville Minor Hockey and Waddington Figure Skating and \$110.00/hr. for outside users.

The summer help is working out great.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to purchase a pick-up truck costing up to \$18,000.00 (with 3 quotes) and pay for it from the capital fund.

The rentals are going well for the parks. Connor LePage is doing some electrical work at various locations.

Moved by Councilman O’Keefe, seconded by Councilwoman Charleston and duly carried to charge \$25.00 per session for use of the downstairs of the community center building for dog training.

Lindsay MacDonald is enquiring about the new stage delivery date. The outside bleachers that are unsafe will be removed.

REPORT FROM HIGHWAY SUPERINTENDENT JOHN OBRIEN: not in attendance- attending highway school

PUBLIC COMMENT

Katie Vangarden asked questions about In-Law Brewery and the upcoming summer bash.

COMMUNICATIONS AND PETITIONS: Louisville Helping Hands, NY Rural Water Association, Siemens, Louisville Highway Superintendent Report, Milton Cat, SLIC, Councilman O’Keefe, River Course staffing, summer bash schedule, supervisor report and report from Valley Water Solutions

The Highway Superintendent’s notes were reviewed: There continues to be work completed on our equipment, the department will be taking a certified excavator course, the water department was assisted with 3 main leaks during the past month and the department continues to remove beaver dams.

Highway Superintendent Obrien would like the Board to consider purchasing a Milton Cat 309 Backhoe. Supervisor Legault would like to wait on this purchase until the water plant upgrade bids are in and see if it can be purchased through the project.

SLIC is still working on the extension of their lines on SH 37 up to St. Lawrence Recreation. Although the NYSDOT tax has been repealed in the budget, now we have to wait on a DOT requirement for attenuators (vehicles crash barriers) to be used on state roads for cable construction which can add about \$1,500.00 to the project daily.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JUNE 8, 2022; 6:30PM

Councilman O’Keefe would like to get a current appraisal for Mutton Ridge and the other 25.5-acre parcel on SH 131. Councilwoman Charleston will research an appraisal contractor from the Clayton or Alex Bay area.

The employee listing for the River Course was reviewed.

The Summer Bash activities will include: June 11- Chicken BBQ, July 29: Lions Club Ice Cream Social and fireworks, July 30- golf tournament at the River Course, July 31st- church service, community picnic and kid’s afternoon, and October 8 adult afternoon to include beer, wine, music, rib fest, food trucks and corn hole tournament.

The Town Clerk has not reviewed the budget adjustments for the month.

OLD BUSINESS:

Report from NYPA Task Force: The next meeting will be June 30th at 4:30pm at the Waddington Town Office. Supervisor Legault is meeting with Attorney Gustafson tomorrow concerning the upcoming presentation.

RVRDA grants/loans:

The work at the arena: The scoreboard is being moved to the opposite side of the ice. The leaks in the roof have been repaired.

PERC tests with the NYSDOH on site will be completed soon for the Wilson Hill surplus lots.

Broadband Service for the SH 37 area: We are waiting on SLIC and NYSDOT requirements.

Neighborhood Watch: things are quiet

Supervisor, Water Department, Tax Collector and the Town clerk need 2022 audits completed.

We are waiting for a list from the fire department concerning the \$50,000.00 of ARPA funds to be used for equipment and training. The ARPA money must be allocated by 2024 and spent by 2026.

The Louisville Recreation Committee improvement recommendations have been completed and Councilman O’Keefe will ask for letters of support when Supervisor Legault is ready to present them to NYPA.

Department heads (Lindsey Gladding, John O’Brien, Perry French, John Beattie and Joanne Cameron) will be asked to join a meeting with the Town Board concerning restructuring.

NEW BUSINESS:

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JUNE 8, 2022; 6:30PM

Moved by Supervisor Legault and seconded by Councilwoman Schneider to pay NYPA \$2,000.00 per the lease agreement for the Louisville Landing Recreation Area for 2022. Supervisor Legault explained that until the contract is renegotiated in the Town of Louisville name, we will have to pay the yearly lease fee. That will probably happen during the recreation 10-year review. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Nay, Councilman O'Keefe- Aye, Councilwoman Charleston- Aye and Councilman Thompson- Abstain.

REPORT FROM LOUISVILLE LANDING RECREATION GENERAL MANAGER PERRY FRENCH:

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to hire Brandon Desgrosellier for 20 hours per week at \$13.20/hour for the River Course. This does follow the employee schedule email discussed earlier.

Revenue is down \$13,000.00 from last year but we have a nice number of events coming up. All leagues are up and running.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to approve Putney Tree Removal's \$7,100.00 proposal for cleaning up the rest of the stumps at the River Course after NYPA agrees to reimburse the town.

Per Mr. French, the LVFD will be doing a control burn for the branches down from the storm.

2021 season pass rounds 1,965 vs 2022 1,121 season pass rounds
2021 green fee rounds 1,847 vs 2022 1,388 green fee rounds
Total rounds played 3,812 in 2021 vs 2,509 in 2022

The driving range opened two weeks ago.

The patio at the restaurant building is not level.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to donate 4 individual rounds of golf for the Louisville Turtle Trot as a silent auction item.

Supervisor Legault informed the Board that the drug test results are slow.

REPORT FROM COUNCILMEMBERS

Councilwoman Schneider has been in meetings concerning the Wilson Hill bulletin board. CART is looking for volunteers.

Councilman O'Keefe is researching alternative health insurance plans.

Councilwoman Charleston has been working on a listing of salaries paid by other towns and the job descriptions.

Councilman Thompson is concerned about the check valves on water meters and we may need to replace older meters with meters that have a backflow preventer.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JUNE 8, 2022; 6:30PM

TOWN CLERK REPORT

Cash Handling Policy will be forwarded to Supervisor Legault for July meeting review.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to waive the interest fees on acct #1341 Louisville Landing in the amount of \$6.03.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to sign the vendor agreement with NYS Low Income Household Water Assistance Program. The Town Clerk explained that most anyone that qualifies for HEAP will qualify for water payment assistance from NYS ARPA funds (if they are behind in their payments).

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the March 7, 2022 and March 8, 2022 meeting minutes.

Moved by Councilwoman Charleston and seconded by Councilman O'Keefe to send Daniel VanWinkle a refund for his overpayment of water bill after his property sale is complete. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman O'Keefe- Aye, Councilwoman Charleston- Aye and Councilman Thompson- Abstain. The motion passes.

USDA Rural Development letter stated that the Town of Louisville is in compliance of the civil rights laws.

The 2021 college chargebacks total \$74,369.41. Clerk Cameron will confirm the addresses and respond to the Treasurer's Department.

Moved by Councilman Thompson and seconded by Supervisor Legault to grant Steve Sidon an exemption from the \$75.00 rental of Massena Intake fee for his class reunion. The vote was as follows: Supervisor Legault- Nay, Councilwoman Schneider- Nay, Councilman O'Keefe- Nay, Councilwoman Charleston- Nay and Councilman Thompson- Aye. The motion was denied. The Board discussion included: "If we do it for one, we will have to do it for all."

The revised artificial ice profit/loss statement and updated capital sheets will be sent to the Board by email.

The May 2022 Town Clerk report in the amount of \$4,160.83 was reviewed.

Justice Gettmann's May 2022 Justice Report and monthly financial review in the amount of \$674.00 was audited.

Justice LeCuyer's April and May 2022 Justice Reports and monthly financial reviews in the amounts of \$992.00 and \$666.00 were audited.

General vouchers #202-22G - 244-22G in the amount of \$117,301.75, Highway vouchers #95-22H - 107-22H (void #96-22H) in the amount of \$19,274.70, Water vouchers #73-22SW - 89-22SW in the amount of \$20,456.56, Louisville Recreation vouchers #58-22GF - 80-22GF in the amount of \$68,026.86, Capital vouchers #10-22CD - 11-22CD in the amount of \$4,795.00 and Summer Bash voucher # 3-22SB in the amount of \$357.60 were audited and ordered paid.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JUNE 8, 2022; 6:30PM

PUBLIC COMMENT:

Katie Vangardenen inquired how the cash system worked at the golf course

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to adjourn the regular meeting and enter into executive session to discuss the history of a particular employee at 9:02pm.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to end the executive session at 9:15pm.

No action was taken.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to end the meeting at 9:15pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN

HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the meeting to order at 6:30pm.

The Pledge of Allegiance

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the June 8, 2022 meeting minutes.

REPORT FROM DANC REPRESENTATIVE KEVIN FEUKA:

1. Recommends the purchase of the meter for the plant to be ordered from Ferguson at a cost of \$4,070.95. Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to purchase a 4" Rosemount, 8750W Utility Magnetic flow meter system with 4 weeks lead time at the quoted price of \$4,070.95 to be ordered by Clerk Cameron and Engineer Feuka will follow up with installation contractors.
2. NYSDOH endorsed the report for the water plant upgrade and we can now get funding released but we cannot go to bid yet- maybe in August. There is a hold up on the money.
3. If the Town were to do their own purchase order for the filtration system, the delivery timeframe could be moved by up by 2 months. However, there would then be no one-year warranty from the contractor- there would only be a warranty from the manufacturer. (The Board members did not like the idea of being in between the contractor and the manufacturer with such a large purchase. But still want the project to move as fast as possible.)
4. We have enough reserves and capital funds to not proceed with the BAN.

RVRDA REPRESENTATIVE LARRY CLARK: not in attendance. There will be a meeting soon.

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: SLC sales tax collected is up by over \$3 million from last year. There is now a map available of what roads are being paved in the county and an extra 20 miles will be completed with ARPA funds. If anyone has county roads/culverts that need attention, they should contact Legislator Curran. The SLC property tax rate should drop again this year. The county is looking for employees. The Legislator continues to work with EMS for ARPA funding opportunities. Councilwoman Schneider stated that if the county had shoulder cuttings, the Town needs fill on Wilson Hill.

REPORT FROM SUMMER RECREATION DIRECTOR EMILY WILKINS: Currently there are 28 children in the program. The program has been running smoothly and the group has been to mini golf, the nature center and the bounce house. The Town Board will pay for any events the summer recreation program attends.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

PUBLIC COMMENT

COMMUNICATIONS AND PETITIONS: ADR Telecom, Max Phelifian, Tax Collector O’Keefe, SLIC Network Solution, Massena Meals on Wheels, IT vendor quotes, NYS Division of Budget, water treatment plant upgrade meeting minutes, C2AE, Cash Handling Policy, SLC Dept of Highways, mortgage tax, audit reports for the Town Clerk and Tax Collector, Ice Season revised report, reports from capital accounts, Supervisor’s Report, and report from Valley Water Solutions

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to have ADR install IP cameras and NDAA Compliant network video recorder at the arena to replace the existing night owl system at a cost of \$7,167.53 to be paid out of the capital account. The security systems for Whalen Park and the Massena Intake will be handled by NYPA.

The Board discussed a letter from Max Pelifian, Team Director of the River Course at Louisville Landing who is requesting \$800.00 for the team entry fee to represent the course in the Northern New York Golf Championship at the Potsdam Country Club on August 5-6th. Last year the event was held at our course and 90 golfers from NNY attended the event. The discussion included: we are no longer a club, this is great public relations, if we pay for the gentlemen- then we should pay for the gals also, who is Max Pelifian, we are having a slower season- are we going to have enough funds. Moved by Supervisor Legault and seconded by Councilman O’Keefe to pay the \$800.00 team entry for the Northern New York Golf Championship. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Nay, Councilman O’Keefe- Aye, Councilwoman Charleston- Nay and Councilman Thompson- Aye. The motion passes.

Tax Collector O’Keefe paid the Town Supervisor \$6,003.43 for bank interest, 2nd notice fees, service charges, penalty fees and misc. fees collected during the 2022 tax collection season. The funds were deposited in the general account as per the 2022 budget.

Kevin Lynch from SLIC continues to work on the SH 37 broadband project requirements. Although the NYS DOT tax has been lifted, now there is a survey that the state is requiring at a cost of \$4,245.00 and special barriers required to work on a state highway.

REPORT FROM RECREATION AND MAINTENANCE SUPERVISOR GLADDING:

Arena: Bleachers are being painted on the rainy days. Prepped and assisted with the chicken barbeque June 11th. Chiller modification parts for the arena have been ordered. RSI repaired the roof at the arena. Paint from Jet Ice has been ordered for the upcoming ice season. Work continues on the main lobby bathrooms. Spray foam is scheduled for September 15th and 16th. Old outside bleachers have been picked up by Kimco. Trimmed all the trees around the arena.

Intake: Added extra parking space across from Intake per request of Tom Miller. Trimmed all the trees. Added trash cans to bathrooms in hopes to help with toilets getting plugged so often. Putney tree service will be grinding the 4 stumps at the Intake to extend the parking area. Peter Zareba messaged me to have this taken care of and we will be reimbursed for it. Working on sewer issues at the Intake South pavilion. Cameras were sent through the lines and Gladding’s Sewer Cleaning cleaned out the lines twice. We also had a jetting machine flush out the lines. Roto Rooter sent cameras through and they believe it to be a

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

back grade issue. Perras Construction believed it was an issue with not enough water last year flushing the toilets. Installed a new toilet on the right-side bathroom. June 24th bathrooms opened back up. July 7th new toilet started leaking so I sent them a message. July 9th toilet is not flushing again so messaged BCA and Perras Construction. June 19th received a call at 6am from SLC Sheriff's Department that someone had damaged the left side bathroom at the South pavilion. They busted the tank of the toilet, smashed the mirror, broke off toilet lever and faucet handles, and plugged toilet and sink. Spent 4hrs cleaning up the damages and retrieving broken glass from sink trap. June 21st Found windows broken out of the North pavilion. Called BCA and called NYS Police and they suggested getting cameras. Purchased plexi-glass and covered up broken windows inside and out. Spent a few weeks after the vandalism closing bathrooms at dark and reopening in the morning. Peter Zareba asked them to be left open from July 4th on. Fishing tournament went well this past weekend. Tom Miller was happy with all we did to prepare for the event.

Golf Course: Received a call from Perry French about a smell in the building. Found a plugged sewer line in the mechanical room. Cleaned out the line and washed down the floor. Fixed the toilet in the upstairs men's bathroom. Received call about a sewer smell in basement. The grease trap was plugged. I suggest cleaning it every two weeks.

Whalen Park: Half of the benches have been repainted (memorial plate added) at Whalen Park and we have been working on clearing brush in front of them to open up the view of the water. Mowing area on both sides of Whalen trail has been expanded. Installed 3 new Jumbo Toilet paper dispensers. Installed 2 new OCC sensors so the fans and lights shut off when the facilities are not in use. Mowed all the brush down in front of the pavilion along the water.

General: Purchased and registered a used Ford F150 for \$15,000.00. It needs undercoating work before winter. Met Arconic representative Dan Casey about adding a grate at the end of the boat launch to stop the water from washing out the rocks at the end of the ramp. Ramp is open and with no other issues.

We are mowing all of the fire station and ditches. This worked out well for the car show parking. Borrowed staging from Massena and it was returned the following week. Internet has been installed in my office. Cleaned up the property located at 9 Cline Drive as per the request of Code Officer Anthony McManaman. It was overgrown and required 3 loads of brush, debris and dead trees to be removed along with mowing and trimming.

Park Events: Arena -1 wedding, Arena Pavilion – 1 chicken BBQ and 2 private reservations, Upstairs arena - 1 private reservation, North Pavilion – 1 Fishing tournament and 1 private reservation, South Pavilion- 1 Fishing tournament & Whalen Park Pavilion – 2 private reservations

Councilman O'Keefe inquired about the cost of the partitions- there are much cheaper ones available. Mr. Gladding explained that Howland Pump has been supplying St Lawrence University for at least 25 years with a custom product, supplied by a local vendor that services what they sell. Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to purchase the main lobby bathroom partitions from Howland Pump at a cost of \$7,916.00 to be paid from the capital account.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to purchase a floor scrubber to clean rubber matting at a cost of \$2,017.47. .

Mr. Gladding will be added to the NBT Town credit card.

REPORT FROM LOUISVILLE LANDING RECREATION GENERAL MANAGER PERRY FRENCH:

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

Mr. French reported that revenues of over \$185,000.00 have been collected thus far and the budget is \$480,000.00. Last year at this time we were at \$217,000.00, so we need another \$215,000.00 to get through the year. The goal is to average \$1500.00 a day and we are averaging \$1800.00 - \$1900.00 a day this month.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to purchase reel mower parts from R&R Products in the amount of \$995.10.

The extra 6 carts contracted with Yamaha have never arrived. The company could not deliver. There have been at least 10 days out of the last 30 days that tee times had to be adjusted due to the lack of carts.

Mr. French asked the Board to consider health insurance for Devin Page.

The junior golf camp began this week and Mr. French would gladly give lessons to the Summer Recreation Program attendees if done by age groups.

CONTINUATION OF COMMUNICATIONS AND PETITIONS:

Massena Meals on Wheels is requesting \$2,500.00 for the 2023 budget.

Clerk O'Keefe has researched IT companies. As the Town grows and the technology and computer systems are expanded, a company is needed to serve the IT issues. Currently the Town contacts Kevin Kerr for their needs. She met with various companies including CST Group, CREG Systems, ABS and Usherwood. The Board would like to know her recommendation.

The Town of Louisville will soon be receiving the remaining 50% of its American Rescue Plan Act Local Recovery Funds in the amount of \$133,486.77. The funds must be allocated by 2024 and spent by 2026.

The Cash Handling Policy was reviewed. Councilwoman Schneider believes that there should be additional wording for online and ACH payments. Clerk O'Keefe will be consulted for the wording and the Board will review it in August.

\$7,000.00 was received from the SLC Highway Department and deposited in the Highway Account for work completed on the shoulders of CR 39.

\$33,226.67 in mortgage tax was received from SLC Treasurer and deposited in the general account.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to accept the Town Clerk 2022 audit completed by Councilman O'Keefe.

Moved by Supervisor Legault and seconded by Councilman Thompson to accept the 2022 audit of the Tax Collector completed by Councilwoman Charleston. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman O'Keefe- Abstain, Councilwoman Charleston- Aye and Councilman Thompson- Aye. The motion passes.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

Water towers #1 and #3 were inspected by Aqua Store in June. Tower #2 could not be inspected due to an osprey nest and a dive-bombing bird. NYSDEC has been contacted and we will have to apply for a permit for the nest to be removed after nesting season. The reports were given to Supervisor Legault for review and scheduling of repairs to be made.

The roof of the water building at Tower #1 site needs replacing.

The Town Clerk review of the budget and required adjustments were not included with the agenda. They will be reviewed at the July 27th meeting.

OLD BUSINESS:

Report from NYPA Task Force: The group continues to prepare for the upcoming NYPA negotiations. The list has been made and Attorney Gustafson is finalizing it.

RVRDA grants/loans:

The scorebox project at the community center will be started in August, per Supervisor Legault. The lights in the municipal building will be replaced later this year.

Surplus Land:

Tisdell Associates, Louisville Highway Department and NYSDOH visited the lots on Wilson Hill and found that at this time there is not enough usable soil to perform perc tests. The preliminary plans for review and comment will be forwarded to the Board by Clerk Cameron.

Moved by Supervisor Legault, seconded by Councilwoman Charleston and duly carried to pay Staie on the Seaway Real Estate \$450.00 for an appraisal of Mutton Ridge.

The Louisville Summer Bash will hold events on July 29, 30 and 31st.

On July 27, 2022 at 5:00pm the Town Board will meet with Department Heads concerning restructuring.

Speed continues to be a concern on River Drive. Supervisor Legault recommends solar speed signs be purchased with monies from the adjoining land owners fund.

NEW BUSINESS:

The Wilson Hill Association Turtle Trot will be held this Saturday at Whalen Park.

Negotiations for the county plowing agreements have begun with the Town Supervisor's Association.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to recognize William Helmer for his years of service on the Louisville Board of Appeals with a \$75.00 gift card from Eyland's, recognize Ken Blair for his years of service in the Louisville Board of Assessment and Review Board and Recreation Board with a \$75.00 gift to the Massena Humane Society, and recognize Michael LeCuyer for his years of service as a Louisville Justice with a \$75.00 gift card from Coach's Corner. The group will be asked to attend a Board meeting.

REPORT FROM COUNCILMEMBERS

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

Councilwoman Schneider inquired if the generator for the municipal building has been looked at yet – to see if it supplies power for the furnace and if the NYPA stump removal reimbursement has been received. She also reported that Wilson Hill property owners are requesting more information concerning the delay of the property reevaluation.

Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to hire Mr. Layo to clean up the property located at 716 CR 39 ASAP and rebill the cost to the property owner. _

Councilman O’Keefe is researching health insurance options.

Councilwoman Charleston spoke about Marshall Burt wanting to volunteer at the Massena Intake. She also has been reviewing the golf course revenue and expenses this season and comparing them to neighboring courses. She has some ideas to help with public play. She encouraged the Board to support a team in the Summer Bash 4 person best ball tournament on July 30th. Councilman Charleston asked if any of the fishing tournaments have requested anything from the Town and if the concession stand could be opened by the Summer Bash Committee during the tournaments. She asked various questions about the water leaks.

Town Attorney Eric Gustafson entered the meeting to enquire if there were any questions.

TOWN CLERK REPORT

There is a question as to the subdivision paperwork for the sale of part of lot #15.048-1-36 to the Shirley’s. Councilman O’Keefe will contact them.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to credit the water account #1799 Robert Girard since the lot was created, if and when he supplies the Board with a letter from NYSDEC stating that the land is not billable.

Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to pay \$300.00 for corn for the annual St. Lawrence International Jr. Carp Tournament.

SLC Risk Manager Jody Wenzel visited multiple Louisville facilities on July 12th. His report will be forwarded to the Board but overall the facilities are in good shape and he enjoyed touring them. Many of the items identified in last year’s audit have been corrected.

Moved by Councilman O’Keefe, seconded by Councilman Thompson and duly carried to send a letter of support to the U.S. Army Environmental Command for Fort Drum to potentially get a new strategic unit of 300 additional soldiers.

Putney Tree Service has quoted \$5,800.00 to remove trees behind fire station #1 and a large Silver Maple Tree on Meadow Drive. A copy of the quote will be forwarded to Mr. Gladding and Mr. OBrien.

The June 2022 Town Clerk report in the amount of \$2,355.00 was reviewed.

Justice Gettmann’s June 2022 Justice Report and monthly financial review in the amount of \$631.00 was audited.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

Justice LeCuyer's June 2022 Justice Report and monthly financial review in the amount of \$1,324.00 was audited.

General vouchers #245-22G - 291-22G in the amount of \$32,234.62, Highway vouchers #108-22H - 122-22H in the amount of \$36,314.79, Water vouchers #90-22SW - 114-22SW in the amount of \$155,081.05, Louisville Recreation vouchers #81-22GF – 113-22GF (void #93-22GF and 110-22GF) in the amount of \$34,518.58, Capital vouchers #12-22CD – 15-22CD in the amount of \$2,670.09 and Summer Bash vouchers #4-22SB – 9-22SB in the amount of \$3,140.38 were audited and ordered paid.

PUBLIC COMMENT:

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to adjourn the regular meeting at 10:28pm and enter into executive session to discuss the history of an employee and contract negotiations.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to exit the executive session at 11:12pm.

No action was taken.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 27, 2022; 5:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN

HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the meeting to order at 5:07pm.

This meeting has been called to meet with the departments of the Town and discuss restructuring/building ideas.

Supervisor of Recreation and Maintenance Lindsay Gladding attended the meeting. The following ideas were discussed: scheduling, accident reports, interaction and rebilling other departments, town operated concession stand, recreation employee wage rates, ice season employees, and evaluation forms.

Moved by Councilman Thompson, seconded by Councilwoman Charleston to increase Connor LePage's hourly wage to \$17.00/hour beginning with payroll week #31 and give him one week paid vacation for the year 2022.

Louisville Landing Recreation (golf course): Lindsay MacDonald is working on paperwork and deposits. The NYPA reimbursement for the stump removal should be taken from the capital account- it was charged to the LL Recreation account.

Highway Department discussion: NYS Retirement and 457K savings and wage tiers in the Teams contract.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to increase the hourly rate for Logan Snyder and Deric Ellsworth to \$23.46/hr. starting with payroll #31 (escalation of steps as stated in NYS Teamster's contract) and increase the Deputy Highway Superintendent from \$765.00 to \$1,500.00 for the year 2022.

Water discussion included DANC services available.

Office discussion included: division of duties for two new office personnel, yearly reviews for each employee, letter to all residents about various town information to be mailed with water bills, assessor reevaluations of property and changing of daily clerk duties amongst the office staff.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to pay the Massena Public Library \$9,000.00 as was collected in the 2022 Town and County Property Taxes.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
JULY 13, 2022; 6:30PM

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to pay Young Explosive Corp. \$4,000.00 from the Summer Bash Account for fireworks being held July 29, 2022 at the Louisville Ray Hurlbut Community Center.

Councilman Thompson will not be in attendance for the August Board meeting.

Moved by Councilman O’Keefe, seconded by Councilman Thompson and duly carried to adjourn the meeting at 9:18pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN

OFFICER ABSENT: SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the meeting to order at 6:34pm.

The Pledge of Allegiance

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to accept the June 8, 2022 meeting minutes with two corrections: 1. Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to hire Mr. Layo to clean up the property located at 716 CR 39 ASAP and rebill the cost to the property owner- the correct address is 813 CR 39. In addition, NYSDEC stating that the land is not billable versus buildable.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the July 27, 2022 Special Meeting minutes.

REPORT FROM C2AE JAY BERKMAN - not in attendance

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: Sales tax is up about \$3 million but the cost of fuel is up also. The County has received the Howard G Buffet grant and will be dedicating an officer to investigate child and sex trafficking.

RVRDA REPRESENTATIVE LARRY CLARK: Some of the Community Grants that are being awarded this year are Cranberry Lake groomer, Louisville fire station repairs, Morristown gazebo, Norwood concert band shell, Potsdam pickle ball court and Waddington town hall foundation repairs.

REPORT FROM LOUISVILLE LANDING RECREATION - not in attendance but sent the July 2021 \$51,005.00 vs July 2022 \$52,421.00 and August 8, 2021 \$17,927.00 vs August 8, 2022 \$19,161.00 sales reports.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to hire Paul Bombard to replace Toby Reome and Jacob Dutch on the schedule at \$13.20/hr. for 20-30 hours/week, to begin after the college kids leave for the season.

REPORT FROM HIGHWAY SUPERINTENDENT JOHN OBRIEN- not in attendance. Mr. Obrien sent a report by email to the Board updating the work done on trucks and equipment and the permanent improvement roadwork on Fisher Road, Arena Drive and Meadow Drive. The Board would like Superintendent Obrien to get an updated quote for paving the municipal building parking lot and if it

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

could be done this fall by SLC, confirm clean-up dates and ask about the truck tires for the new truck- why were they not covered under the new truck warranty.

PUBLIC COMMENT

COMMUNICATIONS AND PETITIONS: SLC Self Insurance Plan, NYSDOT, Tisdell Associates, SLC Self Insurance Plan, DANC, appraisal of Mutton Ridge, NYS Office of Cannabis Management, Water treatment plant filter upgrade meeting minutes, information on IT vendors, Cash Handling Policy, 3rd qtr. sales tax, Supervisor's Report, budget report, and report from Valley Water Solutions

SLC Risk Manager Jody Wenzel visited the town facilities on 7/12/22. He reported that overall the facilities are in good shape. Many of the items from last year's audit have been corrected. Each department is working on the list from the audit.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to pass Policy #23 Hazard Communication Program for the municipal building (Highway Department), community center building (Recreation Department), golf course (LL Recreation Department) and water plant (Steve Siddon) as follows:

I. GENERAL

The purpose of this instruction is to ensure that the Town of Louisville is in compliance with the OSHA Hazard Communication Standard (HCS) 29 CFR 1910.1200.

The Highway Superintendent is the overall coordinator of the facility program acting as the representative of Town, who has overall responsibility.

In general, each employee in the facility will be apprised of the substance of the HCS, the hazardous properties of chemicals they work with, and measures to take to protect themselves from these chemicals.

II. LIST OF HAZARDOUS CHEMICALS

The Highway Superintendent will maintain a list of all hazardous chemicals used in the facility, and update the list as necessary, such as when new chemical products are received. The list will be made to correspond to the Product Name on the Safety Data Sheets and the order in which they are organized. This list also serves as an index for the Safety Data Sheets and is attached to this program.

III. SAFETY DATA SHEETS (SDS)

The Highway Superintendent will maintain a SDS for every substance on the list of hazardous chemicals located at 825 SH 131. SDS's will be organized to correspond with the chemical list so they can be located quickly. The Highway Superintendent will ensure that each SDS for hazardous materials are kept readily accessible to all employees during each work shift.

The Highway Superintendent is responsible for acquiring SDS's from the manufacturer, distributor or importer and ensuring that they are updated. The Highway Superintendent and the Highway Clerk will review each SDS for accuracy and completeness and will consult with the Highway Committee if additional research is necessary. Information on the standardized 16-section SDS format is provided in the attached fact sheet. All new procurements for the facility must be cleared by the Highway Superintendent. Whenever possible, the least hazardous substance will be procured.

SDS that meet the requirements of the HCS must be fully completed and received at the facility either prior to, or at the time of receipt of the first shipment of any potentially hazardous chemical purchased from a vendor. It may be necessary to discontinue procurement from vendors failing to provide approved SDS in a timely manner.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

IV. LABELS AND OTHER FORMS OF WARNING

The Highway Superintendent is designated to ensure that all hazardous chemicals in the facility are properly labeled. Labels should list at least the product identity, appropriate hazard warnings, and the name and address of the manufacturer, importer or other responsible party. Labels on containers shipped after December 1, 2015 must conform to the updated label requirements, which are detailed in the attached fact sheets. The Highway Superintendent will refer to the corresponding SDS to verify label information. Immediate use containers, small containers into which materials are drained for use on that shift by the employee drawing the material, do not require labeling. To meet the labeling requirements of HCS for other in-house containers, refer to the label supplied by the manufacturer. All labels for in-house containers will be approved by Highway Superintendent prior to their use.

The Highway Superintendent will check on a monthly basis to ensure that all containers in their work areas are labeled and that the labels are up-to-date.

V. TRAINING

Each employee who works with or is potentially exposed to hazardous chemicals will receive initial training on the HCS and the safe use of those hazardous chemicals. Additional training will be provided for employees whenever a new hazard is introduced into their work areas. Hazardous chemical training is conducted by the Highway Superintendent. The training will emphasize these elements:

A summary of the standard and this written program; Hazardous chemical properties including visual appearance and odor and methods that can be used to detect the presence or release of hazardous chemicals; Physical and health hazards associated with potential exposure to workplace chemicals; Procedures to protect against hazards, e.g., personal protective equipment, work practices, and emergency procedures; Hazardous chemical spill and leak procedures; and An explanation of the labels received on shipped containers and the workplace labeling system used by their employer; and the SDS, including their location, and the order of information and how employees can obtain and use the appropriate hazard information. (Refer to attached fact sheets)

The Highway Contractor will monitor and maintain records of employee training and advise the facility manager on training needs.

VI. CONTRACTOR EMPLOYERS

The Highway Superintendent will advise outside contractors of any chemical hazards which may be encountered in the normal course of their work on the premises.

VII. NON-ROUTINE TASKS

Town of Louisville employees contemplating a non-routine task, e.g., boiler repair, will consult with the Highway Superintendent who will ensure that employees are informed of chemical hazards associated with the performance of these tasks and appropriate protective measures. This will be accomplished by a meeting of Highway Superintendent with affected employees before such work has begun.

VIII. ADDITIONAL INFORMATION

Further information on this written program, the hazard communication standard, and applicable Safety Data Sheets are available at 14810 SH 37, Massena, NY 13662/ Highway Superintendent John Obrien # 315-764-7473.

Safety Data Sheets

The Hazard Communication Standard (HCS) requires chemical manufacturers, distributors, or importers to provide Safety Data Sheets (SDSs) (formerly known as Material Safety Data Sheets or MSDSs) to communicate the hazards of hazardous chemical products. As of June 1, 2015, the HCS will require new SDSs to be in a uniform format, and include the section numbers, the headings, and associated information under the headings below:

Section 1, Identification includes product identifier; manufacturer or distributor name, address, phone number; emergency phone number; recommended use; restrictions on use.

Section 2, Hazard(s) identification includes all hazards regarding the chemical; required label elements.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

Section 3, Composition/information on ingredients includes information on chemical ingredients; trade secret claims.

Section 4, First-aid measures includes important symptoms/effects, acute, delayed; required treatment.

Section 5, Fire-fighting measures lists suitable extinguishing techniques, equipment; chemical hazards from fire.

Section 6, Accidental release measures lists emergency procedures; protective equipment; proper methods of containment and cleanup.

Section 7, Handling and storage lists precautions for safe handling and storage, including incompatibilities.

Section 8, Exposure controls/personal protection lists OSHA's Permissible Exposure Limits (PELs); Threshold Limit Values (TLVs); appropriate engineering controls; personal protective equipment (PPE).

Section 9, Physical and chemical properties lists the chemical's characteristics.

Section 10, Stability and reactivity lists chemical stability and possibility of hazardous reactions.

Section 11, Toxicological information includes routes of exposure; related symptoms, acute and chronic effects; numerical measures of toxicity.

Section 12, Ecological information*

Section 13, Disposal considerations*

Section 14, Transport information*

Section 15, Regulatory information*

Section 16, Other information, includes the date of preparation or last revision.

*Note: Since other Agencies regulate this information, OSHA will not be enforcing Sections 12 through 15(29 CFR 1910.1200(g)(2)).

Employers must ensure that SDSs are readily accessible to employees.

See Appendix D of 1910.1200 for a detailed description of SDS contents.

Pictograms

Health Hazard  Carcinogen Mutagenicity Reproductive Toxicity Respiratory Sensitizer Target Organ Toxicity Aspiration Toxicity	Flame  Flammables Pyrophorics Self-Heating Emits Flammable Gas Self-Reactives Organic Peroxides	Exclamation Mark  Irritant (skin and eye) Skin Sensitizer Acute Toxicity Narcotic Effects Respiratory Tract Irritant Hazardous to Ozone Layer (Non-Mandatory)
Gas Cylinder  Gases Under Pressure	Corrosion  Skin Corrosion/Burns Eye Damage Corrosive to Metals	Exploding Bomb  Explosives Self-Reactives Organic Peroxides
Flame Over Circle 	Environment (Non-Mandatory)	Skull and Crossbones 

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

Oxidizers		Acute Toxicity (fatal or toxic)
	Aquatic Toxicity	

Sample Label

Product Identifier

CODE _____

Product Name _____

Supplier Identification

Company Name _____

Street Address _____

City _____ State _____

Postal Code _____ Country _____

Emergency Phone Number _____

Precautionary Statements

Keep container tightly closed. Store in cool, well ventilated place that is locked.

Keep away from heat/sparks/open flame. No smoking.

Only use non-sparking tools.

Use explosion-proof electrical equipment.

Take precautionary measure against static discharge.

Ground and bond container and receiving equipment.

Do not breathe vapors.

Wear Protective gloves.

Do not eat, drink or smoke when using this product.

Wash hands thoroughly after handling.

Dispose of in accordance with local, regional, national, international regulations as specified.

In Case of Fire: use dry chemical (BC) or Carbon dioxide (CO₂) fire extinguisher to extinguish.

First Aid

If exposed call Poison Center.

If on skin (on hair): Take off immediately any contaminated clothing. Rinse skin with water.

Hazard Pictograms



Signal Word

Danger

Hazard Statement

Highly flammable liquid and vapor.

May cause liver and kidney damage.

Supplemental Information

Directions for use

Fill weight: _____ Lot Number _____

Gross weight: _____ Fill Date: _____

Expiration Date: _____

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

The policy repeats for each of the four departments.

The NYSDOH, Tisdell Associates and the Louisville Highway Department were to perform PERC tests on possible lots (surplus Town owned property) on Wilson Hill. At the time of the site visit, there was not enough usable soil because the lots were too wet so PERC tests were not completed. Supervisor Legault will look at lot #5 and see about using town shoulder cuttings as fill for the area.

Self-Insurance Plan Administrator Steven Button reported that the Town of Louisville participant premium cost of worker's compensation for the year 2023 is \$48,132.00. Last year the apportionment was \$42,117.00. Clerk Cameron will contact the office to inquire about the difference.

REPORT FROM RECREATION AND MAINTENANCE SUPERVISOR LINDSEY GLADDING ARENA:

Bleachers continue to be painted on the rainy days, old press box has been disassembled and hauled away to the dump, new camera system has been installed, new floor extractor has been received and assembled, paint from Jet Ice has been received, work continues in the main lobby bathrooms, new partitions have been ordered, and waiting on quote to strip and wax floors upstairs of the arena (work to begin August 24th if approved by the Board. Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to have Jeff Page strip and wax the floors upstairs of the arena at a cost of \$1,575.00.

INTAKE: Assisted in pulling a truck out of the river. Ramp was slippery due to being covered in Algae. Incident report including pictures and videos have been sent to the Power Authority. No injuries reported. Putney tree service completed grinding tree stumps and the Power Authority is being invoiced. Sewer issues continue at the South Pavilion. Cameras once again were sent through the cleanout by Roto Rooter. Results show a negative grade in four different locations. Roy Holeman from BCA is writing a report with the findings and will be reporting to the Power Authority. Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to rebill Recreation work at the same rate as the Highway rates set at the January Town Board meeting. Weed wacked the hill starting at the Boat Launch and continued to the North Pavilion in preparation of the upcoming fishing tournament August 12-22nd.

GOLF COURSE: Repaired drain in the Kitchen, cut down two dying trees and hauled away, cleaned river frontage from the start of the Whalen Park trail to the irrigation pump house, repaired garage door in the basement of the pro shop, cleaned and painted the dock, and reattached down spout on the gutters.

WHALEN PARK: Benches have all been cleaned and painted on the Whalen Park Trail, 10 trailer loads of low branches and brush have been hauled away, brush removal and cleanup continues as we have time, also we set up and tore down for the Turtle Trot.

GENERAL: Received 1 quote for \$1,000.00 to replace the shingles on the shed roof at the Kingsley Road Water Tower - waiting on two additional quotes. Barkley's installed a new push button combination lock on the front door of Fire station number one. The repair was over \$500.00 and Supervisor Legault approved the emergency repair. Banners were hung for the Summer Bash and the setup and teardown for the Summer Bash weekend went well. Two trailer loads of brush off CR39 were removed before the event as per the request of the Town Clerk. I cleaned up debris all over the road on 131 after a driver tore down a 100ft section of guide wire

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

and left the scene- and called the NYS Police. The bracket on the docks at the Golf Course broke. We used the Recreation Dept. Boat to pull the dock back in place and temporarily fixed it while we are researching replacement parts for the dock. Tightened docks back together at Sand Island. Met with Power Authority to discuss 10-year contract renewal. Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to purchase a new mower with the net cost not to exceed \$10,000.00 with the trade in allowance and rebill NYPA. Received new staging. The staging is more of an indoor staging. May want to consider returning and reordering some aluminum outside staging. Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to declare the stage, rails and steps as surplus. Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried that the Town Clerk will reach out to schools and governments to see if anyone would like to purchase the brand new stage at a cost of \$4,500.00 and if there is no interest then, the Board approves using an online auction service. The possibility of Louisville hosting the 2023 Bass Masters tournament was discussed. Councilman O'Keefe reviewed the report from the SLC Self Insurance Plan and the Louisville Landing Recreation buildings need some work on electrical among other things.

Staffing- Eric Seeber leaves around the 20th of this month but all other summer help will be available. Discussions on the concession stand being run by the Town were entertained.

RESERVATIONS: Arena – 6 dog-training events, Arena Pavilion – 4 private reservations
Upstairs arena – Used frequently for Recreation Program, North Pavilion – 1 Fishing tournament and 3 private reservations, South Pavilion- 1 Fishing tournament, Whalen Park Pavilion – 1 private reservation and The Turtle Trot

CONTINUATION OF COMMUNICATIONS AND PETITIONS:

The Board discussed the appraisal of the land known as Mutton Ridge by Appraisals USA for \$2,650,000.00. They do not feel that the Town will ever have the funding to develop the area as a developer could. Some board members would not like to see the area look like the corner in Saranac Lake but clearing and a subdivision would be welcomed by most board members.

Councilman O'Keefe offered the following resolution and moved its adoption:

WHEREAS, the Town has acquired by deed recorded in the Office of the St. Lawrence County Clerk at Instrument No 2002-3006, a certain parcel of real property located in said Town, described as approximately 43.7 acres off State Highway 131, Town of Louisville, New York and labeled as Parcel No. 8.004-1-54.1 on the current tax rolls of the County of St. Lawrence; and

WHEREAS, the Town Board has determined that said real property is surplus land not required for any public purpose and desires to dispose of the same;

NOW THEREFORE, BE IT RESOLVED AND DETERMINED, pursuant to the provisions of the Town Law Section 64(2), and subject to a permissive referendum, that the Town declares surplus and may dispose of the property acquired by deed recorded at Instrument No.2002-3006, located in said Town, described as approximately 43.7 acres off State Highway 131, Town of Louisville, New York and labeled as Parcel No. 8.004-1-54.1 on the current tax rolls of the County of St. Lawrence; and be it further RESOLVED, that pursuant to Section 82 and 90 of the Town Law that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of such resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum; and shall publish such notice in the newspaper of the Town, and in addition thereto that the Town Clerk shall

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

post or cause to be posted on the sign-board of the Town of Louisville, a copy of such notice within ten (10) days after the date of the adoption of this resolution. Seconded by Councilwoman Charleston and duly put to a vote, which resulted as follows: Supervisor Legault voted Aye, Councilman O'Keefe voted Aye, Councilwoman Charleston voted Aye, Councilwoman Schneider voted Aye

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried that bids will be accepted for the surplus property, known as Mutton Ridge (tax map #8.004-1-54.1 containing approximately 43.7 acres off State Highway 131) at the Louisville Town Clerk's office up until 3:00pm on October 12, 2022 and will be opened at the 6:30pm regular October Board meeting. The minimum bid accepted is \$3,200,000.00 with the buyer paying all closing costs, surveying and associated attorney fees. The Town Board holds the right to refusal.

The NYS Office of Cannabis Management will hold a meeting on August 15, 2022 with real time live streaming.

The filter upgrades for the water plant are waiting final approval from the NYS Department of Health and then the project can go to bid. The new meter for the plant has been received and Councilman O'Keefe is getting quotes for the installation.

Clerk O'Keefe has researched IT companies. As the Town grows and the technology and computer systems are expanded, a company is needed to serve the IT issues. Currently the Town contacts Kevin Kerr for their needs. She met with various companies including CST Group, CREG Systems, ABS and Usherwood and she would recommend either ABS or CREG. Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to hire CREG Systems at a rate of \$181.25/month for up to ten workstations at the Town office or \$226.25/month for up to 12 workstations including those at Recreation locations for 1 year.

\$176,239.71 in 3rd quarter sales tax money was received and deposited. \$516,054.36 has been received of the total \$522,870.00 2022 budget.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to adjust the Water District #3 2022 budget by decreasing the Transmission/Distribution Asset (8340.2) by \$200.00 and increasing the Unemployment Insurance (9050.8) and Disability Insurance (9055.8) by \$100.00 each.

The Town Board acknowledges that Water District #2 is over budget in expenses but the revenue is also over budget and the accounting will be reviewed in full at the next meeting.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to decrease the Administration Asset (8310.4) account for Water District #1 2022 budget by \$200.00 and increase Unemployment Insurance (9059.8) and Disability Insurance (9055.8) each by \$100.00.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to increase the Highway General Repair Contractual (5110.4DB) 2022 budget by \$500.00 and decrease the Highway General Repairs Personal Service budget (5110.4DB) by the same.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to increase the Highway Snow Removal Contractual Account (5142.4DA) in the 2022 budget by \$7,000.00, and

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

Unemployment Insurance (9050.8DA) by \$200.00, and decrease Machinery Asset (5130.2DA) \$4,690.00, and Machinery Contractual (5130.4DA) by \$2,510.00.

Moved by Councilman O’Keefe, seconded by Councilwoman Charleston and duly carried to increase the 2022 General B budget for Zoning Contractual (8010.4B) in the amount of \$1,500.00 and Disability Insurance (9055.8B) by \$250.00 and decrease Refuse/Garbage Contractual (8160.4B) for \$1,750.00.

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried that the Town Board acknowledges that the General A 2022 expense budget is over, however there will be sufficient sales tax surplus to cover these shortages.

Supervisor Legault will contact NYSDEC officer Mike Morgan concerning the osprey nest on water tower #2.

OLD BUSINESS:

Report from NYPA Task Force: The group continues to prepare for the upcoming NYPA negotiations in October and November.

RVRDA grants/loans:

The broadband installation on SH 37 is moving forward and may be completed by November of this year. At the arena the spray foam, mats and glass have been ordered. The municipal offices will get new lighting this fall/winter.

The LVFD has spent \$24,195.21 of the \$50,000.00 the Town awarded them. They purchased a multitask gas meter \$915.21, a windshield removal kit \$780.00 and a 2006 Ford F350 for \$22,500.00.

The Summer Bash will hold the next event on October 1, 2022 from noon until 6pm. The day will include: live bands, beer, wine, food, vendors and a corn hole tournament.

NEW BUSINESS:

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to hold the fall cleanup on Friday September 16, 2022 and Saturday September 17, 2022 from 7:00am until 5:00pm with the Highway Superintendent’s approval.

Supervisor Legault will schedule 2023 budget workshop meetings August 31 and September 1, 2022 at 6:00pm.

REPORT FROM COUNCILMEMBERS

Councilman O’Keefe would like to entertain plans for the 25-acre parcel between Whalen Park and the water treatment plant.

TOWN CLERK REPORT

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 10, 2022; 6:30PM

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to approve Assessor Michael Pearson's travel reimbursement for training for \$1,368.19.

Councilwoman Charleston will review the PEPSI contract with Perry French.

Councilwoman Schneider will ask Andy McMahon to attend a board meeting to discuss a possible location for an EV charger.

The July 2022 Town Clerk report for \$8,159.18 was reviewed.

Justice Gettmann's July 2022 Justice Report and monthly financial review in the amount of \$1,699.00 was audited.

General vouchers #289-22G - 354-22G in the amount of \$34,820.86, Highway vouchers #123-22H - 136-22H in the amount of \$43,062.30, Water vouchers #116-22SW - 133-22SW in the amount of \$19,195.79, Louisville Landing Recreation vouchers #114-22GF – 131-22GF in the amount of \$20,346.79, Capital vouchers #16-22CD – 20-22CD in the amount of \$32,463.54 and Summer Bash vouchers #10-22SB – 15-22SB in the amount of \$6,269.86 were audited and ordered paid.

PUBLIC COMMENT:

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to adjourn the regular meeting at 10:25pm and enter into executive session to discuss the history of an employee and contract negotiations.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to exit the executive session at 10:32pm.

No action was taken.

Respectfully Submitted,

Joanne Cameron
Town Clerk

BUDGET MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 31, 2022; 6:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the budget meeting to order at 6:00pm.

Clerk O'Keefe addressed the Board for the **Highway Department**.

- increase fuel and parts budget due to inflation
- purchase more shop and hand tools to replace the employees using their own
- order a new plow truck now for delivery in 2 years
- hire more highway employees

There will be a public meeting between the Town Board and the Highway employees on Wednesday September 7, 2022 at 4:30pm to discuss future plans.

Christina Barber addressed the Board concerning the **Town Court**.

-She would like to see a minimum of \$2,500.00 raise for the year being that a part-time court opening in Potsdam is paying \$21.00/hr. plus benefits. Councilwoman Charleston added that Norfolk currently pays: \$15,000.00 and Madrid pays \$12,797.00. The Court Deputy currently makes \$3,850.00 per year (17.16/hr.). Her hourly wage for the court could be moved to match the rate paid for her Supervisor work. The Justice currently is making \$10,680.00, Norfolk is at \$12,000.00 and Madrid is at \$11,263.00. The contractual expense is ok at \$4,000.00 because there will be charges for the new Justice training in 2023. The asset could be deleted.

Clerk Ellsworth and Clerk O'Keefe spoke concerning the **water budget**.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to purchase the software upgrade in the amount of \$1,000.00 for e-billing from CUSI and pay the 24% increase to the software support program starting in January 2023. Clerk Ellsworth explained that there will be time saving for the staff and if just half of the bills are emailed, the savings for printing and postage will be about \$1,500.00 per year. The office staff likes the monthly reads and feels that the water users do too. However, Water Laborer Beattie feels that the readings are not needed as much in the summer time.

Anthony McManaman updated the Town Board on **Code issues** and local laws. Currently Mr. McManaman's salary is \$13,265.00. Councilwoman Charleston stated that Norfolk is \$14,223.00. Mr. McManaman stated that cleaning up a property takes time. There is no getting around it- but having a judge that applies a stiff fine to property owners that have been brought to court by the Town, helps to move things along. Once they are fined one time, they do not want to have to pay a second time. The Town process for getting that first court order is lengthy but once the court order is received, the Town can clean up much better. Also- storage shed building permits are currently charged \$25.00, and should be updated to charge the \$25.00 for up to 12'X12' in size and over that size be charged at a garage rate. Clerk Ellsworth will handle the BOA with Dan Casey as the chairperson and Clerk O'Keefe will handle the Planning Board with Chairperson Hurlbut.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
AUGUST 31, 2022; 6:00PM

Tax Collector Terri O'Keefe spoke with the Board. The \$5.00 service fee per partial payment is working well and the charge is sufficient. She has volunteered to test new tax software when it becomes available and she will inquire if the post office will deliver the tax payments to the town office drop box.

Steve Siddon, Valley Water Solutions and John Beattie, Water Laborer addressed the Board about the **water system**. Mr. Siddon stated that there is currently a software glitch that is not contacting him when the filters kick out (shut down). The 2023 budget is unknown because the plant is being upgraded with new filters that do not require DE. The building is in good shape and Slack Chemical will be raising their prices by 8%. There is a lead requirement form that must be filled out by the water distributor by the end of September of 2023. Mr. Siddon will forward the information to the town office. Mr. Beattie and the Board discussed clearing the R-of-W's and painting of the hydrants in 2023. Replacement meters continue to be the biggest cost (when they were installed 20 years ago the cost was about \$50 and now are \$150 to replace). Highway MEO Snyder rebuilt the 2-inch trash pump but the 3 inch needs replacing. Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to order a 3-inch water pump for \$1,950.00 to be delivered in March of 2023. Mr. Beattie will contact the town board when we need to order parts over \$500.00.

Recreation and Maintenance Supervisor Gladding discussed the ice season and major purchases to be considered. A storage building for the arena, the roof of the arena replaced, concession stand, parking lot, tables and chairs. The Board thanked Mr. Gladding for helping with his labor team to get so much accomplished in the summer of 2022.

Louisville Landing Recreation Supervisor French joined the Board to discuss projections for 2023. He feels that the 2022 season will end with revenues within the 2022 budget. Mr. French would like to increase the player's fees and membership dues a small amount – perhaps from \$38 to \$40. The expenses will maintain about the same with inflation. We could add additional marketing with stay and plays and 10 and 5 play cards. The labor budget will be worked on. All the buildings on the property need updating- lighting or full remodels including bathrooms. Mr. French would like the Board to know that Mr. Gladding has been a great help this season. For laborers next season- maybe add an outside worker to cut back over growth. The parking lot remains a major concern.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to end the meeting at 9:55pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 1, 2022; 6:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the budget meeting to order at 6:03pm.

Town Historian Patti Shirley addressed the Board. There have been 9 inquires this year that she was able to help. There were 6 visitors to the history building and the doors were open during the summer bash event. Mr. Ken Bush donated newspaper articles dating 1900-1949 and the Tyo family donated pictures. Errol McLean has a wagon wheel from 1910 that will soon be on display. She needs more book shelves and has donated a vacuum. Ms. Shirley may be able to refurbish the LeFevre sign at the bbq pit and make a sign for the history building in the off season.

Town Clerk Cameron spoke to the Board. It was decided that we will keep the current copier and ask for the credit and freeze to the service contract from Usherwood for the next year. Office holidays were discussed (adding Juneteenth). The policy for Use of Time Off needs clarification. Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to sign the contract with Auctions International for two years. The Town Clerk wages were discussed. Supervisor Legault compares towns with about the same number of parcels to determine if wages were in line with surrounding areas but in recent years, Louisville has a lot going on that the Clerk helps with or is responsible for.

NYS has responded with a denial to a speed reduction on the causeway. Supervisor Legault will look into speed radar signs.

Supervisor of Recreation and Maintenance Gladding supplied a third quote for a storage building at the community center. Adirondack Storage \$13,130.00, O'Brien \$5,200.00 (smaller than they really would like) and Cold Springs Cabins and Buildings \$9,050.00. Moved by Councilman Thompson, seconded by Councilwoman Charleston to purchase a 14'X30' smart side building with one white non insulated overhead door and one steel man door with 3 non insulated windows and a metal roof from Cold Springs Cabins and Buildings in the amount of \$9,050.00 including delivery.

Two companies have quoted prices for installing the water meter at the water plant. Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to hire J.E. Sheehan Contracting to install the water meter at the Louisville Water Treatment Facility at a quoted cost of \$411.60.

The drug testing policy for the Town will be revised. Only CDL drivers need to be tested for marijuana.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to give premium pay for currently employed employees that worked throughout the pandemic as

BUDGET MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 1, 6:00PM

follows: Ken Pike \$6,000.00, Deric Ellsworth \$6,000.00, Logan Snyder \$6,000.00, Joanne Cameron \$5,000.00, Michele Stone \$5,000.00, Terri O'Keefe \$5,000.00, Christina Barber \$5,000.00, John Beattie \$5,000.00, Connor LePage \$5,000.00, Rosanne Bender \$5,000.00, Anthony McManaman \$5,000.00, Emily Wilkins \$1,000.00, Paula Mendes \$1,000.00 and Karen Aldous \$1,000.00.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to end the meeting at 8:15pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 7, 4:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN (5:30PM)
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: JOHN OBRIEN

Supervisor Legault called the special meeting to order at 4:32pm.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to enter into executive session at 4:33pm to discuss the history of a certain employee.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to end the executive session at 5:19pm and reenter the special meeting.

ARPA checks were hand delivered to currently employed employees that worked through the pandemic and met the very stringent criteria required by NYS.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to enter into executive session to discuss the history of a certain employee at 5:35pm.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to end the executive session at 5:45pm and reenter the special meeting.

The Board continued to hand out ARPA funds to employees

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to enter into executive session at 5:58pm to discuss the history of a certain employee.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to end the executive session at 6:10pm and reenter the special meeting.

The artificial ice installation will be delayed by two weeks because Siemens is behind in the fix of the chiller.

A decision for the fishing tournament will be tabled until more information is received. There may be an issue with the launch site.

There was discussion about the clearinghouse requirements for CDL drivers.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to adjourn the special meeting at 6:40pm.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 7, 2022; 4:30PM

Respectfully Submitted,

Joanne Cameron
Town Clerk

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

OFFICERS PRESENT: GAIL SCHNEIDER, DEPUTY SUPERVISOR
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
OFFICER ABSENT: LARRY LEGAULT, SUPERVISOR

Deputy Supervisor Schneider called the meeting to order at 6:30pm

The Pledge of Allegiance

A moment of silence was observed for Robert Lockhart, past Board of Assessment and Review Member and a founding member of the Louisville Lions Club who passed away this month.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to accept the August 10, 2022 meeting minutes with a correction to the date of the minutes accepted from June 8, 2022 to July 13, 2022 (page 284).

LVFD President and Secretary/Treasurer addressed the Board with their 2023 Budget proposal for \$181,375.00. They explained that the budget represented a 2% increase to most accounts but more to heating fuel, repairs and supplies and increasing the station #2 fund by \$14,000 once the truck transmission is paid off. The ARPA funds of \$50,000.00 are being used for equipment and the Turtle Trot proceeds purchased a scot air pack.

Massena Electric Andrew McMahon addressed the board about an EV charging station for electric vehicles. There are grant moneies from NYSDEC to have an EV charging station added to a Louisville facility. It would need a power source and Wi-Fi service. Currently there are charging stations at Massena Hospital, Massena Town Hall and soon to be installed- Massena Library. The end user has a credit card that they swipe in the EV charging station and are charged a fee. This fee can include all power costs and a charge from the station owner. For instance: Massena Town Hall ev charging station costs the end user \$0.50/kw hr. but Massena pays MED \$0.42/kwh so they make a little bit- enough to cover basic MED charges when it is not in use. There are maps available online to see where EV chargers exist throughout the United States.

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: The methadone clinic in Canton is close to capacity. Sales tax continues to trend above budgets and a new NYS State of Emergency for monkey pox may cause a shortage in doctors and nurses if NYS requires them to be immunized. There is a new NYS Gun Law that will be challenged in court.

RVRDA REPRESENTATIVE LARRY CLARK: The Town of Louisville has been awarded \$10,000.00 for fire station repairs. The group continues to work with Dylan Tyo for his Krown business.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to enter into executive session at 7:00pm to interview a potential employee.

Moved by Councilwoman Charleston, seconded by Councilman Thompson and duly carried to exit the executive session at 7:20pm and reenter the regular meeting.

REPORT FROM ASSESSOR MICHAEL PEARSON: The re-evaluation is on track for 2023. Currently Assessor Pearson is working with the SLC Real Property on the 2022 sales and NYS with the 2022 trends, which we are hoping, are not as high as last year (the NYS valuation year runs July 1-June

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

30). In late October, he will send out a data mailer to all property owners asking if the inventory list is correct. This data mailer will also include the information concerning the public meetings. A letter to all Agricultural property owners will also be mailed concerning the Agricultural Land Exemption. Next, in December /January there will be a public information session providing information on the upcoming re-evaluation process. The public meeting date will be advertised and stated in the data mailer. March 1st is when the impact/preliminary roll is filed. This is the first time that the public will see the new values for Louisville properties. All property owners will get a letter and will be able to schedule appointments with the assessor. Assessor Pearson will schedule about 40 meetings a day for 6 Saturdays and if more are needed- they will be scheduled on other days. These meeting will be 10 minutes in length. In May, the tentative roll is filed and change notices will be mailed out like they normally do for new construction and exemption removals. Again, there will be 10-minute meetings for people that get these letters. Also in May, the usual informal meetings with the assessor will be held as he sits with the roll. On May 23 the Board of Assessment and Review will meet. Anyone, with residential property, that is not happy with the process after the review by the Assessment and Review Board may file for a small claims hearing with the SLC County Clerk within 30 days after the roll is filed.

All property exemptions (including the STAR program) can be affected by the equalization rate. The equalization rate is to even out a shared taxing jurisdiction. According to NYS, the Town of Louisville is currently at 71%. The Massena School tax rate increased by 4% for Louisville properties to even things out between Massena and Louisville properties.

REPORT FROM RECREATION AND MAINTENANCE SUPERVISOR GLADDING:

Arena: Painting bleachers has been completed including the metal frames, new press box has been framed and sheeted, electrical in the press box is being installed currently, spray foaming of the building will start the 15th and take two days to finish, press box will be spray foamed during the 2 days, work continues in the main lobby bathrooms, floors of the arena have been stripped and waxed, hung a new Flag that was missing on the flagpole, new shed has been ordered and half down was given to get the shed built with the balance is due at the time of delivery, ordered and received maintenance parts and sharpening rings for the skate sharpener. Ice installation has been delayed for approximately 2 weeks- Siemens is a few weeks behind on their current ice project. The new date for putting in ice will be October 17th. If all goes well, we should be open for rentals starting October 24th.

- Intake: Weedeatted and cut brush on the hill all the way to the river, next to the North Pavilion for the 10-day Fishing Tournament, pulled all the netting down around the stairs and around the property, spent countless hours cleaning pavilions, bathrooms, mowing and weed whacking in preparation for the fishing tournament, full cleanup of grounds after the fishing tournament. Everyone is now on board with back drain issues at the South Pavilion's bathrooms and the Power Authority will be having these issues taken care of.
- Golf Course: Quoted pricing for cleaning river frontage along the 18th hole of the golf course which equals 20 labor hours for 5 people and gas and blades \$1,936.25. We have decided to wait until next year. Hung a new flag on the flagpole and set up new solar

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

lights, to light up the flagpole, painted docks at the golf course, completed labor charge billing for our services at the golf course and submitted to the town office, repaired broken bracket on the docks and worked with the Power Authority to find the correct bracket.

- Whalen Park: Tree pruning and brush removal have been completed. The tennis net has been adjusted/tightened as requested and additional waterfront access has been cleared using my tractor, weed eaters with wood blades, and chainsaws.
- General: Completed labor charge billing for NYPA work completed that was above and beyond our maintenance contract- charges were submitted to our town office, installed two neighborhood watch signs on CR 14, prepped Wilson Hill Causeway for the kids fishing Tournament, brought out trash cans for garbage, borrowed a golf cart from the golf course and donated my ATV for the day to help people get up and down the causeway, pruned trees on the Wilson Hill lots and opened some river frontage views for the neighbors, hauled the brush to the municipal building, new Ferris mower has been ordered, replaced the non-working jacks on the boat trailer and black utility trailer, shed roof has been stripped of the shingles and shingled at the water tower #1, 2 quotes for new outside aluminum staging, and met with the owners of The Mills Country Store about running our arena concession stand (They have agreed they would like to run it for the 2022-2023 ice season). We are keeping up with the property maintenance, it's a little slow going being down one person, and transitioning to ice season. Eric Seeber's last day was 8/24/22. Submitted employee evaluation forms to Larry 9/12/22. The Chase Mills cemeteries need some tree pruning and brush removal. A new LED replacement light fixture for the Arena Playground to replace the 1500-watt Halogen light that was on 24/7 has been ordered and scheduled Massena Electric to come with the bucket truck and fix the flagpole at the town office, and to take the light off the pole at the arena playground.
- Reservations were as follows: Arena – 1 dog training event, upstairs arena – used twice for hockey meetings, North Pavilion – 13 days for fishing tournaments, South Pavilion- 13 fishing tournaments, Whalen Park pavilion – 1 private reservation

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to proceed with Auctions international online bidding for the stage with no minimum bid.

PUBLIC COMMENT

Members of the public inquired about the loss of another Highway Superintendent and the Board responded that the people that left the Town should be asked directly. The Town Board is looking forward and will continue to build.

Mr. Boutot inquired about a streetlight near his home on Allen Drive. Clerk Cameron will ask the highway department to determine if there is a danger in the area that requires Town lighting.

Mr. Valade inquired if there was an issue with water- as he is getting sand in his lines. Clerk Cameron will contact Steve Siddon and John Beattie and ask both to investigate the issue.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

Mr. Boyce inquired as to the expenses of the restaurant at Louisville Landing Recreation facility. He was told that all operating expenses belonged to Gimme Grill- not the Town of Louisville.

Mr. Gray addressed the Board to state that he is running this fall and would like their support.

COMMUNICATIONS AND PETITIONS

OLD BUSINESS:

There will be a Local Government Task Force meeting September 22nd.

The Community Center Improvement RVRDA Grant project is moving along. The scoreboard is almost completed and the spray foam will be completed soon.

The neighborhood watch has been quiet.

Councilman O'Keefe and Councilwoman Charleston should complete the town audits for the Town Supervisor and Water Department soon.

ARPA funds in the amount of \$50,000.00 have been assigned to the fire department and \$61,000.00 to currently employed employees who worked through the pandemic.

The water treatment plant upgrades have been approved by NYSEFC but the final approval from NYSDOH has not been received.

October 1st from noon until 6pm there will be a fall festival at Whalen Park with beer, wine, live music, food carts, rib bbq, vendors, bon fire, and a corn hole tournament. This is being put on by the Summer Bash Committee.

Councilwoman Schneider will contact Mr. Layo concerning the Wilson Hill bulletin board this week.

Fall Cleanup will be held September 16 and 17, 2022 from 7am until 5pm. Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to purchase lunch for the Highway crew on Saturday.

Clerk Cameron will contact with Kevin Lynch from SLIC for an update as to dates for installation on SH 37.

There were no bids received on the Mutton Ridge property. The Town can now accept offers. It is being advertised on-line.

The golf rates for 2023 have been received by Mr. French. Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to accept the 2023 golf course rates (when the math has been checked).

**REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM**

		PAY BEFORE	PAY BEFORE	PAY BEFORE	PAY AFTER
	2023 GOLF SEASON FEES SCHEDULE	12/31/2022	3/31/2023	04/30/2023	4/30/2023
Pass #					
1	INDIVIDUAL ADULT FULL GOLF	\$950.00	\$1,050.00	\$1,150.00	\$1,250.00
2	INDIVIDUAL SENIOR FULL GOLF AGE 65 / OR MILITARY	\$815.00	\$890.00	\$965.00	\$1,040.00
3	FAMILY FULL GOLF (2 ADULTS & CHILDREN UNDER 17)	\$1,375.00	\$1,475.00	\$1,575.00	\$1,675.00
4	FAMILY FULL GOLF (2 ADULTS UNDER AGE 65)	\$1,200.00	\$1,300.00	\$1,400.00	\$1,500.00
5	FAMILY SENIOR FULL GOLF AGE 65+ (2 ADULTS)	\$1,030.00	\$1,130.00	\$1,230.00	\$1,330.00
6	INDIVIDUAL ADULT WEEKDAY ONLY	\$765.00	\$840.00	\$915.00	\$990.00
7	INDIVIDUAL SENIOR AGE 65+ OR MILITARY WEEKDAY ONLY	\$660.00	\$735.00	\$810.00	\$885.00
8	STUDENT AGE 18-23 WITH ID	\$175.00	\$200.00	\$225.00	\$250.00
9	JUNIOR AGE 17 -UNDER	\$100.00	\$125.00	\$150.00	\$175.00
10	PLAYERS GOLF CARD - INCLUDES CART (10) 18 HOLES	\$340.00	\$365.00	\$380.00	\$380.00
11	PLAYERS GOLF CARD - INCLUDES CART (20) 18 HOLES	\$680.00	\$730.00	\$760.00	\$760.00
12	GIFT CERTIFICATE - (4) PLAYERS 18 HOLES WITH CART	\$140.00	\$140.00	\$140.00	\$140.00
13	GOLF CART FEE -UNLIMITED	\$600.00	\$675.00	\$750.00	\$825.00
14	GOLF CART FEE -UNLIMITED (FAMILY)	\$950.00	\$1,050.00	\$1,150.00	\$1,250.00
15	GOLF CART PASS - (20) 18 HOLE RIDES	\$275.00	\$290.00	\$305.00	\$320.00
16	SEASON GOLF CLUB STORAGE (APRIL-OCT)	\$65.00	\$75.00	\$85.00	\$95.00
17	SEASON DRIVING RANGE PASS INDIVIDUAL	\$200.00	\$225.00	\$250.00	\$275.00
18	SEASON DRIVING RANGE PASS FAMILY	\$275.00	\$325.00	\$375.00	\$425.00

DAILY GOLF FEE RATES 2023 SEASON	WALKING RATES	CART /GREEN FEE
ADULT 18 HOLE GREEN FEE	\$24.00	\$40.00
ADULT 9 HOLE GREEN FEE	\$15.00	\$24.00
JUNIOR 17-UNDER 18 HOLE GREEN FEE	\$16.00	\$30.00
JUNIOR 17-UNDER 9 HOLE GREEN FEE	\$11.00	\$18.00
SENIOR AGE 65+ OR MILITARY 18 HOLE GREEN FEE	\$20.00	\$35.00
SENIOR AGE 65+ OR MILITARY 9 HOLE GREEN FEE	\$13.00	\$22.00
CART FEE 18 HOLES PER RIDER	\$18.00	
CART FEE 9 HOLES PER RIDER	\$10.00	
RANGE BALLS WITH DAILY GOLF FEES	\$5.00	
RECIPROCAL FOR PARTICIPATING NNY TEAM PLAYERS		\$20.00
RECIPROCAL FOR PARTICIPATING NNY GOLF COURSES		\$35.00
SPRING / FALL RATES - APRIL & OCT 2023 9 HOLES	\$11.00	\$21.00
SPRING / FALL RATES - APRIL & OCT 2023 18 HOLES	\$20.00	\$30.00
SPECTATOR CART - BASED UPON AVAILABILITY OF CARTS		\$22.00

NEW BUSINESS:

There will be a public hearing on October 12, 2022 at 6:30pm to override the Tax Cap Levy for 2023 with the regular meeting to follow.

REPORT FROM COUNCILMEMBERS

Councilwoman Charleston inquired about the North American Roaming Verizon cell phone plan for the recreation department cell phone- there are roaming charges on Mr. Gladding's Verizon bill.

Lindsey MacDonald will be completing an inventory for Louisville Landing Recreation to include the clubhouse and the Community Center to include the concession stand.

Councilman Thompson will begin research next month for a Riverrun 2023.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

Councilwoman Schneider reported that CART and Massena Rotary will be at the September 28th volunteer meeting at the Massena Library. If anyone is interested in volunteering with an organization, they can attend this event and review organizations in our area.

TOWN CLERK REPORT

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to purchase misc. tools from Snap-On for the Highway Department in the amount of \$13,854.57.

Louisville Minor Hockey Association donated \$5,000.00 to the arena project. This should be deposited in the capital account and be used with the RVRDA grant funds for the arena upgrades. A thank you note will be sent.

There will be a public hearing to establish the Town of Louisville as lead agency and notice of determination for the SEQRA report for Local Law #6-2022 Establishing a Local Government Code Enforcement Program as required by New York State law to be enacted by December 31, 2022. This public hearing will be held on October 12, 2022 at 6:30pm with the regular meeting to follow.

John Beattie's contract will be updated and brought to the October meeting.

Councilwoman Schneider attended the latest cannabis meetings. There will be 19 or 20 permits given by NYS to sell marijuana.

The Recreation and Maintenance Department continues to work on the audit findings of Jody Wenzel, SLC Risk Manager.

A very nice thank you card was received from the summer recreation participants.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to hire Safety-Kleen to clean out the drains in the highway department located at 14810 SH 37, for a cost of \$5,185.00.

A thank you from the Wilson Hill Association to the Town of Louisville for all the help with the annual 5K Turtle Trot was received. A total of \$8,240.49 was raised for LVFD.

The July and August SLC Bureau of Emergency Medical Services report, Supervisor Report and Valley water report will be emailed to Board members.

John Obrien and Terri O'Keefe signed an acknowledgement that Mr. Obrien returned his credit cards and keys.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to declare the week of September 17 – September 23, 2021 as Constitution Week with the resolution as follows:

Whereas: September 17, 2022 marks the two hundred thirty fifth anniversary of the framing of the Constitutions of the United States of America by the Constitutional Convention; and
Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and
Whereas: Public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

Now, Therefore I, Joanne Cameron by virtue of the authority vested in me as Town Clerk of the Town of Louisville do hereby proclaim the week of September 17 through 23 as Constitution Week and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to approve the purchase order to Miller's Turf for annual weed pre-emerge application in the amount of \$1,730.00 and Ewing Irrigation Products Inc. for sprinkler heads for \$2,196.69 for the Louisville Landing Recreation Facility.

Life Science Laboratory prices will be increasing by 8%.

SLACK Chemical prices will be decreasing on 9/1/22.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to accept the resignation of John Obrien dated August 12, 2022 that the Town Clerk received on August 29, 2022.

NYSDOT has denied a speed reduction for the Wilson Hill causeway.

Clerk Ellsworth has begun the e-billing set up for the water system. CUSI will not update the software until January of 2023.

PEPSI sent the Town a contract for the Louisville Landing Recreation facility. Councilwoman Charleston researched this and advised the Board that Gimme Grille handles the machine and therefore the Town of Louisville is not involved and no contract should be signed at this time.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to credit Philip Perkins water account #1661 for \$8.43 for interest charged when his check was not applied correctly to his account.

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to hire Northway carpeting to strip and wax the floors in the municipal building for \$900.00 and clean all carpets for \$975.00.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to refund Viola Murphy \$101.34 who was accidentally charged by ACH payment on her water account after we had received her final water payment for the sale of her home.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to move the town email addresses to our domain. This will cost \$6.00/ month per user with a total up to \$720.00/year.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to pass the following resolution for CR 39 Shirley property:

WHEREAS, the Town has acquired by deed recorded in the Office of the St. Lawrence County Clerk at Instrument No 2021-00013627, a certain parcel of real property located in said Town, described as 86'X236' lot off CR 39, Town of Louisville, New York and labeled as Parcel No. 15.048-1-36 on the current tax rolls of the County of St. Lawrence; and

WHEREAS, the Town Board has determined that said real property is surplus land not required for any public purpose and desires to dispose of the same;

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

NOW THEREFORE, BE IT RESOLVED AND DETERMINED, pursuant to the provisions of the Town Law Section 64(2), and subject to a permissive referendum, that the Town declares surplus and may dispose of the property acquired by deed recorded at Instrument No.2021-00013627, located in said Town, described as 86'X236' lot off CR 39, Town of Louisville, New York and labeled as Parcel No. 15.048-1-36 on the current tax rolls of the County of St. Lawrence; and be it further RESOLVED, that pursuant to Section 82 and 90 of the Town Law that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of such resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum; and shall publish such notice in the newspaper of the Town, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign-board of the Town of Louisville, a copy of such notice within ten (10) days after the date of the adoption of this resolution. Seconded by Councilwoman Charleston and duly put to a vote, which resulted as follows: Councilman Thompson voted Aye, Councilman O'Keefe voted Aye, Councilwoman Charleston voted Aye, Councilwoman Schneider voted Aye

The August 2022 Town Clerk report for \$3,105.05 was reviewed.

Justice Gettmann' August 2022 Justice Report and monthly financial review for \$4,998.00 was audited.

General vouchers #326-22G - 356-22G in the amount of \$29,401.81, Highway vouchers #137-22H - 152-22H in the amount of \$138,559.50, Water vouchers #144-22SW - 157-22SW in the amount of \$25,924.17, Louisville Landing Recreation vouchers #132-22GF – 152-22GF in the amount of \$22,580.62, Capital vouchers #21-22CD – 41-22CD in the amount of \$79,965.89 and Summer Bash vouchers #16-22SB – 22-22SB in the amount of \$3,054.61 were audited and ordered paid.

PUBLIC COMMENT:

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to adjourn the regular meeting at 9:00pm and enter into executive session to discuss the history of an employee and contract negotiations.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to exit the executive session at 9:47pm and reenter the regular meeting.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to approve "The Mills" use of the Community Center Concession stand starting October 24, 2022 when artificial ice is installed at no charge until January 1, 2023, at which time the rent will be \$125.00/month. The Mills must provide a copy of their insurance to the Town Clerk. The contract will be drawn up and approved by Town Attorney Gustafson.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to adjourn the meeting at 9:50pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 14, 2022; 6:30PM

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 26, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, DEPUTY SUPERVISOR
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN

Deputy Supervisor Schneider called the special meeting to order at 6:30pm.

This meeting has been called to discuss the replacement of the Highway Superintendent.

There were 6 members of the public at the meeting to inquire as to the process of replacing the elected Highway Superintendent.

Public Comment:

The Clerk was asked read aloud the resignation of John Obrien. Moreover, others asked if all cards and keys had been turned in. Other questions asked were how and why this happened and the process of replacement. Also, Supervisor Legault was asked why he was not running the meeting. He responded that he was not present at the last regular Town Board meeting and did not know the discussion to set up this meeting, therefore he felt Councilwoman Schneider should be in charge of this meeting.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to pay Joe Danko \$1,740.00 and Silverline Spray Foam \$ 15,845.00 for work completed at the Community Center as part of the RVRDA grant upgrades.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to enter into executive session at 6:55pm to discuss personnel hiring.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to end the executive session at 7:55pm.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to reenter the special meeting at 7:55pm.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to hire William Shirley as the Louisville Highway Superintendent at a salary of \$65,000.00 and a \$5,000.00 health insurance buy-out. Mr. Shirley will begin work on October 11, 2022.

Moved by Deputy Supervisor Schneider, seconded by Councilman O'Keefe and duly carried to adjourn the meeting at 7:57pm.

Respectfully Submitted,

Joanne Cameron

Town Clerk

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT PRESENT: WILLIAM SHIRLEY

Supervisor Legault called the public hearing to order at 6:32pm.

The Pledge of Allegiance

This public hearing is called for Local Law #5-2022 A Local Law to Override The Tax Levy established in General Municipal Law-3-c

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Louisville, County of St. Lawrence pursuant to General Municipal Law 3-c, and to allow the Town of Louisville, County of St. Lawrence to adopt a town budget for (a) town purposes, (b) fire protection districts and (c) any other special or improvement district governed by the Town Board for the fiscal year 2023 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law 3-c, which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by a vote of sixty percent (60%) of the Town Board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Louisville, County of St. Lawrence is hereby authorized to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the limit specified in General Municipal Law, 3-c.

Section 4. Severability

If in any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm, or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

PUBLIC COMMENT

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to pass Local Law #5-2022 to override the tax levy.

Moved by Councilman O’Keefe, seconded by Councilman Thompson and duly carried to close the public hearing to pass Local Law #5-2022 at 6:34pm.

Supervisor Legault called the public hearing for the SEQR report for the updating of Local Law #4-2009 to Local Law #6-2022 A Local Law providing for the Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code at 6:34pm.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to pass the following resolution to set the Town of Louisville as the Lead Agency:

WHEREAS, the Town of Louisville, hereinafter referred to as the “Town”, is considering a local law to provide for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) of this Town ; and

WHEREAS, the Town of Louisville Town Board must evaluate all proposed actions submitted for its consideration that may affect the environment in light of the State Environmental Quality Review Act (SEQRA) and the regulations promulgated thereunder; and

WHEREAS, the Town of Louisville Town Board desires to serve and act as the lead agency for the purposes of SEQR; and

NOW, THEREFORE, BE IT RESOLVED by the Town of Louisville Town Board of the Town of Louisville that:

The Town of Louisville Town Board makes the following findings and determinations with respect to the proposed project:

The project constitutes a “**Type II Action**” as that term is defined in Section 617.5 c 8

No further action is necessary.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to pass the resolution declaring no significant impact on the environment with the Local Law #6-2022 Providing the Administration and Enforcement of the NYS Uniform Fire and Prevention and Building Code and the State Energy Conservation Code (the energy code) in Louisville as follows:

State Energy Conservation Construction Code (the Energy Code) in this Town as follows:

WHEREAS, The Town Board of the Town of Louisville prepared a notice of determination of non-significance with regard to the draft Local Law #6-2022 Providing the Administration and Enforcement of the NYS Uniform Fire and Prevention and Building Code and the State Energy Conservation Construction Code (the Energy Code):

Whereas, the Town of Louisville has been designated as lead agency for the purposes of the State Environmental Review Act requirements, and

Whereas, the Town has completed a full Environmental Assessment Form in order to evaluate the potential environmental impacts associated with the adoption of the Local Law #6-2022 Providing the Administration and Enforcement of the NYS Uniform Fire and Prevention and Building Code and the State Energy Conservation Construction Code (the Energy Code)

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

Now therefore be it resolved, that the Town of Louisville determines that adoption of the Local Law #6-2022 Providing the Administration and Enforcement of the NYS Uniform Fire and Prevention and Building Code and the State Energy Conservation Construction Code (the Energy Code) will not create any adverse environmental impacts, and

Be it resolved that the Town of Louisville directs that a notice of determination on non-significance (negative declaration) be prepared, and

Be it further resolved that the notice be published in the Environmental Notice Bulletin upon final approval in a manner prescribed by the Department of Environmental Conservation.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to end the public hearing at 6:35

Supervisor Legault called the regular meeting to order at 6:35pm.

The Board welcomed Bill Shirley to the meeting as the Highway Superintendent.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the August 31, 2022 budget workshop meeting minutes.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to accept the September 1, 2022 budget workshop meeting minutes.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to accept the September 14, 2022 regular town board meeting minutes.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to accept the September 26, 2022 special meeting minutes.

RVRDA REPRESENTATIVE LARRY CLARK: Reported to the Board that the group has given two new loans and he feels that North Country business is picking up

REPORT FROM LOUISVILLE HIGHWAY SUPERINTENDENT WILLIAM SHIRLEY:

The Department is currently hauling sand, there are 3 trucks that need windshields and all trucks will be inspected. Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to declare the broom as surplus and place it out to bid. He will be reviewing the equipment list to determine what is needed. The representative for Western Star will be visiting and we will review the costs and delivery time for the next new plow truck with him. The truck we purchased last year has a vibration problem and it is not the tires. Tracie Truck Company in Plattsburgh is working with us to determine the issue and warranty coverage.

Mr. Shirley has visited the Cote property on Old Farm Circle. Mr. Cote had stopped in the office and stated that his mower was damaged due to the ditches needing work on Old Farm Circle. In addition, has determined that there will be a couple of spots in the lawn with gauges in them to be fixed in the spring. He will also see that the lip is evened out on the shoulder of the road. Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to not reimburse Mr. Cote for alleged damage to his mower for \$284.73. The Department will also work on shoulders on Meadow Drive. Highway Superintendent Shirley will be visiting 107

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

Willard Road this week to determine if the owner's flooding issue is being caused by the lack of ditches.

REPORT FROM ASSESSOR MICHAEL PEARSON: joined the meeting to explain the changes in combining properties on one deed versus one tax map since he has taken office. Mr. Pearson does not do courtesy combines- therefore when someone is buying a property and adding it to another deeded property, the deed description must be updated and include all the property as one description. In the past, multiple parcels have been listed on one deed, assessed, and billed as one property. This is not the case for Louisville any longer. Mr. Pearson stated that he is given this power through NYS. Clerk Cameron expressed her concern with the water law/billing process and the fact that the new description will cost a landowner to have a surveyor complete- and take time.

REPORT FROM LOUISVILLE LANDING RECREATION GENERAL MANAGER PERRY FRENCH: They are wrapping up for the season and there are no events booked for the clubhouse. October 31st will be the last day of business for the course. There have been 3 season pass renewals received to date. Canadian business has picked up. Devin Page would like the Board to consider him for health insurance. Participation for children was about the same as last year- and two summer camps were held.

REPORT FROM SUPERVISOR OF RECREATION AND MAINTENANCE LINDSEY GLADDING:

Arena: Supervisor Legault started the scoreboard project and Joe Danko was hired to complete the work. He sheeted the exterior, installed the plexiglass windows, installed the man door, completed the outside moldings, and hung sheetrock in the interior. Currently it is partially painted, moved into place (thanks to Sandy Roberts) It will be mudded, paint inside and wired from the scoreboard to the panel box. Louisville Hockey has donated money to put a new counter in the scoreboard. Councilman O'Keefe is keeping track of the expenses for the project-RVRDA grant reimbursement. Two pieces of glass were installed -1 piece was custom cut with a hole in the center for the referees to have contact with people in the new scoreboard. Fuel oil tanks have been filled at the Arena and Museum/office building. The new shed at the arena has arrived and the Highway crew hauled in stone, leveled and tamped it. They also moved the pile of topsoil that was in the driveway and would have been in the way of snow removal. Damage to the storage building during delivery has been corrected. Arena exhaust fan on the far wall stopped working again. We rented a lift and installed a new motor and while having the lift we worked on taping up holes in the low E ceiling. Spray foam insulation has been completed. The building is staying cooler and looks much cleaner. RSI has been on the roof four times trying to figure out the leaks in the roof and will be coming a fifth time. They suggest we put on a new EDPM retro fit roof. Quote price is \$302,000.00. Phase 3 power was turned on 9/21/22. Partitions have arrived for the lobby bathrooms. Mats have been installed. Currently working on reassembly of plumbing, fixtures, and partitions. The new display unit has been installed for the artificial ice system. The compressors have been fired up and were running with the new system. We plan to install ice on 10/17/22 with rental available for 10/24/22. The arena has been decorated for Halloween. Faulty light fixtures around the area have been replaced with LED's with the help of MED. Water Wise will inspect the water towers on 10/13/22 for legionnaires. Nick Perkins repaired the turtle on the Arena Drive playground.

Intake: The property was prepped and cleaned for two fishing tournaments, Perras Contracting continues to work on septic issues and the bathrooms will be shut down the week of the 24th and

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

the docks will be pulled the week of the 17th. Perras Contracting quoted \$6,700.00 to repair the damaged windows in the North Pavilion.

Golf Course: Supervisor of Recreation and Maintenance Gladding received a on call 9/16 @ 8:30pm for a fuel oil smell in the dining room area. He noticed a smog lingering in the air. It was determined to be the hot water heater, which was repaired by AMS Plumbing the next day. There was a breaker issue on 9/26. All breakers were on and functioning properly but a 4 bulb linear light fixture was not working. The bulbs were changed and the fixture is now working. On 9/30/22 the upstairs urinal in the men's bathroom was not working. The urinal would not flush. The trap was cleaned out but the line remained plugged so Gladding's Sewer ran the machine through the line and is now working properly.

Whalen Park: The crew finished cleaning up the large area of river frontage and spent two days preparing for the Octoberfest. Octoberfest had a great turnout- great work by all involved. The bathrooms will be shut down for the season the week of the 24th. Perras Contracting has been contracted to dig the kiosk unit out in front of the tennis courts, take cement off the post, dig out current cement foundation and replace, and reinstall kiosk at a price of \$9,800.00. The slide has been repaired and new light bulbs at the pavilion have been repaired/replaced.

General: All docks have been pulled from Sand Island and the golf course and floated down to the Intake. They have been tied off to the other docks until they pull them out the week of the 17th. Met with NYPA Representative, Pitor Zareba about a better way of getting the docks to and from the Intake yearly. Cleaned up falling branches and overhanging branches at both Chase Mills Cemeteries. Took a trip to Snell's and got three quotes -One to replace the current Kubota tractor \$35,709 with trade in and 2 quotes for UTV's- gas-powered version \$10,794.81 and a larger diesel version \$14,666.47. The new Ferris mower is on order. The invoicing is all set to send to the Golf Course and Power Authority for Recreation/Maintenance charges. The loose coupler on the flag at the municipal building was repaired. All properties received their last mowing. The mowers will be serviced and stored for the season.

Reservations were as follows:

Arena – 4 street hockey practices,

North Pavilion – 2 fishing tournaments and the SLC Democratic Committee meeting

South Pavilion- 2 fishing tournaments

Whalen Park Pavilion – Octoberfest

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to allow Mr. Gladding to purchase a toolbox with a purchase price up to \$1,000.00, at Home Depot using ARPA funds and record the tool box as an asset.

The auction to sell the surplus staging did not go well. The Town Clerk contacted all schools in the area and it was advertised and put out to bid by Auctions International. Moved by Councilwoman Schneider, seconded by Councilman Thompson to accept the final bid on the staging from the Auctions International website as \$1,575.00.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

PUBLIC COMMENT

COMMUNICATIONS AND PETITIONS: Volunteer Transportation Center, Inc., North Country Life Flight, Inc., Norwood Model Railroad Club, LMHA, Rosalie Smith, water plant filter upgrade updates, LMHA contract, Clerk Cameron, correction to August minutes, Usherwood Service Contract, Frenchie's Ford, Clerk Cameron, Supervisor's Report, and report from Valley Water Solutions

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to contract with Volunteer Transportation Center Inc. for \$600.00 for the year 2023. Clerk Cameron will get clarification on the overall trips made for Louisville residents for 2022 and email the Board.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to pass the following resolution in the amount of \$350.00 to the North Country Life Flight, Inc. for 2023.

WHEREAS: North Country LIFE FLIGHT, Inc., is a not-for-profit, tax-exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

WHEREAS: The New York State Police and private fixed-wing aviation resources do not provide a medically trained team or medical equipment for patients transports; and

WHEREAS: The people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service which is free of charge to critically ill and seriously injured patients, and, therefore municipal governments are asked to pledge monies for this worthwhile program;

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Louisville hereby authorizes the Supervisor to enter into a contract with North Country LIFEFLIGHT, Inc. for the purpose of operating the medical component of the medevac program, which will serve its residents and visitors, and paying the amount of \$350.00 which represents the Town's share for 2023; and be it

FURTHER RESOLVED: That the sum of \$350.00 is hereby appropriated to account # 4540A for payment to North Country LIFEFLIGHT, Inc.

The Norwood Model Railroad Club sent \$30.00 to the Recreation Department and expressed their thanks for the use of tables for their annual show.

Louisville Minor Hockey Association donated \$175.00 for a countertop for the scoreboard.

Rosalie Smith thanked the Town for the clearing around Whalen Park.

The monthly meeting that was held for the water system improvement project revealed that we are still waiting for NYSDOH to approve the plans. Moved by Councilman Thompson,

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

seconded by Councilwoman Schneider and duly carried to apply for the ARPA funding initiative program with St. Lawrence County with the passing of the formal resolution:

WHEREAS, a notice of funding availability from the 2022 St. Lawrence County Water/Waste Water Infrastructure American Rescue Plan Act (ARPA) Funding Initiative Program was announced with a total of \$3,000,000 available to help municipalities close a funding gap for shovel-ready projects; and WHEREAS, the Town of Louisville seeks to construct water treatment plant improvements essential to addressing critical water capacity and quality issues preventing the Town from meeting demands and accessing emergency supply from the Town of Massena; and

WHEREAS, the Town of Louisville is awaiting the processing of a loan application from the NYS Environmental Facilities Corporation (EFC) Drinking Water State Revolving Loan Fund (DWSRF) and a NYS Water Infrastructure Improvement Act (WIIA) grant award once a final project amount is confirmed upon receiving competitive bids. The Town was not awarded a grant from the NYS Empire State Development. Thus, the Town is seeking additional grant funding to implement the project at a practical rate increase; and

WHEREAS, the Town has completed all necessary steps to advance the work in accordance with NYS Local Finance Law. It has completed the required Preliminary Engineering Report, Environmental Review and SEQR/SHPO coordinated review for certification and approval. The Town subsequently adopted a Bond Resolution and issued Estoppel Notice. Design drawings and specifications were submitted in early summer 2022 for NYS Department of Health (DOH) review and approval so the project can proceed to bidding in November; and

WHEREAS, grant funding from the St. Lawrence County Water/Waste Water Infrastructure ARPA Funding Initiative would greatly assist the Town in providing the critical upgrades without further increase to customer rates and enable to begin construction prior to the NYS EFC completing its three-month loan and grant agreement and disbursement process; and

WHEREAS, the Town of Louisville Town Board fully supports a proposed funding application.

NOW, THEREFORE, BE IT:

RESOLVED that the Supervisor is hereby authorized and directed to file an application for \$200,000 in grant funds from the St. Lawrence County Water/Waste Water Infrastructure ARPA Funding Initiative to be used to offset loan costs and provide funds needed to award and proceed with construction; and BE IT FURTHER RESOLVED, that the Supervisor is authorized and directed to execute all documents and agreements associated with the funding upon award.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to correct the August 10, 2022 meeting minutes budget adjustments as follows: “Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to decrease the Administration Asset (8310.4) account for Water District #1 2022 budget by \$200.00 and increase Unemployment Insurance (9059.8) and Disability Insurance (9055.8) each by \$100.00.”. The account number for Unemployment Insurance should be 9050.8.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to sign the 36 month contract with Usherwood Office Technology with the fixed amount of \$420.00/annually.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to have the Highway Superintendent move forward with repairs on the Ford pick-up truck exhaust system.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

OLD BUSINESS:

Report from NYPA Task Force: The next meeting will be October 27, 2022, 3:00pm, at the Waddington Town Office.

RVRDA grants/loans: The arena project is progressing and could be final next month.

The neighborhood watch committee has scheduled a self-defense class on November 29 and December 1, 2022 at the fire station. The class is offered free to the first 30 people who sign up. Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to spend up to \$300.00 on advertising for the self-defense class.

Update on ARPA funds: Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to use ARPA funds for the toolbox for the recreation. Supervisor Legault also stated that \$15,000.00 would be used for the broadband project on SH 37.

The Octoberfest held at Whalen Park on October 2nd was well received. We had great weather, great vendors, and many happy attendees.

Thank you to Breezy Maple Farms who decorated the front of the town office.

Clerk Cameron has contacted Kevin Lynch of SLIC. The SH 37 broadband project is waiting on permits.

There have been no bids received on Mutton Ridge as of today.

NEW BUSINESS:

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to transfer \$15,050.00 from Water District #1, \$10,075.00 from Water District #2, and \$13,530.00 from Water District #3 to the General Account for administration costs per the 2022 budget.

A public Hearing will be held on the 2023 Louisville Volunteer Fire Department contract on November 9, 2022 at 6:30pm.

A public hearing will be held for the 2023 preliminary budget to become the 2023 permanent budget on November 9, 2022 at 6:30pm with the regular meeting to follow.

Supervisor Legault presented the 2023 tentative budget. A meeting to review the 2023 tentative budget and for it to become the 2023 preliminary budget will be held October 19, 2022 at 6:00pm.

REPORT FROM COUNCILMEMBERS

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 12, 2022; 6:30PM

Councilwoman Schneider informed the Board that CART will be making a presentation at the next SLC Supervisor's meeting. She will also be attending the Revitalization meeting and is keeping up with cannabis rulings.

Councilman O'Keefe continues to research health insurance possibilities. Clerk Cameron will supply him with Teamsters and Fidelis benefit summary sheets.

TOWN CLERK REPORT

Sue Parasian sent an email concerning a wash out at the SH37 boat launch. It will be emailed to the Board.

The affidavit of Publication for the notice of resolution subject to permissive referendum notice concerning the surplus land lot on CR 39 was published.

The September 2022 Town Clerk report in the amount of \$7,966.90 was reviewed.

Justice Gettmann's September Justice Report and financial review in the amount of \$3,410.00 were audited.

General vouchers #357-22G-383-22G in the amount of \$35,233.11, Highway vouchers #153-22H-167-22H in the amount of \$22,008.52, Water vouchers #158-22SW - 176-22SW in the amount of \$17,132.96, Louisville Landing Recreation vouchers #153-22GF – 169-22GF in the amount of \$24,420.28, Capital vouchers #42-22CD – 49-22CD in the amount of \$8,486.05 and Summer Bash vouchers #23-22SB – 29-22SB in the amount of \$1,365.50 were audited and ordered paid.

PUBLIC COMMENT:

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to adjourn the regular meeting at 9:51pm and enter into executive session to discuss contract negotiations.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to end the executive session at 10:12pm and reenter the regular meeting.

No action was taken.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to adjourn the meeting at 10:12pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 19, 2022; 6:00PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN (on telephone/did not vote)
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT PRESENT: WILLIAM SHIRLEY

Supervisor Legault called the meeting to order at 6:03pm. This meeting has been called to review the Tentative Budget and for it to become the Preliminary Budget.

Supervisor Legault read each line item of the budget, pausing at the end of each department for comments and questions.

NYPA high flow money is being budgeted in the highway budget.

Water District #2 EDU's will be addressed during the upgrade to the water plant project.

When reviewing the Louisville Landing Recreation Area, the Board discussed the owning of the clubhouse building and the blue storage building as Town property.

Changes that the Board decided on: Connor LePage \$18.00/hr. for 2023, increase community center capital transfer to \$35,000.00 and the Louisville Landing Recreation golf cart account has been reduced and the PO cancelled that approved extra carts for 2022.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to accept the Tentative Budget with changes and move it to the Preliminary Budget.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to purchase new windshields at Uptown Glass for two plow trucks (\$495.00/each) and the pick-up truck (\$325.00).

The water pump for the in floor heating system at the municipal building should be in tomorrow. Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to order a spare large circulating pump for the boiler system at the municipal building at a cost of \$900.00.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to increase the credit card limit for Recreation and Maintenance Supervisor Lindsey Gladding to \$5,000.00.

Clerk Cameron will look into the past due charges with the Spectrum bill.

Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to relevy any outstanding water balances as of July 31, 2022 and any property clean up charges for 2022 on the 2023 Town and County Property Taxes.

Supervisor Legault explained to the town that the loan payment is due on the new truck in November. The bank loan was taken out early to pay for the truck chassis and then hold the payment for the plow and sander. It does not appear in the 2022 budget. The Board discussed if the payment should be taken from the regular capital account or excess sales tax. Moved by Councilwoman Charleston, seconded by

SPECIAL MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
OCTOBER 19, 2022; 6:00PM

Councilman OKeefe and duly carried to pay the NBT bank loan payment of \$77,920.35 principal and \$4,079.45 interest from the DA Highway account.

REPORT FROM LEGISLATOR RITA CURRAN: The county clerk has resumed selling gun permits. The legislature is discussing cutting the heating fuel tax and the gas tax.

Highway Superintendent Shirley is researching the vibration problems with the Western Star plow truck. To date Tracie Truck (the dealer that sold the truck) is no help. There is a Western Star dealer in Plattsburgh that Mr. Shirley is going to speak to about our warranty.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to end the special meeting at 7:52pm and enter into executive session to discuss an employee.

Moved by Councilwoman Charleston, seconded by Councilman Thompson and duly carried to return to the special meeting at 8:08pm.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to hire Patrick Colbert as a part-time highway employee. He will work on a call in basis. He will need a drug test.

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to adjourn the meeting at 8:13pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT PRESENT: WILLIAM SHIRLEY

Supervisor Legault called the public hearing to order at 6:32pm.

The Pledge of Allegiance

This public hearing is called pertaining to a contract with Louisville Volunteer Fire Department in the amount of \$175,520.00 for the year 2023. Louisville Volunteer Fire Department to reimburse the Town of Louisville \$4,000.00 for building rental for the year 2023.

PUBLIC COMMENT

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to sign the 2023 contract with the LVFD in the amount of \$175,520.00.

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to close the public hearing at 6:34pm.

Supervisor Legault called the public hearing to order pertaining to the 2023 Preliminary Budget at 6:34pm. This public hearing is to review and adopt the 2023 Preliminary Budget as the 2023 Permanent Budget.

PUBLIC COMMENT

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to accept the 2023 Preliminary Budget as the 2023 Permanent Budget as follows:

2023 Summary Budget Report - FINAL

Fund (GENERAL FUND A)

General Ledger Name		2023 Final Budget
909 - Fund Balance		168,830.00
1001 - Real Property Tax		45,000.00
1090 - Real Property Tax Interest & Penalty		6,000.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

1120 - Sales Tax Distribution by County		330,000.00
1255 - Town Clerk Fees		2,500.00
2012 - Recreation Concessions/Ice Rent		75,000.00
2401 - Interest & Earnings		25.00
2410 - Rental of Real Property		4,000.00
2610 - Fines, Forfeits of Bail		10,500.00
2774 - Misc. Revenue		1,000.00
3001 - State per Capita Aid		25,000.00
3005 - State Aid Mortgage Tax		30,000.00
3889 - NYPA		150,000.00
5031 - Interfund Transfer		40,285.00
	Total Revenues:	719,310.00
1010.1 - Town Board PS		18,000.00
1010.4 - Town Board CE		1,000.00
1110.1 - Justices PS		41,525.00
1110.2 - Justices EQ/Asset		500.00
1110.4 - Justices CE		3,500.00
1220.1 - Supervisor PS		39,015.00
1220.2 - Supervisor EQ/Asset		1,000.00
1220.4 - Supervisor CE		10,000.00
1330.1 - Tax Collector PS		6,710.00
1330.2 - Tax Collector EQ/Asset		500.00
1330.4 - Tax Collector CE		3,500.00
1340.1 - Budget PS		3,450.00
1355.1 - Assessment PS		21,320.00
1355.2 - Assessment EQ/Asset		500.00
1355.4 - Assessment CE		4,500.00
1410.1 - Town Clerk PS		31,500.00
1410.2 - Town Clerk EQ/Asset		1,000.00
1410.4 - Town Clerk CE		4,000.00
1420.4 - Attorney CE		5,000.00
1440.4 - Engineer CE		3,000.00
1620.2 - Buildings EQ/Asset		10,000.00
1620.4 - Buildings CE		60,000.00
1910.4 - Unallocated Insurance		50,000.00
1920.4 - Municipal Association Dues		1,000.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

3120.4 - Police & Constable CE		1,500.00
3510.1 - Dog Control PS		5,500.00
3510.4 - Dog Control CE		5,000.00
4020.1 - Regis. of Vital Stats PS		2,675.00
4020.2 - Regis. Of Vital Stats EQ/Asset		250.00
4020.4 - Regis. of Vital Stats CE		250.00
4540.4 - Ambulance CE		7,350.00
5010.1 - Supt. of Highway PS		70,000.00
5010.1 - Supt. of Highway - Clerk PS		3,570.00
5010.1 - Supt. Of Highway - Deputy PS		1,400.00
5010.2 - Supt. Of Highway EQ/Asset		500.00
5010.4 - Supt. of Highway CE		3,000.00
5132.4 - Garage CE		500.00
5182.4 - Street Lighting CE		9,200.00
6410.4 - Publicity CE		3,000.00
6772.4 - Programs for Aging CE		3,350.00
7110.1 - Parks PS		62,500.00
7110.2 - Parks EQ/Asset		5,000.00
7110.4 - Parks CE		40,000.00
7140.1 - Playgrounds/Recreation PS		130,000.00
7140.2 - Playgrounds/Recreation EQ/Asset		10,000.00
7140.4 - Playgrounds/Recreation CE		38,000.00
7510.1 - Historian PS		1,250.00
7510.4 - Historian CE		2,500.00
9010.8 - State Retirement		54,000.00
9030.8 - Social Security/Medicare		30,000.00
9050.8 - Unemployment Insurance		3,500.00
9055.8 - Disability Insurance		400.00
9060.8 - Medical Insurance (Town Share)		25,000.00
9710.6 - Serial Bonds - Principal - Muni RD		18,050.00
9710.7 - Serial Bond Int Muni RD Loan		10,375.00
9901.9 - Interfund Transfer		10,000.00
9950.9 - Transfers to Capt. Projects		10,000.00
	Total Appropriations:	888,140.00
2022 Year End Approx. Fund Balance :		168830.00
	2023 Appropriation :	888,140.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

	2023 Revenue:	719,310.00
	Real Property Tax Amt:	45,000.00

Fund (GENERAL FUND B (TOWN OUTSIDE VILLAGE))

General Ledger Name		2023 Final Budget
909 - Fund Balance		
1120 - Sales Tax Distribution by County		64,185.00
2110 - Zoning Fees		3,500.00
2401 - Interest & Earnings		15.00
2650 - Sale of Surplus Scrap & Excess Mat.		2,000.00
3089 - NYPA		29,000.00
	Total Revenues:	98,700.00
7310.1 - Youth Programs PS		26,000.00
7310.2 - Youth Programs EQ/Asset		500.00
7310.4 - Youth Programs CE		2,500.00
8010.1 - Zoning PS		35,000.00
8010.2 - Zoning EQ/Asset		500.00
8010.4 - Zoning CE		5,000.00
8020.4 - Planning CE - BOA/PB Thank you!		1,200.00
8160.4 - Refuse/Garbage CE		18,000.00
9010.8 - State Retirement		4,500.00
9030.8 - Social Security/Medicare		4,500.00
9050.8 - Unemployment Insurance		500.00
9055.8 - Disability Insurance		500.00
	Total Appropriations:	98,700.00
2022 Year End Approx. Fund Balance :		\$ -
	2023 Appropriation :	98,700.00
	2023 Revenue:	98,700.00
	Real Property Tax Amt:	\$ -

Fund (HIGHWAY FUND DA)

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

General Ledger Name		2023 Final Budget
909 - Fund Balance		18,805.00
1001 - Real Property Tax		145,000.00
1120 - Sales Tax		10,000.00
2401 - Interest & Earnings		20.00
2416 - Rental Equipment- Other Govts		360,000.00
3089 - NYPA		149,200.00
5031 - Interfund Transfer		10,000.00
		674,220.00
5130.2 - Machinery EQ/Asset		30,000.00
5130.4 - Machinery CE		60,000.00
5142.1 - Snow Removal PS		148,000.00
5142.4 - Snow Removal CE		225,000.00
9010.8 - State Retirement		29,500.00
9030.8 - Social Security/Medicare		12,000.00
9050.8 - Unemployment Insurance		1,500.00
9060.8 - Medical Insurance (Town Share)		40,000.00
9710.6 - Serial Bonds - Principal - Muni RD		29,450.00
9710.6 - Serial Bonds - Principal - WS Plow Truck (P12-2017)		77,925.00
9710.7 - Serial Bond Int - Muni RD Loan		16,925.00
9710.7 - Serial Bond Int - Plow Truck (P12-2017)		2,725.00
9950.9 - Transfers to Capt. Projects\Retirement		20,000.00
	Total Appropriations:	693,025.00
2022 Year End Approx. Fund Balance :		18,805.00
	2023 Appropriation :	693,025.00
	2023 Revenue:	674,220.00
	Real Property Tax Amt:	145,000.00

Fund (HIGHWAY FUND DB (TOWN OUTSIDE VILLAGE))

General Ledger Name		2023 Final Budget
909 - Fund Balance		6,550.00
1120 - Sales Tax Distribution by County		185,000.00
2401 - Interest & Earnings		0
2414 - Rental of Equipment		12,000.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

2650 - Sale of Surplus Scrap & Excess Materials		1,000.00
3501 - State Aid/CHIPS		115,000.00
5031 - Interfund Transfer		30,000.00
	Total Revenues:	343,000.00
5110.1 - General Repairs PS		104,500.00
5110.4 - General Repairs CE		35,000.00
5112.2 - Permanent Improvement EQ/Asset		140,000.00
9010.8 - State Retirement		16,500.00
9030.8 - Social Security/Medicare		8,500.00
9050.8 - Unemployment Insurance		50.00
9060.8 - Medical Insurance (Town Share)		45,000.00
	Total Appropriations:	349,550.00
2022 Year End Approx. Fund Balance :		6,550.00
	2023 Appropriation :	349,550.00
	2023 Revenue:	343,000.00
	Real Property Tax Amt:	\$ -

Fund (FIRE PROTECTION DISTRICT SF)

General Ledger Name		2023 Final Budget
1001 - Real Property Tax		157,588.00
3089 - NYPA		17,932.00
	Total Revenues:	175,520.00
3410.4 - Fire Protection CE		175,520.00
	Total Appropriations:	175,520.00
2022 Year End Approx. Fund Balance :		\$ -
	2023 Appropriation :	175,520.00
	2023 Revenue:	175,520.00
	Real Property Tax Amt:	157,588.00

Fund (LIGHTING DISTRICT SL1)

General Ledger Name		2023 Final Budget
1001 - Real Property Tax		200.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

	Total Revenues:	200.00
5182.4 - Street Lighting CE		200.00
	Total Appropriations:	200.00
2022 Year End Approx. Fund Balance :		\$ -
	2023 Appropriation :	200.00
	2023 Revenue:	200.00
	Real Property Tax Amt:	200.00

Fund (LIGHTING DISTRICT SL2)

General Ledger Name		2023 Final Budget
1001 - Real Property Tax		\$ 400.00
	Total Revenues:	\$ 400.00
5182.4 - Street Lighting CE		\$ 400.00
	Total Appropriations:	\$ 400.00
2022 Year End Approx. Fund Balance :		\$ -
	2023 Appropriation :	\$ 400.00
	2023 Revenue:	\$ 400.00
	Real Property Tax Amt:	\$ 400.00

Fund (LIGHTING DISTRICT SL3)

General Ledger Name		2023 Final Budget
1001 - Real Property Tax		\$ 3,500.00
	Total Revenues:	\$ 3,500.00
5182.4 - Street Lighting CE		\$ 3,500.00
	Total Appropriations:	\$ 3,500.00
2022 Year End Approx. Fund Balance :		\$ -
	2023 Appropriation :	\$ 3,500.00
	2023 Revenue:	\$ 3,500.00
	Real Property Tax Amt:	\$ 3,500.00

Fund (LIGHTING DISTRICT SL4)

General Ledger Name		2023 Final Budget
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PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

1001 - Real Property Tax		\$	100.00
	Total Revenues:	\$	100.00
5182.4 - Street Lighting CE		\$	100.00
	Total Appropriations:	\$	100.00
2022 Year End Approx. Fund Balance :		\$	-
	2023 Appropriation :	\$	100.00
	2023 Revenue:	\$	100.00
	Real Property Tax Amt:	\$	100.00

Fund (WATER DISTRICT SW1)

General Ledger Name		2023 Final Budget
909 - Fund Balance		30,915.00
2140 - Metered Water Sales (Debt Repay)		135,000.00
2144 - Water Services (O&M and RES Charge)		105,000.00
	Total Revenues:	\$ 240,060.00
8310.1 - Administration PS		10,130.00
8310.2 - Administration EQ/Asset		500.00
8310.4 - Administration CE		3,500.00
8320.4 - Source Power Pump CE		5,000.00
8330.4 - Purification CE		48,000.00
8340.1 - Transmission/Distribution PS		12,200.00
8340.2 - Transmission/Distribution EQ/Asset		7,600.00
8340.4 - Transmission/Distribution CE		25,000.00
9010.8 - State Retirement		2,550.00
9030.8 - Social Security/Medicare		1,085.00
9050.8 - Unemployment Insurance		180.00
9055.8 - Disability Insurance		50.00
9060.8 - Medical Insurance (Town Share)		1,250.00
9710.6 - Serial Bonds - Principal		121,280.00
9901.9 - Interfund Transfer		15,650.00
9950.9 - Transfers to Reserve		17,000.00
	Total Appropriations:	270,975.00
2022 Year End Approx. Fund Balance :		30,915.00
	2023 Appropriation :	270,975.00
	2023 Revenue:	240,060.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

	Real Property Tax Amt:	\$	-
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Fund (WATER DISTRICT SW2)

General Ledger Name		2023 Final Budget
909 - Fund Balance		15,350.00
2140 - Metered Water Sales (Debt Repay)		120,000.00
2144 - Water Services (O&M and RES Charge)		70,000.00
2401 - Interest and Earnings		20.00
	Total Revenues:	190,020.00
8310.1 - Administration PS		6,800.00
8310.4 - Administration CE		2,200.00
8320.4 - Source Power Pump CE		3,500.00
8330.4 - Purification CE		26,000.00
8340.1 - Transmission/Distribution PS		8,625.00
8340.4 - Transmission/Distribution CE		6,500.00
9010.8 - State Retirement		2,000.00
9030.8 - Social Security/Medicare		960.00
9050.8 - Unemployment Insurance		120.00
9055.8 - Disability Insurance		50.00
9060.8 - Medical Insurance (Town Share)		800.00
9710.6 - Serial Bonds - Principal		127,330.00
9901.9 - Interfund Transfer		10,485.00
9950.9 - Transfers to Reserve		10,000.00
	Total Appropriations:	205,370.00
2022 Year End Approx. Fund Balance :		15,350.00
	2023 Appropriation :	205,370.00
	2023 Revenue:	190,020.00
	Real Property Tax Amt:	\$ -

Fund (WATER DISTRICT SW3)

General Ledger Name		2023 Final Budget
909 - Fund Balance		27,970.00
2140 - Metered Water Sales (Debt Repay)		245,000.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

2401- Interest and Earnings		50.00
2144 - Water Services (O&M and RES Charge)		80,000.00
	Total Revenues:	325,050.00
8310.1 - Administration PS		9,350.00
8310.4 - Administration CE		3,500.00
8320.4 - Source Power Pump CE		5,500.00
8330.4 - Purification CE		41,150.00
8340.1 - Transmission/Distribution PS		11,170.00
8340.4 - Transmission/Distribution CE		\$ 10,000.00
9010.8 - State Retirement		2,500.00
9030.8 - Social Security/Medicare		1,100.00
9050.8 - Unemployment Insurance		150.00
9055.8 - Disability Insurance		50.00
9060.8 - Medical Insurance (Town Share)		1,200.00
9710.6 - Serial Bonds - Principal		238,200.00
9901.0 - Interfund Transfer		14,150.00
9950.9 - Transfers to Reserve		15,000.00
	Total Appropriations:	353,020.00
2022 Year End Approx. Fund Balance :		27,970.00
	2023 Appropriation :	353,020.00
	2023 Revenue:	325,050.00
	Real Property Tax Amt:	\$ -

Fund (LOUISVILLE LANDING RECREATION)

General Ledger Name		2023 Final Budget
909 - Fund Balance		
1110 - Sales and Use Tax		8,500.00
2025 - Special Recreation - Golf - Greens Fees		125,000.00
2026 - Special Recreation - Golf - Cart Fees		70,000.00
2027 - Special Recreation - Golf - Member Fee		200,000.00
2028 - Special Recreation - Golf - Range Fees		8,000.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

2029 - Special Recreation - Golf - Advertising		2,000.00
2029 - Special Recreation - Golf – Tournament Sales		20,000.00
	Total Revenues:	433,500.00
1420.4 - Attorney CE		5,000.00
1910.4 - Unallocated Insurance		20,000.00
1985.0 - Distribution of Sales Tax		6,000.00
6410.4 - Publicity		5,000.00
7180.1 - Golf PS		200,000.00
7180.4 - Golf - Course - CE		80,000.00
7180.4 - Golf - Golf Carts - CE		38,000.00
7180.4 - Golf - Store/Carts - CE		10,000.00
7180.4 - Golf - Clubhouse - CE		15,000.00
7180.4 - Golf - Equipment Bldg - CE		2,000.00
9010.8 - State Retirement		25,000.00
9030.8 - Social Security/Medicare		15,000.00
9050.8 - Unemployment		8,000.00
9055.8 - Disability Insurance		2,000.00
9950.9 - Transfers to Reserve		20,000.00
9060.8 - Medical Insurance (Town Share)		15,000.00
	Total Appropriations:	466,000.00
2022 Year End Approx. Fund Balance :		32,500.00
	2023 Appropriation :	466,000.00
	2023 Revenue:	433,500.00

Discussion included Councilwoman Schneider questioning the high flow money that is in the budget for 2023

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to close the public hearing at 6:38pm.

Supervisor Legault called the regular meeting to order at 6:38pm.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to accept the October 12, 2022 meeting minutes.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to accept the October 19, 2022 Special meeting minutes.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: Supervisor Legault congratulated Legislator Curran on her re-election. Ms. Curran spoke about the overages from sales tax and re-negotiations with Ogdensburg concerning sales tax distribution. The county budget should have a lower tax rate by \$0.42/\$1,000 of assessed value.

RVRDA REPRESENTATIVE LARRY CLARK: Did not attend the meeting.

REPORT FROM LOUISVILLE LANDING RECREATION GENERAL MANAGER PERRY FRENCH: Did not attend the meeting but sent a report by email. The Pro Shop and clubhouse are closed for the season. The course is still available for play by walking and flags will be removed when the last winterizing spray application is applied to the greens. The season finished off with good weather and the week of Nov. 1-5 brought in additional revenues of \$3,700.00. October business was very good with total revenues of \$29,000.00 compared to October 2021 of \$16,000.00. Most notable was the increase in Canadian guests since Oct. 1st, when the Canadian board crossing Covid rules were removed. Mr. French will continue to work around the golf shop and clubhouse for the next week or two and will meet with Lindsey Gladding to review issues that need to be addressed in the buildings as his time allows.

REPORT FROM HIGHWAY SUPERINTENDENT WILLIAM SHIRLEY: Safety Kleen removed some of the sludge from the tanks in the highway garage. There are a total of 6 tanks and 2 drains, of which they removed the sludge from 1.5 tanks for a charge of \$5,900.00. It will take another truck or two to empty the tanks completely. The Board would like to wait until spring to finish and Supervisor Legault questioned if some of the sludge or liquid could be taken to the wastewater treatment plant. SLC Highway Superintendent Chambers and Tisdell Associates will be consulted.

Three auto dealers have been contacted concerning ordering a pick-up truck on state contract with no luck. We will keep looking online and with local used dealers.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to reject the \$150.00 bid on Auctions International for the surplus broom.

Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to sell the surplus broom to the Town of Depeyster for \$300.00.

New backhoe tires have been ordered at a cost of \$745.00.

The plow truck that was purchased last year has a coolant leak and Tracie Truck has not been able to identify the shake.

Highway Superintendent Shirley would like to purchase a walk behind snow blower for the municipal building sidewalks. He will check the state contract and email the Board.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

Truck # 8 has parts ordered and will be repaired in Waddington and the clutch is getting bad in truck #7. A new plow truck should be ordered as soon in 2023 as we can decide what to purchase because it will not arrive until 2025. New windshields are being installed and the black pick-up has passed inspection.

Councilwoman Schneider asked Mr. Shirley to check a drop in the pavement at the corner of Willard Road and SH 37.

PUBLIC COMMENT

Steve Siddon addressed the Board about an article in North Country Now concerning a contract with Development Authority of the North Country for running the Louisville Water Plant. He reminded the Board that there is a contract in place and he may have to call his attorney if the Town is thinking about breaking it. Supervisor Legault stated that he could call his attorney if he so chooses and this Board is not happy with his performance.

COMMUNICATIONS AND PETITIONS: NYS Office of the State Comptroller, Association of Towns, Massena Meals on Wheels Inc., SLC Office of Emergency Services, water plant filter upgrade updates, Pamela Love, Justice Court Support, Supervisor's report, and report from Valley Water Solutions

NYS Office of the Comptroller letter informs the Board that the Village of Massena court dissolved therefore our local government's tax levy limit will be affected. Supervisor Legault will handle this when reporting the budget.

Clerk Cameron informed the Board that the office staff would be attending the Association of Towns Conference in NYC in Feb. of 2023.

The Association of Towns annual dues will be \$1,099.00 for 2023.

Massena Meals on Wheels, Inc. sent a thank you to the Town for the 2022 support.

The Louisville Water System Improvement Project is still waiting for approval from NYS Department of Health.

Pamela Love has requested a credit to her water account for a leak she had under the mobile home located at 1432 CR 36. She had it repaired the moment it was discovered but had extra usage of 19,760 gallons. If the Board splits the extra usage for O&M with her the amount of her credit would be \$26.68 to the Love account #1314. Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to give Pamela Love credit for \$26.68 for a leak at 1432 CR 36.

Clerk Cameron polled surrounding towns for the fees charged for dog's licenses. Most are around the same as Louisville. Councilman Thompson is in favor of leaving the fees as is.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

Moved by Councilman Thompson, seconded by Councilman O'Keefe and duly carried to allow Jeff Reynolds to attend his classes for Justice starting December 5, 2022 and pay all expenses.

The following quotes have been received for replacement of the garage door for the blue storage building at the Louisville Landing Recreation property: Overhead Door \$1,200.00, Kelly Sales \$1,580.00 and Upstate Doors \$1,475.00. Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to hire Overhead Door Company of Massena to install a new overhead door at the blue storage building at the course for \$1,200.00. This is to be charged to the Parks budget.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston to approve Supervisor Legault to sign the contract with Louisville Minor Hockey with the changing of the wording to: Town of Louisville and the Louisville Recreation Department.

OLD BUSINESS:

Report from NYPA Task Force: The last meeting was very productive and the group will be prepared to meet with NYPA in January. The Power Authority has moved the date for the meeting.

RVRDA grants/loans:

This year's grant has been signed: \$10,000.00 for fire station #1 repairs.
The grant for the upgrades to the arena: Reimbursement can be requested
The grant for the electric sign has been repurposed for LED lighting at the municipal building.
The lights have been installed in most of the garage. They will be ordered for the front office.
The grant for broadband service on SH 37 is still waiting for NYSDOT permits.

Neighborhood Watch: There will be self-defense class given (free of charge) at the Louisville Fire Station on November 29th and December 1st from 6pm-8pm.

The Town audits have been completed for 2022. They will be copied to the Board for approval at the December meeting.

NEW BUSINESS:

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to increase the Reserve Water rate for 2023 for all three water districts by \$0.02/1000 gallons bringing the total cost to \$3.34/1000 gallons.

REPORT FROM COUNCILMEMBERS

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

Councilwoman Schneider attended the SLC Association of Supervisor's meeting where the CART representatives spoke.

Councilman O'Keefe discussed the delays in transferring part of the CR 39 lot to Robert Shirley. The Louisville Code Officer will not approve the sale without subdivision approval because it will be a land locked parcel. The Shirley's cannot add it to the existing deed. He has spoken to Attorney Gustafson and he suggested that the Board pass a motion to approve the division without Code Enforcement approval. Moved by Councilman O'Keefe, seconded by Councilman Thompson and duly carried to authorize the transfer of property from the Town of Louisville to Robert and Michelle Shirley on CR 39 without subdivision approval, based on advice from the Town Attorney.

Councilman O'Keefe is researching dehumidifiers for the Community Center and costs range from \$50,000.00 to \$60,000.00. The roof replacement (or repairs) will require grant funds. Supervisor Legault suggested that Clerk MacDonald contact NYS Parks and Recreation to see if anything may be available.

Councilman O'Keefe has researched and met with different health insurance providers. Our current policy is very competitive.

The water meter for the plant has been installed but is not totaling the flow. Steve Siddon has been asked to contact someone to make it operational.

Councilman Thompson spoke about using some of the ARPA funds for the water filter upgrades.

REPORT FROM BUILDING AND RECREATION SUPERVISOR GLADDING:

Arena Building: The scoreboard is now fully finished. Pepsi may be donating a wireless scoreboard in the spring. The main lobby bathroom project has been completed. RSI went on the roof again to track down the last few leaks we are dealing with. Water Wise inspected our cooling tower, and everything looks good. The toolbox for the zamboni room has been installed. Brick and Mortar will be troubleshooting the non-functional speakers in the arena later this week. The walls in the penalty box area have fresh paint and lettering. The Mills have taken over the concession stand for the year. They seem to be doing well. The ice has been installed and the weekly schedule is posted on Facebook. Siemen's has installed the compressor display unit and a few glitches are being worked out. Moved by Councilman Thompson, seconded by Councilwoman Charleston and duly carried to have ADR install two more cameras in the community center building at a cost of \$1,153.70. The exhaust for the water heaters outside the Zamboni room has been repaired. The dehumidifier is non-functional. The septic alarm system has been waterproofed. The battery charger for the Zamboni may need replacing at a cost of \$5,000.00. Replacing the batteries will cost approximately \$12,000.00. The Zamboni is 25yrs old so it may be time to be thinking about a replacement before putting more money into this unit than it is worth. The Board discussed contacting the local colleges to see about a new used unit.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

Recreational skating was discussed with the Board. It will be free of charge Monday through Friday 3:00pm until 4:20pm and Saturday and Sunday they will try to schedule one set hour.

Intake: The intake bathrooms have been winterized and cleaned for the season

Golf Course: Mr. Gladding troubleshooted an electrical issue with the cooler.

Whalen Park: The bathrooms have been winterized and cleaned for the season

General: The boat has been winterized and stored it in the garage at the golf course. Perras installed a French drain at the SH 37 boat Launch. The new Ferris mower has been delivered. Cleaned up a property for the code department in Chase Mills. Fascia on the backside of the old fire station has been nailed back up. Joe Danko will replace the trim work on the garage door of 735 CR 39 for about \$150-\$200.00.

TOWN CLERK REPORT

The Emergency Evacuation plan maps for each building have been drawn and are being finalized by C2AE. The policy will be updated with evacuation maps for each building at the January 2023 Organizational meeting.

The Whitton property located at 15022 SH 37 had 4th quarter 2021 and the first quarter of 2022 high water usage John Beattie and Clerk Cameron spoke to the Whitton's – they claimed they did not have a leak. The usage in the second quarter returned to historical values. They did not formally request a credit.

The Volunteer Transportation Center, Inc. has revised their yearly report for the Town of Louisville. Last year they performed 43 one-way trips for a total of 1,040 miles of service.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to correct the 2022 voucher numbers as follows: void general vouchers # 292-22G (July), 22-22G (January) and 4-22G (January), Water vouchers: void voucher #'s 134-22SW through 143-22SW and 146-22SW, void Capital voucher #38-22CD. These numbers were mistakenly skipped.

The October 2022 Town Clerk report for \$6,141.38 was reviewed.

Justice Gettmann's October 2022 Justice Report and monthly financial review for \$2,804.00 was audited.

General vouchers #357-22G-383-22G in the amount of \$35,233.11, Highway vouchers #153-22H-168-22H in the amount of \$104,008.31, Water vouchers #158-22SW - 176-22SW in the amount of \$17,132.96, Louisville Recreation vouchers #153-22GF – 169-22GF in the amount of \$24,420.28, Capital vouchers #42-22CD – 49-22CD in the amount of \$8,486.05 and Summer

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
NOVEMBER 9, 2022; 6:30PM

Bash vouchers #23-22SB – 30-22SB (29-22 recorded on computer as 29-22SW but charged to correct general ledger account) in the amount of \$24,670.28 were audited and ordered paid.

PUBLIC COMMENT:

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to adjourn the regular meeting and enter into executive session to discuss contract negotiations at 9:26pm.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to end the executive session at 10:15pm and reenter the regular November meeting.

No action was taken.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to end the meeting at 10:16pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

OFFICERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAN O'KEEFE, COUNCILMAN
NANCY CHARLESTON, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
HIGHWAY SUPERINTENDENT PRESENT: WILLIAM SHIRLEY

Supervisor Legault called the public hearing to order at 6:33pm.

The Pledge of Allegiance

This public hearing has been called for Local Law #6-2022 A Local Law providing for the Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code is hereby repealed and a new local law is enacted in its place to read as follows:

Local Law #4 of 2009, A Local Law providing for the Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code is hereby repealed and a new local law is enacted in its place to read as follows:

Be it enacted by the Town Board of the Town of Louisville, in the County of St. Lawrence, as follows:

SECTION 1. PURPOSE AND INTENT

- A. This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in this Town. This local law is adopted pursuant to Section 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, the Energy Code, other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions in this local law.

SECTION 2. DEFINITIONS

- A. In this local law, the following terms shall have the meanings shown in this section:
- “Assembly Area” shall mean an area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering fifty or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.
 - “Building Permit” shall mean a building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term “Building Permit” shall also include a Building Permit, which is renewed, amended, or extended pursuant to any provision of this local law.
 - “Certificate of Compliance” shall mean a document issued by the Town stating that work was done in compliance with approved construction documents and the Codes.
 - “Certificate of Occupancy” shall mean a document issued by the Town certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by the Town, and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

- “Code Enforcement Officer” shall mean the Code Enforcement Officer appointed pursuant to subdivision (b) of Section 3 of this local law.
- “Code Enforcement Personnel” shall include the Code Enforcement Officer and all Inspectors.
- “Codes” shall mean the Uniform Code and Energy Code.
- “Energy Code” shall mean the New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law.
- “FCNYS” shall mean the 2020 Fire Code of New York State as currently incorporated by reference in 19 NYCRR Part 1225.
- “Fire Safety and Property Maintenance Inspection” shall mean an inspection performed to determine compliance with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference.
- “Hazardous Production Materials” shall mean a solid, liquid, or gas associated with semiconductor manufacturing that has a degree-of-hazard rating in health, flammability, or instability of Class 3 or 4, as ranked by NFPA 704 (Standard Systems for Identification of the Hazards of Materials for Emergency Response), and which is used directly in research, laboratory, or production processes which have, as their end product, materials that are not hazardous.
- “Inspector” shall mean an inspector appointed pursuant to subdivision (d) of Section 3 of this local law.
- “Mobile Food Preparation Vehicles” shall mean vehicles that contain cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered mobile food preparation vehicles.
- “Operating Permit” shall mean a permit issued pursuant to Section 10 of this local law. The term “Operating Permit” shall also include an Operating Permit, which is renewed, amended, or extended pursuant to any provision of this local law.
- “Order to Remedy” shall mean an order issued by the Code Enforcement Officer pursuant to subdivision (a) of Section 17 of this local law.
- “Permit Holder” shall mean the Person to whom a Building Permit has been issued.
- “Person” shall include an individual, corporation, Limited Liability Company, partnership, limited partnership, business trust, estate, trust, association, or any other legal or commercial entity of any kind or description.
- “PMCNYS” shall mean the 2020 Property Maintenance Code of New York State as currently incorporated by reference in 19 NYCRR Part 1226.
- “RCNYS” shall mean the 2020 Residential Code of New York State as currently incorporated by reference in 19 NYCRR Part 1220.
- “Repair” shall mean the reconstruction, replacement, or renewal of any part of an existing building for the purpose of its maintenance or to correct damage.
- “Stop Work Order” shall mean an order issued pursuant to Section 6 of this local law.
- “Sugarhouse” shall mean a building used, in whole or in part, for the collection, storage, or processing of maple sap into maple syrup and/or maple sugar.
- “Temporary Certificate of Occupancy” shall mean a certificate issued pursuant to subdivision (d) of Section 7 of this local law.
- “Town” shall mean the Town of Louisville

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

- “Uniform Code” shall mean the New York State Uniform Fire Prevention and Building Code, Subchapter A of Chapter XXXIII of Title 19 of the NYCRR, adopted pursuant to Article 18 of the Executive Law.

SECTION 3. CODE ENFORCEMENT OFFICER AND INSPECTORS

- A. The Office of Code Enforcement Officer is hereby created. The Code Enforcement Officer shall administer and enforce all the provisions of the Uniform Code, the Energy Code, and this local law. The Code Enforcement Officer shall have the following powers and duties:
1. to receive, review, and approve or disapprove applications for Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and the plans, specifications, and construction documents submitted with such applications;
 2. upon approval of such applications, to issue Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and to include in terms and conditions as the Code Enforcement Officer may determine to be appropriate Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits;
 3. to conduct construction inspections; inspections to be made prior to the issuance of Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits; fire safety and property maintenance inspections; inspections incidental to the investigation of complaints; and all other inspections required or permitted under any provision of this local law;
 4. to issue Stop Work Orders;
 5. to review and investigate complaints;
 6. to issue orders pursuant to subdivision (a) of section 16 (Violations) of this local law;
 7. to maintain records;
 8. to collect fees as set by the Town Board of this Town;
 9. to pursue administrative enforcement actions and proceedings;
 10. in consultation with this Town’s attorney, to pursue such legal actions and proceedings as may be necessary to enforce the Uniform Code, the Energy Code, and this local law, or to abate or correct conditions not in compliance with the Uniform Code, the Energy Code, or this local law; and
 11. to exercise all other powers and fulfill all other duties conferred upon the Code Enforcement Officer by this local law.
- B. The Town Board of Louisville shall appoint the Code Enforcement Officer. The Code Enforcement Officer shall possess background experience related to building construction or fire prevention and shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and the Code Enforcement Officer shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.
- C. In the event that the Code Enforcement Officer is unable to serve as such for any reason, another individual shall be appointed by the Town Board of Louisville to serve as Acting Code Enforcement Officer. The Acting Code Enforcement Officer shall, during the term of their appointment, exercise all powers and fulfill all duties conferred upon the Code Enforcement Officer by this local law.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

- D. One or more Inspectors may be appointed by the Town Board of Louisville to act under the supervision and direction of the Code Enforcement Officer and to assist the Code Enforcement Officer in the exercise of the powers and fulfillment of the duties conferred upon the Code Enforcement Officer by this local law. Each Inspector shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and each Inspector shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.
- E. The Town Board of Louisville shall fix the compensation for the Code Enforcement Officer and Inspectors from time to time.

SECTION 4. BUILDING PERMITS

- A. Building Permits Required. Except as otherwise provided in subdivision (b) of this section, a Building Permit shall be required for any work which must conform to the Uniform Code and/or the Energy Code, including, but not limited to, the construction, enlargement, alteration, improvement, removal, relocation, or demolition of any building or structure or any portion thereof, and the installation of a solid fuel burning heating appliance, chimney, or flue in any dwelling unit. No Person shall commence any work for which a Building Permit is required without first having obtained a Building Permit from the Town.
- B. Exemptions. No Building Permit shall be required for work in any of the following categories:
 - 1. construction or installation of one-story detached structures associated with one- or two-family dwellings or multiple single-family dwellings (townhouses), which are used for tool and storage sheds, playhouses, or similar uses, provided the gross floor area does not exceed 144 square feet;
 - 2. construction of temporary sets and scenery associated with motion picture, television, and theater uses;
 - 3. installation of window awnings supported by an exterior wall of a one- or two- family dwelling or multiple single-family dwellings (townhouses);
 - 4. installation of partitions or movable cases less than 5'-9" in height;
 - 5. painting, wallpapering, tiling, carpeting, or other similar finish work;
 - 6. installation of listed portable electrical, plumbing, heating, ventilation or cooling equipment or appliances;
 - 7. replacement of any equipment provided the replacement does not alter the equipment's listing or render it inconsistent with the equipment's original specifications; or
 - 8. repairs, provided that the work does not have an impact on fire and life safety, such as:
 - a. any part of the structural system;
 - b. the required means of egress; or
 - c. the fire protection system or the removal from service of any part of the fire protection system for any period.
- C. Exemption not deemed authorization to perform non-compliant work. The exemption from the requirement to obtain a building permit for work in any category set forth in subdivision (B.) of this section shall not be deemed an authorization for work to be performed in violation of the Uniform Code or the Energy Code.
- D. Applications for Building Permits. Applications for a Building Permit shall be made in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. The application shall be signed by the owner of the property where the work is to be performed or an authorized agent of the owner. The application shall include such information, as the Code Enforcement

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Officer deems sufficient to permit a determination by the Code Enforcement Officer that the intended work complies with all applicable requirements of the Uniform Code and the Energy Code. The application shall include or be accompanied by the following information and documentation:

1. a description of the location, nature, extent, and scope of the proposed work;
 2. the tax map number and the street address of any affected building or structure;
 3. the occupancy classification of any affected building or structure;
 4. where applicable, a statement of special inspections prepared in accordance with the provisions of the Uniform Code; and
 5. at least 2 sets of construction documents (drawings and/or specifications) which:
 - a. describe the location, nature, extent, and scope of the proposed work;
 - b. show that the proposed work will conform to the applicable provisions of the Codes;
 - c. show the location, construction, size, and character of all portions of the means of egress;
 - d. show a representation of the building thermal envelope;
 - e. show structural information including but not limited to braced wall designs, the size, section, and relative locations of structural members, design loads, and other pertinent structural information;
 - f. show the proposed structural, electrical, plumbing, mechanical, fire-protection, and other service systems of the building;
 - g. include a written statement indicating compliance with the Energy Code;
 - h. include a site plan, drawn to scale and drawn in accordance with an accurate boundary survey, showing the size and location of new construction and existing structures and appurtenances on the site, distances from lot lines, the established street grades and the proposed finished grades, and, as applicable, flood hazard areas, floodways, and design flood elevations; and
 - i. evidence that the documents were prepared by a licensed and registered architect in accordance with Article 147 of the New York State Education Law or a licensed and registered professional engineer in accordance with Article 145 of the New York State Education Law and practice guidelines, including but not limited to the design professional's seal which is clearly and legibly shows both the design professional's name and license number and is signed by the design professional whose name appears on the seal in such a manner that neither the name nor the number is obscured in any way, the design professional's registration expiration date, the design professional's firm name (if not a sole practitioner), and, if the documents are submitted by a professional engineering firm and not a sole practitioner professional engineer, the firm's Certificate of Authorization number.
- E. Construction documents. Construction documents will not be accepted as part of an application for a Building Permit unless they satisfy the requirements set forth in paragraph (e) of subdivision (4) of this section. Construction documents, which are accepted as part of the application for a Building Permit, shall be marked as accepted by the Code Enforcement Officer in writing or by stamp, or in the case of electronic media, an electronic marking. One set of the accepted construction documents shall be retained by the Code Enforcement Officer, and one set of the accepted construction documents shall be returned to the applicant to be kept at the work site to be available for use by the Code Enforcement Personnel. However, the return of a set of accepted construction documents to the applicant shall not be construed as authorization to commence

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

work, nor as an indication that a Building Permit will be issued. Work shall not be commenced until and unless a Building Permit is issued.

- F. Issuance of Building Permits. An application for a Building Permit shall be examined to ascertain whether the proposed work complies with the applicable requirements of the Uniform Code and Energy Code. The Code Enforcement Officer shall issue a Building Permit if the proposed work complies with the applicable requirements of the Uniform Code and Energy Code.
- G. Building Permits to be displayed. Building permits shall be visibly displayed at the work site and shall remain visible until the authorized work has been completed.
- H. Work to be in accordance with construction documents. All work shall be performed in accordance with the construction documents, which were submitted with and accepted as part of the application for the Building Permit. The Building Permit shall contain such a directive. The Permit Holder shall immediately notify the Code Enforcement Officer of any change occurring during the course of the work. The Building Permit shall contain such a directive. If the Code Enforcement Officer determines that such change warrants a new or amended Building Permit, such change shall not be made until and unless a new or amended Building Permit reflecting such change is issued.
- I. Time limits. Building Permits shall become invalid unless the authorized work is commenced within 6 months following the date of issuance. Building Permits shall expire 12 months after the date of issuance. A Building Permit which has become invalid or which has expired pursuant to this subdivision may be renewed upon application by the Permit Holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.
- J. Revocation or suspension of Building Permits. If the Code Enforcement Officer determines that a Building Permit was issued in error because of incorrect, inaccurate, or incomplete information, or that the work for which a Building Permit was issued violates the Uniform Code or the Energy Code, the Code Enforcement Officer shall revoke the Building Permit or suspend the Building Permit until such time as the Permit Holder demonstrates that:
 - 1. all work then completed is in compliance with all applicable provisions of the Uniform Code and the Energy Code and
 - 2. all work then proposed to be performed shall comply with all applicable provisions of the Uniform Code and the Energy Code.
- K. Fee. The fee specified in or determined in accordance with the provisions set forth in Section 18 (Fees) of this local law must be paid at the time of submission of an application for a Building Permit, for an amended Building Permit, or for renewal of a Building Permit.

SECTION 5. CONSTRUCTION INSPECTIONS

- A. Work to remain accessible and exposed. Work shall remain accessible and exposed until inspected and accepted by the Code Enforcement Officer or by an Inspector authorized by the Code Enforcement Officer. The Permit Holder shall notify the Code Enforcement Officer when any element of work described in subdivision (B.) of this section is ready for inspection.
- B. Elements of work to be inspected. The following elements of the construction process shall be inspected, where applicable:
 - 1. work site prior to the issuance of a Building Permit;
 - 2. footing and foundation;
 - 3. preparation for concrete slab;
 - 4. framing;
 - 5. structural, electrical, plumbing, mechanical, fire-protection, and other similar service systems of the building;

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

6. fire resistant construction;
 7. fire resistant penetrations;
 8. solid fuel burning heating appliances, chimneys, flues, or gas vents;
 9. inspections required to demonstrate Energy Code compliance, including but not limited to insulation, fenestration, air leakage, system controls, mechanical equipment size, and, where required, minimum fan efficiencies, programmable thermostats, energy recovery, whole-house ventilation, plumbing heat traps, and high-performance lighting and controls;
 10. installation, connection, and assembly of factory manufactured buildings and manufactured homes; and
 11. a final inspection after all work authorized by the Building Permit has been completed.
- C. Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform construction inspections, a remote inspection may be performed in lieu of an in-person inspection when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or by such authorized Inspector that the elements of the construction process conform with the applicable requirements of the Uniform Code and Energy Code. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.
- D. Inspection results. After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the Permit Holder shall be notified as to the manner in which the work fails to comply with the Uniform Code or Energy Code, including a citation to the specific code provision or provisions that have not been met. Work not in compliance with any applicable provision of the Uniform Code or Energy Code shall remain exposed until such work shall have been brought into compliance with all applicable provisions of the Uniform Code and the Energy Code, reinspected, and found satisfactory as completed.
- E. Fee. The fee specified in or determined in accordance with the provisions set forth in Section 17 (Fees) of this local law must be paid prior to or at the time of each inspection performed pursuant to this section.

SECTION 6. STOP WORK ORDERS

- A. Authority to issue. The Code Enforcement Officer is authorized to issue Stop Work Orders pursuant to this section. The Code Enforcement Officer shall issue a Stop Work Order to halt:
1. any work that is determined by the Code Enforcement Officer to be contrary to any applicable provision of the Uniform Code or Energy Code, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or
 2. any work that is being conducted in a dangerous or unsafe manner in the opinion of the Code Enforcement Officer, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or
 3. any work for which a Building Permit is required which is being performed without the required Building Permit, or under a Building Permit that has become invalid, has expired, or has been suspended or revoked.
- B. Content of Stop Work Orders. Stop Work Orders shall:
1. be in writing,
 2. be dated and signed by the Code Enforcement Officer,

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

3. state the reason or reasons for issuance, and
 4. if applicable, state the conditions, which must be satisfied before work, will be permitted to resume.
- C. Service of Stop Work Orders. The Code Enforcement Officer shall cause the Stop Work Order, or a copy thereof, to be served on the owner of the affected property (and, if the owner is not the Permit Holder, on the Permit Holder) personally or by registered mail / certified mail. The Code Enforcement Officer shall be permitted, but not required, to cause the Stop Work Order, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work affected by the Stop Work Order, personally or by registered mail / certified mail; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Stop Work Order.
- D. Effect of Stop Work Order. Upon the issuance of a Stop Work Order, the owner of the affected property, the Permit Holder, and any other Person performing, taking part in, or assisting in the work shall immediately cease all work which is the subject of the Stop Work Order, other than work expressly authorized by the Code Enforcement Officer to correct the reason for issuing the Stop Work Order.
- E. Remedy not exclusive. The issuance of a Stop Work Order shall not be the exclusive remedy available to address any event described in subdivision (A) of this section, and the authority to issue a Stop Work Order shall be in addition to, and not in substitution for or limitation of, the right and authority to pursue any other remedy or impose any other penalty under Section 17 (Violations) of this local law or under any other applicable local law or State law. Any such other remedy or penalty may be pursued at any time, whether prior to, at the time of, or after the issuance of a Stop Work Order.

SECTION 7. CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE

- A. Certificates of Occupancy and Certificates of Compliance required. A Certificate of Occupancy or Certificate of Compliance shall be required for any work, which is the subject of a Building Permit and for all structures, buildings, or portions thereof, which are converted from one use or occupancy classification or sub classification to another. Permission to use or occupy a building or structure, or portion thereof, for which a Building Permit was previously issued shall be granted only by issuance of a Certificate of Occupancy or Certificate of Compliance.
- B. Issuance of Certificates of Occupancy and Certificates of Compliance. The Code Enforcement Officer shall issue a Certificate of Occupancy or Certificate of Compliance if the work which was the subject of the Building Permit was completed in accordance with all applicable provisions of the Uniform Code and Energy Code and, if applicable, that the structure, building or portion thereof that was converted from one use or occupancy classification or sub classification to another complies with all applicable provisions of the Uniform Code and Energy Code. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the building, structure, or work prior to the issuance of a Certificate of Occupancy or Certificate of Compliance. In addition, where applicable, the following documents, prepared in accordance with the provisions of the Uniform Code by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant for the Certificate of Occupancy or Certificate of Compliance, shall be provided to the Code Enforcement Officer prior to the issuance of the Certificate of Occupancy or Certificate of Compliance:
1. a written statement of structural observations and/or a final report of special inspections,

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

2. flood hazard certifications,
 3. a written statement of the results of tests performed to show compliance with the Energy Code, and
 4. where applicable, the affixation of the appropriate seals, insignias, and manufacturer's data plates as required for factory manufactured buildings and/or manufactured homes.
- C. Contents of Certificates of Occupancy and Certificates of Compliance. A Certificate of Occupancy or Certificate of Compliance shall contain the following information:
1. the Building Permit number, if any;
 2. the date of issuance of the Building Permit, if any;
 3. the name (if any), address and tax map number of the property;
 4. if the Certificate of Occupancy or Certificate of Compliance is not applicable to an entire structure, a description of that portion of the structure for which the Certificate of Occupancy or Certificate of Compliance is issued;
 5. the use and occupancy classification of the structure;
 6. the type of construction of the structure;
 7. the occupant load of the assembly areas in the structure, if any;
 8. any special conditions imposed in connection with the issuance of the Building Permit; and
 9. the signature of the Code Enforcement Officer issuing the Certificate of Occupancy or Certificate of Compliance and the date of issuance.
- D. Temporary Certificate of Occupancy. The Code Enforcement Officer shall be permitted to issue a Temporary Certificate of Occupancy allowing the temporary occupancy of a building or structure, or a portion thereof, prior to completion of the work, which is the subject of a Building Permit. However, in no event shall the Code Enforcement Officer issue a Temporary Certificate of Occupancy unless the Code Enforcement Officer determines:
1. that the building or structure, or the portion thereof covered by the Temporary Certificate of Occupancy, may be occupied safely,
 2. that any required fire and life safety components, such as fire protection equipment and fire, smoke, carbon monoxide, and heat detectors and alarms are installed and operational, and
 3. that all required means of egress from the structure have been provided.
 4. The Code Enforcement Officer may include in a Temporary Certificate of Occupancy such terms and conditions as he or she deems necessary or appropriate to ensure the health and safety of the persons occupying and using the building or structure and/or performing further construction work in the building or structure. A Temporary Certificate of Occupancy shall be effective for a period, not to exceed 6 months, which shall be determined by the Code Enforcement Officer and specified in the Temporary Certificate of Occupancy. During the specified period of effectiveness of the Temporary Certificate of Occupancy, the Permit Holder shall undertake to bring the building or structure into full compliance with all applicable provisions of the Uniform Code and the Energy Code.
- E. Revocation or suspension of certificates. If the Code Enforcement Officer determines that a Certificate of Occupancy, Certification of Compliance, or a Temporary Certificate of Occupancy was issued in error or on the basis of incorrect information, and if the relevant deficiencies are not corrected to the satisfaction of the Code Enforcement Officer within such period of time as shall be specified by the Code Enforcement Officer, the Code Enforcement Officer shall revoke or suspend such certificate.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

- F. Fee. The fee specified in or determined in accordance with the provisions set forth in Section 17 (Fees) of this local law must be paid at the time of submission of an application for a Certificate of Occupancy, Certificate of Compliance, or for Temporary Certificate of Occupancy.

SECTION 8. NOTIFICATION REGARDING FIRE OR EXPLOSION

- A. The chief of any fire department providing firefighting services for a property within this Town shall promptly notify the Code Enforcement Officer of any fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent.

SECTION 9. UNSAFE BUILDINGS, STRUCTURES, AND EQUIPMENT AND CONDITIONS OF IMMINENT DANGER

- A. Unsafe buildings, structures, and equipment and conditions of imminent danger in this Town shall be identified and addressed in accordance with the procedures established by Local Law Number 6 of 2022, as now in effect or as hereafter amended from time to time.

SECTION 10. OPERATING PERMITS

- A. Operation Permits required. Operating Permits shall be required for conducting any process or activity or for operating any type of building, structure, or facility listed below:
1. manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in the applicable Maximum Allowable Quantity tables found in Chapter 50 of the FCNYS;
 2. buildings, structures, facilities, processes, and/or activities that are within the scope and/or permit requirements of the chapter or section title of the FCNYS as follows:
 - a. Chapter 22, "Combustible Dust-Producing Operations." Facilities where the operation produces combustible dust;
 - b. Chapter 24, "Flammable Finishes." Operations utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24 of the FCNYS;
 - c. Chapter 25, "Fruit and Crop Ripening." Operating a fruit- or crop ripening facility or conducting a fruit-ripening process using ethylene gas;
 - d. Chapter 26, "Fumigation and Insecticidal Fogging." Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling;
 - e. Chapter 31, "Tents, Temporary Special Event Structures, and Other Membrane Structures." Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS;
 - f. Chapter 32, "High-Piled Combustible Storage." High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage;
 - g. Chapter 34, "Tire Rebuilding and Tire Storage." Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

- h. Chapter 35, "Welding and Other Hot Work." Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling;
 - i. Chapter 40, "Sugarhouse Alternative Activity Provisions." Conducting an alternative activity at a sugarhouse;
 - j. Chapter 56, "Explosives and Fireworks." Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law section 270;
 - k. Section 307, "Open Burning, Recreational Fires and Portable Outdoor Fireplaces." Conducting open burning, not including recreational fires and portable outdoor fireplaces;
 - l. Section 308, "Open Flames." Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies; and
 - m. Section 319, "Mobile Food Preparation Vehicles." Operating a mobile food preparation vehicle in accordance with the permitting requirements established by Local Law Number 6-2022, as now in effect or as hereafter amended from time to time.
3. energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the RCNYS.
 4. buildings containing one or more assembly areas;
 5. outdoor events where the planned attendance exceeds 1,000 persons;
 6. facilities that store, handle or use hazardous production materials;
 7. parking garages as defined in subdivision (a) of section 13 of this local law;
 8. buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by resolution adopted by the Town Board of Louisville; and
 9. other processes or activities or for operating any type of building, structure, or facility as determined by resolution adopted by the Town Board of Louisville.
 10. Any person who proposes to undertake any activity or to operate any type of building listed in this subdivision (a) shall be required to obtain an Operating Permit prior to commencing such activity or operation.
- B. Applications for Operating Permits. An application for an Operating Permit shall be in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. Such application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that quantities, materials, and activities conform to the requirements of the Uniform Code. If the Code Enforcement Officer determines that tests or reports are necessary to verify conformance, such tests or reports shall be performed or provided by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant.
- C. This subdivision is intentionally omitted.
- D. Inspections. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the subject premises prior to the issuance of an Operating Permit. Such inspections shall be performed either in-person or remotely. Remote inspections in lieu of in-

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

person inspections may be performed when, at the discretion of the Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or Inspector authorized by the Code Enforcement Officer that the premises conform with the applicable requirements of the Uniform Code and the code enforcement program. Should a remote inspection not afford the Town sufficient information to make a determination, an in-person inspection shall be performed. After inspection, the premises shall be noted as satisfactory and the operating permit shall be issued, or the operating permit holder shall be notified as to the manner in which the premises fail to comply with either or both of the Uniform Code and the code enforcement program, including a citation to the specific provision or provisions that have not been met.

- E. Multiple Activities. In any circumstance in which more than one activity listed in subdivision (a) of this section is to be conducted at a location, the Code Enforcement Officer may require a separate Operating Permit for each such activity, or the Code Enforcement Officer may, in their discretion, issue a single Operating Permit to apply to all such activities.
- F. Duration of Operating Permits. Operating permits shall be issued for a specified period of time consistent with local conditions, but in no event to exceed as follows:
 - 1. 180 days for tents, special event structures, and other membrane structures;
 - 2. 60 days for alternative activities at a sugarhouse;
 - 3. 3 years for the activities, structures, and operations determined per paragraph (9) of subdivision (a) of this section, and
 - 4. 1 year for all other activities, structures, and operations identified in subdivision (a) of this section.
 - 5. The effective period of each Operating Permit shall be specified in the Operating Permit. An Operating Permit may be reissued or renewed upon application to the Code Enforcement Officer, payment of the applicable fee, and approval of such application by the Code Enforcement Officer.
- G. Revocation or suspension of Operating Permits. If the Code Enforcement Officer determines that any activity or building for which an Operating Permit was issued does not comply with any applicable provision of the Uniform Code, such Operating Permit shall be revoked or suspended.
- H. Fee. The fee specified in or determined in accordance with the provisions set forth in section 18 (Fees) of this local law must be paid at the time submission of an application for an Operating Permit, for an amended Operating Permit, or for reissue or renewal of an Operating Permit.

SECTION 11. FIRE SAFETY AND PROPERTY MAINTENANCE INSPECTIONS

- A. Inspections required. Fire safety and property maintenance inspections of buildings and structures shall be performed by the Code Enforcement Officer or an Inspector designated by the Code Enforcement Officer at the following intervals:
 - 1. at least once every 12 months for buildings which contain an assembly area;
 - 2. at least once every 12 months for public and private schools and colleges, including any buildings of such schools or colleges containing classrooms, dormitories, fraternities, sororities, laboratories, physical education, dining, or recreational facilities; and
 - 3. at least once every 36 months for multiple dwellings and all nonresidential occupancies.
- B. Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform fire safety and property maintenance inspections, a remote inspection may be performed in lieu of in-person inspections when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or such authorized Inspector that the premises conform with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

- C. Inspections permitted. In addition to the inspections required by subdivision (a) of this section, a fire safety and property maintenance inspection of any building, structure, use, or occupancy, or of any dwelling unit, may also be performed by the Code Enforcement Officer or an Inspector authorized to perform fire safety and property maintenance inspections at any time upon:
 - 1. the request of the owner of the property to be inspected or an authorized agent of such owner;
 - 2. receipt by the Code Enforcement Officer of a written statement alleging that conditions or activities failing to comply with the Uniform Code or Energy Code exist; or
 - 3. receipt by the Code Enforcement Officer of any other information, reasonably believed by the Code Enforcement Officer to be reliable, giving rise to reasonable cause to believe that conditions or activities failing to comply with the Uniform Code or Energy Code exist; provided, however, that nothing in this subdivision shall be construed as permitting an inspection under any circumstances under which a court order or warrant permitting such inspection is required, unless such court order or warrant shall have been obtained.
- D. OFPC Inspections. Nothing in this section or in any other provision of this local law shall supersede, limit, or impair the powers, duties and responsibilities of the New York State Office of Fire Prevention and Control ("OFPC") and the New York State Fire Administrator or other authorized entity under Executive Law section 156-e and Education Law section 807-b.
- E. Notwithstanding any other provision of this section to the contrary, the Code Enforcement Officer may accept an inspection performed by the Office of Fire Prevention and Control or other authorized entity pursuant to sections 807-a and 807-b of the Education Law and/or section 156-e of the Executive Law, in lieu of a fire safety and property maintenance inspection performed by the Code Enforcement Officer or by an Inspector, provided that:
 - 1. the Code Enforcement Officer is satisfied that the individual performing such inspection satisfies the requirements set forth in 19 NYCRR section 1203.2(e);
 - 2. the Code Enforcement Officer is satisfied that such inspection covers all elements required to be covered by a fire safety and property maintenance inspection;
 - 3. such inspections are performed no less frequently than once a year;
 - 4. a true and complete copy of the report of each such inspection is provided to the Code Enforcement Officer; and
 - 5. upon receipt of each such report, the Code Enforcement Officer takes the appropriate action prescribed by section 16 (Violations) of this local law.
- F. Fee. The fee specified in or determined in accordance with the provisions set forth in section 17 (Fees) of this local law must be paid prior to or at the time each inspection performed pursuant to this section. This subdivision shall not apply to inspections performed by OFPC.

SECTION 12. COMPLAINTS

- A. The Code Enforcement Officer shall review and investigate complaints, which allege or assert the existence of conditions or activities that fail to comply with the Uniform Code, the Energy Code, this local law, or any other local law regulation adopted for administration and enforcement of the

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Uniform Code or the Energy Code. The process for responding to a complaint shall include such of the following steps as the Code Enforcement Officer may deem to be appropriate:

1. performing an inspection of the conditions and/or activities alleged to be in violation, and documenting the results of such inspection;
2. if a violation is found to exist, providing the owner of the affected property and any other Person who may be responsible for the violation with notice of the violation and opportunity to abate, correct or cure the violation, or otherwise proceeding in the manner described in section 16 (Violations) of this local law;
3. if appropriate, issuing a Stop Work Order;
4. if a violation, which was found to exist is abated or corrected, performing an inspection to ensure that the violation has been abated or corrected, preparing a final written report reflecting such abatement or correction, and filing such report with the complaint.

SECTION 13. CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

- A. The Code Enforcement Officer shall determine the climatic and geographic design criteria for buildings and structures constructed within this Town as required by the Uniform Code. Such determinations shall be made in the manner specified in the Uniform Code using, where applicable, the maps, charts, and other information provided in the Uniform Code. The criteria to be so determined shall include but shall not necessarily be limited to, the following:
 1. design criteria to include ground snow load; wind design loads; seismic category; potential damage from weathering, frost, and termite; winter design temperature; whether ice barrier underlayment is required; the air freezing index; and the mean annual temperature;
 2. heating and cooling equipment design criteria for structures within the scope of the RCNYS. The design criteria shall include the data identified in the Design Criteria Table found in Chapter 3 of the RCNYS; and
 3. flood hazard areas, flood hazard maps, and supporting data. The flood hazard map shall include, at a minimum, special flood hazard areas as identified by the Federal Emergency Management Agency in the Flood Insurance Study for the community, as amended or revised with:
 - a. the accompanying Flood Insurance Rate Map (FIRM);
 - b. Flood Boundary and Floodway Map (FBFM); and
 - c. related supporting data along with any revisions thereto.
- B. The Code Enforcement Officer shall prepare a written record of the climatic and geographic design criteria determined pursuant to subdivision (a) of this section, shall maintain such record within the office of the Code Enforcement Officer, and shall make such record readily available to the public.

SECTION 14. RECORD KEEPING

- A. The Code Enforcement Officer shall keep permanent official records of all transactions and activities conducted by all Code Enforcement Personnel, including records of:
 1. all applications received, reviewed and approved or denied;
 2. all plans, specifications and construction documents approved;
 3. all Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Stop Work Orders, and Operating Permits issued;
 4. all inspections and tests performed;

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

5. all statements and reports issued;
 6. all complaints received;
 7. all investigations conducted;
 8. all condition assessment reports received;
 9. all fees charged and collected; and
 10. all other features and activities specified in or contemplated by sections 4 through 14, inclusive, of this local law.
- B. All such records shall be public records open for public inspection during normal business hours. All plans and records pertaining to buildings or structures, or appurtenances thereto shall be retained for at least the minimum time so required by State law and regulation.

SECTION 15. PROGRAM REVIEW AND REPORTING

- A. The Code Enforcement Officer shall annually submit to Town Board of Louisville a written report and summary of all business conducted by the Code Enforcement Officer and the Inspectors, including a report and summary of all transactions and activities described in section 14 (Record Keeping) of this local law and a report and summary of all appeals or litigation pending or concluded.
- B. The Code Enforcement Officer shall annually submit to the Secretary of State, on behalf of Louisville, on a form prescribed by the Secretary of State, a report of the activities of Louisville relative to administration and enforcement of the Uniform Code.
- C. The Code Enforcement Officer shall, upon request of the New York State Department of State, provide to the New York State Department of State, true and complete copies of the records and related materials Louisville is required to maintain; true and complete copies of such portion of such records and related materials as may be requested by the Department of State; and/or such excerpts, summaries, tabulations, statistics, and other information and accounts of its activities in connection with administration and enforcement of the Uniform Code and/or Energy Code as may be requested by the Department of State.

SECTION 16. VIOLATIONS

- A. Orders to Remedy. The Code Enforcement Officer is authorized to order in writing the remedying of any condition or activity found to exist in, on or about any building, structure, or premises in violation of the Uniform Code, the Energy Code, or this local law. An Order to Remedy shall:
 1. be in writing;
 2. shall be dated and signed by the Code Enforcement Officer;
 3. shall specify the condition or activity that violates the Uniform Code, the Energy Code, or this local law;
 4. shall specify the provision or provisions of the Uniform Code, the Energy Code, or this local law which is/are violated by the specified condition or activity; and
 5. shall include a statement substantially similar to the following:
 - a. "The person or entity served with this Order to Remedy must completely remedy each violation described in this Order to Remedy by [specify date], which is five (5) days after the date of this Order to Remedy."
 6. The Order to Remedy may include provisions ordering the person or entity served with such Order to Remedy:

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

- a. to begin to remedy the violations described in the Order to Remedy immediately, or within some other specified period of time which may be less than five (5) days;
 - b. to continue diligently to remedy such violations until each such violation is fully remedied;
 - c. and, in any event, to complete the remedying of all such violations within five (5) days of the date of such Order to Remedy; and/or
 - d. to take such other protective actions (such as vacating the building or barricading the area where the violations exist) which are authorized by this local law or by any other applicable statute, regulation, rule, local law or ordinance, and which the Code Enforcement Officer may deem appropriate, during the period while such violations are being remedied.
7. The Code Enforcement Officer shall cause the Order to Remedy, or a copy thereof, to be served on the owner of the affected property personally or by registered mail or certified mail within five (5) days after the date of the Order to Remedy.
8. The Code Enforcement Officer shall be permitted, but not required, to cause the Order to Remedy, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work being performed at the affected property personally or by registered mail or certified mail within five (5) days after the date of the Order to Remedy; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Compliance Order.
- B. Appearance Tickets. The Code Enforcement Officer and each Inspector are authorized to issue appearance tickets for any violation of the Uniform Code.
- C. Penalties. In addition to such other penalties as may be prescribed by State law:
 1. any Person who violates any provision of this local law or any term, condition, or provision of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be punishable by a fine of not more than \$250.00 per day of violation, or imprisonment not exceeding 15 days, or both; and
 2. any Person who violates any provision of the Uniform Code, the Energy Code or this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be liable to pay a civil penalty of not more than \$250.00 for each day or part thereof during which such violation continues.
 3. The civil penalties provided by this paragraph shall be recoverable in an action instituted in the name of this Town.
- D. Injunctive Relief. An action or proceeding may be instituted in the name of this Town, in a court of competent jurisdiction, to prevent, restrain, enjoin, correct, or abate any violation of, or to enforce, any provision of the Uniform Code, the Energy Code, this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit, Order to Remedy, or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law. In particular, but not by way of limitation, where the construction or use of a building or structure is in violation of any provision of the Uniform Code, the Energy Code, this local law, or any Stop

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Work Order, Order to Remedy or other order obtained under the Uniform Code, the Energy Code or this local law, an action or proceeding may be commenced in the name of this Town, in the Supreme Court or in any other court having the requisite jurisdiction, to obtain an order directing the removal of the building or structure or an abatement of the condition in violation of such provisions. No action or proceeding described in this subdivision shall be commenced without the appropriate authorization from the Town Board of Louisville.

- E. Remedies Not Exclusive. No remedy or penalty specified in this section shall be the exclusive remedy or remedy available to address any violation described in this section, and each remedy or penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the other remedies or penalties specified in this section, in section 6 (Stop Work Orders) of this local law, in any other section of this local law, or in any other applicable law. Any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any other remedy or penalty specified in this section, in section 6 (Stop Work Orders) of this local law, in any other section of this local law, or in any other applicable law. In particular, but not by way of limitation, each remedy and penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the penalties specified in subdivision (2) of section 382 of the Executive Law, and any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any penalty specified in subdivision (2) of section 382 of the Executive Law.

SECTION 17. FEES

- A. A fee schedule shall be established by resolution of the Town Board of this Town. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with, such fee schedule or amended fee schedule shall be charged and collected for the submission of applications, the issuance of Building Permits, amended Building Permits, renewed Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Operating Permits, fire safety and property maintenance inspections, and other actions of the Code Enforcement Officer described in or contemplated by this local law.

SECTION 18. INTERMUNICIPAL AGREEMENTS

- A. The Town Board of Louisville may, by resolution, authorize the Town Supervisor of Louisville to enter into an agreement, in the name of Louisville, with other governments to carry out the terms of this local law, provided that such agreement does not violate any provision of the Uniform Code, the Energy Code, Part 1203 of Title 19 of the NYCRR, or any other applicable law.

SECTION 19. PARTIAL INVALIDITY

- A. If any section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

SECTION 20. EFFECTIVE DATE

- A. This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

PUBLIC COMMENT

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to pass Local Law #6-2022 to update the NYS Uniform Fire Prevention Building Code.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to set the fees for food trucks and tents over 700 square feet at \$25.00/annual fee.

Moved by Councilman O’Keefe, seconded by Councilman Thompson and duly carried to close the public hearing to pass Local Law #6-2022 at 6:38pm.

Supervisor Legault called the regular meeting to order at 6:38pm.

Moved by Councilwoman Schneider, seconded by Councilman O’Keefe and duly carried to accept the November 9, 2022 regular meeting minutes.

REPORT FROM COUNTY LEGISLATOR RITA CURRAN: The 2023 SLC budget will show a property tax cut because the sales tax budgeted has been underestimated and continues to grow. Extra sales tax funds will be used for infrastructure- roads/bridges and policing.

The Board asked about SLC ARPA funds for the Louisville Water Treatment Plant upgrade. Ms. Curran will inquire and let us know. She also thinks we should apply for Northern Corridor funding.

RVRDA REPRESENTATIVE LARRY CLARK: not in attendance

REPORT FROM LOUISVILLE LANDING GENERAL MANAGER PERRY FRENCH:

The clubhouse has been closed for the winter, the new door has been installed on the blue barn, plowing has started, Devin Page will return April 1, 2023, purchase orders are being prepared to present to the Board as a package in January, and Mr. French will be out of town from January 18th until February 28th. The revenues are down at this time, the 2023 presale of season passes has brought in about \$19,500.00 and Mr. French’s goal is \$80,000.00. This may be due to the economy at this time- but advertising will start the first of the year.

REPORT FROM LOUISVILLE HIGHWAY SUPERINTENDENT WILLIAM SHIRLEY:

The new plow truck came back from Tracey Road Equipment –unrepaired. They could not find the issue with the truck shaking. Our highway department crew found the issue and fixed it themselves- a bad brake drum.

Safety Kleen was contacted to schedule emptying of the underground tanks for the highway garage. The company was unable to complete this in November.

Moved by Councilman O’Keefe, seconded by Councilwoman Charleston and duly carried to order new radios from Bearcom for truck #1 and the new pick-up and move the #7-truck radio to the backhoe for \$2,572.20. The Board understands that currently there are no new radios available, so the equipment will be fitted with older radios and when new stock arrives, it will be replaced. This may take up to 7 months.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Mr. Shirley is pricing everything before buying and changing suppliers when it is cost effective.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to declare the 2008 Chevrolet Silverado 2500 as surplus and have Auctions International handle the sale of it for the Town.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to declare the plow shoes and Fisher plow parts as surplus property and sell them through Auctions International.

Truck #8 has been repaired by Thompson Diesel Works and is back in service.

Highway Superintendent Shirley has researched new plow trucks. He recommends purchasing the Western Star 47X, much like the one purchased by the Town last year. The NYS Contract price is \$321,529.00. If the truck is ordered before the end of 2022, we may expect delivery in the middle or end of 2024. Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to order the 2024 Western Star truck with plow as described in the proposal for Louisville, prepared by R.R. CHARLEBOIS, INC. Sandy Ladd on Nov 07, 2022 for the Western Star 47X vehicle price \$164,069.00 and dealer installed options totaling \$157,460.00 for a total overall cost of \$321,529.00 for the Town of Louisville to take possession in 2024, finance through our bank with yearly payments to begin in 2025 or later.

Highway Superintendent Shirley will ask Massena Electric about the removal of a tree on Meadow Drive.

The current Highway Workforce is working very well with 4 full time and two part timers. There is an agreement between all the drivers concerning overtime and straight time hours between the Teamsters Union employees and the non-union part time CDL drivers.

The snow and ice sheets have been completed and will be reviewed with Clerk Stone and Clerk O'Keefe.

Ideas for the upcoming summer: mowing of SLC roads and sand delivery.

PUBLIC COMMENT:

Shannon Prentice asked the board for relief from water debt repay for property he owns that is unbuildable due to NYSDEC wetlands. The Board advised him to request a letter from NYSDEC stating that the land is wetland, and they will amend the water billing.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to exit the regular meeting at 7:30pm and enter into executive session to discuss contract negotiations.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to exit the executive session at 8:00pm.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried reenter the regular meeting at 8:00pm.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

REPORT FROM SUPERVISOR OF RECREATION AND MAINTENANCE LINDSEY GLADDING:

Arena: Advertised for used Christmas Decorations to decorate the arena. We had a great response. Many Donations. Arena lobby, upstairs, and score box have been decorated. Our cost was under \$200 for decorations. We have received a lot of great feedback of how nice the place looks. Patti Shirley spent many donated hours putting up decorations.

We have a set time for Rec Skating from 12:15 to 1:05 every Saturday as the board requested. We also have a Rec Skating time on Sundays where we can fit it in the schedule. We have been posting the weekly schedule on Facebook at least one week in advance for viewing and post it on the front door. We are also alternating Rec Skating and Rec Hockey Monday -Friday from 3-4pm. Currently we have ice rented or being used until 10:00 or 11:00pm on weekdays and about 9:00pm on weekends.

Brick and Mortar repaired the speaker system - rodents ate thru the speaker wires. They have been temporarily repaired. Cleaned up Arena office. An alarm horn and strobe has been added to the top of the scoreboard. Installed new skirts for the bottom of the hockey nets. There is a used Zamboni at the Massena mall and they want to sell it. It needs brakes and a key switch. Batteries seem to hold a charge and has a working charger. Parts are also compatible with our current electric Zamboni. It may be worth making an offer on it as a spare rather than the current gas Zamboni. Our Zamboni is charging about 75-80%. Massena Electric came out and repaired an outdoor light but it needs rewiring. There was a large sewer backup in the lobby bathrooms. The filter was plugged in the tank; we took it out and cleaned it. Also had a plug in the first section coming into the tank. Gladding's Sewer Cleaning and AJ's Septic worked on the issues. Sanitary Napkin Dispensers were added to all restrooms. The hot water line in the Zamboni room has been repaired. The Roberts donated their time and equipment to get the dehumidifier down from the 10ft platform. Emergency evacuation maps have been posted in the arena Lobby, upstairs of the arena, and in the museum. New cameras have been installed in the skate sharpening room, and in the arena. Work and rental schedules are working well. The upstairs kitchen microwave has been replaced. Waterwise Inc. did their monthly tower inspection and everything looks good. The new floor scrubber works great in the lobby. We have been tracking skate sharpening. We are sharpening approximately 30 pairs of skates per grinding ring. Grinding rings are \$65.00ea. After paying for the grinding ring, we are making about \$80.00 per grinding ring. Electrical outlets have been added in the lobby. A new battery for the used lift we just purchased was installed. Mr. Gladding has contacted Watson Electric about a light fixture in the arena that may be under warranty. The light will be repaired in house. ADR quoted \$4,186.89 to install a wireless bridge between the Arena and the museum/my office to allow use of wireless internet at both locations on one bill. The quote also includes two cameras for the museum building which will work with our current System in the arena

We have rented the upstairs three times in the last month for Birthday parties.

The intake main entrance and Louisville Landing Recreation have been plowed. Whalen Park was plowed and the trail brushed off.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

General: Fire Station #1 drain, ladies room toilet and compressor line have been repaired. Summer equipment is stored in the blue building at Louisville Landing Recreation. The SH 37 boat launch is closed for the year. The first annual Christmas lighting contest was hosted with great success. Trim at museum building has been repaired.

The Power Authority approved the purchase of a new Kubota UTV. The UTV is currently on order. NYPA would like to include it in the 2022 accounting for the parks.

Fishing: It is rumored that Don Messner has 6 fishing tournaments scheduled for the area in 2023 but he has only discussed 2 with Mr. Gladding. No paperwork has been filled out for the rental of the Intake for any fishing tournaments in 2023.

COMMUNICATIONS AND PETITIONS: Cornell University Cooperative Extension, Association of Towns, NYSDOT, NYSEFC, National Grid, SLC Real Property Tax Service Agency-2, Louisville Water System Improvement project meeting agenda and minutes, USDA-Rural Development, Town Clerk emails, 4th qtr. Sales tax payment \$211,179.22, NYPA annual payment \$179,200.00, Supervisor's Report and report from Valley Water Solutions

The Board would like Clerk Lindsey MacDonald to research the 4-H Camp Overlook in Mountain View for Louisville participants, then they can answer the request of Cornell University Cooperative Extension about camp scholarship funding.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to allow Louisville employees and elected officials to attend the February Association of Towns meeting.

NYSDOT announced that the BRIDGE NY Program has increased the funding level for bridges and culverts.

National Grid will be performing a maintenance/upgrade beginning in February 2023 and continue for approximately 30 months.

SLC Real Property Tax Service inquired about the 2023 Exemptions/Income Ceiling for the Town of Louisville. If the Town Board changes the income limit, a public hearing will be set and completed by March 1, 2023.

The 2023 chargebacks on the Town and County Tax bill will be as follows: Election charges \$38,540.19, Real Property charges \$13,416.26 and Community College charges \$76,074.41

Haylor, Freyer and Coon would like to give an insurance quote. Clerk Cameron will look up when the last bids were accepted and respond to the agent.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to approve the purchase of two file cabinets at a cost of \$321.99 each.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

The Board discussed the need for a payroll plan and policy for insurance, vacation, etc.

Sales tax for \$211,179.22 was received and deposited. There is a \$176,313.58 surplus over the 2022 budget.

The NYPA annual payment of \$179,200.00 was received and deposited.

Clerk O'Keefe emailed the Supervisor's report to the Board members.

Moved by Councilwoman Charleston, seconded by Councilman O'Keefe and duly carried to make the following budget adjustments and acknowledgements and distribute the excess sales tax as follows:

Increase General A:

Town Board contractual (10104A) \$176.00
Supervisor Payroll (12201A) \$6,500.00
Supervisor Asset (12202A) \$31.00
Supervisor Contractual (12204A) \$8,418.00
Town Clerk Asset (14102A) \$31.00
Town Clerk Contractual (14104A) \$1,843.00
Building Asset (16202A) \$1,168.00
Building Contractual (16204A) \$4,360.00
Insurance (19104A) \$4,965.00
Association Dues (19204A) \$750.00
Street Lighting (51824A) \$732.00
Publicity (64104A) \$2,287.00
Parks Payroll (71101A) \$11,361.00
Parks Asset (71102A) \$1,000.00
Parks Contractual (71104A) \$18,497.00
Playground Payroll (71404A) \$12,000.00
Social Security (90308A) \$1,000.00
Unemployment (90558A) \$375.00
Medicare Insurance (90608A) \$17,603.00

Decrease General A:

Justices payroll (11101A) \$5,544.00
Justices Asset (11102A) \$500.00
Justices Contractual (11104A) \$240.00
Tax Collector Asset (13302A) \$500.00
Tax Collector Cont. (13304A) \$875.00
Assessor Asset (13552A) \$500.00
Assessor Cont. (13554A) \$1,735.00
Attorney (14204A) \$4,192.00
Engineer (14404A) \$3,000.00
Constable Contractual (31204A) \$1,055.00
Dog Control Payroll (35101A) \$5,100.00
Dog Control Cont. (35104A) \$1,530.00
Registrar Asset (40202A) \$500.00
Registrar Cont. (40204A) \$200.00
Supt of Highways Asset (50102A) \$500.00
Supt of Highways Cont. (50104A) \$130.00
Garage (51324A) \$266.00
Playground Asset (71402A) \$5,000.00
Playground Cont. (71404A) \$2,042.00
Historian Cont. (75104A) \$1,000.00
NYS Retirement (90108A) \$7,418.00
Serial Bond Interest (97107A) \$860.00

Overall General A Expenses are over by \$50,410.00

Revenue is also over budget as of November 30th by over \$185,000.00

\$51,000.00 of excess sales tax will be distributed to General A, \$25,000.00 to the Community Center Capital and the rest to the regular capital account.

Increase General B:

Youth Programs payroll (73101B) \$1,084.00

Decrease General B:

Youth Program Asset (73102B) \$500.00

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Youth Program Cont. (73104B) \$919.00	Zoning Asset (80102B) \$102.00
Zoning Payroll (80101B) \$2,000.00	Zoning Contractual (80104B) \$540.00
Social Security (90308B) \$1,000.00	Refuse/Garbage (81604B) \$4,576.00
Unemployment (90508B) \$715.00	

Increase Highway DA:	Decrease Highway DA:
Machinery Asset (51302DA) \$28,500.00	NYS Retirement (90108DA) \$14,783.00
Machinery Contractual (51304DA) \$27,440.00	
Snow Removal Contractual (51424DA) \$56,021.00	
SS/Medicare (90308DA) \$2,000.00	
Medical Insurance (90608DA) \$3,627.00	
Serial Bond Principal (97106DA) \$11,921.00	
Serial Bond Interest (97107DA) \$4,080.00	

This leaves the DA expense budget over by \$118,803.00

Increase Highway DB:	Decrease Highway DB:
General Repairs Cont. (51104DB) \$29,093.00	General Repairs payroll (51101DB) \$215.00
Permanent Improve (51122DB) \$17,170.00	NYS Retire (90108DB) \$7,192.00
	SS/Medicare (90308DB) \$287.00
	Unemployment (90508DB) \$50.00
	Medical Insurance (90608DB) \$10,845.00

The DB Expense budget is over by \$27,674.00 and the revenue appears that it will be over budget by about \$40,000.00

Louisville Landing Recreation:

Revenue and expenses were budgeted for \$480,500.00

Through the end of November, \$372,972.00 has been received and \$461,315.24 spent. We are \$107,528.00 short on revenues and we have \$19,184.06 under budget in the expenses- but the Gator has not been paid for because the invoice has not been received. In addition, we started the year 2022 with \$95,426.00 in the bank and as of the end of November 2022; we have \$37,437.06 in the bank. Per Mr. French, there are about \$12,000.00 in deposits in transit at this time.

Water District #1 Budget Increase:	Water District #1 Budget Decrease:
Purification Cont. (83304SW) \$1,179.00	Administration Asset (83102SW) \$500.00
Transport/Distribution p/r (83401SW) \$3,000.00	Administration Cont. (83104SW) \$2,258.00
Transport/Dist. Cont. (83404SW) \$14,363.00	Power & Pumping (83204SW) \$1,341.00
SS/Medicare (90308DB) \$200.00	Transport/Dist. Asset (83404SW) \$1,940.00
	NYS Retirement (90104SW) \$1,395.00
	Unemployment Ins. (90508SW) \$28.00
	Disability Insurance (90558SW) \$80.00
	Medical Insurance (90608DSW) \$172.00

The water district #1 expenses are \$121,028 over budget but the revenue through November is \$67,000.00 over budget.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Water District #2 Budget Increase:	Water District #2 Budget Decrease:
Administration p/r (83101SW2) \$2,000.00	Administration Cont. (83104SW2) \$305.00
Purification Cont. (83304SW2) \$16,786.00	Power & Pumping (83404SW2) \$277.00
Transport/Distribution p/r (83101SW2) \$2,000.00	NYS Retirement (90108SW2) \$873.00
Transport/Distribution asset (83402SW2) \$1,907.00	Medical Insurance (90608SW2) \$81.00
Transport/Distribution Cont. (83404SW2) \$4,347.00	
SS/Medicare (90308SW2) \$150.00	
Unemployment Insurance (90508SW2) \$67.00	
Disability Insurance (90558DB) \$5.00	

Water District #2 expenses are over budget by \$25,726.00 and revenues through the end of November are under budget by \$9,465.00.

Water District #3 Budget Increase:	Water District #3 Budget Decrease:
Purification Contractual (83304SW3) \$2,984.00	Admin. Asset (83102SW3) \$2,500.00
Transport/Distribution p/r (83401SW3) \$3,000.00	Admin. Contractual (83104SW3) \$2,715.00
Transport/Distribution Cont. (83404SW3) \$5,359.00	Power & Pumping (83204SW3) \$1,720.00
SS/Medicare (90308SW3) \$200.00	Transport/Dist. Asset (83402SW3) \$233.00
Unemployment Insurance (90508SW3) \$20.00	NYS Retirement (90108SW3) \$1,529.00
	Disability Insurance (90558SW3) \$93.00
	Medical Insurance (90608SW3) \$233.00

The Water District #3 expenses are over budget by \$2,540.00 and the revenue as of the end of November is \$33,259.00 over budget

Councilman Thompson was excused from the meeting at 9:15pm.

OLD BUSINESS:

Report from NYPA Task Force: The next meeting will be Tuesday December 13, 2022

RVRDA grants/loans: The arena project is completed and Clerk Cameron will prepare the paperwork for reimbursement

The neighborhood watch noted that there have been recent break-ins in Louisville.

The Supervisor and Water Audits have been completed and signed. Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to accept the Town Board 2022 audits of the Supervisor and Water accounts.

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

Update on ARPA funds: The LVFD is being reimbursed for the purchase of the air packs for \$20,701.60. This leaves \$5,103.19 remaining of the \$50,000.00 committed to the fire department left to distribute.

NEW BUSINESS:

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to transfer \$1,000.00 from the Historical Account to the Summer Bash account.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to transfer \$5,000.00 from General A account to the Highway DA account per the 2022 budget.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to transfer \$10,000.00 from General A account to the Ray Hurlbut Louisville Community Center reserve account per the 2022 budget.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to transfer \$10,000.00 from Highway DB to the Highway Retirement Account per the 2022 budget.

Moved by Councilwoman Schneider, seconded by Councilwoman O'Keefe and duly carried to transfer \$10,000.00 from the Highway DB account to the Highway Capital Account as per the 2022 budget.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to authorize Supervisor Legault to enter into a contract with the Village of Massena and Massena Volunteer Emergency Unit, Inc. for \$7,000.00 for the year 2023.

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to authorize Supervisor Legault to enter into a contract with the Massena Humane Society for \$2,000.00 for the year 2023.

Moved by Councilwoman Schneider, seconded by Councilman Charleston and duly carried to pay the Board of Appeal members, Planning Board members, Arbor Committee, RVRDA Representative Larry Clark, Grasse River Blueway committee member Carol Pulley and Shoreline Stabilization Representative Gene Conte \$75.00 if they have served 6 months on their respective board as a thank you for their service.

The audit Committee (Councilman O'Keefe and Councilwoman Charleston) need to audit the Supervisor, Town Clerk, Tax Collector, Court Clerk and Recreation Departments in the year 2023.

Filling the vacant seat for the Planning Board was tabled.

The Town of Louisville Christmas gathering will be December 22, 2022 at noon.

PUBLIC HEARING AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

The Town of Louisville will hold the organizational meeting on January 11, 2023 at 6:30pm with the regular meeting to follow.

REPORT FROM COUNCILMEMBERS

Councilwoman Schneider would like the record to show that the last minute meeting the Power Authority scheduled was poor planning.

Councilman O'Keefe has written a contract for The Mills Country Store operation of the Arena Concession Stand and it to be reviewed by Attorney Gustafson.

Moved by Supervisor Legault, seconded by Councilman O'Keefe and duly carried to approve an expenditure up to \$1,600.00 for Christmas employee appreciation gifts.

Councilwoman Charleston reported that the Summer Bash Committee has met (and need to update their name) for tentative ideas for 2023 celebrations/community gatherings: July 29 canoe run and golf tourney, July 28 ice cream social, July 30 kids day, September 30 October fest, and April 1st trivia night.

TOWN CLERK REPORT

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to move the following water monies to their respective Reserve bank accounts:

Water District #1 \$18,667.94 (2021 reserved billed amount)

Water District #3 \$13,826.96 (2021 reserve billed amount)

It should be noted that Water District #2 owes their Reserve Account \$33,000.00 and cannot make their move to reserve for \$12,751.99 at this time.

Moved by Councilman O'Keefe, seconded by Councilwoman Charleston and duly carried to accept the resignation of Jeff Reynolds as Town Constable.

Moved by Councilwoman Charleston, seconded by Councilwoman Schneider and duly carried to approve the purchase and set up of a new computer server by CREG Systems for \$5,375.00.

Clerk Cameron discussed with the Board hiring Christie Cole part time to work from home to complete the computer listing of births, deaths and marriages.

The November 2022 Town Clerk report for \$3,463.00 was reviewed.

Justice Gettmann's November Justice Report and financial review for \$4,980.00 were audited.

General vouchers #421-22G-481-22G (void #428 & 474) in the amount of \$41,183.29, Highway vouchers #183-22H-216-22H (void #215-22H) in the amount of \$99,004.72, Water vouchers #195-22SW - 214-22SW in the amount of \$15,994.85, Louisville Landing Recreation vouchers

PUBLIC HEARINGS AND REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
DECEMBER 14, 2022; 6:30PM

#187-22GF – 199-22GF in the amount of \$6,687.45, Capital vouchers #56-22CD – 59-22CD in the amount of \$21,993.31 and Summer Bash voucher #34-22SB in the amount of \$495.00 were audited and ordered paid.

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to exit the regular meeting at 10:10pm and enter into executive session to discuss contract negotiations.

Moved by Councilman O’Keefe, seconded by Councilwoman Schneider and duly carried to leave the executive session at 10:17pm and reenter the regular meeting.

No Action was taken.

PUBLIC COMMENT:

Moved by Councilwoman Schneider, seconded by Councilwoman Charleston and duly carried to adjourn the meeting at 10:17pm.

Respectfully Submitted,

Joanne Cameron
Town Clerk