

14810 State Highway 37
Massena, NY 13662
(315) 764-7473

OPERATING PERMIT APPLICATION

CODE ENFORCEMENT OFFICE

An operating permit is required prior to conducting certain processes or activities, or for operating certain types of buildings, structures, or facilities. The application must include sufficient information to determine that quantities, materials, and activities conform to the requirements of the Uniform Code, including any necessary tests or reports to verify conformance. Attach any pertinent documentation to demonstrate compliance with the Uniform Code.

APPLICANT INFORMATION

Name of Applicant(s): _____

Mailing Address: _____

Telephone: _____

E-mail: _____

PROPERTY IDENTIFICATION

Name of Property Owner: _____

Physical Address of Property: _____

Tax Map Parcel ID: _____

PROCESS/ACTIVITY or BUILDING/STRUCTURE/FACILITY INFORMATION

Describe process/activity or type of building/structure/facility for which the operating permit is being requested. If applicable, please include specific dates/times of activity/event. Attach additional sheets if necessary

OPERATING PERMIT INFORMATION

Check all items that are applicable to the proposed operation, use, process, or activity.

- Hazardous Materials – Manufacturing, storing, or handling in quantities exceeding those listed in the applicable Maximum Allowable quantity tables found in Chapter 50 of the FCNYS.
 - Carbon Dioxide (CO²) – Chapter 53 of the FCNYS: Systems used in beverage dispensing, exceeding 100 lbs of CO²
 - Propane -Chapter 61 of the FCNYS: Tanks awaiting use, resale or exchange stored outside of buildings
 - Site Plan
 - Quantity/Sizes: _____
 - Distance from any opening: _____
 - High-Piled Combustible Storage – Chapter 32 of the FCNYS: High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage.
 - Tire Rebuilding and Tire Storage – Chapter 34 of the FCNYS: Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant.

- Conducting a Hazardous Process or Activity
 - Combustible Dust-Producing Operations – Chapter 22 of the FCNYS: Facilities where the operation produces combustible dust.
 - Flammable Finishes – Chapter 24 of the FCNYS: Operations utilizing flammable or combustible liquids, or the application of combustible powders.
 - Fruit and Crop Ripening – Chapter 25 of the FCNYS: Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas.
 - Fumigation and Insecticidal Fogging – Chapter 26 of the FCNYS: Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling.
 - Welding and Other Hot Work – Chapter 35 of the FCNYS: Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling.
 - Sugarhouse Alternative Activity Provisions – Chapter 42 of the FCNYS: Conducting an alternative activity at a sugarhouse.
 - Energy Storage Systems – Where the system exceeds the values shown in Table 1207.1.3 of the FCNYS or exceeds the permitted aggregate ratings in section R330.5 of the RCNYS.
 - Open Burning, Recreational Fires and Portable Outdoor Fireplaces – Section 307 of the FCNYS: Conducting open burning, not including recreational fires and portable outdoor fireplaces.
 - Open Flames – Section 308 of the FCNYS: Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies.

- Tents, Temporary Special Event Structures, and Other Membrane Structures – Chapter 31 of the FCNYS: Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS.
 - Site Plan
 - Tents with sides, exceeding 400 sq. ft. Quantity: _____
 - Tents with no sides, exceeding 700 sq. ft. Quantity: _____

- Explosives and Fireworks – Chapter 56 of the FCNYS: Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparking devices as defined by Penal Law section 270.
 - Site Plan
 - NY License: _____
 - Quantities/Types: _____

- Mobile Food Preparation Vehicles – Section 319 of the FCNYS: Operating a mobile food preparation vehicle.
 - Propane Alarm
 - Suppression System
 - K Extinguisher
 - ABC Extinguisher
 - Plate Number: _____

- Assembly Areas
 - Buildings containing one or more areas of public assembly with an occupant load of 100 person or more.
 - Outdoor Events where the planned attendance exceeds 1,000 persons.

- Hazardous Production Materials.

- Facilities that store, handle, or use hazardous protection materials.

- Hazard to Public Safety as determined by the Code Enforcement Officer.

- Buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by the Code Enforcement Officer.

Applicant Signature(s)

Date