

Town of Louisville
Regular Board Meeting
8, July, 2026
6:00 pm

ATTENDANCE:

Member	Present	Excused
Larry Legault, Town Supervisor	X	
Kevin Perretta, Councilperson	X	
Dan O’Keefe, Councilperson	X	
Nancy Charleston, Councilperson	X	
Shawn Thompson, Councilperson	X	

ALSO PRESENT: Highway Superintendent Lindsey Gladding, RVRDA Representative Larry Clark, SLC Legislator Rita Curran, Grant Writer Linda McQuinn

OTHERS PRESENT: Louisville Residents

Call meeting to order:

Supervisor Legault called the regular meeting to order at 6:00 pm.

Pledge of Allegiance

Motion				
Accept or correct June 10, 2026 regular meeting minutes.				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Report from RVRDA, Larry Clark: Mr. Clark informed the Town Board the following had been awarded grants: Town of Louisville Golf Course - Improve Infrastructure and Grounds \$8,000.00. Massena Humane Society – Open spay neuter center at SH 56 in Massena \$20,000.00, Massena Rod and Gun Club – Redo the shooting berm \$10,000.00.

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Report from Grant Writer, Linda McQuinn: Salt Barn grant; deadline July 31, 2026. Requires approvals and signatures on sexual harassment, doing business with Russia, gender-based violence certifications, and a resolution confirming municipal ownership/commitment.

Motion				
Pursue grant process for the Salt Barn				
Motioned by: Councilman Thompson	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta		X		
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Discussion: Councilman Perretta questions if the Town currently has gender-based violence requirements needed for grant application. Motion is carried.				

Report from Highway Superintendent Lindsey Gladding: Backhoe down due to melted wire harness; new harness arrived; in-house repair planned. Outside contractor hired for recent water leak due to backhoe downtime. Backhoe and payloader both over 11,000 hours; heavy maintenance costs. Lindsey suggested budgeting for a used low-hour replacement backhoe. Five new truck tires ordered; loader alarm wire repaired; 2024 Chevy 3500 warranty issue fixed; new roller ordered; trailer still needed. Rotted cross pipe on Willard Road replaced. First mowing round complete; second round begins week of July 13. Culvert pipes purchase under state contract for \$5,182. "Children at Play" signs installed on Tucker Terrace; beaver dams checked/cleaned almost daily; brush cleared at Willard Grove. Well casing in ROW on County Route 36 accidentally hit; repaired and homeowner's filter cleaned. Saint Lawrence County paving Wallace Road (date TBD). Kirk completed U-Dig training; safety shirts ordered; lift-out bag repaired/repainted/passed inspection. Petroleum bulk storage certificate renewed by NYS DEC for five years. Generator mechanical issue fixed; new electrical issue causing battery drain and continuous auto run—electrician to be called.

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Motion				
Accept purchase of culvert pipe at \$5,182.00				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Perretta	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Motion				
Accept moving forward with Town Attorney regarding Oliver Road				
Motioned by: Councilman Thompson	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Discussion: Councilman Perretta wants to be certain we are following policy on assets and policy guidelines when declaring surplus. Motion is carried.				

Report from Arena Supervisor Lindsey Gladding: Roller derby reduced rental to one day/week; JTB Appliance Repair scheduled July 9 to fix concession grill; Louisville Minor Hockey schedule complete; broken glass at north pavilion pending repair. First fishing tournament scheduled July 11 at the intake; brush cleared behind north pavilion for river view. Cemeteries mowed/cleaned for July 4; arena set up for sold-out chicken barbecue. Brush cleanup at Whalen Park; eight dump trailer loads from fallen willow trees at Whalen Park Trail and driving range (Power Authority property); discussion planned with Peter on billing. Peter Whalen donated book library installed at Whalen Park. Summer help started late; maintenance catching up; staff boots received from IBC. Mowers (5–6 years old) experiencing frequent repairs; expanded mowing areas may contribute. Suggest upgrading from 60-inch to 72-inch mowers for efficiency (Massena benchmark); mowing Whalen Park and intake takes 13.5 hours. Difficulty obtaining

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masonry estimates; initial weather-tight/siding repair estimated \$ 15,000. Hire an engineer for a building condition survey (structural/energy systems) to define scope and assess viability; alternative discussed: demolish and build new smaller building (\$70k–\$100k) vs. \$50k repair. Lindsey to contact Labella.

Motion				
Accept hiring/seeking an engineer to survey the building condition of Fire Station #1				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Report from Lindsey Gladding on the Water Dept.: Emergency exit lights installed; request to install LED fixtures or shields—likely LED replacements. S and L Electric reordered correct starters; chlorine analyzers installed. Water Main Leaks and Repairs: July 3 leak detected and repaired same morning near Seaway Timber. Three repairs this year on Route 37; ten repairs in recent years between the bridge and Browning Road; other leaks on Town Line Road and Wilsonville (District One). Water service shutoff/on Town Line Road; curb stop repaired at Panther Point; rod repaired on River Drive. Clothing allowance proposed for three non-union water department employees; consider as 2027 budget item. Fire station services: consensus not to charge for snow plowing/mowing (in-kind support for volunteers).

Supervisor Legault proposed short public open house to showcase new ultrafiltration system; proposed Saturday, August 15, 8:00 AM–12:00 PM.

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Motion				
Accept credit on water account ACH Error \$7.03				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Councilman Thompson discusses updating the Water Law and not providing service where unpaid bills cannot be recouped via tax levy. Shawn Thompson to refine draft resolution for next meeting. Fire department tanker used to fill a private pool; charged \$100 load fee per trip (two trips), causing disagreement. Current law sets load fee plus volumetric charge; historically FD not charged, but no written exemption. Councilman Thompson to add an exemption for Louisville Firemen in revised water law; consider codifying exemptions for consistency. All hauling from the designated hydrant at the water plant with a meter; contact town office first. It was also suggested installing a permanent meter and camera at the plant hydrant for tracking/security; designate the superintendent/office as the contact for commercial hauling.

Motion				
Accept tax collector audit completed by Councilwoman Charleston				
Motioned by: Supervisor Legault	Vote			
Second by: Councilman Perretta	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe			X	
Nancy Charleston			X	
Shawn Thompson	X			
Motion is carried.				

Report from Louisville Landing Recreation Manager, Perry French: Revenues: June \$66,000 (+\$1,500 YoY); YTD +\$15,000; average 165 golfers/day. Auxiliary pump delivered; main pump motor needs retooling/replacement. Clubhouse maintenance: ceiling leak cleanup; carpet removal; gutters clogged/misaligned; septic due for three-year cleaning (one bid \$2,500,

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another pending); bar AC units need better insulation. Golf Equipment: Some leases ending; consider new 72-inch zero-turn mower; equipment from “Knife” program status unclear. Thomas Cameron requested \$940 refund due to medical incapacity. Councilman Thompson mentions prior refund case (Brian Levine \$915) referenced; need for written refund/disclaimer policy on forms discussed last year but not implemented for 2026.

Motion				
Accept refund of \$940.00 to Thomas Cameron for season pass due to medical				
Motioned by: Councilman O’Keefe	Vote			
Second by: Supervisor Legault	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta		X		
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson		X		
Discussion: Councilman Thompson mentions minutes of 07/09/2025 show that there should be no refunds/disclaimer on the season pass forms. Perry will present the Town Board with disclosure options for 2027 and will take effect starting with the 2027 season. Motion is carried.				

Clerk Ellsworth presents the Town Board with Brent Smith’s voucher for abstract 07-26 in the amount of \$1,210.70, requesting reimbursement for insurance and PGA dues. Clerk Ellsworth explains that when it comes to the insurance reimbursement, I need acceptable documents required by the NYS Comptroller to enter claims.

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Motion				
Accept reimbursement of PGA dues to Brent Smith \$602.00; insurance reimbursement tabled until required documentation provided				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Clerk Ellsworth brings geese abatement fees to the Town Board's attention. Clerk Ellsworth received a request from Mary Hinds Noorsdy (Geese in Hindsight) for reimbursement of Geese Abatement services provided in May 2026. Mrs. Ellsworth explains that last fall she had informed the Town Board that after speaking with the Town's Insurance representative, it is suggested to have 3 documents with the contractor/business owner for geese abatement: a contract in place, hold harmless in place, and for the Town to be listed on the contractor's insurance as an additional insured. Clerk Ellsworth did get a sample of a hold harmless from the insurance representative and has forwarded it to the Town Attorney 04/2026 for review; she has not heard back yet.

Motion				
Accept geese abatement services for May 2026 \$1,000.00 to Mary Hinds Noorsdy (Geese in Hindsight)				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault				
Kevin Perretta				
Dan O'Keefe				
Nancy Charleston				
Shawn Thompson				
Tabled				

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Councilman Perretta questions voucher for Max Pelifian \$900.00, and what it is for. Perry explained Max is part of the Northern NY team event, and the River Course is paying his entry fee for him to go play and represent the River Course.

Report from County Legislator Rita Curran: Declaration of Independence readings held; town to include a reading at the ice cream social; Rita and Amy to organize; 250th-anniversary coins and educational materials to be distributed during the parade on Sunday, July 19, at 12 pm. Sales tax on target; home rule affirmed for data centers.

Public Comment

Email from Tax Collector (Terri O’Keefe) regarding property no longer re-leveled with Carl Grant Estates; question on water relevy; awaiting Eric’s response; Larry to follow up. Clerk O’Keefe provided budget adjustments (shown below).

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Budget Adjustment Recommendations

General A Increase:		General A Decrease:	
11104.01 Justice CE	\$ 20.00	10104.01 TownBoard CE	\$ (1,000.55)
12204.01 Supervisor CE	\$ 540.00	11102.01 Justice EQ/Asset	\$ (20.00)
13304.01 Tax Collector CE	\$ 100.00	12202.01 Supervisor EQ/Asset	\$ (1,000.00)
19104.01 Unallocated Insurance	\$ 2,940.55	13554.01 Assessment CE	\$ (1,580.00)
Total:	\$ 3,600.55	Total:	\$ (3,600.55)
General B Increase:		General B Decrease:	
80104.02 Zoning CE	\$ 264.00	80204.02 Planning CE	\$ (264.00)
Total:	\$ 264.00	Total:	\$ (264.00)
Water District #1 Increase:		Water District #1 Decrease:	
83204.11 Source Power Pump CE	\$ 512.00	83402.11 Transmission EQ/Asset	\$ (1,362.00)
83404.11 Trans./Dist. CE	\$ 850.00		
Total:	\$ 1,362.00	Total:	\$ (1,362.00)
Water District #2 Increase:		Water District #2 Decrease:	
83204.12 Source Power Pump CE	\$ 1,232.00	No suggestions	
83404.12 Trans./Dist. CE	\$ 4,670.00		
97106.12 Serial Bonds - Principal	\$ 2,520.00		
Total:	\$ 8,422.00	Total:	\$ -
Water District #3 Increase:		Water District #3 Decrease:	
83204.13 Source Power Pump CE	\$ 485.00	83104.13 Administration CE	\$ (1,800.00)
97106.13 Serial Bonds - Principal	\$ 5,236.00	83404.13 Trans./Dist. CE	\$ (3,921.00)
Total:	\$ 5,721.00	Total:	\$ (5,721.00)
LLR Increase:		LLR Decrease:	
** 97887.20 Leases	\$ 10,340.00	71804.20 Sp. Recreation CE	\$ (10,340.00)
Total:	\$ 10,340.00	Total:	\$ (10,340.00)

** This budgeted expenditure was reclassified to a different Gl. #.

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Motion				
Accept Budget Adjustments from Clerk O’Keefe				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman O’Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta		X		
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Discussion: Councilman Perretta requested that this be reviewed before the meeting day. Motion is carried.				

Councilman O’Keefe mentions Water District 2 finances and having a plan moving forward, potentially having someone review finances and give recommendations for Water District 2. Supervisor Legault will reach out to Tim Burley. Councilman Perretta referred to Veteran Tax Exemption, and the assessor noted new law allowing 100% property tax exemption for 100% disabled veterans; recommended no change. Kevin requested a report on qualifying veterans and tax impact; consideration of exemption as small credit to recognize sacrifices. Supervisor Legault will ask Robert Ball to prepare an impact report. Councilman Perretta also requested a deadline for documents to go on the agenda to allow the Town Board time to review them before the day of the meeting.

Councilman O’Keefe reports: Summer Rec Director Emily Wilkins informed him there are currently 32 kids signed up and everything is going well.

Councilwoman Charleston reports: Consider supplemental devices near Route 37 (off Willard Road) and Route 131 (off Wilson Hill T); devices \$700; explore reflective diamonds, rumble strips. Councilwoman Charleston will contact NYS DOT to pursue safety enhancements and share her appreciation of donations to the libraries at the Intake and Whalen Park. Louisville Turtle Trot: Saturday, July 25 at Whalen Park (run starts 9:00 AM). Golf tournament: Sunday, July 26; 17 teams signed up (cap 24); unique challenges at holes; sponsors secured; pizza buffet and hot dog at the turn; historic 1926 poster by Terri Ann.

Councilman Thompson reports: Neighborhood Watch: no bear sightings/crime in last three weeks. Requests Clerk Ellsworth to obtain DBA and insurance proof from Mary Hinds Noorsdy for geese abatement to have credentials on file to reduce liability.

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A bid for a lot on Wilson Hill was received from Jamie and Lawrence Labarge in the amount of \$21,000.00, with a deposit of \$2,100.00. The Town Board has declined the bid; Clerk Ellsworth will mail the check and denial letter. Hometown Days events are next weekend, July 17-19. Clerk Ellsworth informed the Town Board she had done something a little different this year, collecting donations for back-to-school supplies for Massena School District and donations for local nursing homes such as fleece blankets, men's pajamas, women's clothes 2xl and large sizes, and nick-nacks for bingo prizes; tables will be set up at each event during the bash weekend. And again, a table at the fall fest will be set up for nursing home donations.

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Resolved that invoices contained on Abstract 07-26 have been reviewed by the Town Board and are authorized for payment in the following amounts:

07/2026 Abstract		
Fund	Voucher #'s	Amount
General A	206-26G - 241-26G	\$ 90,927.60
General B		\$ 7,805.88
SF		
SL1		\$ 15.70
SL2		\$ 31.40
SL3		\$ 271.00
SL4		\$ 9.34
Total General		\$ 99,060.92
Highway DA	127-26H - 144-26H	\$ 21,001.77
Highway DB		\$ 19,920.78
Highway Savings Transfer Total		\$ 40,922.55
Water District #1	81-26SW - 99-26SW	\$ 13,958.27
Water District #2		\$ 139,365.53
Water District #3		\$ 7,440.55
Capital	15-26CD - 19-26CD	\$ 48,297.29
Hometown Days	09-26SB - 14-26SB	\$ 5,710.77
Louisville Landing Recreation	67-26GF - 91-26GF	\$ 49,017.78
Total of Abstract		\$ 403,773.66

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Motion				
Accept the 07-26 Abstract				
Motioned by: Councilwoman Charleston	Vote			
Second by: Supervisor Legault	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta		X		
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Town Clerk June 2026 monthly report was reviewed by the Town Board.

Motion				
Adjourn meeting at 8:06 pm				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Perretta	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
Motion is carried.				

Respectfully Submitted by:

Amy Ellsworth
Town Clerk