

Town of Louisville  
 Regular Board Meeting  
 13, May, 2026  
 6:00 pm

**ATTENDANCE:**

Member	Present	Excused
Larry Legault, Town Supervisor	X	
Kevin Perretta, Councilperson	X	
Dan O’Keefe, Councilperson	X	
Nancy Charleston, Councilperson	X	
Shawn Thompson, Councilperson	X	

**ALSO PRESENT:** Highway Superintendent Lindsey Gladding, SLC Legislator Rita Curran

**OTHERS PRESENT:** Residents

**Call meeting to order:**

Supervisor Legault called the regular meeting to order at 6:00 pm.

Pledge of Allegiance

Supervisor Legault welcomed Kevin Perretta to the Louisville Town Board. Councilman Perretta expressed gratefulness for the support and readiness to help.

<b>Motion</b>				
<b>Accept or correct the April 8, 2026, regular meeting minutes.</b>				
Motioned by: Councilman O’Keefe	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept or correct the April 29, 2026, special meeting minutes.</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

**Report from RVRDA, Larry Clark:** Mr. Clark could not be in attendance tonight, but wanted to let the Town Board know that the RVRDA has received 14 applications for CDEIP and those applications are currently under review.

**Report from County Legislator, Rita Curran:** Sales tax: This quarter is down \$1,000,000 from last year. Currently \$500,000 below budget expectations. Probation: St. Lawrence County probation officers are now equipped with body cameras and firearms for safety. Farm-to-table: Observed local presence (e.g., Ortman Farms at Kinney Drugs); exploring grants to support affordability; push from established food banks/pantries noted; grants may be helpful.

**Report from Louisville Landing Recreation Manager, Perry French:** Mr. French was not in attendance but supplied the Town Board with a report via email. As of March 2026, season pass revenues were approximately even with those of 2025. The golf course opened on April 18<sup>th</sup>, with weather being a critical factor due to wet conditions. Despite this, the facility has been operational since April 1<sup>st</sup>. A refund of \$240 was processed for Mark Bender, a first-time season pass holder, due to a change in the program. The golf course pro shop opened on April 1<sup>st</sup>. Golf Maintenance staff began work on April 6<sup>th</sup>, and most of the course was mowed by April 15<sup>th</sup>. The golf course opened for walking only on April 18<sup>th</sup>, with carts permitted from April 24<sup>th</sup>. April revenues reached \$49,000, exceeding April 2025 revenues by \$9,000. Year-to-date revenues through April are \$3,500 behind last year. New restaurant operators, Diane, Blake, and Katlin, are preparing the clubhouse patio/deck and surrounding area for the season. The new 1st-year pass program has attracted 8 new patrons, generating \$8,375.00 in revenue.

**Public Comment:** Paula M. thanked the Town for the opportunity to work as a summer recreation bus driver; she cannot continue this year due to family matters. Tamara (Shanner) Lett and John O'Brien submitted a letter to the Town Board regarding their concerns with Oliver Road and reports of persistent obstructions on Oliver Road; the Town Board directed the use of complaint of violation forms for the Code Enforcement matter. Another resident brings additional code concerns raised about multiple properties (Route 131 and others) with tall grass, junk, and inoperable vehicles. Terri Carr questioned the failure of original lessees ("the Chases") to pay and whether the town would recoup losses; Councilman O'Keefe said no plans to pursue, and the current lessees have paid. Ms. Carr also asked about advertising for bids; Councilman O'Keefe said unnecessary; reassignment on attorney advice; and personal reasons were referenced for selection. Josh Coon suggested resident-specific discounts at the

golf course; Jim Brothers noted existing discounts (first-time, seniors, military/veterans) and questioned the yield from the resident-only approach.

**Report from Highway Superintendent Lindsey Gladding:** Spring Cleanup Results and Costs. Held April 23–25, 7:00–17:00; 300 motors collected; 124 single-trip vouchers, 68 double-trip; 40 single-trip vouchers did not return; Recreation assisted all three days. County cost \$2,513 (offset by metal revenue from Kimco); three dumpsters brought \$1,600; net cost about \$912 (excluding staff costs for Friday/Saturday). Roads swept; plow frames removed; bumpers installed; mounts fabricated for new trucks; brush/leaf pickup April 27–30. Two paving quotes received for Wallace and Martin Roads; seeking two more; CHIPS funds not yet received; budget not passed; county form must list chosen roads. Equipment maintenance ongoing; tractor will need four tires by season's end (quotes pending); multiple culvert projects scheduled; parts and repairs underway for trucks. Town Office Septic Pump Repair: Septic pump failed; old pump being rebuilt by Ron Electric. Plasma cutter repaired; unused Snap-on puller set eligible for \$1,800 Snap-on store credit; value and alternatives to be researched. Decision tabled for the next meeting.

Recreation and Facilities—Season Prep and Staffing; Mower/weed-whacker maintenance complete; parks and Power Authority properties cleaned; mowing begun; two summer hires onboard with one more sought. Whalen Park pavilion opened; minor electrical/plumbing fixes; Route 37 boat launch opened; cameras helpful; fences damaged by high water/ice to be reinstalled when staffed. Docks installed at the intake and golf course by Power Authority; Sand Island is partially installed; more is pending weather. Two more memorial benches added (total 31); park/trail at bench capacity. Upstate Doors quotes: golf course doors \$14,000; arena outside locker room door \$1,872; arena side doors \$2,608; arena front door frame \$5,147; restaurant doors in poor condition with obsolete parts. Rec department replaced dishwasher; kitchen faucet repairs; Goodrich started water heater and adjusted/replaced stove regulator; quote \$8,000 to replace fuel-oil water heater with propane unit and resize chimney from 10-inch to 6-inch.

Fitness Court has arrived, the Highway Dept. unloaded it, and it is currently stored in the old barn. There will need to be a new location before winter for these 14 pallets; there is no room for where they are currently being stored.

Water Department Operations and Equipment Needs; Wilson Hill leak repaired in 3.5 hours; hydrant flushing ~30/day; plant meeting demand (making 350 gpm; sending 370 gpm; capacity up to 440 gpm; permitted daily limit 500,000 as stated). Lindsey received a quote to replace and rewire two complete starters at the water plant at a cost of \$3,498.42. Currently, two new pumps cannot run without these new starters.

<b>Motion</b>				
<b>Accept purchase for replacing and rewiring two new starters at the water plant for \$3,498.42</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

**Report from Grant Writer, Linda McQuinn:** Not in attendance/ no report

<b>Motion</b>				
<b>Intermunicipal Cooperation Agreement with the Village of Massena</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<p><b>Discussion Councilman Perretta:</b> Agreement approved to allow hook-up to their water system during issues, equipment/service sharing, and mutual aid with hold harmless provisions; tracking typically by highway superintendent.</p> <p><b>Motion is carried.</b></p>				

<b>Resolution# 28 - 2026</b>				
<b>Official Undertaking of Municipal Officers</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

Tax Collector Audit for 2026 is tabled, Councilwoman Charleston will redo the audit on her own.

Budget Adjustment Recommendations

<b>General A Increase:</b>		<b>General A Decrease:</b>	
13304.01 Tax Collector CE	\$ 100.00	13554.01 Assessment CE	\$ (100.00)
<b>Total:</b>	<b>\$ 100.00</b>	<b>Total:</b>	<b>\$ (100.00)</b>
<b>General B Increase:</b>		<b>General B Decrease:</b>	
80102.02 Zoning EQ/Asset	\$ 500.00	80104.02 Zoning CE	\$ (500.00)
<b>Total:</b>	<b>\$ 500.00</b>	<b>Total:</b>	<b>\$ (500.00)</b>
<b>Water District #1 Increase:</b>		<b>Water District #1 Decrease:</b>	
83204.11 Source Power Pump CE	\$ 2,100.00	83402.11 Transmission EQ/Asset	\$ (2,100.00)
<b>Total:</b>	<b>\$ 2,100.00</b>	<b>Total:</b>	<b>\$ (2,100.00)</b>
<b>Water District #2 Increase:</b>		<b>Water District #2 Decrease:</b>	
83204.12 Source Power Pump CE	\$ 700.00	No suggestions	
83404.12 Trans./Dist. CE	\$ 1,310.00	<b>Total:</b>	<b>\$ -</b>
<b>Total:</b>	<b>\$ 2,010.00</b>		
<b>Water District #3 Increase:</b>		<b>Water District #3 Decrease:</b>	
83204.13 Source Power Pump CE	\$ 1,300.00	83404.13 Trans./Dist. CE	\$ (1,300.00)
<b>Total:</b>	<b>\$ 1,300.00</b>	<b>Total:</b>	<b>\$ (1,300.00)</b>

<b>Motion</b>				
<b>Accept budget adjustments presented by Clerk O'Keefe</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept new hires for Summer Rec, 06/29-26-8/20/26</b>				
<b>Aliyah Prashaw, Zoey Cook, Aiden Edwards, Ben Patrick</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

Hometown Days' upcoming event is a Chicken BBQ at the Community Center. It will be a drive-thru with pre-orders accepted. June 13, 2026, starting at 11 am. Clerk Ellsworth submitted a letter to the County for a \$500.00 grant for America's 250<sup>th</sup> Anniversary. Funds were awarded and will go to Hometown Days for the Hometown Days Bash weekend, celebrating in red, white, and blue.

<b>Motion</b>				
<b>Accept the re-appointment of Diana Clark for a one-year term to the Planning Board</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

Clerk Ellsworth, Clerk Parker, and Councilman Thompson attended the Tug Hill Conference in April. 2026 permanent improvements (paving); the Town is looking at paving Wallace Road and Martin Road this year. Clerk Ellsworth will place notice for employment opportunity for a Summer Rec Bus Driver, position runs from 06/29/2026-08/20/2026. Wilson Hill lots for bid have been posted on the Town's website (louisvilleny.gov) and on the Town's Facebook page, as well as in North Country Now. Councilwoman Charleston has scheduled a Cyber Security Training opportunity, free to the public if they wish to attend, presented by Jerry Manor at the Louisville Fire Dept. Hall on May 27, 2026, at 6 pm. Town Employees will have a separate Cyber Security training presented by Jerry Manor. Neighborhood Watch; Councilman Thompson reports appearance of needles and vandalism has gone down since camera installation, and ongoing monitoring will continue.

**Public Comment:** John O'Brien questions why the Town Board would take over ownership of one road (Patterson) and abandon another (Oliver). Matt LaForce thanks Lindsey and says he is doing a great job and to keep it up. Multiple residents informed Mr. Gladding that they are happy with his work and appreciate it. Terry Carr addressed the Town Board with concerns about thoughts of others thinking they are anti-golf/restaurant, clarifying they just want to see proper procedures in place so the Town is not at fault.

Resolved that invoices contained on Abstract 05-26 have been reviewed by the Town Board and are authorized for payment in the following amounts:

<b>05/2026 Abstract</b>		
<b>Fund</b>	<b>Voucher #'s</b>	<b>Amount</b>
General A	138-26G - 168-26G	\$ 21,915.56
General B		\$ 1,861.85
SF		
SL1		\$ 15.70
SL2		\$ 31.40
SL3		\$ 320.14
SL4		\$ 11.17
<b>Total General</b>		<b>\$ 24,155.82</b>
Highway DA	90-26H - 108-26H	\$ 32,560.63
Highway DB		\$ 14,692.82
<b>Highway Savings Transfer Total</b>		<b>\$ 47,253.45</b>
<b>Water District #1</b>	64-26SW - 79-26SW	\$ 11,279.58
<b>Water District #2</b>		\$ 3,694.04
<b>Water District #3</b>		\$ 7,145.40
<b>Capital</b>	10-26CD - 11-26CD	\$ 73,155.78
<b>Hometown Days</b>	03-26SB	\$ 196.69
<b>Louisville Landing Recreation</b>	28-26GF - 46-26GF	\$ 16,512.93
<b>Total of Abstract</b>		<b>\$ 183,393.69</b>

Clerk Ellsworth informed the Town Board that voucher #27-26GF \$240.00 was added to the 04-2026 abstract for reimbursement to Mark Bender per Town Board approval at the April 2026 meeting.

The Town Clerk's April 2026 monthly report was reviewed by the Town Board.

The Town Clerk's April 2026 bank reconciliation was reviewed by the Town Board.

<b>Motion</b>				
<b>(Email Approval) Accept credit to the water account at 190 River Drive of \$215.78</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta				
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>(Email Approval) Accept Clubhouse repairs for water lines for soda station at \$1,000.00</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta				
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>(Email Approval) Accept reassignment of LLR restaurant lease from Jason Stephenson &amp; Marissa Lavalley to Diane Sochia &amp; Blake Tatom, with changes to the lease as follows: for the 2026 portion of the contract, to push all 3 payments later by one month, and to reduce the first payment from \$2,000.00 to \$1,500.00</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta				
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>(Email Approval) Accept purchase of a broom for sweeping roads, including 1 poly kit and 1 wire kit at \$2,772.71</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Supervisor Legault	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta				
Dan O'Keefe				
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>(Email Approval) Accept new hires Logan Premo and Gage Charleston for Recreation and Maintenance summer help</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta				
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				



Town of Louisville  
 Department of Assessment  
 14810 State Highway 37  
 Massena, NY 13662

## Assessor's Report

May 2026

- No new sales have taken place since my last report. In 2026 there have been 8 property transfers. Of these transfers 3 are Arm's Length Sales and will be used by NYS when determining the Town's equalization rate. All of these have been processed and sent back to NYS.
- I finished reviewing all 95 of the properties with open building permits. I was able to close out 42 of them and adjust the assessments based on the new construction values. 53 will be carried over for the 2027 Assessment Roll.
- Completed STAR Reports 1, 2, and 3 from NYS. These reports include the removal of STAR Exemptions, upgrading to the Enhanced STAR Exemption and voluntary removal of the exemption by property owners.
- Finished processing all exemption paperwork for the 2026 Assessment Roll.
- Attended the Local Government Conference at Turning Stone.
- NYS has recently passed a new Veterans Exemption for 100% disabled vets making their property 100% Exempt from property taxes. No new information has been made available about this exemption.
- NYS has announced they have suspended the rolling out of the new assessment software called RPS Online. No reason has been given as to why.
- Prepared and Mailed out 99 change of assessment notices. The notices have a Net Change of +\$7,868,422. The Towns 2026 Tentative Taxable Value is now \$323,092,448.
- The 2026 Tentative Roll has been finalized and filed with the Town Clerk where it may be viewed by the public. The Roll will also be available on the Town and County Websites.
- Grievance Day will be held on May 27<sup>th</sup> from 4pm to 8pm.

<b>Motion</b>				
<b>Accept entering executive session to discuss a particular employee at 7:38 pm</b>				
Motioned by: Supervisor Legault	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept exiting executive session at 8:07 pm – no action taken &amp; adjourn</b>				
Motioned by: Councilman Perretta	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Kevin Perretta	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

Respectfully Submitted by:  
 Amy Ellsworth  
 Town Clerk