

REGULAR MEETING
TOWN OF LOUISVILLE, NEW YORK
August 13, 2025 6:00PM

BOARD MEMBERS PRESENT:	LARRY LEGAULT, SUPERVISOR NANCY CHARLESTON, COUNCILWOMAN SHAWN THOMPSON, COUNCILMAN DAN O'KEEFE, COUNCILMAN
ABSENT:	RAY DRAKE, COUNCILMAN William Shirley, HWY Superintendent
	OTHERS PRESENT: SLC Legislator Rita Curran, Assessor Robert Ball, Louisville residents

Supervisor Legault called the public hearing to order at 6:00pm.

Pledge of Allegiance

Accept or correct July 9, 2025 Public Hearing & Regular meeting minutes.

Resolution #81-2025

Motioned by Councilwoman Charleston, seconded by Councilman Thompson duly carried to accept July 9, 2025 Public Hearing & Regular meeting minutes.

Report from DANC: Dave and Jacob gave an oversight on some updates with the Water Plant project. They tried to start the filters on July 21st and there was some sediment in the pipes that got a lot of settlement in the water when they tried to pump and they also got a few zebra mussels shells in there. Due to the sensitivity of the filters they did not want to pump zebra mussel shells through. DANC is working to flush the lines using external pumps to flush out the lines for the intakes. Also had a diver come clean out the intakes. Diver will return for further inspection. Hopefully this Friday afternoon, if not Monday, the Water Plant will be operating and providing water to the Town and we can disconnect from the Massena water. DANC will be having an open hose August 28th at 23400 RT 177 Rodmen at the Materials Management Facility.

Report from Assessor Robert Ball: There have been 39 property transfers. Of these transfers 16 are arm's length sales and will be used by NYS when determining the Town's equalization rate. Mr. Ball received 20 Small Claim Assessment Review Cases, 14 of these cases have been heard and they reached a stipulated agreement with 2 cases. One case has not been scheduled and from what he can tell, they had not filed the paperwork at the County Clerk's office, so he does not think the case will be heard. Mr. Ball requested executive session to discuss ongoing litigation.

Resolution #82-2025

Motioned by Councilman Thompson, seconded by Councilwoman Charleston, duly carried to accept entering executive session at 6:05pm to discuss ongoing litigation.

Exit executive session at 6:16pm no action taken.

Resolution #83-2025

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Motioned by Councilwoman Charleston, seconded by Councilman O'Keefe, duly carried to accept exit executive session and into regular meeting at 6:16pm with no action taken.

Report from Louisville Landing Recreation Manager Perry French: Course has been very busy, despite conditions with having no rain. They are keeping sprinklers going. Tim Ahfeld from the Golf Course committee gave a report to Town Board. Gold Course Committee meets with Councilman O'Keefe and Councilman Drake each month to go over the golf course and how everything is going. Mr. Ahfeld explained the long-term goal is to make the River Course running long-term facility. The committee is always working on ways to improve the course. There are plenty of leagues offered and the course is very busy. There is a white board with the schedule on it, located in the pro shop. The committee would like to work on getting the season pass sales at a higher level. Tim would like to see an end of the year meeting to cap everything from the current season to help improve next season. He thanks the Town Board for allowing a committee to work with Perry and explains since the Town has taken over the course making the course go from a private to a public course has drawn in more people to come play. Tim would like a record of how many participants are at the course each day an order to have a headcount at the end of the year. Perry explained the current software he has does a daily count of golfers.

Approvals that were done by email; AC unit in the pro shop up to a cost of \$1,000.00; Urinal repairs in the clubhouse \$700.00, Tool box & hose reel at a cost of \$900.00.

Report from Lindsey Gladding Recreation and Maintenance Supervisor: the purchase of the new stump grinder had been made. Docks at Sand Island were repaired. South Pavilion repairs at the Intake the breakers kept tripping, they noticed two ice machines and a pump were drawing power from the same circuit. Many fishing tournaments have been at the Intake. The new Zamboni will be coming next week and the invoice will come once it has been shipped. Septic light was on at the arena, pulled the cover and moved the float switch around the pump turned on and pumped water out, then they reset the alarm. Rentals remain steady at this time. Lindsey met with Goodrich at the Town Offices to install ductwork and open dampers. The new gate Arconic purchased for the Route 37 boat launch has been installed.

Report from Highway Superintendent Bill Shirley: Report Mr. Shirley left for the Town Board was read to the Board by Lindsey Gladding. New truck is expected to arrive in September. Bridge work on Marting Road will be September 8-11, and the road will be closed that week. The excavator is reserved, and it will be getting it from Fiocco. Lindsey and Deric are working on the heating system. Paving is tentatively scheduled for the week of August 25th. Emergency Muni Building generator parts have arrived and Thompson Diesel will come and make repairs. Mr. Shirley would like to purchase some stone from the old school, up to 3,000 tons. Stone is \$180.00 per truckload and it would be a shorter distance to haul it. Currently Barrett's charges about \$225 per load. Bill would like to reserve the dozer from Admar at a cost of \$4,480.00 versus Taylor Rental with a cost of

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\$6,450 last year. Sand hauling will start at the beginning of October and he will reach out to Pat Curran on getting sand from them. The sand sifter search is still ongoing and he is having trouble finding one less than \$30,000.00. Mr. Shirley suggests purchasing the steel and having one made inhouse. Compass Minerals has the contract for salt this year instead of American Salt. The cost is \$73.73 per ton delivered and it will be available mid-September. Mr. Shirley will be doing interviews Monday, August 18th and he would like the person to start as soon as possible. Bill had spoken with Don Chambers from SLC Highway Dept. on CR 39 parking. Mr. Chambers informed Bill that the Louisville Town Board will need to pass a resolution to have no parking signs put up on CR 39. The roller vibration part blew up today. Mr. Shirley is not sure what we will need to fix this or if the parts will be even available, because it is so old.

Resolution #84-2025

Motioned by Councilman Thompson, seconded by Councilwoman Charleston, duly carried to accept the purchase of stone from the old school (Fiacco) up to \$4,000.00. Discussion: Councilman O'Keefe is there money in the budget? Supervisor Legault answered with it will come out of HWY DA.

Resolution #85-2025

Motioned by Councilwoman Charleston, seconded by Councilman Thompson, duly carried to accept reserving the dozer from Admar at a cost of \$4,480.00 for the month of October.

Report from County Legislator Rita Curran: SLC Youth Bureau has funds available. Petition for 310 & 345 intersection, requesting flashing lights to go both ways. Rita would like a copy of letters of support that the Town Board does be sent to the County as well.

Report from Summer Director Emily Wilkins: Given from Councilwoman Charleston, since last meeting they have been averaging 13-15 kids. Last week they went kayaking and they will be going miniature golfing this week. Monday they will be going to the LVFD. A parent had come to the arena and thanked Emily for having a safe space for her to send her sons to and not have to worry about them.

Public comment: Couple residents shared their concerns with the assessor. Another resident questions beaver dams being removed, it was backing water up across Town Line Road, and she now notices the wetland is dry and wonders if that was the intentions. Supervisor Legault directed her to call Highway Superintendent Bill Shirley. Another resident asks for update with Wilson Hill dock extension repairs and lighting. Lindsey Gladding let the resident know notified the DEC office there.

Communications and Petitions: Letter from Tompkins Insurance Agency. Letter from the NYS DOT on CHIPS money. Letter from Terri O'Keefe with Town fees and interest. Letter from the Association of Towns. Letter from Village of Waddington to request resolution in support of the ROTC program at Clarkson University. Letter from DANC for their June report. Progress Report #3 from C2AE. Letter from Logan Snyder. Letter from Lisa Lincoln. Letter from Pinsky Law Group. Letter from U.S. Dept. of

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homeland Security on flooding, Louisville listed as a flood plan. Information on Volunteer Fire Fighters and Ambulance Workers Real Property Tax Exemption; Louisville has this in place already done in 2023. Invoice for new Highway Dump Truck. Update on the outside auditor; Councilman Thompson has spoken with them and there is not a completion date. Update on neighborhood watch; nothing at this time. Update on Hometown Days Events; Events went well this year and the next event is our Fall Fest at Whalen Park on September 20th 12pm-6pm, SFM and Lacey Peets will provide the entertainment this year. Update on NYPA Adjoining Landowners funds of \$37,000.00; Invoices were submitted to NYPA. Update on 2025 Assessment Roll has been filed. Update on the repairs to Fire Station #1; still working on this. New Zamboni will be paid for with funds from NYPA Energy Efficiency Program. Letter from Walmart; discontinuing the charge card. Supervisor reports June & July. CR43 extension road; Discussed with the Town of Massena, and in process of proper procedure for turning the road over to Massena. Update on Grasses River Rd.; Still in the hands of the attorneys.

Resolution #86-2025

Motioned by Councilwoman Charleston, seconded by Councilman O'Keefe, duly carried to accept Logan Snyder's resignation.

Resolution #87-2025

Motioned by Councilwoman Charleston, seconded by Councilman O'Keefe duly carried to accept Lisa Lincoln's resignation letter.

Public Comment: Resident shares concerns with parking on both sides of the road. Another resident also shares her concerns with the parking on both sides of the road on CR 39, and safety concerns.

Resolution #88-2025

Motioned by Councilman Thompson, seconded by Councilwoman Charleston, duly carried to accept No Parking Signs to be placed on both sides of County Route 39, starting at State Highway 37 down to Durant's property.

New Business: Set dates for Fall Clean up September 25-27. Vouchers will be ready to be picked up at the Town Office on September 2nd. Dates for the 2026 Budget Workshop will be on August 20 & 21 at 6pm in the Town Board room. Supervisor Legault will schedule dates and times for all departments. Approve Town Clerk's 08-25 Abstract to pay bills as presented. Clerk Ellsworth presented changes to the 07-25 abstract to the Town Board as follows; Voucher #168-25H \$0.00 (paid w/credit), Voucher #248-25G \$500.00 (Emily Summer REC Director), Voucher #125-25GF & 126-25GF (approvals at last meeting), Voucher #247-25G \$625.00 (Reimburse Emily). Resolved that invoices contained on Abstract 08-25 have been reviewed by the Town Board and are authorized for payment in the following amounts:

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08/2025 - Abstract		
Fund	Voucher #'s	Amount
General A	249-25G - 277-25G	\$ 27,747.74
General B		\$ 2,522.65
SF		
SL1		\$ 15.70
SL2		\$ 31.40
SL3		\$ 277.70
SL4		\$ 9.59
General Savings Transfer Total		\$ 30,604.78
Highway DA	169-25H - 184-25H	\$ 9,334.82
Highway DB		\$ 11,629.87
Highway Savings Transfer Total		\$ 20,964.69
Water District #1	113-25SW - 127-25SW	\$ 4,447.24
Water District #2		\$ 3,649.98
Water District #3		\$ 4,659.10
Capital	35-25CD - 43-25CD	\$ 144,262.27
Hometown Days	15-25SB - 18-25SB	\$ 541.36
Louisville Landing	127-25GF - 145-25GF	\$ 30,836.53
Total of Abstract		\$ 239,965.95
275-25G Voucher was paid already to emily wilkins		

Resolution #89-2025

Motioned by Councilwoman Charleston, seconded by Supervisor Legault, duly carried to accept the 08-25 Abstract along with the changes listed above to the 07-25 Abstract.

The July 2025 Town Clerk report was reviewed

Town Clerk's June & July 2025 bank reconciliations were reviewed.

Report from Town Clerk Amy Ellsworth: Appoint Terri O'Keefe as Deputy Registrar. Clerk Ellsworth would like to move forward with switching our current charge card company from Allpaid to CSG Forte. CSG Forte has \$2.00 minimum fee and 2.6% interest. An email was sent out to all departments to in regards to this change and there was no response back with explaining any issues this change could cause. Following departments that will be going to CSG Forte; Town Clerk, Water, Tax, Rec, and LLR. Court will remain with Allpaid. There is equipment offered and has a one-time charge Verifone \$450.00 plus shipping or Magtek edynamo and counter \$299.00 plus shipping, this is optional.

Resolution #90-2025

Motioned by Councilman O'Keefe and seconded by Councilwoman Charleston, duly carried to accept the switch from Allpaid to CSG Forte for Rec, Tax, Water, Town Clerk & LLR.

Public Comment: Resident shares his concerns with the parking on CR 39 and a further plan on what to do with the time between now and then, shares concerns with the troubles he faces.

Councilwoman Charleston and Lindsey will try to figure an easier way for wheelchair access at the restaurant located by the River Course.

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Enter executive session at 7:50pm

Resolution #91-2025

Motioned by Supervisor Legault, seconded by Councilman O'Keefe, duly carried to enter executive session at 7:50pm to discuss ongoing litigation.

Exit executive session no action taken at 8:15pm.

Resolution #92-2025

Motioned by Councilwoman Charleston, seconded by Councilman O'Keefe, duly carried to accept exit executive session at 8:15pm no action taken.

Adjourn

Resolution #93-2025

Motioned by Supervisor Legault, seconded by Councilwoman Charleston, duly carried to accept adjourn meeting at 8:31pm.

Respectfully Submitted by:

Amy Ellsworth

Town Clerk