

Town of Louisville  
 Public Hearing  
 Regular Board Meeting  
 8, April, 2026  
 6:00 pm

**ATTENDANCE:**

Member	Present	Excused
Larry Legault, Town Supervisor	X	
Dan O’Keefe, Councilperson	X	
Nancy Charleston, Councilperson	X	
Shawn Thompson, Councilperson	X	

**ALSO PRESENT:** Highway Superintendent Lindsey Gladding, SLC Legislator Rita Curran, CEO Tony McManaman

**OTHERS PRESENT:** Louisville Residents, River Course Members

**Call meeting to order:** Supervisor Legault called the public hearing to order for the proposed new local law for mobile home courts/parks and an amendment to the current local law #6 of 2022.

Pledge of Allegiance

Code Enforcement Officer Tony McManaman explained that one law updates town codes to recognize the 2025 New York State Unified Fire Prevention and Building Code. The mobile home courts/parks law would allow the town to declare a property uninhabitable, preventing evictions and halting rent payments until fixed.

<b>Motion</b>				
<b>Accept amendment to Local Law #6 of 2022 &amp; new Local Law for Mobile Home Courts/Parks</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept or correct March 11, 2026 regular meeting minutes.</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

**Report from Linda McQuinn, Grant Writer:** N/A

**Report from County Legislator, Rita Curran:** Sales tax revenue is on course, and the town's budget should be fine. The county approved over \$19 million to build a new highway garage in Potsdam. The current Canton facility (built in 1910) is unsafe, with water intrusion and contaminated ground. The project will not require a tax increase. The old site will be cleaned up by the state and county after the move. Matt LaForce reported that a county-owned airboat was not dispatched for a recent water rescue. The boat, intended for all volunteer departments, was given to the sheriff's department and faces deployment issues. Rita Curran confirmed she has been pushing for a better strategy. The group agreed to write to the county advocating for a more effective deployment plan, such as storing it centrally in Waddington. Clerk Ellsworth will send a letter of support on behalf of the Town Board.

**Report from Louisville Landing Recreation Manager, Perry French:** Season pass revenues as of March 2026 are about even with 2025. The course is expected to open between the 20th and 25th of the month. A refund of \$240 for Mark Bender for a season pass adjustment was requested.

<b>Motion</b>				
<b>Refund Mark Bender's season pass adjustment in the amount of \$240</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Email Approval (03/19/2026) – Clubhouse Cooler Repairs at a cost up to \$1,500.00</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Ray Drake	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

**Report from Highway Superintendent Lindsey Gladding:** Town roads were temporarily closed to vehicles over four tons per axle. The new sifter was repaired, garage pits were cleaned, and a new containment system was fabricated for the pits. Metal containers for the spring cleanup (April 23-25) were ordered. Brush pickup is scheduled for April 27-30. Quotes are being gathered for repaving Wallace Road and Martin Road. Annual OSHA training is scheduled for April 16th. Lindsey reports updates on water. Two new heaters were installed at the water plant. Lindsey and Connor attended a conference, earning 6 credit hours. With Town assistance, staff cleaned 26 clogged filters at the Water Plant, significantly reducing work time/cost. Lindsey reached out to Allen Hughes to survey the end of Oliver Road.

**Report from Arena Supervisor Lindsey Gladding:** The ice season ended on March 20th. The Zamboni was put into hibernation mode. The building is being prepared for an auction on April 18th. North Country Roller Derby will rent the facility. Arena rentals for 2025-2026 brought in \$104,373.61. The arena also provided free rec skating and hockey hours. Town and Power Authority properties, including Whalen Park trail, are being maintained. A broken dock light fixture was retrieved from the water; a replacement part is being sourced. A meeting was held with the Power Authority and local fishermen about paving the upper parking lot at the Intake. Fire Station Masonry: Cootes Masonry provided a quote of \$11,450 for repairs at Fire Station 1. The board discussed getting a second quote. Lindsey will be reviewing applications submitted for Recreation and Maintenance positions for the summer of 2026.

<b>Motion</b>				
<b>Massena Intake: repairs to windows to be made by Perras Excavating – Reimbursed by NYPA</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Supervisor Legault	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

**Public Comment:** A resident inquired about a burnt property on Route 56. The board stated that cleanup is the owner's responsibility. A suggestion to add docks at Wilson Hill was addressed; the property is managed by NYS Parks and Recs. A resident suggested a volunteer committee for town projects. Councilwoman Charlston noted that a past call for a recreation committee received no response but remains open to the idea. A suggestion to put the future of the golf course and arena to a public referendum was made. A question was raised about seeking payment from the Power Authority for maintaining their property on the course; this topic will be revisited in the 2027 lease review. Matt LaForce reported that a county-owned airboat was not dispatched for a recent water rescue. The boat, intended for all volunteer departments, was given to the sheriff's department and faces deployment issues.

Residents emphasized that the course is self-sufficient, does not use taxpayer money, has paid back all loans, and generates significant business. Shutting it down could harm property values.

**Town Clerk Report:** Developing a Workplace Violence Prevention Program, which includes creating an Incident Report Form, Policy Acknowledgement Form, Workplace Training Acknowledgement Form, and updating the Policy Statement and Workplace Violence Prevention Program. Office staff, along with other departments, are scheduled to attend OSHA training on April 16, 2026. Preparations are underway for the June 2026 insurance renewal, with a potential \$20,000 increase. Clerk Ellsworth has requested quotes from NYMIR, and the broker is collecting quotes from other companies as well. She has informed LLR manager Perry French about the necessary documentation for geese abatement, including a Hold Harmless agreement, a vendor contract, and requiring the Town to be listed on the contractor/vendor's insurance. Clerk Ellsworth has developed a Hold Harmless Agreement by acquiring a sample from the Town's insurance broker and has forwarded it to the Town's Attorney for review. Clerk Ellsworth has discussed mosquito spraying with the County and is seeking the Town Board's input. A drive-thru Rabies Clinic is scheduled for April 14, 2026, at the Highway barn, with traffic signs to manage flow. Due to two of the three original attendees being unable to make the non-refundable training on April 20-21, Clerk Ellsworth and Clerk Parker will fill the seats. Requesting follow-up from the Town Board on her email pertaining to a quote of \$5,366.66 from CREG Systems for two Recreation Computers, a Historian Computer, a Scanner/Printer, and Michele's Computer, highlighting Lindsey's need for a computer. **Arena Office Repairs:** There is a significant leak in the arena office, causing concerns about fire and mold due to an electrical heater and wet paneling. Councilman O'Keefe will get with Lindsey Gladding and assess the situation to see what needs to be done. Code Enforcement Officer requires a cabinet, costing up to \$1,000, to properly store engineered maps that are currently piling up. This was brought up at the budget workshop. The need for a hydrant meter for water sales was also discussed during a budget workshop. Clerk Ellsworth will reach out to MCHS for two buses for the summer recreation 2026 season.

The Town Clerk's March 2026 monthly report was reviewed by the Town Board.

The Town Clerk's February and March 2026 bank reconciliations were reviewed by the Town Board.

<b>Motion</b>				
<b>Accept purchase for Lindsey's computer through CREG Systems contingent on budget adjustments to cover the cost</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept purchase of a flat file cabinet for Code Enforcement Office to house engineered maps</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept the purchase of a fire hydrant meter for \$3,774.25</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept reimbursement of Brent Smith's insurance of \$185.00 for the months May – October 2026</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilman Thompson	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Resolution</b>				
<b>NYSLRS Resolution – Standard workday for Christina Barber (2025)</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>04/2026 Abstract</b>		
<u>Fund</u>	<u>Voucher #'s</u>	<u>Amount</u>
General A	114-26G - 137-26G	\$ 24,905.34
General B		\$ 98.25
SF		
SL1		\$ 15.70
SL2		\$ 31.40
SL3		\$ 349.83
SL4		\$ 12.27
<b>Total General</b>		<b>\$ 25,412.79</b>
Highway DA	69-26H - 89-26H	\$ 52,467.55
Highway DB		\$ 7,515.41
<b>Highway Savings Transfer Total</b>		<b>\$ 59,982.96</b>
Water District #1	50-26SW - 63-26SW	\$ 7,609.34
Water District #2		\$ 4,901.40
Water District #3		\$ 245,855.90
Capital	09-26CD	\$ 605.00
Hometown Days	02-26SB	\$ 350.00
Louisville Landing Recreation	18-26GF - 26-26GF	\$ 16,332.99
<b>Total of Abstract</b>		<b>\$ 361,050.38</b>
4/7/2026 - Added RVRDA - Voucher #27-26GF \$100.00 (This amount is added in the totals above already)		

<b>Motion</b>				
<b>Audit to pay Claims – Abstract 04-26 as presented</b>				
Motioned by: Councilman Thompson	Vote			
Second by: Councilman O’Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O’Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Ray Drake's resignation as Councilman</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

Supervisor's reports for the months of February and March have been received. Supervisor Legault and Councilwoman Charleston attended the Local Government Task Force meeting last month and received the ok to move forward with the fitness studio. Larry dropped the RVRDA grant application and check off.

**Councilman Thompson Report:** About two weeks ago, on County Route 36, there was a break-in. Owner called the police, and she posted the video on the neighborhood watch site. Another resident did express it is someone known by the individual. Shawn received a lot of phone calls of interest in the open seat for Councilperson. He would like to see it advertised and collect letters of interest, then have another meeting to review and appoint the individual. Letters of interest to be emailed to the Town Clerk. Deadline to be set for April 24, 2026, and Special Meeting to be on April 29, 2026, at 6 pm.

The primary criteria are being a resident of Louisville and having a desire to serve. The board noted a preference for candidates who can be physically present for meetings.

**Councilman O'Keefe Report:** Three lots on Wilson Hill are ready to be sold. Dan will modify dates and have them posted. Dan has been in touch with Summer Youth Director Emily Wilkins for reviewing applications and interviews to be scheduled.

**Councilwoman Charleston Report:** Attended Local Government Task Force meeting and provided them with all documentation on the fitness court before meeting with them. Clerk Ellsworth questions Councilwoman Charleston about the purchase order and where the funds will come from for the fitness court. Councilwoman Charleston said they will be coming directly from NYPA. Turtle Trot will be on July 25, 2026, for the LVFD, and the Wilson Hill garage sale will be on the same day. Nancy is working on setting up cybersecurity classes with Jerry Manor, one for employees and another to be offered to the public if there is enough interest. Councilman Charleston and Councilman Thompson completed two audits: the Town Clerk and Tax Collector.

<b>Motion</b>				
<b>Accept Town Clerk's Audit 2026, completed by Councilwoman Charleston and Councilman Thompson</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Supervisor Legault	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston			X	
Shawn Thompson			X	
<b>Motion is carried.</b>				

<b>Motion</b>				
<b>Accept Tax Collector's Audit 2026, completed by Councilwoman Charleston and Councilman Thompson</b>				
Motioned by:	Vote			
Second by:	Aye	Nay	Abstain	Excused
Larry Legault				
Dan O'Keefe				
Nancy Charleston				
Shawn Thompson				
<b>Tabled</b>				

Engineering firm C2AE was acquired by Atkins Realis. The town's contract will be updated, but the town will likely seek a new firm after the current water project is finished.

Hometown Days events: June 13 – Chicken BBQ at the Louisville Arena; drive-thru meal pickup. July 17-19 will be the Hometown Days Bash weekend, and September 19 will be the Fall Fest at Whalen Park with live entertainment from Lacey Peets and Dad Bods.

<b>Motion</b>				
<b>Accept a \$500 advance payment to Emily Wilkins for Summer Youth supplies</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

**Public Comment:** Matt LaForce suggested reconsidering major investments in the current building for Fire Station #1, as the department is downsizing its fleet. He proposed demolishing the structure and building a smaller, more efficient one on the existing pad. Nancy Charlston noted that a recurring DEC grant could fund a new building. The group will explore applying for the grant before spending more on insulating the current structure

Residents expressed frustration over a perceived lack of transparency regarding the restaurant lease. The original lease required a \$7,000 upfront payment, but this was changed to an installment plan. Jessika Furnace questioned whether this change was properly voted on by the full board. Dan O'Keefe stated he negotiated the change, and Larry Legault confirmed he signed the revised lease after board approval.

Public questions remain about the operator's liquor license status and payment of past fines. The board expects more clarity in the coming weeks.

<b>Motion</b>				
<b>Enter executive session at 7:50 pm</b>				
Motioned by: Councilwoman Charleston	Vote			
Second by: Councilman O'Keefe	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

<b>Motion – Exit with Decision</b>				
<b>Exit Executive session at 8:14 pm</b>				
<b>Accept to reduce Deputy Hwy Superintendent (Jamie Plourde) salary by \$1500 and appoint Hwy Shop Foreman (Deric Ellsworth) at a salary of \$1500 for 2026</b>				
<b>Also to change Connor Lepage from Deputy to Foreman for Recreation and Maintenance.</b>				
Motioned by: Supervisor Legault	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried with a decision.</b>				

<b>Motion</b>				
<b>Adjourn Meeting at 8:15 pm</b>				
Motioned by: Councilman O'Keefe	Vote			
Second by: Councilwoman Charleston	Aye	Nay	Abstain	Excused
Larry Legault	X			
Dan O'Keefe	X			
Nancy Charleston	X			
Shawn Thompson	X			
<b>Motion is carried.</b>				

Respectfully Submitted by:  
 Amy Ellsworth  
 Town Clerk