

**LOUISVILLE TOWN BOARD MEETING  
MARCH 11, 2026  
LOUISVILLE TOWN OFFICE  
6:00 PM**

PRESENT DAN CASEY WITH A PLAQUE FOR HIS YEARS A SERVICE AS A MEMBER OF THE TOWN OF LOUISVILLE BOARD OF APPEALS.

CALL PUBLIC HEARING TO ORDER CONCERNING NEW LOCAL LAW FOR UNSAFE BUILDINGS.

CALL REGULAR MEETING TO ORDER.

ACCEPT OR CORRECT FEBRUARY 11, 2026 REGULAR MEETING MINUTES.

ACCEPT OR CORRECT FEBRUARY 26, 2026 SPECIAL MEETING MINUTES.

REPORT FROM LARRY CLARK, RVRDA.

REPORT FROM COUNTY LEGISLATOR RITA CURRAN.

REPORT FROM LOUISVILLE LANDING RECREATION GENERAL MANAGER PERRY FRENCH.

REPORT FROM ARENA SUPERVISOR LINDSEY GLADDING.

REPORT FROM HIGHWAY SUPERINTENDENT LINDSEY GLADDING.

REPORT FROM LINDA MCQUINN GRANT WRITER.

**PUBLIC CAN MAKE COMMENTS TO THE TOWN BOARD. UP TO FIVE MINUTES WILL BE ALLOWED FOR AN INDIVIDUAL TO SPEAK DURING PUBLIC COMMENT. ONCE PUBLIC COMMENT IS OVER, PLEASE DO NOT MAKE ANY INTERRUPTIONS OR COMMENTS TO THE TOWN BOARD UNTIL THE END OF THE MEETING, AT WHICH TIME THERE WILL BE ANOTHER PUBLIC COMMENT. THANK YOU.**

**COMMUNICATIONS AND PETITIONS:**

1. Letter from Liberty Utilities.
2. Letter from Development Authority of the North Country.
3. Letter from St. Lawrence County Planning Office.
4. Email from Terri O'Keefe, Tax Collector.
5. Email concerning Willard Road speed limit.
6. Email from Dawn Parker, Water Clerk.
7. Town Clerk Fee Schedule for 2026.
8. Town Clerk report.

9. Town of Norfolk re-levy water payment for \$4,888.42.
10. First payment for County plowing for \$73,838.50.
11. January 2026 State Plowing for \$110,933.67.
12. Information on local law for mobile home and mobile courts in the Town.
13. Information on amendment to existing local law.
14. Supervisor's reports and budget adjustments.

**OLD BUSINESS:**

1. Report from Local Government Task Force and RVRDA.
2. Update on RVRDA grants.
3. Update on Neighborhood Watch.
4. Update on filter upgrade at Water Treatment Plant.
5. Update on the Grasse River Road being transferred to the Town of Louisville.
6. Update on fitness studio at Whalen Park.

**NEW BUSINESS:**

1. Have turn around on the Oliver Road survey.
2. Re-appoint Carol Pulley to the Planning Board for a 7-year term.
3. Approve Town Clerk's abstract to pay bills as presented.

**REPORTS FROM COUNCIL MEMBERS, REPORT FROM TOWN CLERK, JUSTICE REPORTS, AND BILLS.**

**PUBLIC COMMENTS**

**ADJOURNMENT**



Amy Ellsworth &lt;townclerk@louisvilleny.gov&gt;

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## Proposed New Local Law - Unsafe Buildings

1 message

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**Dawn Parker** <code@louisvilleny.gov>

Mon, Feb 2, 2026 at 10:17 AM

To: Amy Ellsworth <townclerk@louisvilleny.gov>, Dan O'Keefe <danokeefe.phone@yahoo.com>, Larry Legault <supervisor@louisvilleny.gov>, Nancy Charleston <ncharleston@twcny.rr.com>, Ray Drake <rdrake450201@yahoo.com>, Shawn Thompson <nothernirish@yahoo.com>, Terri Ann O'Keefe <taxcollector@louisvilleny.gov>  
Cc: Tony McManaman

Good morning Board Members -

On behalf of Code Enforcement Officer Tony McManaman, I am submitting, for your review and consideration, a proposed new local law (draft) addressing **unsafe buildings** in the Town of Louisville.

Should the Board wish to adopt the proposed local law, with or without edits, it will then be forwarded to the Town Lawyer for review.

Thank you,

**Dawn Parker**

Water/Code Clerk

Town of Louisville

\*\*\*Please note new email address: [water@louisvilleny.gov](mailto:water@louisvilleny.gov) & [code@louisvilleny.gov](mailto:code@louisvilleny.gov)

\*\*\*Please note new website address: <https://www.louisvilleny.gov/>



**DRAFT Local Law \_ of 2026 - Unsafe Buildings.doc**

64K

## Local Law #? of 2026

Be it enacted by the Town Board of the Town of Louisville, in the County of St. Lawrence, as follows:

### **SECTION 1. PURPOSE AND INTENT**

This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the Property Maintenance Code of New York State (PMCNYS) in regard to unsafe buildings in this Town. This local law is adopted pursuant to Section 10 of the Municipal Home Rule Law. The purpose of this law is to promote and preserve the health, welfare and property of residents of and owners of property located within the Town of Louisville, by providing a method for the removal or repair of buildings and structures within the limits of said Town that, from any cause, may now be or shall hereafter become dangerous or unsafe to the public.

### **SECTION 2. UNSAFE BUILDINGS AND STRUCTURES PROHIBITED**

No person, firm, corporation or association owning, possessing or controlling a building or structure in the Town of Louisville shall permit, suffer or allow said building now or hereafter to be or become dangerous or unsafe to the public from any cause whatsoever.

### **SECTION 3. DEFECTS DEEMED UNSAFE OR DANGEROUS**

All buildings and structures which have any or all of the following defects shall be deemed a major unsafe or dangerous building within the meaning of this law.

1. Those which, exclusive of the foundation, show 33% or more of damage to or deterioration of the supporting member or members or 50% of damage to or deterioration of the non supporting enclosing or outside walls or covering.
2. Those which have improperly distributed loads upon the floors or roofs or are overloaded or which have insufficient strength to be reasonably safe for the purpose used.
3. Those which have been damaged by fire, water, wind or elements or other causes so as to have become dangerous to the lives, safety, morals or the general health and welfare of the occupants or the people of the Town of Louisville.
4. Those having light, air and sanitation facilities which are inadequate to protect the health, morals, safety or general welfare of human beings who live or may live therein.
5. Those having inadequate facilities for ingress or egress in case of fire or panic or those having insufficient stairways, elevators, fire escapes or other means of communication.
6. Those which have parts thereof which are so attached that they may fall and injure members of the public or property.
7. Those which, because of their condition, are unsafe, unsanitary or dangerous to the health, morals, safety or general welfare of the people of this Town.
8. Those for which a certificate of occupancy has been revoked or refused.
9. Any other characteristics that the Code Enforcement Officer believes makes the building or structure unsafe and an imminent danger to inhabitants or public health and safety.

### **SECTION 4. INSPECTION AND REPORTS BY THE CODE ENFORCEMENT OFFICER**

The Code Enforcement Officer of the Town of Louisville shall be the enforcement officer of this Law and shall make inspections of all unsafe buildings and structures within the Town. The Code Enforcement Officer shall report to the Town Board all unsafe buildings and structures which from time to time may be found within the limits of the Town. The Town Board may also direct the Code Enforcement Officer to report on buildings which the board believes may be unsafe. When it shall be reported to the Town Board that a building or structure is in an unsafe or dangerous condition, the Town Board shall direct the Code Enforcement Officer to inspect the same and to report the condition to the Town Board within five days.

#### **SECTION 5. DETERMINATION OF MAJOR UNSAFE BUILDINGS**

The Town Board shall thereafter consider the report of the Code Enforcement Officer and, if the report so warrants, determine by resolution that said building or structure is unsafe and dangerous and order its removal or its repair, if the same can be safely repaired.

#### **SECTION 6. REMEDIES FOR MAJOR UNSAFE BUILDINGS**

1. After adopting an inspection report by the Code Enforcement Officer that the building or structure is unsafe or dangerous to the public, the Town Board shall direct the Code Enforcement Officer to serve a notice upon the owner and all other persons having an interest in such property or structure, either personally or by certified, return requested mail, addressed to their last known addresses as shown by the assessment record, containing a description of the premises, a statement of the particulars in which the building or structure is unsafe or dangerous and an order of the Code Enforcement Officer requiring same to be repaired, secured or removed and to post such notice on the premises.
2. In the event that no owner can be found, the Town Board may apply to a court of general jurisdiction for an appropriate order of publication. Notice will be deemed complete 10 business days after the last date of publication.
3. Each owner so served shall commence the repair, securing or removal of such building or structure within 5 days after service of such notice, as hereinafter provided, and shall notify the Code Enforcement Officer of such action and shall complete same within 5 business days thereafter, unless the Code Enforcement Officer allows a longer period of time for completion.
4. At the request of the building owner, a hearing shall be held before the Code Enforcement Officer at a time and place to be specified but within 5 business days of service of the notice to repair, secure or demolish. The purpose of the hearing is for the building owner to show cause why the building is not a threat to the health, welfare and property of the Town residents and property owners and why a notice to repair, secure or demolish is not required or appropriate.
5. At the hearing, the owner, the Town and any other interested parties may present witnesses and any other proof relating to the matters and all parties may appear in person or with their attorneys. A walk-through inspection of the building may be included at the request of the Town or of the owner.
6. At the conclusion of the hearing, or within two working days thereafter, the Code Enforcement Officer shall make a determination, in writing, on the status of the notice, and a copy of same shall be served either personally or by certified mail, return receipt requested, on all parties who appeared therein.

7. The determination shall state whether the original inspection report is sustained, modified or reversed. If reversed, no further proceeding shall be had.
8. If the original inspection is sustained, in whole or in part, the Code Enforcement Officer shall notify the owner in writing and the date for repairs, securing or removal to commence shall remain in effect.

#### **SECTION 7. FAILURE TO COMPLY WITH NOTICE**

1. If the owner neglects or refuses to comply with the notice from the Town Board, with the prescribed period for commencement as set forth in section 6-3, The Board shall, by resolution, appoint an engineer, or architect to undertake a survey of the building or structure. The engineer or architect will report in writing to the Town Board on the condition of the building or structure. The owner of the building will be served notice of the time of the survey inspection at least 5 days prior to the survey inspection and may be present in person or by representative.
2. The survey shall take into account not only the condition of the building, but also its impact on the character of the community and neighborhood, its historical and architectural value and the cost of repairs

#### **SECTION 8. APPLICATION FOR A COURT ORDER**

In the event that the survey determines that the building is unsafe or dangerous, the Town Board may pass a resolution directing the Town's Lawyer to make an application to the Supreme Court. The application will be for an order determining the building or structure to be a public nuisance and directing that it shall be repaired, secured or removed in accordance with the survey.

#### **SECTION 9. ASSESSMENT OF COSTS**

All costs and expenses incurred by the Town in connection with the proceedings to survey, repair, secure or remove, including the actual cost of surveying, repairing, securing or removing a building or structure, together with a charge of 50% in addition thereto as compensation to the Town for administering, shall be assessed against the land on which the building or structure is located and added to the Town levy.

#### **SECTION 10. COMPENSATION FOR SURVEYORS**

Said surveyors shall be paid reasonable compensation for the service performed by them in making their survey and in preparing the report thereof.

#### **SECTION 11. REMEDIES FOR MINOR UNSAFE BUILDING VIOLATIONS**

1. "Minor violations for unsafe buildings" refer to situations where a potentially unsafe condition exists, but does not require significant repair or the removal of the building. Such violations shall include buildings not secured against entry, the weather or other situations that create either an attractive nuisance or the likelihood of additional, significant deterioration.
2. Process for notification of minor violations.
  - a. The Code Enforcement Officer shall report to the Town Board that a building or structure has a minor violation.

- b. The Code Enforcement Officer shall then recommend the method of serving the owner and time limits for compliance.
  - c. The Town Board shall consider the Code Enforcement Officer's report and recommendations and, by resolution, approve the report and recommendations or modifications thereof.
3. The Code Enforcement Officer will issue an appearance ticket answerable in court at the earliest available time for noncompliance.

## **SECTION 12. EMERGENCY WORK**

1. In cases where there shall be, in the opinion of the Code Enforcement Officer, actual and immediate danger from a building or structure's collapse so as to endanger public safety, life or property, or actual or immediate menace to health or public welfare as a result of the conditions present in or about a building or structure, the Code Enforcement Officer shall cause the necessary work to be done or render such building or structure temporarily unsafe, whether the procedure prescribed in this law for unsafe or dangerous buildings or structures has been instituted or not.
2. When emergency work is to be performed under this section, the Code Enforcement Officer shall cause the owner thereof to be served personally or by certified, return receipt requested and, if served by Certified mail, shall post on the premises a notice to comply containing a description of the premises, a statement of the facts in which the structure is unsafe or dangerous and orders and directions to correct said conditions which constitute an emergency within a specified period not to exceed three days from actual or constructive receipt of the notice.
3. In the event that the emergency does not permit any delay in correction, the notice shall state that the Town has corrected the emergency condition.
4. In both cases, the notice shall state that the corrective costs of the emergency will be assessed against the owner pursuant to the provisions of this law.

## **SECTION 13. PERFORMANCE OF WORK BY THE TOWN**

Upon notification that the owner of the unsafe building or structure has failed or refused to repair the unsafe building or structure within the time specified in the final order, the Code Enforcement Officer shall report same to the Town Board. The Town Board may direct that the town shall cause the repair or removal of the unsafe building or structure. After the work has been completed, the Code Enforcement Officer shall file with the Town Board a verified statement of all the direct costs of same, together with a charge of 50% in addition thereto as compensation to the Town for administering, supervising and handling said work.

## **SECTION 14. ASSESSMENT; LIEN; INTEREST**

Upon receipt of the verified statement, the Town Board shall direct that the amount thereof, including the charges added thereto, shall constitute a lien against said premises and direct that the same shall be added to the next assessment roll of general Town taxes and shall be collected and enforced in the same manner, by the same proceedings, at the same time and under the same penalties as the general Town tax and as a part thereof. In addition, interest shall run from the date of filing the verified statement to the date of actual payment at the prime rate of interest plus 2%, based on the prime rate for the date of the verified statement.

#### **SECTION 15. LIABILITY**

Notwithstanding any provision herein to the contrary, the Town may, at its election, institute suit against the owner of said premises for the direct costs, together with a charge of 50% in addition thereto as compensation to the Town for administering, supervising and handling said work, and enter judgment thereon against the owner personally for the aforesaid amount. The imposition and collection of any fine or penalty hereinafter prescribed shall not bar the right of the Town to collect the costs of the removal or repair of any unsafe building or structure as herein prescribed.

#### **SECTION 16. FAILURE TO COMPLETE WORK**

The failure of the owner to complete the repairs or to remove the unsafe building or structure as specified in the final notice of the Code Enforcement Officer shall subject the owner to the same procedure and penalties as herein set forth in Section 15 of this law.

#### **SECTION 17. EFFECT OF TRANSFER OF TITLE**

The transfer of title by the owner of premises upon which an unsafe building or structure is located shall be no defense to any proceedings under this law.

#### **SECTION 18. PENALTIES FOR OFFENSES**

Any person upon whom a notice as provided in this chapter has been served and who fails, neglects or refuses to place such unsafe building or structure in a safe condition as designated in such notice or who shall violate any of the provisions of this law or orders given pursuant thereto or who shall resist or obstruct the Code Enforcement Officer in carrying out the provisions of this law shall, upon conviction thereof, be subject to a fine of not more than \$500.00 (five hundred dollars) or imprisonment for a term not to exceed 15 (fifteen days), or both. Each week or part thereof in which such violation continues shall constitute a separate offense.

#### **SECTION 19. PARTIAL INVALIDITY**

If any section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

#### **SECTION 20. EFFECTIVE DATE**

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.



February 20, 2026

Municipal Mayors, Supervisors & Superintendents

RE: Request for notification of upcoming projects

Liberty Utilities is committed to delivering safe and reliable natural gas to you and your neighbors. As part of this ongoing effort, our procedures include a formal notification letter to all known public officials within our service territory.

This letter is being sent to request that you include us in any/all planning of projects within your jurisdictions that may affect our gas facilities during or after construction. If your municipality is planning or has planned a road, sewer, electrical, water, or paving project, we ask that you reach out to us and allow us to be a part of the planning to ensure all designs serve the best interest of all parties. We will send representatives to any design/construction meetings to provide details of our facilities and help facilitate the discussions. Many of you may have already started your planning and implementation for the upcoming 2024 construction season. We are anxious to hear from you regarding these projects to allow us to be involved and ensure that natural gas facilities will be protected throughout the process. For those of you who have already contacted us, thank you for your assistance.

**Please be aware of the new law passed in NYS!!**

Senate Bill S.6756 and Assembly Bill 9985

**What was the largest change?** New York State's General Business Law was amended to include "... any local government (defined as a "county, town [or], city [outside the city of New York or a county within the city of New York] or village.) That contracts with an excavator to excavate underground facilities must require the excavator to complete the one-call notification system training and education program." This amendment has led to all local government contracted excavators to become a Certified Excavator, through Dig Safely New York, Inc.'s Certified Excavator Program.

**Who will have to be trained?** This bill was signed into law by Governor Andrew Cuomo in November 2018 and took effect May 2019 requiring that excavators working for a local government and their hired contractors, as well as excavators that work for an operator and their hired contractors, will be required to receive training and education from their local one-call center. For more information please refer to [www.digsafelynewyork.com](http://www.digsafelynewyork.com)

**Additional Training Opportunities:**

Liberty Utilities has developed an informational program for fire departments, police departments, municipal leaders and other key stakeholders in our operations area. This program is designed to help your personnel respond to emergencies where natural gas may be involved. In the interest of safety, we are making this program available to you. The program centers around topics such as natural gas properties, gas equipment, key contact information and most importantly natural gas safety information including key response tips in the event of an emergency.



The safety material can be presented by Liberty Utilities Operations staff or through an on-line training program.

- 1.) **On Site training.** We will send a staff member to your facility to present all materials at a time of mutual convenience, with adherence to any COVID restrictions.
- 2.) **On line training.** A certification can be obtained by completing all modules of the training at your convenience. There are 7 modules. Training can be spread over multiple sessions. This online version can be found at <https://www.ngafirstresponder.com> or <https://www.stlawrencegas.com/for-businesses/first-responder-information>

Please contact me at your convenience to answer any questions. Thank you.

Luke Miller | Specialist I, System Protection & Emergency Management, Operations



Liberty Energy and Water

33 Stearns Street Massena, NY 13662

P: 315-842-3621 | C: 315-212-0670 | E: [Luke.Miller@LibertyUtilities.com](mailto:Luke.Miller@LibertyUtilities.com)



Duques State Office Building  
317 Washington Street, Suite 414  
Watertown, New York 13601  
Telephone (315) 661-3200  
TDD (800) 662-1220 \* danc.org

February 18, 2026

Mr. Larry Legault  
Supervisor, Town of Louisville  
14810 NYS Route 37  
Louisville, NY 13662

RE: Town of Louisville Contract Operations  
Monthly Summary Report – January 2026

Dear Mr. Legault:

The following is a summary of the Town of Louisville's water district operation and maintenance for the month. Operation and maintenance events performed in addition to the regular contract services are detailed on your invoices. I welcome suggestions to make this report more useful for the Town going forward.

**Water Facilities:**

A total of 8,728,544 gallons of water were produced in the month of January, with an average daily flow of 281,566 gallons. Enclosed is a graph of the monthly flows. A total of 214 gallons of sodium hypochlorite were used in the treatment of the water produced. A total of 9 gallons of zinc orthophosphate were used for corrosion control within the water produced.

Enclosed is a copy of the January 2026 Water Systems Operation Report.

The following maintenance events were performed:

1. Completed daily visual inspections of the water facilities.
2. Collected and submitted to Converse Laboratories three (3) random distribution samples. All results were satisfactory.
3. The Authority's Water Quality Supervisor continues to attend all capital project meetings.

Very truly yours,

*Brian W. Nutting*

Brian W. Nutting  
Director of Water Quality

BWN/mjd  
Enclosures

NEW YORK STATE DEPARTMENT OF HEALTH  
Bureau of Water Supply Protection

Water Systems Operation Report  
Microbiological Results

Public Water System Name: Public Water System Reporting Month/Year: January 2026 Date Report Submitted: 2/4/2026 Source Water System ID: NY-4430133 Town of Louisville Water Filtration Plant: SL Lawrence Town of Louisville: Town of Louisville Sample: X Source Water System: 137111

Public Water System ID: NY-4430133 Town of Louisville: Town of Louisville Purchased with subsequent Chlorination: Purchased with subsequent chlorination

Date	Source(s) in (1000 gallons/day)	Treated water Hypochlorite Used Per 24 Hours	Liquid Hypochlorite Used Per 24 Hours	Chlorination System Residual (mg/L)	Usage in 24 Hours (gallons)	Freephage Residual (mg/L)	Raw Turbidity (NTU)	Other Treatment Reading						
								Turbidity Entry Point (NTU)	Temperature (Entry Point)	pH	Free Chlorine Added	Body Feed (mg/L)		
1	1	291	10.0	1.45	0.0	0.31	0.75	0.02	0.0	8.24	0.0	8.24	0.0	0.0
2	1	277	3.0	1.45	0.5	0.47	0.34	0.15	0.4	8.24	0.4	8.24	0.15	0.4
3	1	291	3.0	1.45	0.5	0.41	0.51	0.15	0.0	8.17	0.0	8.17	0.15	0.0
4	1	305	3.0	1.45	0.5	0.36	0.72	0.09	0.0	8.20	0.0	8.20	0.09	0.0
5	1	251	6.0	1.64	0.5	0.32	0.64	0.26	0.0	7.20	0.0	7.20	0.26	0.0
6	1	265	7.0	1.75	0.0	0.36	0.30	0.12	0.5	8.22	0.5	8.22	0.12	0.5
7	1	303	6.0	1.56	0.5	0.31	0.40	0.12	0.8	8.23	0.8	8.23	0.12	0.8
8	1	239	4.0	1.53	0.0	0.42	0.35	0.17	0.5	8.20	0.5	8.20	0.17	0.5
9	1	258	5.0	1.17	0.5	0.32	0.50	0.15	0.6	8.23	0.6	8.23	0.15	0.6
10	1	270	6.0	0.0	0.0	0.37	0.52	0.02	3.5	8.26	3.5	8.26	0.02	3.5
11	1	280	7.0	0.0	0.0	0.38	2.26	0.02	19.2	8.22	19.2	8.22	0.02	19.2
12	1	350	3.0	1.35	0.0	0.45	0.56	0.17	0.3	8.25	0.3	8.25	0.17	0.3
13	1	299	7.9	1.31	0.5	0.41	0.59	0.12	1.8	8.24	1.8	8.24	0.12	1.8
14	1	303	6.0	1.33	0.5	0.40	0.48	0.09	0.5	8.24	0.5	8.24	0.09	0.5
15	1	260	5.0	1.91	0.5	0.39	1.57	0.14	0.0	7.20	0.0	7.20	0.14	0.0
16	1	294	9.0	1.58	0.5	0.41	1.69	0.14	1.0	8.20	1.0	8.20	0.14	1.0
17	1	276	3.0	0.0	0.0	0.45	1.94	0.02	0.5	8.22	0.5	8.22	0.02	0.5
18	1	294	10.0	0.0	0.0	0.34	1.76	0.02	0.4	8.10	0.4	8.10	0.02	0.4
19	1	234	3.0	0.0	0.0	0.36	0.75	0.34	10.0	7.10	10.0	7.10	0.34	10.0
20	1	271	6.0	1.60	0.5	0.47	0.51	0.08	0.7	8.20	0.7	8.20	0.08	0.7
21	1	301	8.0	1.34	0.0	0.40	0.56	0.07	0.5	8.20	0.5	8.20	0.07	0.5
22	1	252	4.0	1.45	0.0	0.53	0.66	0.16	2.7	8.19	2.7	8.19	0.16	2.7
23	1	291	7.0	0.12	0.0	0.50	0.64	0.07	0.5	8.18	0.5	8.18	0.07	0.5
24	1	330	6.0	0.0	0.5	0.44	1.04	0.02	0.3	8.14	0.3	8.14	0.02	0.3
25	1	334	6.0	0.0	0.0	0.40	0.67	0.02	17.1	8.14	17.1	8.14	0.02	17.1
26	1	309	8.0	1.32	0.5	0.44	0.68	0.09	0.5	8.17	0.5	8.17	0.09	0.5
27	1	282	7.0	1.26	0.5	0.42	0.42	0.14	0.0	7.10	0.0	7.10	0.14	0.0
28	1	313	21.0	1.37	0.5	0.38	1.47	0.14	0.0	7.10	0.0	7.10	0.14	0.0
29	1	313	7.0	1.48	0.0	0.20	0.52	0.09	0.0	7.20	0.0	7.20	0.09	0.0
30	1	250	7.0	1.23	1.0	0.43	0.40	0.05	0.4	8.12	0.4	8.12	0.05	0.4
31	1	293	6.0	0.0	0.0	0.35	0.48	0.03	0.0	7.00	0.0	7.00	0.03	0.0
Total		1729	214.0		204.0									
ASD		352	6.9		6.9									

Chlorine Mills Used: 6.9 No Mills: 0.0 gallons of 6.9 No Mills: 0.0 gallons of water in stock: 0.0

Operator: Ryan Skiff Date: 2/4/26 Operator Grade/Level: 11A, C.D.

Operator: Ryan Skiff Operator NYS DOH Operator Certification Number: NY000025622

# Microbiological Samples and Free Chlorine Residual

Sampling Location: Francis Lodge Date of Sample: 11/13/01 Sample Type: 1 (L, D)\*  
 Population Served: Approximately 3500  
 Number of microbiological monitoring samples required: 2  
 Number of microbiological monitoring samples taken: 2  
 Did a VESIC violation occur? Yes      No       
 If "Yes" check reason(s) below:  
 \_\_\_\_\_ Actual number of samples is fewer than required  
 \_\_\_\_\_ Did not collect/analyze for E. Coli for positive total coliform from routine/spot sample  
 \_\_\_\_\_ Did a MCL violation occur? Yes      No       
 If "Yes" check reason(s) below (see also Part 5, Table 6 for additional information)  
 \_\_\_\_\_ For systems collecting less than 40 samples per month: two or more on the samples (routine and/or repeat) are positive for total coliform (total coliform MCL violation)  
 \_\_\_\_\_ For systems collecting 40 or more samples per month: rate is in 5% of the samples (routine and/or repeat) are positive for total coliform (total coliform MCL violation)  
 \_\_\_\_\_ The original sample was E. Coli positive and at least 1 repeat sample was positive for total coliform (E. Coli MCL violation)

Free Chlorine Residual (mg/L)	E. coli Positive	Total Coliform Positive
1.78	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1.31	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1.14	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

\* 1 = Routine sample    2 = Repeat sample    3 = Hint sample  
 Sample Collected by: Kyan Skiff  
 Name of NYSDOH Certified Laboratory: Cenexare Laboratories  
 Did any MCL violation occur? If so, please describe: \_\_\_\_\_  
 Did an emergency or low pressure problem occur? Did source water bypass an existing treatment process in the system? If so please describe: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

As required by 5-1.72 "Operation of a Public Water System", a copy of this form shall be sent to your local Health Dept by the 10th calendar day of the next reporting period

Bureau of Water Supply Protection

Filtration Component

Instructions: Complete pages 1 and 2 of this form and submit to your local health department within 10 days of the close of the reporting month. Complete page 3 if your system utilizes conventional or direct filtration and can answer "YES" to any of the four questions on page 3

Public Water System Name: Town of Louisville  
 Reporting Month/Year: January/2026  
 Public Water System ID Number: NY000043633  
 Town, Village, or City: Town  
 County: St. Lawrence  
 Type of Filtration:  Conventional,  Direct,  Slow Sand Alternative,  Diatomaceous Earth

Entry Point Chlorine Residual (mg/L)

Distribution System Turbidity Results

Date	First Residual	Second Residual	Third Residual	Sample Location	(NTU)
1	1.65	1.90	1.90		
2	1.96	1.87	1.93	Town Hall	0.18
3	1.85	1.75	1.99		
4	1.90	1.81	2.01		
5	1.93	2.03	2.07	Stewarts	0.14
6	1.16	1.15	1.24	Econo Lodge	0.20
7	1.99	1.92	1.85	Pig & Moo	0.11
8	2.04	2.10	2.06	Town Hall	0.21
9	1.92	1.92	1.93	Wilson Hill Water Tower	0.15
10	1.72	1.71	1.75		
11	1.82	1.91	1.90		
12	1.90	1.91	1.87	Town Hall	0.11
13	1.74	1.70	1.99	Louisville Water Tower	0.20
14	1.67	1.98	1.97	Haun Welding	0.09
15	1.88	1.88	1.91	Entry Point	0.14
16	1.85	1.52	1.78	Stewarts	0.31
17	1.71	1.90	1.96		
18	1.52	1.85	1.90		
19	1.51	1.61	1.58		
20	1.85	1.83	1.86	Louisville Water Tower	0.10
21	1.78	1.79	1.76	Wilson Hill Water Tower	0.10
22	1.78	1.77	1.72	Stewarts	0.11
23	1.78	1.78	1.83	Rt. 36 Water Tower	0.32
24	1.80	1.81	1.85		
25	1.73	1.57	1.52		
26	1.80	1.82	1.78	Town Hall	0.31
27	1.71	1.51	1.75	Howland Pump	0.13
28	1.74	1.75	1.77	Stewarts	0.18
29	1.75	1.65	1.72	Louisville Water Tower	0.07
30	1.88	1.79	1.83	Pig & Moo	0.07
31	1.96	1.86	1.90		

Monthly Turbidity Average 0.16

Location of entry point: Louisville Water Treatment Plant

Population served: 3000

Entry point disinfection monitoring: Continuous  Grab  If Grab, how many samples per day: 3

Monitoring results: Free Chlorine

Did the entry point residual fall below 0.2 mg/l for more than 4 hours? Yes  No

Did the monthly average of the distribution system turbidity results exceed 5 NTU Yes  No

Comments:

Reported by (print name): Ryan Skiff

NYSDOH Operator Certification Number: NY0043633

Signature: *Ryan Skiff*

Title: Operator

Operator Grade Level: IIA, C.D

Date:

2/4/26

## COMPOSITE FILTER EFFLUENT MONITORING

### Results (NTU)

Date	0400	0800	1200	1600	2000	2400
1	0.02	Filters Offline	Filters Offline	0.02	0.02	Filters Offline
2	0.02	Filters Offline	0.02	0.02	Filters Offline	Filters Offline
3	0.02	Filters Offline	0.02	0.02	0.02	Filters Offline
4	0.02	Filters Offline	0.02	0.02	0.02	Filters Offline
5	0.02	Filters Offline	0.02	0.02	Filters Offline	0.02
6	0.02	Filters Offline	0.02	0.02	Filters Offline	0.02
7	0.02	Filters Offline	0.02	Filters Offline	Filters Offline	Filters Offline
8	0.02	Filters Offline	0.02	0.02	Filters Offline	0.02
9	Filters Offline	Filters Offline	0.02	Filters Offline	0.02	Filters Offline
10	0.02	0.02	Filters Offline	0.02	0.02	Filters Offline
11	0.02	Filters Offline	Filters Offline	Filters Offline	0.02	0.02
12	Filters Offline	Filters Offline	0.02	Filters Offline	0.02	0.02
13	Filters Offline	0.02	Filters Offline	0.02	0.02	Filters Offline
14	0.02	Filters Offline	0.02	0.02	Filters Offline	Filters Offline
15	Filters Offline	Filters Offline	Filters Offline	0.02	Filters Offline	Filters Offline
16	0.02	Filters Offline	0.02	0.02	Filters Offline	0.02
17	Filters Offline	0.02	Filters Offline	0.02	0.02	Filters Offline
18	Filters Offline	Filters Offline	Filters Offline	0.02	0.02	Filters Offline
19	0.02	Filters Offline	0.02	0.02	Filters Offline	0.02
20	0.02	Filters Offline	0.02	Filters Offline	0.02	0.02
21	Filters Offline	0.02	Filters Offline	0.02	Filters Offline	Filters Offline
22	0.02	Filters Offline	0.02	Filters Offline	0.02	0.02
23	Filters Offline	0.02	Filters Offline	0.02	Filters Offline	Filters Offline
24	0.02	Filters Offline	0.02	Filters Offline	0.02	0.02
25	Filters Offline	0.02	Filters Offline	0.02	2.00	Filters Offline
26	0.02	Filters Offline	Filters Offline	0.02	0.02	0.02
27	Filters Offline	0.02	Filters Offline	0.02	Filters Offline	Filters Offline
28	0.02	Filters Offline	0.02	Filters Offline	0.02	0.02
29	0.00	Filters Offline	0.02	0.02	Filters Offline	0.02
30	Filters Offline	Filters Offline	Filters Offline	0.02	0.02	Filters Offline
31	0.02	Filters Offline	0.02	0.02	Filters Offline	0.02

Required monitoring frequency:

Continuous (recorded every 4 hours)

If continuous or 4 hour grab, was the composite effluent monitored and recorded every 4 hours?

Yes

If continuous, did equipment failure require grab sampling for more than 5 working days?

No

Total number of analyses

98

Number of analyses that exceeded the performance standard

0

Percentage of analysis that exceed the performance standard 1

0

Did any analyses exceed the maximum turbidity standard 2 ?

No

### INDIVIDUAL FILTER EFFLUENT TURBIDITY MONITORING (Complete if filtration type is conventional or direct)

Was individual filter effluent turbidity monitoring conducted during the month?

Did failure of continuous monitoring equipment require grab sampling for more than 5 working days?

No

Per the instructions on the top pages 1 and 3, does page 3 need to be completed and submitted?

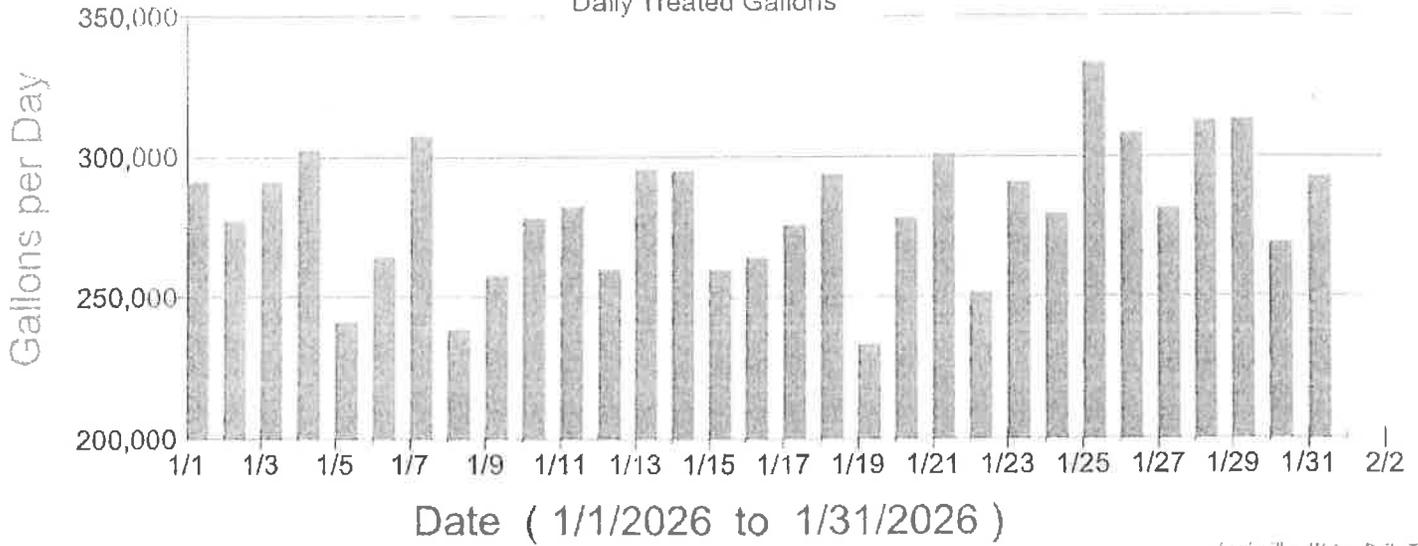
COMMENTS:

1 Performance standards: 0.3 NTU for conventional and direct filtration; 1.0 NTU for slow sand and D.E.; 1.0 NTU or value set by the Department for alternative filtration.

2 Maximum allowable turbidity standards: 1 NTU for conventional and direct filtration; 5 NTU for slow sand and D.E.; 5 NTU or value set by the Department for alternative filtration.

## Town of Louisville

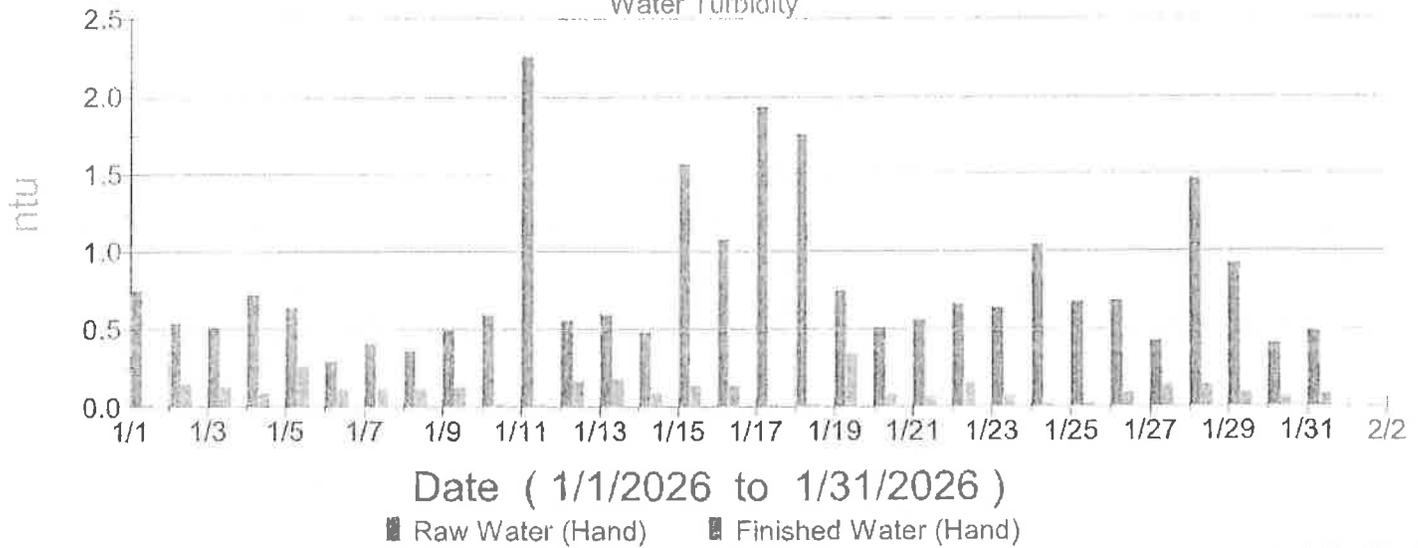
Daily Treated Gallons



Louisville - Water, Daily Treated Gallon

## Town of Louisville

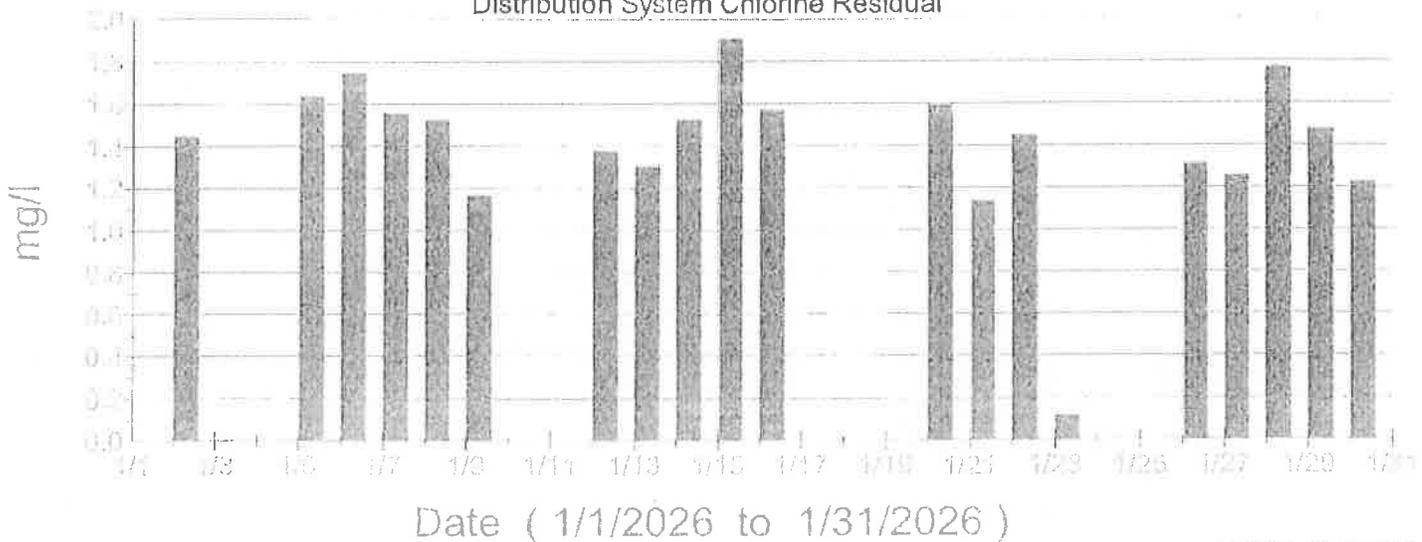
Water Turbidity



Louisville - Water Turbidity

## Town of Louisville

Distribution System Chlorine Residual



Louisville - Water, Distribution System Chlorine Residual

# ***THE ST. LAWRENCE COUNTY PLANNING OFFICE***

***Location: 1<sup>st</sup> Floor, 80 State Highway 310 - Mailing Address: 48 Court Street  
Canton, New York 13617-1169***

***VOICE (315) 379-2292  
FAX (315) 379-2252***

***E-MAIL [Planning@stlawco.gov](mailto:Planning@stlawco.gov)  
WEB SITE <http://www.stlawco.gov/Departments/Planning>***

## **MEMORANDUM**

**To:** Town/Village Clerks  
**From:** SLC Planning Office  
**Date:** February 27, 2026  
**Re:** Annual 30 Day Review for Agricultural District 1

---

St. Lawrence County is conducting an annual review of Agricultural District 1. A copy of the legal notice, a map depicting Agricultural District 1 and an application to add property to the district are also attached.

**Please post these documents in your municipal building  
from Friday, February 27, 2026 to Tuesday, March 31, 2026.**

Property owners and municipalities who are interested in adding property to an Agricultural District must submit a completed application to the County Planning Office no later than March 30th.

Additional information about the County's Agricultural Districts is available online at:  
<https://www.stlawco.gov/Departments/Planning/AgDistrictMap>

If you have any questions about the legal notice or the Agricultural District review process, please call Planning Office at (315) 379-2292. Thank you.

## LEGAL NOTICE – PLEASE POST

### Annual Review and Public Hearing for Agricultural District 1

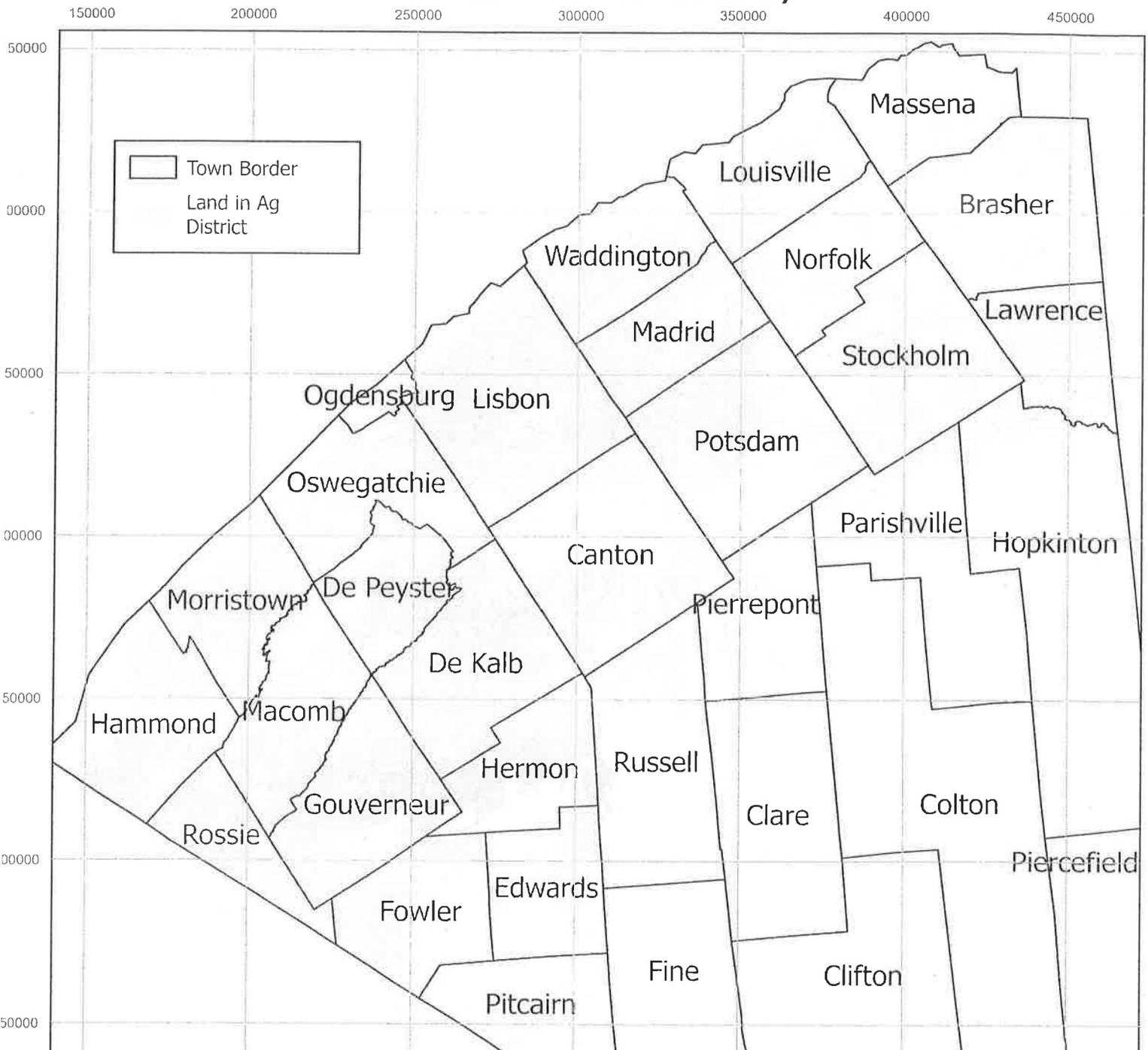
From March 1<sup>st</sup> to the 30<sup>th</sup>, St. Lawrence County accepts applications from property owners to add land to the County's Agricultural District 1. The Agricultural District program helps protect sound farming activities from nuisance lawsuits and unreasonable land use regulations. Maps of these districts can be viewed online at: <https://maps.dancgis.org/ima/>

To request an application to add land to an Ag District: call (315) 379-2292, email [planning@stlawco.gov](mailto:planning@stlawco.gov), or visit <https://www.stlawco.gov/Departments/Planning/AgDistrictMap>. All forms must be received or postmarked no later than March 30<sup>th</sup>.

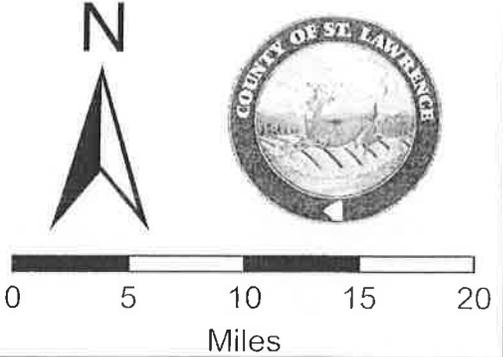
Ag District requests will be reviewed by the County's Agricultural and Farmland Protection Board at their April 2<sup>nd</sup> meeting, who will make a recommendation to the Board of Legislators on the requested additions. A public hearing will be held on Thursday, April 15, 2026 at 5:00 p.m. in the One Stop Career Center, Classroom A on the 1<sup>st</sup> floor of the Human Services Center, 80 State Highway 310, Canton, NY 13617.

At the public hearing, Planning staff will present an overview of the Ag District program; summarize the requested additions; present the Agriculture and Farmland Protection Board's recommendation on the proposed changes; and accept public comments on the recommendation. All are welcome to attend and comment. Anyone with questions about the annual review can contact the County Planning Office at (315) 379-2292 or email [planning@stlawco.gov](mailto:planning@stlawco.gov).

# Agricultural District 2026 St. Lawrence County



This map displays land in Agricultural District 2025.  
 Map created by St. Lawrence County Planning Office  
 Date: February 2026  
 Coordinate System: NAD83  
 Projection: NY State Plane East (2011)  
 3101 US Feet  
 Data Sources: SLC Real Property, SLC Planning Office, NYS GIS Clearinghouse





Amy Ellsworth &lt;townclerk@louisvilleny.gov&gt;

## 2nd Notice fee for Unpaid taxes

1 message

Terri O'Keefe &lt;taxcollector@louisvilleny.gov&gt;

Thu, Mar 5, 2026 at 9:55 AM

To: Amy Ellsworth <townclerk@louisvilleny.gov>, Dan OKeefe <danokeefe.phone@yahoo.com>, Nancy Charleston <ncharleston@twcny.rr.com>, Shawn Thompson <nothernirish@yahoo.com>, Ray Drake <rdrake2045@yahoo.com>, Larry Legault <supervisor@louisvilleny.gov>

Members of the Town Board:

Can you please make a motion to approve a \$2 second notice fee for taxes? This is what has been charged in the past. Below is the motion passed last year. I attached the request from the county asking me to tell them what our fee will be.

Moved by Councilperson ??, seconded by Councilperson ?? and duly carried to charge \$2.00 as the second notice fee for the 2026 Town and County Property Tax bill.

Thank you,  
Terri O'Keefe  
Tax Collector  
Town of Louisville



**SLC 2nd notice fee resolution request letter.pdf**

41K

## Speed Zone

1 message

**Terri O'Keefe** <taxcollector@louisvilleny.gov>

Fri, Mar 6, 2026 at 1:34 PM

To: Larry Legault <supervisor@louisvilleny.gov>

Cc: Amy Ellsworth <townclerk@louisvilleny.gov>, Dan OKeefe <danokeefe.phone@yahoo.com>, Nancy Charleston <ncharleston@twcny.rr.com>, Shawn Thompson <nothernirish@yahoo.com>, Ray Drake <rdrake2045@yahoo.com>

Mr. Henophy stopped in today to ask about adding a speed limit to the northern part of Willard Road. He stated that people are driving very fast down that road, and he has had animals hit. He says it is very dangerous for people to walk on the side of the road.

Thank you,  
Terri O'Keefe  
Clerk  
Town of Louisville



**TOWN CLERK FEE SCHEDULE**

2026

Bell Jar License		\$ 25.00	annual
Building Permits		see attached	
	BOA or PB request	free	
	SLC PB and BOA review	see attached	
Copies			
	xerox	\$ 0.25	each
	certified	\$ 10.00	each
	geneology	\$ 11.00	each
Death Certificate (certified)		\$ 10.00	each
Department of Conservation licenses		see attached	
Dog license			
	Spayed/Neutered	\$ 6.00	annual
	Not Spayed/Neutered	\$ 14.00	annual
	Replacement Tag	\$3.00	each
Dog enumeration		\$ 5.00	each unlicensed dog
Handicap permit			
	permanent	Free	5 years
	temporary	Free	up to 5 years
Marriage			
	License	\$ 40.00	each
	Copy of Marriage License	\$10.00	each
	Transcript	\$10	each
	One Day Officiant License	\$25.00	each
Peddling and Soliciting Permit		\$ 50.00	annual

**Town of Louisville**  
**Building Permit Fees**  
(Updated 2/2026)

Residential Permit Application Fee:	\$ 25.00
Residential (New and Additions):	\$ 0.15 sq. ft. each floor + \$ 25.00 application fee
Residential Garage & Sheds (over 144 sq. ft.):	\$ 0.10 sq. ft. + \$ 25.00 application fee
Manufactured Homes (HUD)	\$ 125.00 (includes application fee)
All Other Permits (Septic, Pools, Roofs, Non-Enclosed Decks):	\$ 25.00
Handicap Accessibility (Ramp, etc):	No Charge (Building Permit Still Required)
Commercial Application Fee:	\$ 100.00
Commercial (New and Additions):	\$ 0.25 sq. ft. each floor + \$ 100.00 application fee
Commercial Solar Projects	\$ 12,000.00 per AC megawatt
Agricultural (Farm Use Only)	\$ 25.00
Operating Permit (Fireworks, etc.)	\$ 25.00
Operating Permit (Mobile Home Park) - New and Renewal	\$ 100.00
<b>FEE for <u>not obtaining a permit</u> when needed:</b>	<b>\$ 100.00</b>

County Planning Board Referral and Training Session  
Fee Schedule Information – Effective January 1, 2025

As of January 1, 2025 the County Planning Office will begin charging applicants of 239m and 239n reviews as follows:

*Residential:*

\$25 for all area variances, site plan reviews and subdivisions of less than 5 lots.

\$75 for all special use permits, use variances and subdivisions of 5-9 lots.

\$150 for subdivisions of 10 lots or more.

*Commercial (including institutional and industrial):*

\$25 for all sign permits.

\$75 for all area variances, use variances, site plans and special use permits for projects less than 5,000 gross square feet; and subdivisions of less than 5 lots.

\$150 for all area variances, use variances, site plans, and special use permits for projects between 5,000 and 9,999 gross square feet; and subdivisions of 5 or more lots.

\$150 plus \$50 per each additional 5,000 square feet for all area variances, use variances, site plans, and special use permits for projects over 10,000 gross square feet. (Example: the cost of a permit for a 50,000 sq ft building would be  $\$150 + (\$50 \times 8) = \$550$ .)

\$150 plus \$50 per megawatt (AC) for all solar energy systems.

Local government applications (comprehensive plan reviews, subdivisions, map & text amendments, etc.) are exempt.

**Procedure:**

Before the County Planning Office/Board can review a project the review fee must be attached. The applicant must provide the municipality with the fee so that it may be included with the referral to the County Planning Board. **Checks should be made payable to the St. Lawrence County Planning Office.**

**County Sponsored Training Sessions:**

The County Planning Office has traditionally held two 2-hour training sessions each year.

Please feel free to contact the County Planning Office at (315) 379-2292 with any questions.

## License Types and Fees

### Annual Hunting License ([View residency qualifications](#))

With this license you can hunt big game and small game.

\*\*\*This license is required before other privileges (i.e. bowhunting, muzzleloading & turkey permit) can be purchased.\*\*\*

Resident Fee	Nonresident Fee	
	\$100 (ages 16+)	
\$22 (ages 16-69)	\$5 (ages 12-15)	
\$5 (ages 70+)		(Note: It is not necessary to purchase a separate bear tag when buying a hunting license.
\$5 (ages 12-15)		Small game and big game hunting is now included in the annual hunting license for both residents and nonresidents.)

### Additional Annual Hunting Privileges/Permit/Stamps ([View residency qualifications](#))

An annual hunting license (above) must be purchased before purchasing the following privileges/stamps.

Type	Resident Fee	Nonresident Fee	Needed For
	\$15 (ages 16-69)		
Bowhunting Privilege	No fee (ages 70+)	\$30 (ages 16+) \$4 (ages 12-15)	
Muzzleloading Privilege	\$4 (ages 12-15)	\$30 (ages 14+)	
Turkey Permit	\$10 (ages 12+)	\$20 (ages 12+)	To know when you need a privilege, permit or stamp, visit the <a href="#">Hunting Licenses/Privileges Needed</a> page.
<a href="#">Harvest Information Program</a>	No fee (ages 12+)	No fee (must register in New York even if registered in another state)	
<a href="#">Federal Duck Stamp</a> (link leaves DEC website)	\$25 (ages 16+)		
<a href="#">Deer Management Permit</a>	\$10 (ages 16+) No fee (ages 12-15)		Harvesting antlerless deer (antlers less than 3"

Type	Resident Fee	Nonresident Fee	Needed For
	No fee (holders of lifetime sportsman licenses purchased prior to October 1, 2009)		long) in select Wildlife Management Units.
<u>Permits for Hunter's with Disability</u>	No fee		Using specialized equipment to aid in discharging a bow, or to discharge a firearm from a motorized vehicle.

### Replacing Lost Licenses/Tags

License Issuing Agents (LIAs) have the option to charge a \$1 print fee for all printed transactions carried out in DECALS to help cover the cost of supplies. Transactions made online or over the phone are subject to a \$2 printing/mailing fee if those items are printed and mailed. These additional fees can be avoided by choosing to have your item emailed to you so you can print it at home.

Licenses/tags can be replaced at a license issuing agent location. Replacement fees are listed in the table below.

Items	Replacement Fees
Annual and lifetime licenses for fishing, hunting or trapping	\$5 (per transaction)
Recreational marine fishing registration	There is no fee for the Marine registry; however, printing/mailing fees may apply.
Carcass tag sets for deer, bear or turkey	\$10 (per set)

All Information retained from the DEC website:

<http://dec.ny.gov/regulatory/management-division/quality-control-and-inspection/initialing-licenses>

03/09/2026

## TOWN CLERK REPORT – March 2026

- **Rabies Clinic** – April 15, 2026 6:00pm-7:30pm – SLC will open up appointment slots within the week before the Rabies Clinic. Shawn and Ray will you be available to help with roadside on direction traffic again this year, please? I will reach out to the County on borrowing traffic signs (congested traffic, enter, exit)
- Town Clerk Fees 2026 attached
- I have emailed all departments/officials (DCO, CEO, Water, Historian, Highway Superintendent, Recreation, Tax, Town Supervisor, Town Clerk, Hometown Days) on a brief summary of their 2026 year and plans for 2027. I would like to put together a newsletter sharing Town's Dates and any information pertaining to the Town in a newsletter sharing it with the Community on the Town's Website under the Town Clerk tab and on the Town's Facebook. My goal is to have this available January 2027.

### **Accounts Payable:**

- NYS Rural Development Association Dues - \$499.00 annually – Does the Town use this? It is in the abstract 03-26, but I wanted to follow up see if this is a must and utilized.
- Electric Bills – Has the Town Board been following this and is there anything out there for a letter of support or anything the Town can do at a local standpoint for Louisville residents.
- Massena Library annual \$9,000.00 is in the 03-26 abstract. I will need a motion for this to be paid.
- I have started to introduce accounts payable to Clerk Dawn Parker

### **Hometown Days:**

- Committee meeting 3/10/26 at 6pm in the Town Board room
- Chicken BBQ – June 14, 2026 at the Community Center – will be drive thru again this year
- Hometown Days Bash weekend is July 17-19 (Ice cream social, Kayak/Canoe Run/Parade & Kid's Day), Annual Fall Fest at Whalen Park on September 19, 2026 12pm-6pm – this year for the fall fest I have asked the LVFD to bring a boot or jar for donations as they are there and do the parking and traffic control for our fall fest. The vendors will be charged \$15.00 to help cover cost of the bands.

### **Salt Barn Grant:**

I have spoken with the Highway Superintendent and have asked Clerk Dawn Parker to look into Hybrid and the grant for the salt barn for the Highway Dept.

VOUCHER

Town of Norfolk  
Norfolk, N. Y. 13667

DEPARTMENT \_\_\_\_\_

CLAIMANT'S

NAME Town of Louisville  
AND 14810 St. Highway 37  
ADDRESS Massena, NY 13662

CLAIMANT- DO NOT WRITE IN THIS AREA	VOUCHER NUMBER _____
DATE VOUCHER RECEIVED _____	
	AMOUNT
This is just a pass through	\$4,888.42
	TOTAL \$4,888.42
ENTERED ON ABSTRACT NO. _____	

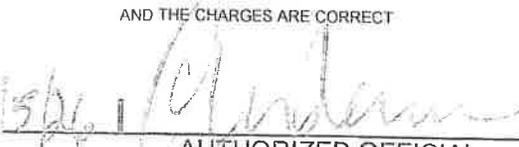
DETAILED INVOICES MAY BE ATTACHED, AND TOTAL ENTERED ON THIS VOUCHER

CERTIFICATION BELOW MUST BE SIGNED

TERMS \_\_\_\_\_ PURCHASE ORDER NO. \_\_\_\_\_

DATE	VENDOR'S INVOICE NO.	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
2/11/2026			Relevies for 2025 collected from Norfolk residents living in Louisville Water Dist. #3		\$4,888.42
<p><b><u>WE HAVE CREDITED A&amp;T</u></b>  <b>ALL WE NEED IS A CHECK FOR THIS MADE OUT TO</b>  <b>Town of Louisville</b></p>					
TOTAL					\$4,888.42

\_\_\_\_\_, certify that the above account in the amount of \$ \_\_\_\_\_  
 true and correct; that all items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no  
 rt has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually true.

DATE	SIGNATURE	TITLE
<p><b>DEPARTMENT APPROVAL</b>                  THE ABOVE SERVICES OR MATERIALS WERE RENDERED OR                  FURNISHED TO THE MUNICIPALITY ON THE DATES STATED                  AND THE CHARGES ARE CORRECT</p>		
<p><b>APPROVAL FOR PAYMENT</b>                  THIS CLAIM IS APPROVED AND ORDERED PAID                  FROM THE APPROPRIATIONS INDICATED ABOVE</p>		
	_____	_____
AUTHORIZED OFFICIAL	DATE	AUDITING BOARD

INVOICE DATES	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
02/10/2026	2026 -PYMT #1	2026 WINTER MAINTENANCE PAYMENT FOR COUNTY ROADS	\$73,838.50

VENDOR NUMBER	VENDOR NAME	CHECK NUMBER	CHECK DATE	CHECK AMOUNT
103311	TOWN OF LOUISVILLE	233519	02/17/2026	\$73,838.50



**Treasurer**  
 St. Lawrence County  
 48 Court Street  
 Canton, New York 13617

**VOID COPY**

For Cash/Impound Association  
 Credit to New York 13617

Vendor Number 103311    Check Number 233519    Check Date 02/17/20

VOID 180 DAYS FROM DATE OF ISSU

Pay \*Seventy-three Thousand Eight Hundred Thirty-eight Dollars and 50 Cents\*

**\$73,838.51**

To the TOWN OF LOUISVILLE  
 Order Of 14810 STATE HIGHWAY 37

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
01/31/2026	SNOW/ICE - JAN 2026	STATE SNOW/ICE REMOVAL FOR 25/26 SEASON, SLC HWY	\$110,933.67

VENDOR NUMBER	VENDOR NAME	CHECK NUMBER	CHECK DATE	CHECK AMOUNT
103311	TOWN OF LOUISVILLE	233694	02/23/2026	\$110,933.67



**Treasurer**  
 St. Lawrence County  
 48 Court Street  
 Canton, New York 13617



Key Bank National Association  
 Canton, New York 13617  
 02/23/2026

Vendor Number	Check Number	Check Date
103311	233694	02/23/2026

VOID 180 DAYS FROM DATE OF ISSUE

Pay \*One Hundred Ten Thousand Nine Hundred Thirty-three Dollars and 67 Cents\*

**\$110,933.67**

To the TOWN OF LOUISVILLE  
 Order Of 14810 STATE HIGHWAY 37

## Local Law #? of 2026

Be it enacted by the Town Board of the Town of Louisville, in the County of St. Lawrence, as follows:

### **SECTION 1. PURPOSE AND INTENT**

This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the Property Maintenance Code of New York State (PMCNYS) in regard to mobile home and mobile home courts in this Town. This local law is adopted pursuant to Section 10 of the Municipal Home Rule Law. The purpose of this law is to promote and preserve the health, safety, morals and general welfare and property of the inhabitants of the Town of Louisville, by the proper regulation of mobile homes and mobile home courts.

### **SECTION 2. DEFINITIONS**

In this local law, the following terms shall have the meanings shown in this section:

- **APPLICANT/OWNER/PARTNER/OFFICER/DIRECTOR**: When used in the context of this Local Law, refers to the specified party (applicant, owner, partner, officer or director) and/or their agent/representative.
- **MOBILE HOME**: A factory manufactured dwelling unit built prior to June 15, 1976, with or without a label certifying compliance with NFPA, ANSI or a specific state standard, transportable in one or more sections, which in the traveling mode, is 8 feet (2438mm) or more in width or 40 feet (12192mm) or more in length, or when erected on site, is 320 square feet (29.7m<sup>2</sup>) minimum, constructed on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained therein. The term "mobile home" shall not include travel trailers of any self-propelled recreational vehicle.
- **MOBILE HOME COURT**: A parcel of land, which has been planned and improved for the placement of two or more mobile homes or class B Manufactured homes for dwelling purposes. The term shall include Mobile Home Park or other area planned and/or improved for two or more mobile homes or class B manufactured homes.
- **COURT UNIT**: The lot or space in any mobile home court which shall be assigned to or used and occupied by any one mobile home.
- **MANUFACTURED HOME**: A factory-manufactured dwelling unit built on or after June 15, 1976 and conforming to the requirements of the Department of Housing and Urban Development (HUD). Manufactured Home Construction and Safety Standards, 24 CFR Part 3280.1 - 3280.1006, 2/13/2026, transportable in one or more sections, which in the

traveling mode, is 8 feet (2438 mm) or more in width or 40 feet (12192mm) or more in length, or when erected on site, is 320 square feet (29.7 m<sup>2</sup>) minimum, constructed on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities and includes the plumbing, heating, air-conditioning and electrical systems contained therein. The term “manufactured home” shall also include any structure that meets all the requirements of this definition except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the Federal Department of Housing and Urban Development and complies with the standards established under the national Manufactured Housing Construction and Safety Act of 2/13/2026, as amended. The term “manufactured home” shall not include any self-propelled recreational vehicle.

- **MANUFACTURED HOME CLASS A**: A manufactured home nineteen feet or more in width.
- **MANUFACTURED HOME CLASS B**: A manufactured home less than nineteen feet in width.

### **SECTION 3. MOBILE COURT OPERATING PERMIT**

No person, firm or corporation being the owner or occupant of any land or premises within the Town of Louisville shall use or permit the use of said land or premises as a mobile home court without obtaining a permit therefor as hereinafter provided.

### **SECTION 4. APPLICATION FOR OPERATING PERMIT; ISSUANCE; FEES**

#### **A. Contents of Operating Permit application**

- a. The application for each mobile home court operating permit shall be in writing and signed by the applicant. It shall state:
  - i. The name, address and phone number of the applicant.
  - ii. The name, address and phone number of each partner if the applicant is a partnership.
  - iii. The name, address and phone number of each officer and director if the applicant is a corporation.
  - iv. A complete description of the premises upon which the proposed court is to be located.
  - v. The name and address of the owner or owners of such premises.
  - vi. The number of court units to be provided in the proposed court.
  - vii. The name and contact information for the person or persons to be contacted in the event of a maintenance issue.
- b. The application shall be accompanied by two sets of plans and specifications, drawn to scale, showing the layout of the court, the location, size and arrangement of each court unit, location of streets, location of water services and location of garbage receptacles. One set of plans shall be retained by the

Code Enforcement Officer and the second set retained with the application.

Where the applicant is not the owner of the premises, the application shall also be accompanied by a certified copy of the lease of the premises.

- B. Filing and submission of Operating Permit application
  - a. Each application shall be filed with the Town of Louisville, who shall thereupon transmit the same to the Town Planning Board. Such application shall indicate compliance by the applicant with the minimum court requirements as established by rules and regulations of the New York State Department of Health and by the Sanitary Code of the State of New York.
  - b. The Town Planning Board shall, after investigation, transmit the application to the Code Enforcement Officer, together with its written approval or recommendations pertaining thereto.
  - c. The Code Enforcement Officer shall, in turn, investigate the application, and he shall transmit the same to the Town Board, indicating his approval or rejection in writing.
  - d. All such applications shall, after investigation, be approved or rejected by the Town Board, after which the applications shall be filed with the Town Office and the applicants notified in writing by the Town Office of the action taken thereon, with the reason for rejection if the application is rejected. If said application is rejected, the applicant shall have the right to appear before the Town Board for a hearing.
- C. Issuance of Operating Permit. The Town Office, upon the written application and upon the approval of the same by the Code Enforcement Officer and the Town Board, and upon the receipt of the fee hereinafter provided, shall issue a permit to become effective from the date thereof and to continue in force through the first day of July next succeeding for the use of the premises therein specified as a mobile home court, which permit shall specify the number of court units which may be used in said court. Each permit shall not be transferable or assignable.
- D. Fees. The applicant for a mobile home court operating permit shall, at the time of issuance of such permit, pay to the Town Office a fee set by resolution of the Town Board and on file in the Town Office. The fee for annual renewal of an operating permit for a mobile home court shall be set by resolution of the Town Board and on file in the Town Office.

## **SECTION 5. REGULATIONS FOR COURT OPERATION**

- A. Drainage and grading. All lands used as a mobile home court shall be well drained, of ample size and free from heavy or dense growth of brush or woods. The land shall be

properly graded to ensure proper drainage during and following precipitation and shall, at all times, be so drained as to be free from stagnant water.

- B. Each mobile home court shall be subdivided and marked off into court units, each of which court unit shall contain at least 9,000 square feet, proportioned appropriately to accommodate the mobile home on said unit. No more than one mobile home shall be permitted to occupy any one court unit. Each mobile home court shall be so marked off that there will be no more than four court units to the acre. The maximum occupied area per court unit shall not exceed 1,000 square feet. Mobile homes shall be so placed on each court unit that there shall be a distance of 25 feet from the front unit line, 15 feet from the rear unit line and 12 feet from the side unit lines. No mobile home shall be so placed that the same will be within 15 feet of any public highway or street nor within 15 feet of any adjacent property line. Each mobile home court and all parts thereof shall be kept in a clean and sanitary condition at all times.
- C. Water connection. Each such mobile home court shall be provided with proper water connections on each such court unit.
- D. Water supply. A sufficient supply of potable water shall be provided to the mobile home court.
- E. All roadways within a mobile home court shall be at least 25 feet in width and shall be maintained free from parked cars, snow or obstructions of any nature so that fire and other emergency vehicles may have free and open access to any part of the mobile home court. Each roadway shall be so designed and constructed as to withstand use of fire trucks and fuel delivery trucks, etc., with a minimum of nine inches of compacted gravel covering an eighteen-foot-wide carriageway. On each road the gravel shall be compacted, graded and leveled so as to permit safe passage of vehicles at speeds not exceeding 15 miles per hour.
- F. Disposal of sewage and other water-carried wastes.
  - a. All sewage and other water-carried wastes shall be disposed of into a municipal sewage system whenever available. In mobile home courts in which such connections are not available, disposal shall be into a private system which includes a sanitary means of disposal, the operation of which creates neither a nuisance nor a menace to health, and has the approval of the New York State Department of Health.
  - b. Whenever a water-carriage system of sewage is used, each court unit shall be provided with a sewer connection for the combined liquid-waste outlet or outlets of each mobile home. It shall be the duty of the owner or operator of said mobile home court not to permit the use of these outlets until the connection from the mobile home to the outlet has been made odor tight as well as water tight. Sewer connections in occupied court units shall be so closed that

they will not emit any odors nor cause a breeding place for flies. No water or waste shall be allowed to fall on the ground from a mobile home.

- G. Garbage receptacles. Each such mobile home court shall provide equipment sufficient to prevent littering of the grounds and premises with rubbish, garbage and refuse and provide fly tight metal depositories with tight-fitting covers at conspicuous locations upon such premises. Such depositories shall be emptied weekly and kept at all times in a sanitary condition. The depositories shall be so located that no park unit shall be more than 350 feet from a depository.
- H. Electrical service and connections. Each mobile home park shall provide weatherproof electrical service connections and outlets for each park unit, all such connections and outlets to be of a type approved by the New York State Board of Fire Underwriters, independent electrical inspector and local electric company, and each park unit shall be properly grounded.
- I. No mobile home court shall be occupied until the Code Enforcement Officer has issued an occupancy permit therefor.

#### **SECTION 6. ACTIVITIES IN MOBILE HOME COURTS REQUIRING BUILDING PERMIT**

- A. Individual building permits shall be required for all mobile homes entering a mobile home court.
  - a. The application for each mobile home permit shall be in writing on a form provided by or otherwise acceptable to the Code Enforcement Office, signed by the applicant, and shall state the following:
    - i. The name, address and phone number of the applicant(s).
    - ii. A complete description of the premises upon which the mobile home is to be located.
    - iii. The name, address and phone number of the owner or owners of such premises.
  - b. The application shall be accompanied by two (2) sets of plans, drawn to scale, showing the boundaries of the premises, the proposed location of the mobile home on the premises and the location and plan of the proposed water supply and sewage disposal system, as per the Town of Louisville's Building Permit Application.
- B. Building permits shall also be required for any additions, porches or any structural changes to a mobile home in a mobile home court, as per the Town of Louisville's Building Permit Application and Local Law #6 of 2022.

#### **SECTION 7. RECORD OF OCCUPANTS**

The owner or operator of each mobile home court shall keep a permanent record, in writing, of all persons occupying or using the facilities of such mobile home court, which record shall include the following:

- A. The names and addresses of each occupant of each mobile home.
- B. The name and address of the owner of each mobile home.
- C. The make and the color of each mobile home.
- D. The registration numbers of any motor vehicle regularly maintained by any resident of the mobile home court.

#### **SECTION 8. INSPECTIONS**

Any peace officer, the Louisville Water Department and the Code Enforcement Officer of the town shall have the right, at any reasonable time, to enter any mobile home court and shall have the right to inspect all parts of said premises and to inspect the records required to be kept in any mobile home court.

#### **SECTION 9. REVOCATION OF OPERATING PERMIT**

If a peace officer, Code Enforcement Officer, Health Officer or any authorized representative of the Town of Louisville finds that any mobile home court is not being maintained in a clean and sanitary condition or is not being conducted in accordance with the provisions of this Local Law, such facts shall thereupon be reported to the Town Board, and said Town Board may direct the Town Attorney to serve an order, in writing, upon the holder of the permit or the person in charge of said court, directing that the conditions therein specified be remedied within 10 days after the date of service of such order. If such conditions are not corrected after the expiration of said ten-day period, the Town Board may cause a notice, in writing, to be served upon the holder of said permit or the person in charge of such mobile home court, requiring the holder of the permit to appear before the Town Board of the Town of Louisville at a time to be specified in such notice and to show cause why such mobile home court operating permit should not be revoked. The Town Board may, after a hearing at which testimony of witnesses may be taken and the holder of the permit shall be heard, revoke such permit if said Town Board shall find that said court is not being maintained in a clean and sanitary condition or if it finds that any provisions of this Article have been violated. Upon the revocation of such permit, the premises shall forthwith cease to be used for the purpose of a mobile home court, and all mobile homes shall forthwith be removed therefrom.

#### **SECTION 10. RENEWAL OF PERMIT**

Application for the renewal of any mobile home court operating permit, if issued pursuant to this Local Law, must be filed with the Town of Louisville on or before the first day of June next preceding the expiration of the permit. The application for the renewal shall be in writing and

signed by the applicant and shall contain the same information as required in Section 4-A of this Local Law in the case of the original application for a permit, except that such renewal application need not be accompanied by a plan of the mobile home court, nor it is necessary that said renewal application be accompanied by the lease of the premises unless a new lease of the premises has been entered into subsequent to the time of filing the previous application, in which event a certified copy of the lease shall be attached to the application for renewal. Upon the approval of said application for a renewal of the permit by the Code Enforcement Officer and the Town Board, the Town Office shall issue a renewal permit which shall become effective upon the expiration of the prior permit and continue in force for a period of one year. Such renewal permit shall not be transferred or assigned. The applicant shall, at the time of issuance of said renewal permit, pay to the Town Office the fee provided for in Section 4-D.

#### **SECTION 11. EFFECT ON EXISTING OPERATIONS**

This Section shall apply to all existing mobile home courts located in the Town of Louisville on the effective date of this Local Law, and such existing mobile home courts shall henceforth be maintained and operated in compliance with all the provisions of this Article and any amendment thereto, except that the provisions of Section 5-B and 5-E, shall not apply to mobile home courts in existence on the effective date of this Local Law.

#### **SECTION 12. PENALTIES FOR OFFENSES**

- A. Any person who violates any provision of this local law shall be guilty of an unclassified misdemeanor, punishable by a fine of a definite amount of not more than \$1,000 or not more than 30 days' imprisonment, or both. When a violation of this local law or any provision thereof is continuous, each week thereof shall constitute a separate and distinct violation for which a separate and additional penalty may be imposed. A violation of this local law shall be prosecuted in the name of the Town of Louisville. The prosecution of a violation of this local law for a civil penalty under Section 12-B herein and/or an action to compel compliance with or restrain violation of this local law by injunction under Section 12-C herein shall not affect the right of the town to prosecute the person for violation of the unclassified misdemeanor herein.
- B. In addition, the violation of this local law or any of the provisions thereof shall subject any person to a civil penalty in the amount of \$500. When a violation of this local law or any of the provisions thereof is continuous, each such 24 hours thereof shall constitute a separate and distinct violation. The penalty shall be recovered by the Town of Louisville in a civil action. The prosecution of a violation of this local law for a criminal penalty under Section 12-A herein and/or an action to compel compliance with or restrain a violation of this local law by injunction under Section 12-C herein shall not affect the right of the town to obtain the civil relief herein.

- C. In addition, upon the violation of this local law or any provision thereof, the Town Board may maintain an action or proceeding in the name of the town in a court of competent jurisdiction to compel compliance with this local law or restrain by injunction any violation thereof. The prosecution of a violation of this local law for a criminal penalty under Section 12-A herein or the prosecution of violation of this local law for a civil penalty under Section 12-B herein shall not affect the right of the town to obtain the injunctive relief herein.
- D. The remedies for violation of this local law are cumulative, and the prosecution of an action by the town for criminal penalty pursuant to Section 12-A and/or the civil relief pursuant to Section 12-B and/or for the injunctive relief pursuant to Section 12-C shall not affect the right of the town to obtain any of the other relief, whether criminal, civil or injunctive, provided herein. Any such prosecution for violation of this local law or any of the provisions, herein shall not be deemed to prevent the revocation of any permit issued pursuant thereto or the enforced removal of conditions prohibited by this local law.

### **SECTION 13. APPLICABILITY OF PERMIT ISSUANCE**

The issuance of a permit pursuant to the provisions of this local law shall not be deemed to waive compliance by the holder thereof, by the property owner or by any occupant of any mobile home with any statute of the State of New York or ordinance or health regulation of the Town of Louisville.

### **SECTION 14. MOBILE HOME COURTS UNFIT FOR HUMAN HABITATION**

- A. Intent.
  - a. By adoption of this Section, the Town Board of the Town of Louisville declares its intent to protect the health, safety and general welfare of the community and citizens of the Town, and to regulate the mobile home courts located in the town for the benefit of the owners or operators and residents of said mobile home courts.
  - b. Since mobile home courts were developed in the early 1950's, there has been a steady growth in the number of mobile homes and mobile home courts. Some mobile home court owners and operators have not maintained facilities in a clean, sanitary and safe condition. Because mobile home court tenants cannot remove their mobile homes to another location without considerable expenditure, mobile home court tenants are especially vulnerable to substandard conditions.
  - c. When the permit of a mobile home court has been revoked pursuant to Section 9, the owner or operator of the mobile home court does not have an incentive to

make any repairs or improve conditions. And, when the permit has been revoked pursuant to Section 9, the tenants of the mobile home court suffer a financial hardship by being compelled to relocate from said court.

- d. Therefore, recognizing the above and the need of the community to regulate mobile home courts and the termination of the operation of such courts, the Town Board of the Town of Louisville does hereby enact the following.

B. Procedure for determination of unfitness. The procedure for the Town Board of the Town of Louisville to declare that a mobile home court is not fit for human habitation shall be as follows:

- a. When the Town Board of the Town of Louisville has revoked the permit of a mobile home court pursuant to Section 9 and the owner or operator thereof fails to correct conditions in the court within 10 days after the revocation of the permit, the Town Board may conduct a hearing as to whether said mobile home court is or is not fit for human habitation.
- b. The owner of the mobile home court shall be notified in writing of the date and time and purpose of the hearing before the Town Board by personal service or certified mail at least 10 days prior to the date of the hearing.
- c. At the hearing before the Town Board, the sworn testimony of witnesses may be taken, the owner or operator of the mobile home court may be represented by counsel and shall have an opportunity to be heard and a transcript or other record of the proceedings shall be made.
- d. In the event that the Town Board finds after a hearing that the mobile home court is not fit for human habitation, the Town Board shall make a finding that the premises are not fit for human habitation, and said finding shall be incorporated in a resolution.

C. Non-payment of rent.

- a. Where the Town Board of the Town of Louisville has determined that a mobile home court is not fit for human habitation pursuant to Section 14-B-d herein, the tenants of said mobile home court shall be authorized to withhold payment of rent from the owner of said mobile home court.
- b. In any eviction proceeding or proceeding to obtain possession of the premises by the owner or operator of such a mobile home court against a tenant based upon nonpayment of rent because of a finding by the Town Board of the Town of Louisville pursuant to this local law, said resolution and finding of the Town Board of the Town of Louisville that the premises of the mobile home court are not fit for human habitation pursuant to Section 14-B-d herein shall be presumptive evidence in any court of law that said mobile home court is not fit

for habitation and for the uses reasonably intended by the parties as defined in and pursuant to § 233(m) and 235-b(1) of the Real Property Law.



14810 State Highway 37  
Massena, NY 13662  
(315) 764-7473

**OPERATING PERMIT APPLICATION**  
**MOBILE HOME COURT (PARK)**  
CODE ENFORCEMENT OFFICE

*A Mobile Home Court (Park) operating permit is required prior to use of any land or premises in the Town of Louisville for the purposes of a mobile home court (park). Upon issuance of initial operating permit, a renewal application is required every year in which the court (park) is in operation.*

**APPLICATION FOR:**

- New Mobile Home Court (Park) Permit**       **Renewal of Mobile Home Court (Park) Permit**

In addition to the information requested below, please include the following:

- New Mobile Home Court (Park) only: Two (2) sets of plans and specifications, drawn to scale, showing the layout of the court, the location, size and arrangement of each court unit, locations of streets, location of water services and location of slop sinks and garbage receptacles.
- New Mobile Home Court (Park) only: If the applicant is not the owner of the premises, a certified copy of the lease of the premises must be included.
- Applicable fee as dictated by the Town of Louisville Building Permit Fees chart.

**APPLICANT INFORMATION**

\*\*If more than one applicant, please attach an additional page with the information for each applicant. Partner(s) if a partnership, Officer(s) and/or Director(s) if a corporation, etc.

Name of Applicant(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**MAINTENANCE CONTACT**

\*\*Individual(s) to be contacted in the event of a maintenance issue.

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Town of Louisville**  
**Building Permit Fees**  
(Updated 2/2026)

Residential Permit Application Fee:	\$ 25.00
Residential (New and Additions):	\$ 0.15 sq. ft. each floor + \$ 25.00 application fee
Residential Garage & Sheds (over 144 sq. ft.):	\$ 0.10 sq. ft. + \$ 25.00 application fee
Manufactured Homes (HUD)	\$ 125.00 (includes application fee)
All Other Permits (Septic, Pools, Roofs, Non-Enclosed Decks):	\$ 25.00
Handicap Accessibility (Ramp, etc):	No Charge (Building Permit Still Required)
Commercial Application Fee:	\$ 100.00
Commercial (New and Additions):	\$ 0.25 sq. ft. each floor + \$ 100.00 application fee
Commercial Solar Projects	\$ 12,000.00 per AC megawatt
Agricultural (Farm Use Only)	\$ 25.00
Operating Permit (Fireworks, etc.)	\$ 25.00
Operating Permit (Mobile Home Park) - New and Renewal	\$ 100.00
<b>EE for <u>not obtaining a permit</u> when needed:</b>	<b>\$ 100.00</b>

**PROPERTY IDENTIFICATION**

Name of Owner(s): \_\_\_\_\_

Mailing Address of Owner(s): \_\_\_\_\_

Telephone of Owner(s): \_\_\_\_\_

E-mail of Owner(s): \_\_\_\_\_

Physical Address of Property: \_\_\_\_\_

Tax Map Parcel ID: \_\_\_\_\_

Description of Premises: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of court (park) units available in proposed mobile home court (park): \_\_\_\_\_

\_\_\_\_\_

**Applicant Signature(s)**

\_\_\_\_\_

**Date**

Local Law #4-6 of 20092022, A Local Law providing for the Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code is hereby repealed and a new local law is enacted in its place to read as follows:

Be it enacted by the Town Board of the Town of Louisville, in the County of St. Lawrence, as follows:

**SECTION 1. PURPOSE AND INTENT**

A. This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Code (the Energy Code) in this Town. This local law is adopted pursuant to Section 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, the Energy Code, other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions in this local law.

**SECTION 2. DEFINITIONS**

- A. In this local law, the following terms shall have the meanings shown in this section:
  - "Assembly Area" shall mean an area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering fifty or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.
  - "Building Permit" shall mean a building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term "Building Permit" shall also include a Building Permit, which is renewed, amended, or extended pursuant to any provision of this local law.
  - "Certificate of Compliance" shall mean a document issued by the Town stating that work was done in compliance with approved construction documents and the Codes.
  - "Certificate of Occupancy" shall mean a document issued by the Town certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by the Town, and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.
  - "Code Enforcement Officer" shall mean the Code Enforcement Officer appointed pursuant to subdivision (b) of Section 3 of this local law.

To the Town Board of the Town of Louisville: Pursuant to section 119 of the Town Law, I hereby render the following statement of moneys received and distributed by me, as Supervisor, during the month:

1/1/2026

RECEIPTS

	General (A) G/L # 200.01	Part Town (B) G/L # 200.02	Ligh#1 (SL1) G/L # 200.07	Ligh#2 (SL2) G/L # 200.08	Ligh#3 (SL3) G/L # 200.09	Ligh#4 (SL4) G/L # 200.10	Fire Protection (SF) G/L # 200.06
Balances first of month	\$ 43,545.98	\$ 75,229.54	\$ 2,395.74	\$ 405.64	\$ 2,968.54	\$ 192.45	\$ 1,797.00
Town Clerk Fees	\$ 420.43	\$ 1,575.90					
Court Fees	\$ 3,540.00						
Parks Health Insurance	\$ 300.30						
Arena Deposits	\$ 12,620.00						
LLR work completed by Rec. Dept	\$ 868.64						
2026 Real Property Taxes collected	\$ 135,500.00		\$ 200.00	\$ 400.00	\$ 3,500.00	\$ 120.00	\$ 205,500.00
2026 Real Property Taxes collected - Library	\$ 9,000.00	\$ 3,000.00					
2026 Real Property Taxes collected - Property Clean Ups							

Savings Interest (2.03)	\$ 0.75	\$ 1.28					
Checking Interest (1.80)	\$ 0.67	\$ 1.13					
	\$ 205,796.77	\$ 79,807.85	\$ 2,595.74	\$ 805.64	\$ 6,468.54	\$ 312.45	\$ 207,297.00

DISBURSEMENTS

	General (A)	Part Town (B)	Ligh#1 (SL1)	Ligh#2 (SL2)	Ligh#3 (SL3)	Ligh#4 (SL4)	Fire Protection (SF)
PR	\$ 48,775.67	\$ 5,244.90					
Abstract -1/14/26	\$ 74,981.04	\$ 3,144.65	\$ 15.70	\$ 31.40	\$ 284.33	\$ 9.84	\$ 75,833.00
NYS Employment Quarterly Tax	\$ 1,490.74						
NYS Envir Wire Fee	\$ 25.00						

TOTAL PAYMENTS

Balance End of Month:	\$ 125,272.45	\$ 8,389.55	\$ 15.70	\$ 31.40	\$ 284.33	\$ 9.84	\$ 75,833.00
Grand Total	\$ 293,247.72	\$ 71,418.30	\$ 2,580.04	\$ 774.24	\$ 6,184.21	\$ 302.61	\$ 131,464.00

Difference

CHECKBOOK BALANCES AT END OF MONTH

NBT General Savings	\$ 293,208.57
NBT General Checking	\$ 39.15
Total	\$ 293,247.72

DATED: 2-19-26

TOWN OF LOUISVILLE SUPERVISOR

*Harry Bryant*

# WATER ACCOUNTS

1/1/2026

## RECEIPTS

FUND	SW #1	SW #1 Reserve	SW #2	SW #2 Reserve	SW #3	SW #3 Reserve
<b>Beginning Balance</b>	GL# 200.11	GL# 230.11	GL# 200.12	GL# 230.12	GL# 200.13	GL# 230.13
Petty Cash (Always in Drawer)	\$ 72,003.04	\$ 317,578.47	\$ 2,766.46	\$ 25,007.57	\$ 119,267.62	\$ 134,911.11
Deposits	\$ 100.00		\$ 38,936.12		\$ 64,866.86	
In CUSI in December, in Bank in January	\$ 45,693.82					
In CUSI in December, in Bank in January	\$ 256.88					
In CUSI in January, in Bank in February	\$ 118.88					
In CUSI in January, in Bank in February	\$ (159.26)				\$ (177.88)	
WD #2 & WD #3 paying WD #1 for parts used	\$ 2,524.00					
Water Relay on 2026 - Louisville portion	\$ 79,345.37		\$ 23,455.63		\$ 34,393.01	
Interest	\$ 1.56	\$ 4.41	\$ 0.27	\$ 0.42	\$ 2.37	\$ -
Totals	\$ 200,184.29	\$ 317,582.88	\$ 65,158.48	\$ 25,007.99	\$ 218,351.98	\$ 134,911.11

## DISBURSEMENTS

PAID TO	SW #1	SW #1 Reserve	SW #2	SW #2 Reserve	SW #3	SW #3 Reserve
Petty Cash (Always in Drawer)	\$ 100.00					
P/R	\$ 2,553.19		\$ 1,629.38		\$ 2,444.19	
Abstract - 1/1/4/26	\$ 114,665.33		\$ 5,306.30		\$ 5,371.22	
NYS Employment Quarterly Tax	\$ 204.67		\$ 99.84		\$ 194.69	
Withdrawal to increase in Petty Cash drawer	\$ 100.00					
Totals	\$ 117,623.19	\$ -	\$ 7,035.52	\$ -	\$ 8,010.10	\$ -

Balances End of Month:	\$ 82,561.10	\$ 317,582.88	\$ 58,122.96	\$ 25,007.99	\$ 210,341.88	\$ 134,911.11
Grand Total + Petty Cash:	\$ 828,627.92					

Difference	\$ -	\$ -	\$ (0.00)	\$ (0.00)	\$ -	\$ -
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## CHECKBOOK BALANCES AT END OF MONTH

NBT Savings SW #1	\$ 82,561.10
NBT SW #1 - Reserve	\$ 317,582.88
Petty Cash SW #1	\$ 100.00
NBT Savings SW #2	\$ 58,122.96
NBT SW #2 - Reserve	\$ 25,007.99
NBT SW #3	\$ 210,341.88
NBT SW #3 - Reserve	\$ 134,911.11
<b>Total:</b>	<b>\$ 828,627.92</b>
Water SW#2 owes Water Reserves #2 from loan = \$97,400.00	
Water SW#2 owes Water Reserves #2 for 2022 = \$10,719.45	
Water SW#2 owes Water Reserves #2 for 2023 = \$9857.22	
Water SW#1 owes Water Reserves #1 for 2024 = \$21,984.62	
Water SW#2 owes Water Reserves #2 for 2024 = \$10,476.60	
Water SW#3 owes Water Reserves #3 for 2024 = \$15,084.31	
WD#2 owes Capital = \$20,000.00	

DATED: 1-19-26

TOWN OF LOUISVILLE SUPERVISOR

*[Signature]*



# Louisville Landing Recreation

**1/1/2026**

## RECEIPTS

FUND	River Course
<b>Beginning Balance</b>	<b>\$ 64,904.03</b>
Petty Cash deposited	\$ -
Sales Tax	\$ 51.85
Green Fees	\$ -
Cart Fees	\$ -
Membership Fees	\$ 9,508.15
Driving Range Fees	\$ -
Tournament Sales	\$ -
Advertising	\$ -
Credit card in transit previous month, now in bank	\$ -
Chase's Riverside Dining - Electric	\$ -
Chase's Riverside Dining - Rent	\$ -
Chase's Riverside Dining - Water	\$ -
Chase's - Interest charged on overdue invoices	\$ -
Interest	\$ 1.12
<b>Totals</b>	<b>\$ 74,465.15</b>

## DISBURSEMENTS

PAID TO	River Course
P/R	\$ 4,478.24
Abstract - 1/14/26	\$ 5,823.07
Credit card in transit, not in bank	
NYS Employment Quarterly Tax	\$ 753.54
<b>Total Payments</b>	<b>\$ 11,054.85</b>
<b>Balances End of Month:</b>	<b>\$ 63,410.30</b>
	\$ -

## BALANCES AT END OF MONTH

Louisville Landing Recreation bank acct.	\$ 63,410.30
Petty Cash	\$ -
<b>Total:</b>	<b>\$ 63,410.30</b>

DATED: 2-19-26

TOWN OF LOUISVILLE SUPERVISOR: Louise [Signature]

# CAPITAL ACCOUNTS

1/1/2026

## RECEIPTS

FUND	Capital (CD) GL# 200.14	Reserve Comm Center GL# 230.14	Days (Summer GL# 215.14
Beginning Balance	\$ 145,561.12	\$ 102,652.52	\$ 5,250.27
Memorial Bench -	\$ -		
Hometown Days - Soda/Water Money			\$ 26.00
Hometown Days - Fall Fest Hats			
Hometown Days - Murder Mystery			
Hometown Days - Ornaments			\$ 108.00
Interest	\$ 1.72	\$ 1.74	\$ 0.09
<b>Totals</b>	<b>\$ 145,562.84</b>	<b>\$ 102,654.26</b>	<b>\$ 5,384.36</b>

## DISBURSEMENTS

PAID TO	Capital (CD)	Capital Comm Center	Summer Bash
Abstract - 1/14/26	\$ 143,002.74	\$ -	\$ 444.44
Due from Highway			
Due to WD#1 Reserves			
Due to WD#3 Reserves			
<b>Total Payments</b>	<b>\$ 143,002.74</b>	<b>\$ -</b>	<b>\$ 444.44</b>
<b>Balances End of Month:</b>	<b>\$ 2,560.10</b>	<b>\$ 102,654.26</b>	<b>\$ 4,939.92</b>
<b>Grand Total:</b>	<b>\$ 110,154.28</b>		
	\$ (0.00)	\$ -	\$ 0.00

### BALANCES AT END OF MONTH

Capital (CD)	\$ 2,560.10		
Community Center Capital	\$ 102,654.26		
Summer Bash Account	\$ 4,939.92		
<b>Total:</b>	<b>\$ 110,154.28</b>	<b>0.00</b>	

NYPA recouple Massena Intake Water = \$1499.28  
 NYPA Adjacent Landowner Funds - Reimbursable = -\$4,227.25  
 NYPA recoupable = \$0.00  
 Water Plant Upgrade Recoupable = \$125,269.11

DATED: 2-19-26

TOWN OF LOUISVILLE SUPERVISOR: Larry Leggett

		1/31/2026	
Active:	<b>CAPITAL</b>		
	Arena Ice Repairs 2023-24	\$ (71,549.31)	
	Bail Money (Unclaimed - to be held 6 yrs - Yr 2027)	\$ 1,005.00	
	Excess Sales Tax	\$ -	
	Fire Station - Improvement to Structure (RVRDA - CDEIP)	\$ (14,886.95)	
	Holiday Community Spirit - RVRDA	\$ (11,211.61)	X
	Loan from another fund	\$ -	X
	Loan to another fund	\$ (40,000.00)	X
	Louisville Food Pantry	\$ 1,354.58	
	Massena Intake Water	\$ (1,499.28)	
	Memorial Benches	\$ (683.24)	
	Misc.	\$ (83,618.58)	
	NBT interest 1/1/2010 thru	\$ 1,961.60	X
	NYPA Adjacent Landowner Funds - Reimbursable	\$ (4,227.25)	
	NYPA Reimbursable	\$ -	
	Property Purchased	\$ (18,897.97)	
	Salt Barn 2025	\$ (37,558.50)	
	Surplus NYPA land	\$ 203,960.96	
	Water Treatment Plant Upgrades	\$ (268,051.09)	X
	Wilson Hill Subdivision	\$ 545,939.46	
	<u>LLR Clubhouse Major Maintenance Repairs</u>	<u>\$ (13,615.20)</u>	
Completed:	Arena Addition	\$ (48,461.63)	
	Arena Improvements (2014 RVRDA Grant) - BBQ	\$ (7,977.73)	
	Arena Repairs (2020 RVRDA Grant) - Ice	\$ (8,752.29)	
	Arena Septic 2009	\$ (15,343.49)	
	ARPA Covid Payment	\$ -	
	Backhoe (Milton Cat)	\$ 5,238.78	
	Bi-centennial Celebration	\$ (38,750.72)	
	Campground Research	\$ (9,656.25)	
	Fire Station #2	\$ (91,757.51)	
	Handicap Lift (2017 RVRDA Grant) - Community Center	\$ (577.58)	
	Highway Barn Roof	\$ (541.60)	
	Historical Bldg Roof/Pavillion/Remodel Fire Station (2015 RVRDA)	\$ 9,470.12	
	Museum remodel	\$ (52,400.44)	
	JCAP Grant (court 3/11)	\$ (915.96)	
	JCAP Grant (Court Window) 3/19	\$ (2,016.10)	
	Kayak Docks	\$ (304.74)	
	Lights #4	\$ -	
	Louisville Landing - The River Course	\$ -	
	LLR Clubhouse Heating System Upgrade	\$ (13,512.00)	
	LLR Golf Course Advertising Grant (RVRDA-CDEIP)	\$ (3,072.98)	
	Municipal Bldg Flooring (RVRDA)	\$ (33,565.30)	
	Muni bldg & Misc thru 12/31/09	\$ 620,775.79	
	Municipal Bldg Lights (RVRDA)	\$ (5,281.69)	
	Muni Bldg Parking Lot Paving (RVRDA-CDEIP)	\$ (55,606.08)	
	Muni bldg repairs/gas management	\$ (264,839.81)	
	Muni bldg office remodel	\$ (7,506.22)	
	Muni Boiler project	\$ (26,471.24)	
	Playground (RVRDA)	\$ (214.40)	
	Rte 37 - Internet Service (RVRDA)	\$ (100.00)	
	Salt Shed	\$ (51,840.18)	
	Walmart Grant (2020) - Used for Muni Bldg Phone Upgrade	\$ -	
	Community Center Remodel (RVRDA)	\$ (65,489.50)	
	River Dr. 2012	\$ -	
	Water #4 Preliminary Research	\$ (16,391.77)	
	Wilson Hill Causeway	\$ -	
	Wilson Hill Rd. - Game Res. Rd.	\$ -	
	<b>TOTAL (Bank Balance)</b>	<b>\$ 2,560.10</b>	
	Super Report	\$ 2,560.10	
	<b>RECOUPABLE</b>		
	Massena Intake Water	\$ 1,499.28	
	Water Treatment Plant Upgrades	\$ 268,051.09	
	NYPA Mico Reimbursable	\$ -	
	<b>Total Recoupable</b>	<b>\$ 269,550.37</b>	

**COMMUNITY CENTER CAPITAL**

**1/31/2026**

	Income	Expenses
1/1/2024 Balance - see older reports for more details	\$ 254,786.00	\$ 172,166.68
12/26/2024 AS PER BUDGET	\$ 10,000.00	
Interest for 2024	\$ 16.59	
9/22/2025 Zamboni purchased		\$ 90,000.00
10/31/2025 NYPA Reimbursement for Zamboni	\$ 90,000.00	
12/26/2025 AS PER BUDGET	\$ 10,000.00	
Interest for 2025	\$ 16.61	
Interest for 2026	\$ 1.74	
Totals	\$ 364,820.94	\$ 262,166.68
<b>Net Total:</b>	<b>\$ 102,654.26</b>	
Supervisor's Report	\$ 102,654.26	
Difference:	\$ -	

# Hometown Days 2026

1/1/2026

<b>INCOME:</b>	2025 carry over	\$	5,250.27	<b>2025 Donations:</b>	
	Donations			Massena Savings & Loan	
	Soda/Water Money	\$	134.00	Delorme	
	Hats/Tumblers			Snider, Smith & Ramsey	
	Trivia Night			Seacomm	
	Duck Race			Lakeview Motels & Apts.	
	Chicken BBQ			Twin Rivers FCU	
	Kids Day - Concession			Johnson's Water LLC	
	Kayak Run payments			Pease & Gustafson	
	Cornhole Tournament			O'keefe Realty	
	Murder Mystery & 50/50			Yelle Realty	
	Ornaments			Wilson Hill Association	
	p'26 Budget - transferred from Historical - Gen A				
	Interest	\$	0.09		
<b>Total Income</b>		\$	<b>5,384.36</b>	<b>Total:</b>	\$ -
<b>EXPENSES</b>					
AJ's Portables	port-a-potties	\$	444.44		
Walmart	refund on double payment				
Walmart	drinks				
Home Depot	charcoal				
Pepsi	banners				
Stubbs	Duck Tickets				
Young Explosives	fireworks				
Webster's Food	CBBQ food				
MBI Entertainment	bounce houses & waterslides				
Visa - Oriental Trading	prizes for kids				
Megan Todd	chicken & potatoes				
Aynie Trudell	music - Ice Cream Social				
Alley Paper	take-out trays				
Walmart	CBBQ cutlery				
Walmart	drinks				
Walmart	CBBQ - propane & starters				
Visa - BJ's	hamburgers & rolls				
Alley Paper	food trays				
Walmart	drinks & concession stand supplies				
Walmart	concession stand supplies				
Visa - Amazon	stamp				
Aacey Peets	music - Fall Fest				
Ben Todd	music - Fall Fest				
Pepsi	banners				
Stephens Media Group	Fall Fest advertising				
BCD Sanitation LLC	port-a-potties				
ILC Solid Waste	garbage from Fall Fest				
Stephens Media Group	Fall Fest advertising				
Visa - Norm Worden	ornaments				
Visa - Walmart	soda/water				
<b>Total Expenses</b>		\$	<b>444.44</b>		
<b>NET</b>		\$	<b>4,939.92</b>		
Supervisor's Report		\$	4,939.92		
Difference		\$	-		