BC RUGBY BOARD OF DIRECTORS MEETING MINUTES

September 22, 2026
6:00pm - 7:30pm
Teams Online

Call to order: 6:08 pm as quorum present.

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1. Opening Meeting and Chair Remarks

The Chair officially welcomed John Tait to his first Board meeting as Chief Executive Officer.

2. Approval of the Agenda

There were no additions to the agenda.

3. Conflict of Interest

No conflicts of interest were declared.

4. Approval of Previous Minutes

The draft minutes from the August 5,2026 meeting were reviewed. No questions or amendments were raised.

MOTION: To approve the minutes of the August 5, 2026 meeting as presented. **CARRIED**

5. Finance and Administration Committee

An overview of the financial statements was given. Q1 is on track.

MOTION: To approve the Q1 financials as presented. **CARRIED**

6. Governance Committee

Senior Rules of Competition.

There was no further discussion on the recommended changes. The Committee advised that additional changes may be brought forward during the season, depending on guidance from World Rugby and PlayHQ system capabilities.

MOTION: To accept the recommended changes to the Senior Rules of Competition.
CARRIED

Board Annual Calendar.

A Board annual calendar has been created in the BC Rugby account with the monthly Board meetings and annual BC Rugby events.

Action: Directors to advise the Governance Chair of any additional items they would like included.

7. Hall of Fame Committee

Planning is underway for the Hall of Fame celebration to be held on Vancouver Island in December. Inductees have been notified.

Nominators of candidates not selected this year will be advised that their nomination will be carried forward for one year, and that supplementary information may be added to the nomination in the interim.

Inductees will be provided with box seating for the Age Grade Finals on December 5. Directors were encouraged to attend both events.

8. Safe Sport Committee

AED implementation has begun. The Board was asked for fundraising ideas to help fund AED implementation for clubs.

9. CEO Report

Finance and Administration

The new Administrator Coordinator commenced September 1 and has performed competently on all tasks assigned to date. Support provided to the membership has been well received.

The O'Neill's partnership is entering the final quarter of the agreement, with a meeting scheduled for October 2.

A decision on renewal of the WeWork office is due by November.

One year remains on the CTMS agreement.

Reconciliation of Bears tours and camps is ongoing.

Governance

Work continues on updating Competition and Discipline Committee membership.

As per Safe Sport meeting, compiling data on clubs' Emergency Action Plans and AED's.

Operations

The Kamloops 7s was successful and is expected to meet financial expectations.

Staff are collaborating with PlayHQ to resolve data discrepancies and address variations arising from our transition from Sportlomo.

Strength and conditioning and training support for the Bears U17–18 programs is underway.

A funding opportunity is available through Rugby Canada U20 and BC for the annual legacy fund and the competition.

The Premier Men's working group is considering a U23 competition as an alternative to a Men's Reserve competition.

The BC Rugby Coaching Conference will be held at St. George's on January 9–10, 2027.

10. Strategic Plan

The CEO will review the recent comments submitted with staff.

The Board agreed to hold a separate working session on the Strategic Plan.

Action: TW will poll Directors for available dates.

11. Rugby Canada Relationship

JP will be our Board Liaison for RC and attend the monthly meetings with the CEO.

12. In Camera

The Board moved in camera.

13. Adjournment

The meeting adjourned at 8:06 p.m.