

## PASTORAL COUNCIL MEETING MINUTES

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Meeting Location: St. Joseph Room

Date/Time: October 15, 2025 – 6:30 p.m.

Notes By: Sarah Navis

Attendees: Father Justin Lopina, Joe Herro, Alanna Wilgus, Tom Zimmerman, Suzzanne Silman, Rachel Blackwood, Jeremy Blackwood, Jennifer Mendoza, Larry Barbian, Carol Polivka, Duane Filtz, Kevin Scott, Jill Pitterle and Audrey Szews.

Excused: Sandy Schmitt, Mike Smrz, Megan Harney, Paul Petrides

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Meeting started at 6:30 p.m. with an opening prayer by Jeremy Blackwood.

The agenda was approved.

**Faith Formation Committee Prayer considerations:** Audrey Szews attended the meeting to share with us some methods of prayer. Faith Formation has a mission to share with each St. Joseph committee ways they can incorporate prayer into their monthly meetings. There are many methods of prayer that can be considered, she included a handout with some of the methods. Pastoral Council has an opening and closing prayer for its monthly meetings. Joe Herro asked we rotate through the members of the council for the opening and closing prayer. Jeremy Blackwood suggested we utilize a sign-up sheet for our members so if they consider an optional type of prayer they can prepare for the meeting.

### Committee Reports:

**Prayer and Worship:** Suzzanne Silman let us know there would be a notice in the bulletin explaining the new altar chairs. They are a gift from the Knights of Columbus in memory and in honor of our late pastor Fr. Jerry Hudziak. Starting the weekend of October 18-19, there will now be two additional cup bearers at communion for the 4pm and 10:30 am mass.

**Stewardship and Communications:** Donut Sunday is hosted by the Stewardship committee this weekend, October 18-19. Duane presented the Pastoral Council with a handout displaying the proposed Vision and Mission statements for St. Joseph Congregation. The Stewardship committee wants to add these statements to our website. There was a lot of feedback regarding what was proposed and what changes could be made. It was decided to have council members review the information presented and send an email directly to Duane with their comments. No decision was

made regarding the Vision and Mission, the topic will be presented again in November to Pastoral council for a decision.

**Buildings and Grounds:** Carol Polivka gave an update on flood damage fixes made in the school. Oct. 2<sup>nd</sup>-3<sup>rd</sup> work on the kitchen was done, and the pump platform was created. The art room also received new ceiling tiles and lighting. The ceiling tiles and flooring for the teacher's lounge will be replaced over Thanksgiving break.

**Home and School:** Rachel Blackwood updated us on the following from Home and School: "Trunk or Treat" will be held Saturday, October 18<sup>th</sup>. They continue to work on Cookie House details, more to come.

**School Committee:** Jeremy Blackwood reported the funds from the Color Walk will be used for Chrome books and e-reader. A successful safety drill was run at school. We attended the marketing meeting held by the archdiocese and they gave lots of information. The group will be reviewing all this information.

**Athletics:** Paul Petrides submitted to Joe Herro that the golf outing was great fun and successful. 75 people attended this year.

**Finance:** Tom Zimmerman reported the work continues, no additional updates at this time.

### **Continuing Business**

- A. Additional Disability Parking spaces. The two (2) additional permanent disability parking spaces in the west side parking lot have been painted and are ready for use. The signage for the Center Street transition is on order.

### **New Business**

- A. Father Justin – The Offertory Revival letters have gone out to all parish members. He will give a brief reminder at this weekend's mass. Father Justin along with the school principal Bryanna VanVreede are working on addressing the topic of respect for others for the school kids. They will hold an all-school assembly to address recent behavior issues at the school.
- B. St. Joseph Day celebration – Wednesday, March 18<sup>th</sup>. Each committee is asked to participate for this celebration. Joe Herro will send out the Excel spreadsheet to each committee head so they can review the tasks. Father will take care of extending an invitation to Bishop Grob for this celebration. It was suggested we do this now since there is no December Pastoral Council meeting.

### **Action Items:**

- A. Joe to send out the St. Joseph Day celebration Excel file to members for their review.

- B. Pastoral Council should review the documents on the Vision and Mission statements and send their feedback to Duane Filtz.
- C. Sarah will create a sign-up document for the Pastoral Council to use for opening and closing prayer and send this to Joe H for approval.

### **Miscellaneous**

- A. Next Pastoral Council meeting will be November 19, 2025. There is no December meeting.
- B. The meeting adjourned at 7:45 p.m. with a closing prayer.