Trumbull County Board of Developmental Disabilities
Regular Monthly Board Meeting
September 28, 2026

President Jodi Glaser called the Monday, September 28, 2026 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:00 p.m.

I. ROLL CALL

Present:	Ms. Melissa Baker	Ms. Kimberly Hynes
	Ms. Jodi Glaser	Mr. Mauro DiVieste
	Mr. Timothy Calderone	Mr. Larry Larson
	Mr. John Hickey	

Excused: None

II. PLEDGE OF ALLEGIANCE

III. SWEARING IN OF BOARD MEMBERS

Superintendent Edward Stark administered the Oath of Office to John Hickey**.**

IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 48 – 2026:
Adopt a motion to approve the minutes of the August 24, 2026 board meeting.

Motion: Mr. Larry Larson Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	
Mr. Timothy Calderone	X	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. John Hickey	Abstained	
Ms. Kimberly Hynes	X	
Mr. Larry Larson	X	

The President declares the motion carried.

V. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

VI. FINANCIAL REPORT TO THE BOARD

Business Manager's presentation to the Board.

AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 49 – 2026:
Adopt a motion for the Superintendent to authorize the payment of the bills for the month of August 2026 by the Auditor.

Motion: Mr. Timothy Calerone Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	
Mr. Timothy Calderone	X	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. John Hickey	X	
Ms. Kimberly Hynes	X	
Mr. Larry Larson	X	

The President declares the motion carried.

VII. OLD BUSINESS BEFORE THE BOARD

VIII. NEW BUSINESS BEFORE THE BOARD

Resolution 50 – 2026:
Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for September 2026:

New Hires:
1. Amanda Brookbank – hired as a teacher on 8/19/2026 filling the vacancy created by Kathy Fleming.
2. Tawandra Knight – hired as a Service and Support Administrator on 8/31/2026 filling the vacancy created by Carla Carlton's resignation.
3. William Collins – hired on 9/16/2026 to fill the Facilities Maintenance Technician position.

Changes:
1. Bridgette Drotar – transferred to a Classroom Assistant position as of 8/18/2026 filling the vacancy created by Michelle Dennison.

Retirements/Resignations:
1. Chelsea Stafford – resigned from the Service and Support Administrator position on 8/19/2026.
2. Matthew Basch – resigned from a Custodian position as of 8/26/2026.

Layoff/Recall: None.

Substitute List Additions/Deletions:
1. Kayley Peace – added to the Substitute Teacher list as of 8/18/2026.
2. Tracy Molinari – removed from the Substitute Classroom Assistant list as of 8/25/2026.
3. Holly Fulford – removed from the Substitute Classroom Assistant list as of 8/31/2026.
4. Kyra Franklin – removed from the Substitute Classroom Assistant list as of 8/31/2026.

5. Patricia Sekerak – removed from the Substitute Classroom Assistant list as of 8/31/2026.
6. Kellynn Bowser – removed from the Substitute Custodian list as of 8/31/2026.

Other: None.

Motion: Ms. Kimberly Hynes Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	
Mr. Timothy Calderone	X	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. John Hickey	X	
Ms. Kimberly Hynes	X	
Mr. Larry Larson	X	

The President declares the motion carried.

Resolution 51 – 2026:
Adopt a motion to approve new Board Policy Section 10.27 entitled Artificial Intelligence (AI) Use.

Motion: Mr. Larry Larson Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	
Mr. Timothy Calderone	X	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. John Hickey	X	
Ms. Kimberly Hynes	X	
Mr. Larry Larson	X	

The President declares the motion carried.

Resolution 52 – 2026:
Adopt a motion to approve of the Board entering into a contractual relationship with Summit Housing Development Corp. (“SHDC”) for the purpose of acquisition, management and leasing of residential properties for individuals with developmental disabilities in Trumbull County;

The Board hereby authorizes the Superintendent to confer and negotiate with SHDC for a contract for the purpose of acquisition, management and leasing of residential properties for individuals with developmental disabilities in Trumbull County, to be approved by the Board at a subsequent regular or special meeting;

The Board hereby authorizes the Superintendent, upon approval of the Trumbull County Prosecuting Attorney, to engage the services of Stephen Postalakis, Haynes Kessler Myers & Postalakis, to assist with the contract with SHDC and to assist with the conveyance of residential properties from Residence Living of Trumbull County, Inc. ("RLTCI") to SHDC in accordance with Ohio law and the Department's rules.

The Board hereby authorizes the Superintendent to take any action necessary and to sign any legal documents necessary to effect the conveyance of the residential properties from RLTCI to SHDC in accordance with Ohio law and the Department's rules.

Motion: Mr. Mauro DiVieste Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	
Mr. Timothy Calderone	X	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. John Hickey	X	
Ms. Kimberly Hynes	X	
Mr. Larry Larson	X	

The President declares the motion carried.

IX. COMMUNICATIONS AND REPORTS BEFORE THE BOARD AND BOARD COMMITTEES:

1. Superintendent's Report.
2. Board Correspondence
3. Board Reports
4. Statistics and Enrollment Figures

X. HEARING OF VISITORS

XI. ADJOURNMENT

Resolution 53 – 2026:
Adopt a motion to adjourn.

Motion: Mauro DiVieste Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	
Mr. Timothy Calderone	X	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. John Hickey	X	

Ms. Kimberly Hynes	X	_____
Mr. Larry Larson	X	_____

The President declares the motion carried.

The President adjourned the meeting at 5:46 p.m.