

Trumbull County Board of Developmental Disabilities
Regular Monthly Board Meeting
October 27, 2025

President Jodi Glaser called the Monday, October 27, 2025 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:11 p.m.

I. ROLL CALL

Present:	Mr. Larry Larson	Ms. Kimberly Hynes
	Mr. Mauro DiVieste	Ms. Mary Cunningham
	Mr. Timothy Calderone	Ms. Melissa Baker
	Ms. Jodi Glaser	

Excused: None

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 63 – 2025:

Adopt a motion to approve the minutes of the September 22, 2025 Board meeting.

Motion: Mr. Larry Larson

Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>Abstained</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 64 – 2025:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of September 2025 by the Auditor.

Motion: Mr. Timothy Calderone

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____

Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

VII. OLD BUSINESS BEFORE THE BOARD

VIII. NEW BUSINESS BEFORE THE BOARD

Resolution 65 – 2025:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for October 2025:

New Hires:

1. Christopher Heinz – hired as the Facilities Manager effective 10/13/2025. He fills the vacancy due to the resignation of Harlan Jones.
2. Chelsea Shipley – hired as a Human Resource Assistant effective 9/15/2025. She is filling the upcoming vacancy due to the retirement of Dennise Lindsay.
3. Kristen Taylor – hired as Operations Manager for the Fairhaven Foundation. This position was approved per Board Resolution 16-2025.

Changes:

1. Destiny Morgan – promoted to the position of Classroom Assistant effective 9/22/2015. Destiny was previously a 9-Month Bus Aide. She fills the vacancy due to the retirement of Sue Mills.

Retirements/Resignations:

1. Alyssa Smith – resigned from the position of Service and Support Administrator effective 10/2/2025. She had been with the program since August 2019.
2. Mary Fiorenza – resigned from the position of Service and Support Administrator effective 10/3/2025.

Layoff/Recall: None.

Substitute List Additions/Deletions:

1. Thelma Hanshaw – removed from the Substitute Classroom Assistant list effective 9/22/2025.
2. Olivia Wootton – removed from the Substitute Classroom Assistant effective 9/24/2025.
3. Patricia Sekerak – added to the Substitute Classroom Assistant list effective 9/29/2025.

Other: None.

Motion: Ms. Kimberly Hynes

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

Resolution 66 – 2025:

Adopt a motion to approve new Board Policy Section 8.52 entitled Suspension/Removal/Expulsion of Students.

Motion: Mr. Larry Larson

Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

Resolution 67 – 2025:

Adopt a motion to authorize the Superintendent to sign the addendum to the Mater Contract between Summit Housing Development Corporation and the Trumbull County Board of Developmental Disabilities to ensure compliance with Ohio Administrative Code 5123-1-03 for the provision of residential homes in Trumbull County.

Motion: Mr. Mauro DiVieste

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

Resolution 68 – 2025:

Adopt a motion to approve revised Board Policy Section 4.5 entitled Appearance and Dress Code.

Motion: Mr. Larry Larson

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

Resolution 69 – 2025:

Pursuant to Section 307.12 (E) of the Ohio Revised Code, the Trumbull County Board of Developmental Disabilities intends to sell by internet auction personal property, including motor vehicles acquired for the use of county officers and departments, and equipment, tools, or supplies, that are not needed for public use, is obsolete, or is unfit for the use for which it was acquired.

TCBDD intends to use Ohio Schools Council for the sale of the personal property. Ohio Schools Council provides an internet-based website which provides a means for sellers to list items for sale and for potential buyers to bid upon these items via their internet-based auction system. Ohio Schools Council is located at 6393 Oak Tree Blvd., Suite 377, Independence, Ohio 44131 and can be reached at 216-447-3100 or www.osconline.org.

All items shall be offered for bidding for ten (10) days including Saturdays, Sundays, and legal holidays. The Trumbull County Board may establish terms and conditions for a particular sale, such as, but not limited to requirements for pick-up or delivery, method of payment, and sales tax.

Motion: Ms. Mary Cunningham

Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>

Ms. Kimberly Hynes	<u> X </u>	<u> </u>
Mr. Larry Larson	<u> X </u>	<u> </u>

The President declares the motion carried.

Resolution 70 – 2025:

Adopt a motion to accept Trumbull County's Drug Free Safety Policy and the Policy for the Trumbull County Board of DD.

Motion: Ms. Kimberly Hynes

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u> X </u>	<u> </u>
Mr. Timothy Calderone	<u> X </u>	<u> </u>
Ms. Mary Cunningham	<u> X </u>	<u> </u>
Mr. Mauro DiVieste	<u> X </u>	<u> </u>
Ms. Jodi Glaser	<u> X </u>	<u> </u>
Ms. Kimberly Hynes	<u> X </u>	<u> </u>
Mr. Larry Larson	<u> X </u>	<u> </u>

The President declares the motion carried.

Resolution 71 – 2025:

Adopt a motion to approve the initial appropriations for the period of January 1, 2026 through December 31, 2026.

Motion: Mr. Mauro DiVieste

Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u> X </u>	<u> </u>
Mr. Timothy Calderone	<u> X </u>	<u> </u>
Ms. Mary Cunningham	<u> X </u>	<u> </u>
Mr. Mauro DiVieste	<u> X </u>	<u> </u>
Ms. Jodi Glaser	<u> X </u>	<u> </u>
Ms. Kimberly Hynes	<u> X </u>	<u> </u>
Mr. Larry Larson	<u> X </u>	<u> </u>

The President declares the motion carried.

Resolution 72 – 2025:

Adopt a motion to approve revised Board Policy Section 3.34 entitled Wellness Policy.

Motion: Mr. Timothy Calderone

Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent's Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

X. HEARING OF VISITORS

XI. ADJOURNMENT

Resolution 73 – 2025:

Adopt a motion to adjourn.

Motion: Mr. Timothy Calderone

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

The President adjourned the meeting at 5:35 p.m.