

Trumbull County Board of Developmental Disabilities
Regular Monthly Board Meeting
November 17, 2025

President Jodi Glaser called the Monday, November 17, 2025 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:00 p.m.

I. ROLL CALL

Present:	Mr. Larry Larson	Ms. Kimberly Hynes
	Mr. Mauro DiVieste	Ms. Mary Cunningham
	Mr. Timothy Calderone	Ms. Melissa Baker
	Ms. Jodi Glaser	
Excused:	None	

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 74 – 2025:

Adopt a motion to approve the minutes of the October 27, 2025 Board meeting.

Motion: Mr. Mauro DiVieste

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	_____
Mr. Timothy Calderone	X	_____
Ms. Mary Cunningham	X	_____
Mr. Mauro DiVieste	X	_____
Ms. Jodi Glaser	X	_____
Ms. Kimberly Hynes	X	_____
Mr. Larry Larson	X	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 75 – 2025:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of October 2025 by the Auditor.

Motion: Mr. Timothy Calderone

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	_____
Mr. Timothy Calderone	X	_____

Ms. Mary Cunningham	X	_____
Mr. Mauro DiVieste	X	_____
Ms. Jodi Glaser	X	_____
Ms. Kimberly Hynes	X	_____
Mr. Larry Larson	X	_____

The President declares the motion carried.

VII. OLD BUSINESS BEFORE THE BOARD

VIII. NEW BUSINESS BEFORE THE BOARD

Resolution 76 – 2025:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for November 2025:

New Hires: None.

Changes:

1. Nichole Brink – promoted to the position of Service and Support Administration Supervisor effective 10/27/2025. She was previously a Service and Support Administration Lead. She is filling the position due to the upcoming retirement of Charles Stelt.

Retirements/Resignations:

1. Scott Bartoe – resigned from the position of 9-Month Bus Aide effective 10/20/2025.
2. Kathryn Bowman – resigned from the position of Service and Support Administration Supervisor as of 12/5/2025. She has been with the program since July 2024.
3. Charles “Fred” Stelt – retiring from the position of Service and Support Administration Supervisor effective 11/28/2025. Fred has been with the program since December 1997.

Layoff/Recall: None.

Substitute List Additions/Deletions: None.

Other: None.

Motion: Mr. Larry Larson

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	_____
Mr. Timothy Calderone	X	_____
Ms. Mary Cunningham	X	_____
Mr. Mauro DiVieste	X	_____
Ms. Jodi Glaser	X	_____

Ms. Kimberly Hynes
Mr. Larry Larson

X
X

The President declares the motion carried.

Resolution 77 – 2025:

Adopt a motion to approve new policy Section 10.26 of the Board Policy manual entitled “Tax-Exempt Purchase and Certificate Usage”.

Motion: Ms. Mary Cunningham Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

Resolution 78 – 2025:

Adopt a motion authorizing the Superintendent to seek proposals from private providers to operate a Youth Respite Home for children 6-17 who are eligible for county board services and are in need of planned or emergency respite primarily funded through the Medicaid Waiver.

Motion: Ms. Kimberly Hynes Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent's Report.
2. Board Correspondence.
3. Board Reports.

4. Statistics and Enrollment Figures.

X. HEARING OF VISITORS

XI. ADJOURNMENT

Resolution 79 – 2025:

Adopt a motion to adjourn.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	X	_____
Mr. Timothy Calderone	X	_____
Ms. Mary Cunningham	X	_____
Mr. Mauro DiVieste	X	_____
Ms. Jodi Glaser	X	_____
Ms. Kimberly Hynes	X	_____
Mr. Larry Larson	X	_____

The President declares the motion carried.

The President adjourned the meeting at 5:33 p.m.