

**Trumbull County Board of Developmental Disabilities
Regular Monthly Board Meeting
November 17, 2025**

President Jodi Glaser called the Monday, November 17, 2025 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:00 p.m.

I. ROLL CALL

Present:	Mr. Larry Larson	Ms. Kimberly Hynes
	Mr. Mauro DiVieste	Ms. Mary Cunningham
	Mr. Timothy Calderone	Ms. Melissa Baker
	Ms. Jodi Glaser	

Excused: None

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 74 – 2025:

Adopt a motion to approve the minutes of the October 27, 2025 Board meeting.

Motion: Mr. Mauro DiVieste

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 75 – 2025:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of October 2025 by the Auditor.

Motion: Mr. Timothy Calderone

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>

Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

VII. OLD BUSINESS BEFORE THE BOARD

VIII. NEW BUSINESS BEFORE THE BOARD

Resolution 76 – 2025:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for November 2025:

New Hires: None.

Changes:

1. Nichole Brink – promoted to the position of Service and Support Administration Supervisor effective 10/27/2025. She was previously a Service and Support Administration Lead. She is filling the position due to the upcoming retirement of Charles Stelt.

Retirements/Resignations:

1. Scott Bartoe – resigned from the position of 9-Month Bus Aide effective 10/20/2025.
2. Kathryn Bowman – resigned from the position of Service and Support Administration Supervisor as of 12/5/2025. She has been with the program since July 2024.
3. Charles “Fred” Stelt – retiring from the position of Service and Support Administration Supervisor effective 11/28/2025. Fred has been with the program since December 1997.

Layoff/Recall: None.

Substitute List Additions/Deletions: None.

Other: None.

Motion: Mr. Larry Larson

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>

Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

Resolution 77 – 2025:

Adopt a motion to approve new policy Section 10.26 of the Board Policy manual entitled “Tax-Exempt Purchase and Certificate Usage”.

Motion: Ms. Mary Cunningham Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

Resolution 78 – 2025:

Adopt a motion authorizing the Superintendent to seek proposals from private providers to operate a Youth Respite Home for children 6-17 who are eligible for county board services and are in need of planned or emergency respite primarily funded through the Medicaid Waiver.

Motion: Ms. Kimberly Hynes Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.

4. Statistics and Enrollment Figures.

X. HEARING OF VISITORS

XI. ADJOURNMENT

Resolution 79 – 2025:

Adopt a motion to adjourn.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	<u> </u>
Mr. Timothy Calderone	<u>X</u>	<u> </u>
Ms. Mary Cunningham	<u>X</u>	<u> </u>
Mr. Mauro DiVieste	<u>X</u>	<u> </u>
Ms. Jodi Glaser	<u>X</u>	<u> </u>
Ms. Kimberly Hynes	<u>X</u>	<u> </u>
Mr. Larry Larson	<u>X</u>	<u> </u>

The President declares the motion carried.

The President adjourned the meeting at 5:33 p.m.