

**Trumbull County Board of Developmental Disabilities  
Annual Organizational Board Meeting  
January 27, 2026**

President Jodi Glaser called the Tuesday, January 27, 2026 Trumbull County Board of Developmental Disabilities Annual Organizational Board Meeting to order at 5:00 p.m.

**I. ROLL CALL**

Present: Ms. Melissa Baker                      Mr. Timothy Calderone  
              Ms. Jodi Glaser                         Ms. Kimberly Hynes

Excused: Mr. Mauro DiVieste                 Mr. Larry Larson

**II. PLEDGE OF ALLEGIANCE**

**III. SWEARING IN OF BOARD MEMBERS**

Superintendent Edward Stark administered the Oath of Office to Kimberly Hynes.

**IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 01 – 2026:**

Adopt a motion to approve the minutes of the December 15, 2025 board meeting.

Motion: Mr. Timothy Calderone                      Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>  X  </u>	_____
Mr. Timothy Calderone	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**V. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**Resolution 02 – 2026:**

Adopt a motion to approve the results of the election for Board officers for 2026 as follows:

Jodi Glaser, President  
Mauro DiVieste, Vice-President  
Kimberly Hynes, Secretary

Motion: Ms. Kimberly Hynes                      Second: Mr. Timothy Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>  X  </u>	_____

Mr. Timothy Calderone	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**Resolution 03 – 2026:**

Adopt a motion to hold the regularly scheduled meetings of the Board on the 4<sup>th</sup> Monday of each month, said meetings to begin promptly at 5:00 PM at the Tony Tomaski Center’s Training Room.

Motion: Mr. Timothy Calderone                      Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>  X  </u>	_____
Mr. Timothy Calderone	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**Resolution 04 – 2026:**

Adopt a motion to confirm approval of Policy Section 2.19 of the Board Policy manual entitled “Public Notice of Board Meetings” as the established rules for notification to the public of board meetings, special board meetings, and emergency board meetings.

Motion: Mr. Timothy Calderone                      Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>  X  </u>	_____
Mr. Timothy Calderone	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**Resolution 05 – 2026:**

Adopt a motion to establish a County Board member training schedule for 2026 as required by Ohio Administrative Code 5123:2-1-13. A Board member training session will be conducted in lieu of a Board meeting in May in addition to the two

required webinars as scheduled by the Director of the Department of Developmental Disabilities. The training will cover topics as required by rule and identified by the Director.

Motion: Mr. Timothy Calderone                      Second: Ms. Kimberly Hynes

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**VI. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 06 – 2026:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of December 2025 by the Auditor.

Motion: Ms. Kimberly Hynes                      Second: Mr. Timothy Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**VII. OLD BUSINESS BEFORE THE BOARD**

**VIII. NEW BUSINESS BEFORE THE BOARD**

**Resolution 07 – 2026:**

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for January 2026:

**New Hires:**

1. Hope Zagotti – hired on 1/6/2026 as a Service and Support Administrator to fill the vacancy created by Alyssa Smith.
2. Julianne Laird – hired on 1/8/2026 as a Service and Support Administrator to fill the vacancy created by Inez Harris.

- 3. Kelly Daniels – hired on 1/14/2026 as a Service and Support Administrator to fill the vacancy created by John Sylvester.

**Changes:**

- 1. Heather Meszaros – promoted to Service and Support Administration Supervisor on 1/5/2026 filling the vacancy created by Kathryn Bowman.
- 2. Tracy Alford – promoted to Service and Support Administrator Team Lead on 1/5/2026 filling the vacancy created by Heather Meszaros.
- 3. Toni Thompson – promoted to Service and Support Administrator Team Lead on 1/5/2026 filling the vacancy created by Nichole Brink.
- 4. Rachel Bailey – promoted to Administrative Assistant on 1/16/2026 filling the vacancy created by Maria Baldwin.

**Retirements/Resignations:**

- 1. Dennise Lindsay – retired on 1/1/2026 from the position of Human Resource Assistant. Position was filled by Chelsea Shipley.
- 2. Pamela North – retired on 12/3/2025 from the position of Custodian.

**Layoff/Recall:** None

**Substitute List Additions/Deletions:**

- 1. Nancy Gough – removed from the Substitute Administrative Assistant list on 12/31/2025.
- 2. Karen Adamic – added to the Substitute Cook Assistant list on 1/12/2026.

**Other:** None.

Motion: Ms. Kimberly Hynes

Second: Mr. Timothy Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**Resolution 08 – 2026:**

Adopt a motion authorizing the Superintendent to dispose of clevertouch plus TVs and TV lifts that have been determined to be unneeded, obsolete, or unfit for public use through donation, sale, scrap, or disposal in accordance with the provisions of Ohio Revised Code §307.12.

Motion: Ms. Kimberly Hynes

Second: Mr. Timothy Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**Resolution 09 – 2026:**

Adopt a motion to permit the Trumbull County Board of Developmental Disabilities to participate in the Ohio Schools Council Cooperative bid process for the purchase of school bus chassis and bodies.

WHEREAS, the Trumbull County Board of Developmental Disabilities is a member of the Ohio Schools Council, and

WHEREAS, on November 3, 2025, the Ohio Schools Council received bid for school buses on behalf of its members. The Trumbull County Board of Developmental Disabilities wishes to participate in order to purchase 2 – 72 passenger school bus chassis and bodies that were bid through the Ohio Schools Council.

THEREFORE, BE IT RESOLVED the Trumbull County Board of Developmental Disabilities wishes to purchase 2 – 72 passenger school bus chassis and bodies from the bids received through the Ohio Schools Council on November 3, 2025.

Motion: Mr. Timothy Calderone                      Second: Ms. Kimberly Hynes

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**Resolution 10 – 2026:**

Adopt a motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Motion: Mr. Timothy Calderone                      Second: Ms. Kimberly Hynes

Time In: 5:35 p.m.Time Out: 5:56 p.m.

## DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

**IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

1. Superintendent's Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**X. HEARING OF VISITORS****XI. ADJOURNMENT****Resolution 11 – 2026:**

Adopt a motion to adjourn.

Motion: Mr. Timothy CalderoneSecond: Ms. Kimberly Hynes

## DISCUSSION

Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:57 p.m.