

**Trumbull County Board of Developmental Disabilities  
Regular Monthly Board Meeting  
December 15, 2025**

President Jodi Glaser called the Monday, December 15, 2025 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:03 p.m.

**I. ROLL CALL**

Present: Mr. Larry Larson Ms. Kimberly Hynes  
 Mr. Mauro DiVieste Ms. Jodi Glaser  
 Mr. Timothy Calderone Ms. Melissa Baker

Excused: Ms. Mary Cunningham

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 80 – 2025:**

Adopt a motion to approve the minutes of the November 17, 2025 Board meeting.

Motion: Mr. Mauro DiVieste Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

**IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**V. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 81 – 2025:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of November 2025 by the Auditor.

Motion: Ms. Kimberly Hynes Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____

Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

**VII. OLD BUSINESS BEFORE THE BOARD**

**VIII. NEW BUSINESS BEFORE THE BOARD**

**Resolution 82 – 2025:**

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for December 2025:

**New Hires:** None.

**Changes:**

1. Pamela Kassos – promoted to position of Teacher effective 12/1/2025 filling the vacancy of Tara Foster.

**Retirements/Resignations:** None.

**Layoff/Recall:** None.

**Substitute List Additions/Deletions:**

1. Brittany Zickefoose – removed from Substitute Classroom Assistant effective 9/22/2025.
2. Pamela Kassos – removed from Substitute Teacher’s list effective 12/1/2025.

**Other:** None.

Motion: Mr. Larry Larson

Second: Mr. Tim Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

**Resolution 83 – 2025:**

Adopt a motion to approve the 2026 master contract between TCBDD and Residence Living of Trumbull County, Inc.

Motion: Ms. Kimberly HynesSecond: Mr. Timothy Calderone

## DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

**Resolution 84 – 2025:**

Adopt a motion authorizing the Superintendent to dispose of bookshelves that have been determined to be unneeded, obsolete, or unfit for public use, through donation, sale, scrap, or disposal, in accordance with the provisions of Ohio Revised Code §307.12.

Motion: Mr. Mauro DiViesteSecond: Mr. Timothy Calderone

## DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

**Resolution 85 – 2025:**

Adopt a motion to enter into executive session to discuss Superintendent Edward Stark's annual evaluation.

Motion: Mr. Larry LarsonSecond: Mr. Timothy CalderoneTime In: 5:32 p.m.Time Out: 6:10 p.m.

## DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Mr. Timothy Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____

Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>  X  </u>	_____

The President declares the motion carried.

**IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**X. HEARING OF VISITORS**

**XI. ADJOURNMENT**

**Resolution 86 – 2025:**

Adopt a motion to adjourn.

Motion: Mauro DiVieste

Second: Timothy Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>  X  </u>	_____
Mr. Timothy Calderone	<u>  X  </u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>  X  </u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>  X  </u>	_____

The President declares the motion carried.

The President adjourned the meeting at 6:11 p.m.