

BLACKWELL PARISH COUNCIL

Hilcote Community Centre, 544 New Street, Hilcote, Derbyshire DE55 5HU

Tel: 01773 580002 E-mail: clerk@blackwellpc.org.uk

9th September 2025

To: The Parks, Floral & Events Committee Members



Dear Councillors Stocks, Gascoyne and Renshaw

NOTICE OF PARKS FLORAL & EVENTS COMMITTEE MEETING

You are summoned to attend a Parks, Floral & Events Committee meeting to be held on Monday 15th September 2025, 6pm in the meeting room at Hilcote Community Centre.

Yours sincerely

Kate Poynter - Clerk

AGENDA

1. **To receive apologies for absence**
2. **Variation of Order of Business (if required)**
To determine which items, if any, should be taken with public and press excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: 'In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1'.
3. **Declaration of Members Interests**
To enable members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent Agenda items, in accordance with the Parish Council Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **Public Speaking (twenty minutes)**
A period of not more than twenty minutes will be made available for Members of the Public and Members of the Council to comment on any relevant matter. No more than three minutes per person.
5. **To confirm the minutes from the Parks, Floral and Events Committee held on 16th June 2025**
6. **Events**
 - a. **Annual Parish Meeting**
 - i. To consider updates and actions needed, including: the suggestion that the next Annual Parish Meeting be held on Monday 27th April at Newton Community Centre, advertising and any plans for the event.
 - b. **Remembrance (Sunday 9th November 2025 at St Werburgh's Church)**
To consider updates and actions needed, including:
 - i. **Event:** the update that there is an event at Newton Community Centre and there will be no charge to the hirers for this.
 - ii. **General:** poppies including sponsorship; other decorating that is happening in the villages; warhorse, Tommies, advertising
 - c. **Christmas 2025**
 - i. **Newton Christmas Tree** – progress report on the project looking at the possibility of planting a permanent tree outside of Newton Community Centre, including enquiries made so far and what is planned to happen next. Discuss options for this year's tree.
 - ii. **Christmas Lights in Hilcote-** to update that HELP group needs a new set of lights for the tree in addition to help with putting them up due to the large size of the tree.
 - iii. **Quotes for installation of Christmas Lights 2025.**
 - d. **Carol Service (Sunday 14th December at St Werburgh's to be confirmed)**
To consider updates and actions needed, including: date, venue, format, leader, participants, advertising
 - e. **To consider any other updates relating to events**

7. Parish playground and recreation facilities

- a. To consider a report updating on playground inspections and repairs that need undertaking including graffiti and damage over the summer months.
- b. To consider any other updates on the recreation and playgrounds

8. Floral displays

- a. To consider how the sponsorship of the hanging baskets has been received
- b. To consider winter planting for October, including new lights for small Christmas trees.
- c. To consider any other updates on floral displays

9. Old Blackwell Phone Box

- a. To consider updates and options for repurposing the phone box at Old Blackwell.

10. Flag flying

- a. To consider official information on flag flying and where the Parish Council stands regarding which flags are put up when (i.e. Christmas, Remembrance)

11. Date and Time of Next Meeting:

Full Council: Monday 6th October 2025 – 7pm, Westhouses Primary School
Committee: Monday 24th November 2025 – 6pm, Hilcote Community Centre