

BLACKWELL PARISH COUNCIL – Minutes

Minutes of the Blackwell Parish Council Parish Facilities Committee Meeting held on Thursday 25 September 2025, 6pm at Hilcote Community Centre.

PRESENT

Cllrs: Newham (Chair), Gascoyne, Lee, Hart and Hough

ALSO PRESENT

K Poynter (Clerk)

Members of Public: 0

PF/043/25 To Receive Apologies for Absence

None

PF/044/25 Variation of Order of Business (if required)

None

PF/045/25 Declaration of Members Interests

It was agreed that members would declare an interest as they appear on the agenda.

PF/046/25 Public Speaking

None

PF/047/25 To confirm the minutes of the Parish Facilities Committee held on 26 June 2025

RESOLVED: to approve the above minutes

Mover: Cllr Hart

Seconder: Cllr Hough

PF/048/25 Community Centres and Pavilions

a. Update on current list of repairs and needs:

RESOLVED: after reviewing the list, to recommend:

- i. Approving the installation of garage locks as suggested by the Lockshop
- ii. Approving the installation of locks on the bar shutter
- iii. That Cllr Hough assess the situation at Newton Community Centre due to the variety of recommendations from contractors
- iv. That the Parish Ranger be bought a pointing gun to sort the wall out at Newton Community Centre
- v. That R Collins be approved to undertake the fire alarm and emergency lighting testing for the year
- vi. That Cllr Gascoyne will contact the intruder alarm company to discuss the codes to the systems

Mover: Cllr Gascoyne

Seconder: Cllr Hough

Agreed by All

b. Any other items that affect the centres and pavilions that need actioning:

It was noted that the electrician had been asked to check out a loose socket in Blackwell Community Centre kitchen.

RESOLVED: to recommend that the football teams are told that there will be a Councillor inspection of the pavilions at the end of each season and that privileges to use the pavilions are removed if they don't come up to scratch

Mover: Cllr Gascoyne

Seconder: Cllr Hart

Agreed by All

RESOLVED: following the recent spate of shed break-ins on the Allotments and outside the community centre in Blackwell, to recommend an increase to security by tightening up the key register and who has access to keys and if multiple people have access, that they are locked away, find out who needs DBS checks, and to assess whether it would be feasible to add a lock to the cellar door so entrance can be gained without going through the main doors.

Mover: Cllr Gascoyne

Seconder: Cllr Lee

Agreed by All

RESOLVED: To recommend that R Walkington be approved as a contractor to open and close Hilcote Community Centre in the evenings and to provide cover for the other centres when required.

Chairman's Signature: _____ Date: _____

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Mover: Cllr Gascoyne

Seconder: Cllr Hart

Agreed by All

- c. Update on the funding application for Blackwell Community Centre

RESOLVED: to recommend the following specifications;

- Round tables in the lounge with the L shape at the bottom added on (only the back row is fixed seating, everything else is moveable)
- Test taking the doors off that separate the lounge with the main hall
- That the floor should be sanded
- Curtains and blinds to help with sound proofing
- The composite front door but to look into an electromagnetic disability opening
- Shelter for scooters
- Use of acoustic boards
- To see what's behind the current wood-effect panelling around the walls to work out the best way forward to upgrade them

Mover: Cllr Gascoyne

Seconder: Cllr Newham

Agreed by All

FHR/049/25 Date and Time of Next Meeting

Full Council: Monday 6th October 2025, 7pm at Westhouses Primary School

Facilities Committee: Thursday 22nd January 2026, 6pm at Hilcote Community Centre

The meeting closed at 7.12pm.

Chairman's Signature: _____ Date: _____