BLACKWELL PARISH COUNCIL

Hilcote Community Centre, 544 New Street, Hilcote, ALFRETON Derbyshire DE55 5HU
Tel: 01773 580002 E-mail: clerk@blackwellpc.org.uk

3 November 2026

To: The Finance & HR Committee Members

Dear Councillors Poulter, Newham, Stocks, Renshaw and Gascoyne

NOTICE OF FINANCE & HR COMMITTEE MEETING
You are summoned to attend a Finance & HR Committee meeting to be held on Monday 9th November 2026, 5pm at Hilcote Community Centre.
Yours sincerely

Kate Poynter

Kate Poynter - Clerk

AGENDA

1. **To receive apologies for absence**

2. **Declaration of Members Interests**

3. **Public Speaking (twenty minutes)**
   A period of not more than twenty minutes will be made available for Members of the Public and Members of the Council to comment on any relevant matter. No more than three minutes per person.

4. **To confirm the minutes of the previous Finance and HR Committee Meeting**

5. **Finance & Governance**
   a. To consider the current budget
   b. To consider a budget proposal for 2027/28
   c. To consider any adjustments for the Lottery bid round 2
   d. Agreements with the charities
   e. To consider any end of year Rialtas updates
   f. To consider any other financial or governance updates/reports/issues that have arisen – including Peninsula correspondence

6. **Staffing**
   a. To consider any updates to the recruitment of an Admin Assistant
   b. Follow up from recruitment of Assistant to the Clerk
   c. To consider staff annual leave
   d. To consider any other staffing updates that have arisen

7. **Date and Time of Next Meeting:**
   Budget: Monday 16th November 2026, 6pm at Blackwell Community Centre
   Full Council: Monday 7th December 2026 at Newton Community Centre