

# BLACKWELL PARISH COUNCIL

Hilcote Community Centre, 544 New Street, Hilcote, Derbyshire DE55 5HU

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30 September 2025

To: The Chairman and Members of Blackwell Parish Council

Dear Councillor

## NOTICE OF THE MEETING OF BLACKWELL PARISH COUNCIL

You are summoned to attend the meeting of Blackwell Parish Council to be held on Monday 6<sup>th</sup> October 2025, 7pm at Westhouses Primary School.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Kate Poynter'.

Kate Poynter - Clerk

## AGENDA

### 1. To receive apologies for absence

### 2. Variation of Order of Business (if required)

*To determine which items, if any, should be taken with public and press excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: 'In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1'.*

### 3. Declaration of Members Interests

*To enable members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent Agenda items, in accordance with the Parish Councils Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.*

### 4. Public Speaking (twenty minutes)

- A period of not more than twenty minutes will be made available for Members of the Public and Members of the Council to comment on any relevant matter. No more than three minutes per person.*
- If the Police Liaison Officer, County Councillor Harvey and District Councillors Moesby and Renshaw are in attendance, members will be given the opportunity to raise any relevant matter.*
- Crime Figures

### 5. To confirm the minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> September 2025.

### 6. Chairman's Announcements

An opportunity for the Chairman to raise any current issues within the Parish.

### 7. Report from the Clerk

### 8. To receive and consider any updates on the impact the formation of Derbyshire Unitary Councils will have on the parish council

### 9. Finance and Governance Matters and Reports

- To consider any recommendations from the Finance & HR Committee – next meeting date to be confirmed
- To consider a list of Accounts for Payment and general financial reports
- To receive current bank balances
- To consider any updates on the External Audit 2024/25
- To approve the Internal Auditor for 2025/26 (quote from DALC for £478)
- To ratify the Finance & HR Committee decision on the insurance renewal and any items that arise from any changes i.e. weekly play equipment checks

- g. To consider the funding updates report
- h. To consider any other financial and governance updates

**10. Parish Buildings (LG(MP)A1976 s19 / LGA1894 s8 (1)(i))**

- a. To consider any recommendations from the Parish Facilities Committee
- b. To consider updates on the garage at Blackwell Community Centre
- c. To consider any updates on maintenance and repairs to the parish buildings including: a leak at Blackwell Community Centre
- d. To consider a proposal from the Designated Premises Supervisor
- e. To consider any updates on the Woburn Close Development – including moving the oak tree in November and what to do with the Woburn House sign
- f. To consider the recent spate of burglaries around Blackwell Community Centre
- g. To consider updates relating to the Corner Club in Westhouses
- h. To consider pat testing updates
- i. To consider any other building related updates

**11. Parks, Floral, Events and Other Outdoor Areas (LG(MP)A1976 s19(3))**

- a. To consider any urgent items normally taken to the Parks, Floral and Events Committee, including:
  - i. Newton Christmas Tree
  - ii. Christmas lights for Hilcote
  - iii. Confirm using P&D for light installation again this year
  - iv. Flags – what to fly and when
  - v. Remembrance – including how much to put poppy sponsorship at, wreaths, and service information
  - vi. Carol Service
  - vii. Helping groups apply for temporary licenses for items in the highway
  - viii. Annual Parish Meeting to be held on Monday 27<sup>th</sup> April at Newton Community Centre
  - ix. Winter planting to take place during October – need new lights
- b. To consider an update on trees on parish council land
- c. To consider the continuation of Walking Football on Westhouses Recreation Ground
- d. To consider activities for young people
- e. To consider any other park updates
- f. To receive a report from Friends of Doe Hill Park

**12. Charity Updates (LGA 1972.bs.139(1))**

- a. To consider updates on the status of Royal Oak Meadow
- b. To consider any updates on the Cricket Club boundary wall
- c. To consider the tree situation outside Hilcote Community Centre
- d. To consider a request regarding car parking spaces and the chapel in Hilcote
- e. To consider any urgent updates before the next charity meetings.

**13. Planning Applications**

To consider applications that have been submitted

- a. 25/00387/TPO - To fell nine trees (T12, T21, T24, T25, T27, T29, T39, T40 and T43) of TPO BOL/27 and BOL40 at Amberleigh Manor, Primrose Hill, Blackwell (Delegated)
- b. Garages on Alfreton Road in Blackwell

**14. Correspondence Received**

- a. DALC Newsletter forwarded to Councillors
- b. To consider any other correspondence received

**15. Communications (Newsletter - LGA1972 s142 (1A), Website – LGA 1972 s142)**

To consider updates on the newsletter

**16. Highways**

- a. To consider any updates on Allport/Alport Terrace in Westhouses
- b. To consider bus services and highways issues in general

**17. Allotments (SH&AA 1908 s23)**

To consider any allotment updates – including burglaries on Blackwell Allotments, security, and costs for this coming year.

**18. Staffing**

- a. To consider any HR recommendations from the Finance & HR Committee (or confirm date of next meeting)
- b. To consider the confirmation of a new evening key holder
- c. To consider arrangements for the Clerk Annual Appraisal

**19. Date and Time of Next Meeting**

Full Council – Monday 3<sup>rd</sup> November 2025, 7pm at Hilcote Community Centre