

**Minutes of the Blackwell Parish Council Meeting held on Monday 1<sup>st</sup> June 2026 at Hilcote Community Centre**

**PRESENT**

Cllrs: Gascoyne (Chair), Newham (Vice Chair), Stocks, Hart, Reynolds, Hough and Renshaw

**ALSO PRESENT**

K Poynter (Clerk)

Members of Public: 1

**1718/2026 To Receive Apologies for Absence**

**RESOLVED:** to accept apologies received from: Cllrs Poulter (prior band commitment) and Lee (family commitment)

Mover: Cllr Newham

Seconder: Cllr Hart

Agreed

**1719/2026 Declaration of Members Interests**

Interests to be declared as appropriate during the meeting.

**1720/2026 Public Speaking**

a. No comments were made by members of the public.

b. It was noted that County Cllr Harvey sent his apologies.

It was noted that District Cllr Moesby sent his apologies. District Cllr Renshaw reported that that the only news from Bolsover District Council was that a decision on the Local Government Reorganisation is expected in 2-3 weeks.

**1721/2026 To confirm the minutes of the Parish Council meetings held on Monday 11<sup>th</sup> May 2026**

**RESOLVED:** To approve the above minutes

Mover: Cllr Gascoyne

Seconder: Cllr Hart

Agreed

**1722/2026 To consider appointments to committee and review the Terms of Reference**

It was noted that no-one had requested any changes to committee appointments

**1723/2026 To consider appointments to outside bodies**

It was noted that no-one had requested any changes to outside bodies appointments

**1724/2026 Chairman's Announcements**

The Chair spoke about incidents on Pendean Close of people breaking in and sleeping in the old building. It was noted that the CAN Rangers had been down to see what was happening.

**1725/2026 Report from the Clerk**

The Clerk thanked the Councillors who had helped with the park inspections and watering whilst the Parish Ranger had been on leave.

**1726/2026 The impact of the formation of Derbyshire Unitary Council(s) on the Parish Council**

It was noted that Cllr Renshaw had previously reported that a decision should be forthcoming in the next two-three weeks

**1727/2026 Internal Audit Report for 2025/26**

**RESOLVED:** to accept the Internal Auditors written report

Mover: Cllr Gascoyne

Seconder: Cllr Hart

Agreed

**1728/2026 Internal Audit Annual Return for 2025/26**

**RESOLVED:** to accept the Internal Auditors Annual Return report for the External Auditor

Mover: Cllr Hart

Seconder: Cllr Newham

Agreed

**1729/2026 Annual Return to 31<sup>st</sup> March 2026 – Section 1 Governance**

**RESOLVED:** to approve the responses on the Annual Return Section 1 Governance and the explanation to the 'no' response to question 9

Mover: Cllr Newham

Seconder: Cllr Stocks

Agreed

**1730/2026 Annual Return to 31<sup>st</sup> March 2026 – Section 2 Accounting**

**Chairman's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RESOLVED:** to approve the figures on the Annual Return Section 2 Accounting including the re-statement of the asset register and the explanation for restating  
 Mover: Cllr Gascoyne                      Second: Cllr Newham                      Agreed

**1731/2026      Dates for the period of Exercise of Public Rights**

**RESOLVED:** to approve the dates for the period of Exercise of Public Rights as being from Monday 8<sup>th</sup> June to Friday 17<sup>th</sup> July 2026  
 Mover: Cllr Gascoyne                      Second: Cllr Reynolds                      Agreed

**1732/2026      Finance and Governance Matters and Reports**

*a. Accounts for Payment and general reports*

**RESOLVED:** to approve the payments lists  
 Mover: Cllr Gascoyne                      Second: Cllr Hart                      Agreed

*b. Bank Balances*

It was noted that the bank balances stand at: current account - £250,377.36 and the CCLA account - £32,529.57

*c. End of Year Accounts 2025/26*

**RESOLVED:** To approve the End of Year Accounts for 2025/26  
 Mover: Cllr Gascoyne                      Second: Cllr Reynolds                      Agreed

*d. Bank Reconciliations*

**RESOLVED:** To approve the bank reconciliations for the year end 2025/26  
 Mover: Cllr Gascoyne                      Second: Cllr Stocks                      Agreed

*e. Replacement laptop*

**RESOLVED:** to approve the purchase of a laptop using the first quote from Amazon for £524.10 including VAT.  
 Mover: Cllr Hart                      Second: Cllr Reynolds                      Agreed

*f. New photocopier lease*

**RESOLVED:** to approve quote one on the report for a three year photocopier lease from Sharp at £872 annually.  
 Mover: Cllr Newham                      Second: Cllr Stocks                      Agreed

*g. Funding report*

**RESOLVED:** to continue to chase a solution to the issue of the funding pot looking at noticeboards for the four parks not helping with planning costs  
 Mover: Cllr Gascoyne                      Second: Cllr Hough                      Agreed

*h. Other Financial and Governance Updates*

It was noted that there are no other current financial or governance updates

**1733/2026      Parish Buildings (LG(MP)A 1976 s19 / LGA 1894 s8(1)(i))**

*a. All Buildings:*

**RESOLVED:** to undertake all of the red coded items on the lighting list and to discuss the amber items at the next Facilities Committee meeting. The choice of contractor to be delegated to the Chair, Vice Chair and Clerk.

Mover: Cllr Reynolds                      Second: Cllr Hart                      Agreed

**RESOLVED:** to approve the specification for the service level agreement for building maintenance to see how much it would cost to have such a contract in place. No additional contractors were suggested to contact.

Mover: Cllr Hart                      Second: Cllr Newham                      Agreed

*- Blackwell Community Centre*

The Clerk advised that the insurance company had suggested replacing the flooring in the kitchen area due to damp getting under the cupboards and flooring and that money spent on it may be recoverable if it wasn't an expensive process.

**RESOLVED:** not to replace the flooring in the kitchen, but to monitor it for changes.

Mover: Cllr Gascoyne                      Second: Cllr Newham                      Agreed

It was noted that new lights had been fitted in the storerooms

It was noted that staff are still looking at options for replacing the bowing shelves in the bar  
 Cllr Gascoyne volunteered to take a look at the path up to the garage and to suggest options for making it safer for the Parish Ranger to use in wet weather.

*- Hilcote Community Centre*

It was noted that a second hand tea urn has been donated

Replacing the breaker seems to have sorted the issue of the shutter tripping the electrics

**Chairman's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

There are still issues with ants. During investigations it was noticed that there is a leak behind one of the ladies toilets, the plumber has offered to take a look when doing other works.

Cllr Harvey hasn't responded about the tree situation.

It was noted that the general terms and conditions of hire have been updated following the floor being marked by a bouncy castle.

- *Newton Community Centre*

The Parish Ranger has increase the heat oof the boiler and it seems to be passing through the radiators without getting too cold.

The electrician is waiting for a part to arrive to fix the fire alarm.

It was suggested that next time it rains, to see if the water is getting in through the hole in the roof.

**RESOLVED:** that any damage caused by a community group to a centre should be covered by their insurance – one of the reasons they are asked to have insurance cover when hiring.

Mover: Cllr Gascoyne                      Seconder: Cllr Reynolds                      Agreed

It was noted that the same would apply to parties – if significant damage was caused, the bond would be retained and a bill for the additional costs would be issued.

It was noted that a replacement Hive has been purchased to replace the one that has mysteriously vanished.

- *Scanderlands Pavilion*

It was noted that the ceiling work had been undertaken and that the Clerk with the Chair and Vice Chair had approved the replacement of the ceiling in the shower room (they discovered mould up there). The only issue was that tiling work had been done without approval.

The plumber is waiting for a part to arrive to sort the boiler out.

it was noted that a crank is needed to open the shutter in case of electrical failure.

- *Charnwood Pavilion*

The plumber is going to quote for TMVs

Cllr Gascoyne volunteered to look at the guttering to see if it would be better to replace it with metal or plastic

- *Blackwell Cricket Ground Pavilion*

**RESOLVED:** to undertake a valuation and to see if it would be cheaper to bring it in under the council/charity insurance

Mover: Cllr Gascoyne                      Seconder: Cllr Hart                      Agreed

b. *Woburn Close Development*

Cllr Renshaw declared an interest in this item as it is a Bolsover District Council Development.

**RESOLVED:** to request that cross hatching be used to prevent parking on the lead-up to the garage and in front of the cellar door, that two disabled parking bays be marked out up to the cross-hatching near the cellar door, and that all other bay markings be put on hold until it becomes clear how the car park is used as there were concerns that the bays would be restrictive.

Mover: Cllr Hart                      Seconder: Cllr Hough                      Agreed

**RESOLVED:** following the offer of fencing and landscaping, to request a fence around the grass area at the front side of the building, with two gates – one at either side to ensure safety – so that the area could safely be used by hirers.

Mover: Cllr Gascoyne                      Seconder: Cllr Hart                      Agreed

c. *Hire pricing*

**RESOLVED:** that as a parish group, Newton and Blackwell Football Club would fall under the £7 per hour hire charge.

Mover: Cllr Gascoyne                      Seconder: Cllr Hart                      Agreed

d. *DPS Report and New Years Eve Request*

**RESOLVED:** to discuss the Designated Premises Supervisor report and New Years Eve request in closed session due to the personal information.

Mover: Cllr Gascoyne                      Seconder: Cllr Newham                      Agreed

e. *Duck Day*

**RESOLVED:** as staff usually help to clear up after Duck Day but were unavailable this year, to ask HELP Group that if they can just pack away, the cleaning company would be brought in afterwards to clean the building ready for Sunday users.

Mover: Cllr Gascoyne                      Seconder: Cllr Renshaw                      Agreed

f. *Request to book Newton Community Centre for a Remembrance Service*

**RESOLVED:** to approve a request from the Carnival Team to book Newton Community Centre for a Remembrance Service on Sunday 8<sup>th</sup> November and that there would be no charge for the booking.

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



The Parish Ranger and Admin Assistant have sorted the defibrillator door at Newton. It was noted that two of the entrance signs to Hilcote village have dropped. The Parish Ranger has fixed the, but it has been noticed that other signs might fail – this might need looking at in the years to come.

Repairs have started on wall around the cricket ground in Blackwell.

A complaint came in from the district council about the noise a cockerel was making on Blackwell Allotments. It has since been confirmed that the cockerel has been removed.

The Allotment Association have requested that the hedges on the Ridge and North/South Street be cut. Bolsover District Council will be looking at The Ridge. It was decided that staff will ask for quotes to get North/South Street cut – when it is legally allowed to happen.

**RESOLVED:** to ask community groups whether they want to contribute towards new Union Jack flags for the four villages as they are starting to look worn. If the community groups aren't interested, then the council will purchase new flags.

Mover: Cllr Gascoyne                      Seconder: Cllr Hart                      Agreed

f. *Water pump*

**RESOLVED:** to approve the purchase of a water pump to help the Parish Ranger move water about the parish, that it is delegated to Cllr Reynolds to ascertain the type of pump required, and that, with help, the Parish Ranger could transport water to Westhouses Community Garden as there are issues access water there.

Mover: Cllr Gascoyne                      Seconder: Cllr Hart                      Agreed

g. *Request to use Scanderlands Recreation Ground*

Following a request to use Scanderlands Recreation Ground for a fitness group, it was decided that more information would be required, including whether people would be paying for the service, needing the pavilion for toilet use, what time they were thinking of using it as it would be better around football times and whether they are DBS checked. If their answers were sufficient, the cost would be £28 per session.

h. *Pylon project*

Cllr Newham is going to contact National Grid to find out whether there is any information on the impact it will have on Doe Hill.

i. *Friends of Doe Hill*

Cllr Newham reported that everything on Doe Hill Park is growing fast, health and safety checks have been undertaken and they have had to clear up glass in the car park.

**1735/2026 Highways**

It was noted that no work had yet taken place on the garage removal site.

**RESOLVED:** to investigate the cost of installing a seat or bench in the bus stop that sits on the junction of Main Road and New Street in Newton

Mover: Cllr Gascoyne                      Seconder: Cllr Newham                      Agreed

**1736/2026 Planning Applications**

Cllr Renshaw declared an interest in this item due to being on the Planning Committee at Bolsover District Council

**RESOLVED:** that there are no objections to application 26/00169/FUL and to send out to council information on the additional planning applications that had been sent over in the past couple of days, including 26/00134/FUL, 26/00174/TCON and 26/00039/FUL

Mover: Cllr Gascoyne                      Seconder: Cllr Hart                      Agreed

**1737/2026 Communications (Newsletter LGA1972 s142(1A), Website – LGA1972s142)**

IT was noted that the price of the newsletter had gone up to £652 (an 8% increase), but that it was still cheaper the other quotes.

It was noted that the usual supplier can provide a Christmas Tree this year.

**RESOLVED:** to put something in the newsletters regarding the Christmas tree situation at Newton.

Mover: Cllr Gascoyne                      Seconder: Cllr Newham                      Agreed

Cllr Hart volunteered to help deliver newsletters if there were any gaps in delivery this time.

It was noted that Cllr Reynolds is still available to help set up the official council e-mail addresses with any Councillors requiring guidance.

**RESOLVED:** to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 S1, due to the confidential nature of the following items.

Mover: Cllr Gascoyne                      Seconder; Cllr Stocks                      Agreed

**Chairman's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RESOLVED:** to suspend Standing Orders due to running out of time.

Mover: Cllr Newham

Seconder: Cllr Hart

Agreed

There were discussions about the provision of a bar at Blackwell Community Centre on a Friday evening to provide a social space for residents. The Clerk offered to get in touch with the insurance company to clarify information before making a final decision.

**RESOLVED:** to reinstate Standing Orders

Mover: Cllr Hart

Seconder: Cllr Reynolds

Agreed

**1738/2026**

**Bar at Blackwell Community Centre**

**RESOLVED:** to continue the 'bar nights' - 3.30pm-6.30pm on a Friday – but instead of the Designated Premises Supervisor booking to undertake them, that they be run as a Council initiative.

Mover: Cllr Gascoyne

Seconder: Cllr Newham

Agreed

**1739/2026**

**Staffing**

**RESOLVED:** that the services of J Stirling were no longer required as the Clerk is back at work and to delegate the considerations behind splitting the Clerks job – including the possibility of getting DALC in to help) to the Finance & HR Committee.

Mover: Cllr Newham

Seconder: Cllr Stocks

Agreed

**1740/2026**

**Date and Time of Next Meeting**

Monday 6<sup>th</sup> July 2026 – 7pm, Newton Community Centre

The meeting closed at 9.28pm

Chairman's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: 01/06/2026

## Blackwell Parish Council

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Time: 11:35

## Current Bank A/c

## List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorised Ref</u>	<u>Transaction Detail</u>
01/04/2026	Trade UK	tradeuk	84.00		B&Q key cutting
01/04/2026	Bolsover District Council	bdc hcc	88.40		BDC HCC rate26/27
01/04/2026	Gem Cleaning (Midlands) Ltd	gem	52.80		Gem cleaning HCC 15/03/26
01/04/2026	██████ Heathcote	heath	60.00		20/1697/Nicky Heathcote
01/04/2026	██████ Walkington	walkington	200.00		Walkington HCC keyholder F/M26
01/04/2026	PPL PRS Ltd	pplprs	882.12		PLPRS BCC yearly subscription
02/04/2026	Derby Specialists Group	dsg	24,832.80		D687/1696/Derby Specialists Gr
13/04/2026	O Heap & Son (Derby) Ltd	oheap1	39.60		OHEAP fire equip service CP
13/04/2026	O Heap & Son (Derby) Ltd	oheap2	54.00		OHEAP fire equip service NCC
13/04/2026	O Heap & Son (Derby) Ltd	oheap3	54.60		OHEAP fire equip service SP
13/04/2026	O Heap & Son (Derby) Ltd	oheap4	149.90		OHEAP fire equip service BCC
13/04/2026	NPOWER Business Solutions	npower	198.67		NPOWER xmas lights electric 25
13/04/2026	██████ Bullock	bullock	240.00		Bullock W/E keyholder Mar26
13/04/2026	O Heap & Son (Derby) Ltd	oheap	248.70		OHEAP fire equip service HCC
13/04/2026	Chatsworth Settlement Trustees	chatsworth	693.60		Chatsworth Rent Allot Sep-Mar
13/04/2026	Bolsover District Council	bdc1	180.00		BDC BCC premises licence
13/04/2026	Bolsover District Council	bdc2	717.60		BDC dog/litterbin empty Jan-Apr
13/04/2026	Bolsover District Council	bdc3	9,215.75		BDC Staff costs & payroll Marc
14/04/2026	Friends of Doe Hill	BACS	9.50		FODH newsletter delivery
14/04/2026	HELP Group	BACS	12.50		HELP newsletter delivery
14/04/2026	Newton Community Association	BACS	32.50		NCA newsletter delivery
14/04/2026	St Werburgh's	BACS	12.00		St Werburghs newsletter delive
14/04/2026	Westhouses Community Associati	BACS	15.00		WCA newsletter delivery
14/04/2026	Roe Clean	BACS	59.00		Roe Clean/Adam window cleaning
14/04/2026	O Heap & Son (Derby) Ltd	oheap5	29.98		OHEAP fire equip service BCC
14/04/2026	O Heap & Son (Derby) Ltd	oheap6	49.74		OHEAP fire equip service HCC
14/04/2026	Chaplins Pantos	chaplin	480.00		CHAPLINS Panto deposit 2026
14/04/2026	Bolsover District Council	bdc4	864.00		BDC play inspection Dec-Mar
15/04/2026	Microsoft Ireland Operations L	card	11.74		Microsoft e-mail subscription
15/04/2026	AVG Digital River	card2	84.99		AVG antivirus annual subscript
16/04/2026	Namesco Limited	names	23.99		Names website - monthly sub
21/04/2026	Bolsover District Council	bdc waste1	811.98		BDC trade waste 6/mo BCC
21/04/2026	Bolsover District Council	bdc waste2	811.98		BDC waste collection 6/m HCC
21/04/2026	Bolsover District Council	bdc waste3	811.98		BDC waste collection 6/m NCC
22/04/2026	Allstar Business Solutions	allstar	114.18		Allstar fuel
22/04/2026	Gem Cleaning (Midlands) Ltd	gem2	52.80		Gem cleaning HCC Sunday
22/04/2026	PDM Ltd	pdm	652.00		PDM Newsletter printing
27/04/2026	Water Plus	water hcc	69.81		Water+ HCC mar/Apr
27/04/2026	Water Plus	water+ncc	110.29		Water+ NCC Mar/Apr
27/04/2026	PPL PRS Ltd	pplprs	119.04		PPLPRS annual subscription HCC
27/04/2026	PEAC Finance	peac	183.60		Peac copier lease 27/04-26/07
28/04/2026	Bolsover District Council	bdc ncc	331.80		BDC BCC Rates 26/27
28/04/2026	Bolsover District Council	bdc bcc	347.80		BDC NCC rate 26/27

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Paid	Payee Name	Reference	Amount Paid	Authorised Ref	Transaction Detail
29/04/2026	[REDACTED]	BACS	20.00		[REDACTED] NCC 01/03/26 bnd refu
29/04/2026	City Cov Brass Band	BACS	20.00		City Cov Band NCC 22/2 bond re
29/04/2026	Audley Brass Band	BACS	20.00		Audley Band NCC 22/2 bond refu
29/04/2026	A2R Electrical Services Limite	a2r	60.00		A2R fix hall sockets BCC
29/04/2026	[REDACTED] Bullock	bullock2	128.00		Bullock w/e keyholder April 26
29/04/2026	DW Tree Services	dwtrees	780.00		DW TREES work @ c'wood & w'hou
29/04/2026	Civic Pride UK Ltd	civic	1,071.00		Civic Pride lamppost testing
29/04/2026	Derbyshire Association of Loca	dalc	1,441.45		DALC annual subscription
29/04/2026	Rialtas Business Solutions Ltd	rialtas	2,300.40		Rialtas Annual Subscription
29/04/2026	Bolsover District Council	bdc6	9,349.10		BDC staff costs April 26
30/04/2026	Water Plus	water+ cp	41.46		Water+ CP Mar/Apr
30/04/2026	Valda Energy	valda	1,436.78		Valda Gas/Electric Apr/May
30/04/2026	Onecom Limited	onecom	295.96		Onecom phone/internet mar
30/04/2026	Sharp Business Syetems UK PLC	sharp	30.38		Sharp copier copies
<b>Total Payments</b>			<b>61,089.27</b>		

Blackwell Parish Council							
Invoices							
May 2026 Parish Council Meeting							
Date	Vendor	Invoice Detail	NETT	VAT	TOTAL	PAID	Method
31/03/2026	Screwfix	padlock for Westhouses Recreation Ground	13.99	2.80	16.79		DD
30/03/2026	B&Q	moss killer	15.83	3.17	19.00		DD
01/03/2026	Screwfix	landscape marker spray	11.65	2.33	13.98		DD
16/03/2026	Screwfix	multisurface sealant	6.66	1.33	7.99		DD
01/05/2026	Hive	new Hive system for NCC	73.99		73.99	01/05/2026	Card
30/04/2026	Allstar	fuel	67.50	13.50	81.00		DD
14/05/2026	E Ganley	reimbursement for lock and box for NCC hive	18.97		18.97	14/05/2026	BACS
28/04/2026	Water Plus	Blackwell Allotments water supply	139.92		139.92		DD
14/05/2026	Microsoft	e-mail subscription	9.78	1.96	11.74	14/05/2026	Card
27/05/2026	C&L Janitorial	hand twoels, loo roll, blue roll, air freshener	137.67	27.53	165.20	15/05/2026	BACS
15/05/2026	K Poynter	reimbursement for coffee, milk, cake for parish meeting	15.54		15.54	15/05/2026	BACS
30/04/2026	Wholesale Office Supplies	paper and pens	41.96	8.40	50.36	15/05/2026	BACS
11/05/2026	Hargan Electrical	supply and fit batten lights BCC cupboards	145.00		145.00	15/05/2026	BACS
30/04/2026	Syston Doors	fault checking HCC	270.00		270.00	15/05/2026	BACS
13/04/2026	Syston Doors	annual shutter service HCC SP	265.00	53.00	318.00	15/05/2026	BACS
08/05/2026	Clarke's Cemetery Services	churtyard maintenance April	670.00		670.00	15/05/2026	BACS
16/05/2026	Names	monthly website subscription	19.99	4.00	23.99	16/05/2026	CARD
15/05/2026	Allstar	fuel	47.16	9.43	56.59		DD
06/05/2026	Water Plus	water charges NCC April	117.48		117.48		DD
08/05/2026	Water Plus	water charges HCC April	73.17		73.17		DD
30/04/2026	Onecom	phone/internet April	248.58	49.72	298.30		DD
09/04/2026	Sharp	photocopier copies	25.00	5.00	30.00		DD
23/04/2026	Screwfix	ant killer	8.32	1.67	9.99		DD
29/05/2026	Clarke's Cemetery Services	churtyard maintenance May	670.00		670.00		BACS
15/05/2026	Rialtas	End of Year Accounts Close Down	938.00	187.60	1,125.60		BACS
17/05/2026	Heathcote	Bamford St Warden April	60.00		60.00		BACS
17/05/2026	Heathcote	Bamford St Warden March	60.00		60.00		BACS
11/06/2026	Information Commissioners Office	annual renewal data protection fee	52.00		52.00		Card
13/05/2026	Sharp	photocopier copies	58.12	11.62	69.74		DD
12/05/2026	Water Plus	water charges CP April	38.04		38.04		DD
06/05/2026	Water Plus	water charges BCC April	-262.08		-262.08		DD
20/05/2026	Valda	gas & electricity all premises	1,191.37	125.88	1,317.25		DD
31/05/2026	AJ Group	SP works	2,969.00	593.80	3,562.80		DD
01/06/2026	Blackwell Cricket Club	rates	350.90		350.90		BACS
<b>TOTALS</b>			<b>8,568.51</b>	<b>1,102.74</b>	<b>9,671.25</b>		

Chairman's Signature: \_\_\_\_\_

Date: \_\_\_\_\_