

BLACKWELL PARISH COUNCIL

Hilcote Community Centre, 544 New Street, Hilcote, ALFRETON Derbyshire DE55 5HU

Tel: 01773 580002 E-mail: clerk@blackwellpc.org.uk



10 October 2025

To: Blackwell Parish Council and other Parish Participants

NOTICE OF THE BIODIVERSITY WORKING PARTY MEETING

You are invited to attend a Biodiversity Working Party meeting to be held on Monday 20th October 2025, 6pm at Hilcote Community Centre Meeting Room

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Kate Poynter'.

Kate Poynter
Clerk

AGENDA

1. To elect a Chair for the ensuring year
2. To elect a Vice Chair for the ensuing year
3. To receive apologies for absence
4. To review the notes of the Biodiversity Working Party held on 27th June 2024
5. To receive any updates on ongoing projects (connected to the council or community groups interested in working with the council) and to suggest potential projects going forwards for outdoor areas
 - a. *Blackwell* – Scanderlands Recreation Ground, Blackwell Community Centre and any other Blackwell areas
 - b. *Hilcote* – Royal Oak Meadow (charity / HELP Group), King Charles Orchard (HELP Group), Hilcote Recreation Ground (leased), and any other Hilcote areas.
 - c. *Newton* – North/South Street Recreation Ground, Charnwood Recreation Ground (charity), Bamford Street Play Area (leased) and any other Newton areas
 - d. *Westhouses* – Community Garden (WCA), Westhouses Recreation Ground (charity) and any other Westhouses areas
 - e. Working with the Allotment Association at Blackwell Allotments, Littlemoor Lane Allotments and North/South Street Allotments
6. To consider and suggest potential projects that could encourage biodiversity, recycling and clean energy, with regards to parish buildings
7. To consider what messages about biodiversity/recycling etc. could be disseminated in the parish newsletter, and on the website/social media to get residents engaged with the issues.
8. **Date and Time of Next Meeting:**
Full Council: Monday 3rd November, 7pm at Hilcote Community Centre
BWP: Monday 26th January 2025, 6pm at Hilcote Community Centre

Biodiversity Working Group – Terms of Reference

Authority	To undertake research that can be fed into policy, committees and full council. NO decisions can be made. Information seeking only.
Overall Purpose / Function	To undertake research on biodiversity and climate issues that could be implemented/maintained/explored and can be fed into policy, committees and full council.
Duties and Responsibilities	To undertake research into biodiversity and climate issues/funding/opportunities that could be applied to the parish. Research could be around: • Parish buildings • Parks and recreation grounds – including fences/hedges, maintenance • Floral displays • Recycling • Wildlife areas • Tree management • Allotments (in conjunction with the Allotment Association) • Passing information on to residents on what they can do to help save the environment • Anything else that has a positive or negative effect on biodiversity and the environment To also work in conjunction with the Newton War Memorial Playing Fields, Westhouses Memorial Playing Field and Hilcote Miners Welfare and Community Centre Charities
Meetings	Can be arranged as and when needed
Membership	Can include Councillors, experts, members of the public with an interest in biodiversity and the climate Members for 2025/26 – Cllrs Burrows, Stocks and Gascoyne Chair and vice chair – elected on first meeting after the annual parish council meeting
Onward Delegation	n/a
Policies and Procedures	• Biodiversity and Climate Change Acknowledgement • Equal Opportunities • Financial regulations • Health & Safety • Standing Orders • Risk Management