



### **Long Term Absence Procedure**

If a gymnast is absent for more than 4 consecutive weeks due to a long-term period of illness or injury, we ask that parents keep in contact with the club and inform us of their child's expected return date as soon as possible.

In order to retain your child's place, you will be expected to pay half of their usual class fee for the period of absence. Monthly fees will be deducted as normal during the period of absence, but once a child has returned we will issue a credit for 50% off the amount paid during this period. Please note we may ask for proof of absence, for example a doctor's note.

If the illness/ injury is expected to cause a period of absence that is longer than 3 months, please contact us and we will deal with this on a case-by-case basis.

Parents of squad gymnasts should refer to the squad handbook for their absence procedure. Squad gymnasts may still be required to take part in 'light' training dependent on the nature of their injury.