Dear Parents and Caregivers,

Thank you for your continued interest in Eastside Educational Center’s *Preschool for All* Program! We are excited to be able to offer this high quality preschool program for the 2025-2026 school year.

We offer two part-day class options – all 5 days per week:

1. AM classes 8:30 – 11:00 am
2. PM classes 12:15 – 2:45 pm

**If you are currently using a babysitter or home daycare, we encourage you to check out our full-day preschool program – the same Preschool program and a full day of care (breakfast, lunch and snack included!).** Check out our highly competitive childcare rates, and also eligibility table for State Child Care Assistance. Please contact Ms. Jackie or Ms. Brittney with your possible interest. We are happy to help!

* **Part-Day Preschool will begin on Wednesday, August 13th, 2025**
* **Back to School/Meet the teacher will be Monday, August 11th, 2025 at 9:00am and 5:00pm. Please pick the time that works best for you.**

**OTHER INFORMATION NEEDED TO ENROLL:**

* Current Physical (“Daycare Physical Form”) -- all immunizations included and up to date, including TB and Lead tests or waivers. Please make an appointment with your doctor if necessary.
* Certified Birth Certificate. Please bring your certified copy (courthouse copy) to our Director to make a copy for our files. It must be a certified certificate in accordance with the Missing Child Records Act.
* Federal Child and Adult Care Food Program (CACFP) forms. The CACFP allows us to continue offering highly nutritional snacks and lunches to our children, while keeping costs down for you. Please read the packet included. All families must return the Annual Enrollment and Household Income Eligibility forms included, before enrollment.
* If your child is unvaccinated or has any allergies, we need to know ahead of time to make sure we have an individual plan in place for your child. Please see Ms. Jackie if this applies to your child.
* **The state now requires income verification for all children enrolled in the Preschool For All program.** **This is mandatory for enrollment into the program.** This information is used to ensure we receive funding for the program. Verification options are: two consecutive pay stubs, most recent tax return or W-2, verification letter from employer (in packet), proof that parent is enrolled in Medicaid, or let the office know if you qualify for WIC, SNAP, TANF, or SSI and they can run a direct certification, which will be in place of providing proof.

**In order to secure your spot in our program, return all enrollment forms by Monday, August 4th.** Please let me know if you have any questions. I look forward to welcoming your children into our Center!

Sincerely,

Jackie Alfrey, Parent Educator

Jalfrey.eec@gmail.com