



SNOWBIRD APPLICATION



Many residents head to warmer climates in the winter months. While many residents shut the water off inside their home, there is still a possibility a pipe may burst and not be detected until we notice an unusually high read from your water meter. If you inform the Utility Billing Department of your absence and a leak is detected, you and/or your emergency contact can be notified.

Forms can be submitted with your water bill or dropped off at Village Hall – Administration/Finance Dept., 160 S Municipal Drive, Suite 110 or emailed to genlog@sugargroveil.gov.



SNOWBIRD INFORMATION

If you are planning an extended vacation, please use this form to ensure that your utility bills are properly forwarded. Additionally, if there may be a problem at your home such as a water leak, we can contact you and/or your emergency contact.

Name	
Address	
Account Number	
Mobile Phone	
Vacation Phone	
E-Mail	
Forwarding (vacation) address	
Forwarding (vacation) City/State/Zip	
Emergency Contact Person	
Emergency Contact Phone	
Date Leaving	
Return Date	

Return this form to:

**Village of Sugar Grove
160 S. Municipal Drive, Suite 110
Sugar Grove, IL 60554
630-391-7202**

genlog@sugargroveil.gov