



Registered Agent **Quick Start**

What to complete before and after the Nevada filing

Nevada lists our Commercial Registered Agent name as SHIP'N PLUS. SHIP'N PLUS, LLC provides the service for \$149 per year, per legal entity. If you intend to use our physical address for banking, licensing, websites, invoices, vendors, customers, applications, packages or routine business mail, you must open a Business Mailbox before using the address, currently \$34.99 / mo (as of 9/01/2026).

Before the Nevada filing

- ☐ Complete and sign the two-page Registered Agent Agreement and Customer Information form.
- ☐ Pay the \$149 annual service fee and confirm your contact and forwarding information.
- ☐ Use the exact name SHIP'N PLUS when naming us as Registered Agent.

Complete the Nevada transaction

Existing business: file a Registered Agent change with the Nevada Secretary of State.

New business: name SHIP'N PLUS in the formation filing. State filing fees are separate from our service fee.

After Nevada processes the filing

- ☐ Confirm the Nevada business record lists SHIP'N PLUS as Registered Agent.
- ☐ Send us the processed confirmation or filing reference.
- ☐ We verify the public record, confirm service and record your renewal date.
- ☐ Keep your contact and delivery instructions current with us.

When official documents arrive

We record the delivery, send a readable scan using your selected method and handle the original according to your instructions. You are responsible for legal advice and any response deadline.

Using our physical address

Registered Agent service allows you to list our address only in the Registered Agent section of your Nevada business record. It does not include a mailing address or permission to use our address as your business address.



SHIP'N PLUS | REGISTERED AGENT SERVICES | Quick Start

Keep These Details Current

- Customer ID
- Primary contact
- Email and phone
- Forwarding address
- Service renewal date