

Licensing

Please note that we charge Value-Added Tax (VAT) in addition to our fees. VAT is currently payable at the rate of 20%.

Legal Work Required	Fixed fees
<p>Premises license</p> <p>Solicitor's conduct of application covering application, consultation period and provision of statutory notices.</p> <p>Advertisement in local newspaper.</p> <p>Application fee to local authority.</p>	<p>£750 plus VAT</p> <p>Typically, between £150 - £200 depending on which newspaper used.</p> <p>£190- £315 depending on rateable value of premises</p>
Representation at hearing before Licensing Sub Committee	£1,000 plus VAT, OR, if Counsel used, £500 plus VAT solicitor's fees AND up to £1500 plus VAT for Counsel to represent at hearing.
<p>Variation of Premises license:</p> <p>FULL VARIATION:</p> <p>Solicitor's conduct of application, covering application, consultation period and provision of statutory notices</p> <p>Advertisement in local newspaper</p> <p>Application fee to local authority</p> <p>Representation at hearing before Licensing Sub Committee</p>	<p>£750 plus VAT</p> <p>Typically, between £150 and £200, depending on which newspaper used</p> <p>£190- £315 depending on rateable value of premises</p> <p>£1,000 plus VAT OR if counsel used £500 plus VAT solicitor's fees AND up to £1500 plus VAT for counsel to represent at hearing.</p>

MINOR VARIATION	
Solicitor preparation and submission of application and provision of statutory notice	£350 plus VAT
Application fee to local authority	£37
Application to grant or renew personal license	£350 plus VAT
Fee for local authority	£37
Transfer of premises license	£350 plus VAT
Fee for local authority	£23
Provisional statement where premises is being built	£350 plus VAT
Fee payable to local authority	£315
Change of Designated Premises Supervisor	£350 plus VAT
Fee payable to local authority	£23
Appeal against decision of local authority	Solicitor fees: £1000 plus VAT AND Disbursement i.e., Counsel for representation at hearing(s) - this will be set by Counsel's clerk, but typical fees are a Brief Fee of £750 to £1,200 and £1,000 per day.
Appeal to High Court or Supreme Court	£250 an hour plus VAT for solicitor's case conduct AND Disbursement, i.e., Counsel to represent at hearing(s). This will be set by Counsel's clerk but typical fees are a brief fee of £1,500 plus VAT and £1,500 plus VAT per day.

Disbursements are costs related to your matter that are payable to third parties, such as court fees. You must either pay any disbursements directly yourself, or place us in funds so we can make payment on your behalf when due.

These costs do NOT include the costs of defending you if the council or police bring a prosecution against you for breach of your personal and/or premises license. In such a situation we can act for you and our fees would be charged at £1,000 plus VAT plus the cost of counsel which is typically £750 plus VAT for a Directions Hearing and £1,500 plus VAT for the main appeal hearing although Counsel's fees are set by them and may vary according to the work involved in your case.

Timescales for Premises Licence Applications/Variation of Premises Licence

Step	Timescale
Take instructions	Within 7 days of first contact
Draft and submit application to local authority	Within 3 days of confirmation that application ready to proceed
Publication of statutory notice at premises and in local newspaper	Premises notice-at same time as application submitted to local authority Newspaper notice - within 10 days of application to local authority
Consultation period	1 month from day following date of submission of application to local authority
Attendance at hearing (if any objections raised during consultation period)	28 days after end of consultation period

You may wish to undertake some of the stages above in which case we would be willing to negotiate a lower fee which will depend on what work remains for us to undertake.

If you wish to discuss costs, please feel free to call us on 020 8858 5996.