



## POCONO TOWNSHIP COMMISSIONERS AGENDA

September 17, 2018 7:00 p.m.

**DRAFT**

### **Open Meeting**

### **Pledge of Allegiance**

### **Roll Call**

### **Public Comments**

*Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

### **Announcements –**

Clean up days – September 27, 28 and 29<sup>th</sup>

Executive session held – September 17, 2018 – possible litigation and personnel

Pocono Township Community Day – Saturday, October 20, 2018 – 11am – 4pm

### **Hearings –**

- a. Ordinance 2018-13 - Motion to adopt Ordinance 2018-XX to amend the code of ordinances of Pocono Township Chapter 356 Solid Waste, Article III, Municipal Waste (action item\*)
- b. Ordinance 2018-14 - Motion to adopt Ordinance 2018-XX providing for the renaming of a street known as Route 191 to Paradise Valley Road (action item\*)

### **Presentations –**

2017 Audit – Motion to accept the 2017 audit as presented by Zelenkofske Axelrod LLC (action item\*)

### **OLD BUSINESS**

1. Motion to approve minutes of September 4, 2018 meeting of the Board of Commissioners (action item\*)

(Action Item\*)

\*A matter listed as an “Action Item” on the Agenda is a matter that the Board of Commissioners will discuss and may deliberate or take official action on. A matter listed on the Agenda as an “Action Item” does not require the Board of Commissioners to deliberate or take official action on that matter.

\*\* Change to agenda versus draft posted on website

**NEW BUSINESS****1. Personnel**

- a. Motion to require a return to work evaluation for Phillip Starner and authorize the township manager to attempt to negotiate, if possible, reasonable accommodations pertaining to his return (action item\*)

**2. Financial Transactions**

- a. Motion to ratify vouchers payable received through September 14, 2018 in the amount of \$ 2,858.10 (action item\*)
- b. Ratify gross payroll for pay period ending September 9, 2018 in the amount of \$ 108,094.53 (action item\*)
- c. Motion to approve vouchers payable received through September 14, 2018 in the amount of \$ 136,562.52 (action item\*)
- d. Motion to approve capital expenditures received through September 14, 2018 in the amount of \$ 210,714.85 (action item\*)
- e. Motion to approve the liquid fuels expenditure received through September 14, 2018 in the amount of \$ 474,000.00

**3. Travel/Training Authorizations (Approve/Ratify)****Report of the President**

- a. Amusement Tax Discussion
- b. Blasting Ordinance
- c. Scotrun Estates Sign
- d. Kresge NOV request for additional time (possible action item\*)

**Commissioners Comments**

Bob De Young – Vice President

Harold Werkheiser – Commissioner

Rich Wielebinski – Commissioner

- a. Motion to authorize the zoning officer to file a Notice of Violation against the owner of record of 3481 Route 611 Bartonsville based on the findings of the inspection completed (action item\*)

Jerrod Belvin – Commissioner

- a. Motion to authorize additional action be taken against owner of property at 1593 Sullivan Trail concerning dangerous structures (possible action item\*)

(Action Item\*)

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- b. Motion to authorize the township manager to work with the Chief of Police and solicitor to draft new personnel and management policies (possible action item\*)

**Reports****1. Zoning****2. Emergency Service**

- a. Police
- b. EMS
- c. Fire

**3. Park Board****4. Finance Committee****5. Public Works Report**

- a. Motion to authorize the sale of 2 used 50 inch mower heads, 1 used saw Devil Concrete BLK Top saw and 1 used Skag zero turn mower on municibid (action item\*)
- b. Update on road crew activities

**6. Administration – Manager's Report**

- a. Motion to approve the sale of the 1997 GMC Top Kick VIN #1GDM7H1J7VJ520003 to Kevin Logue for \$4,901.00 as the highest bid received on Municibid (action item\*)
- c. Motion to approve the sale of the 2003 Peterbilt Single Axle Dump Truck – VIN # 2NPNLZ0X93M595509 to George Granberg for \$27, 600.00 as the highest bid received on Municibid (action item\*)
- d. Motion to approve the sale of the 2014 Ford Explorer, VIN #1FM5K8AR1EGB80076 to Yasunari Sasaki for \$ 5,100.00 as the highest bid received on municibid. (action item\*)
- e. Motion to authorize the release of the letter of credit held for Spirit of Swiftwater, Phase I (action item\*)
- f. Motion to authorize the township manager to sign the documents required to take receipt of the 2019 Mack Single Axle Truck (action item\*)
- g. Discussion of signs displayed/attached to telephone poles (possible action item\*)
- h. Human Resource Training at PSATS – 9/13/18

**7. Township Engineer Report**

- a. White Oak Culvert replacement project – bidding project this year
- b. Fish Hill Road Storm System Notice of violation from MCCD

(Action Item\*)

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- c. LSA grant for right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue – resolution needed for submittal
- d. TLC Bridge Grant – awaiting response from state
- e. Culvert cleaning on Learn Road - bids opened September 27<sup>th</sup>/presented to BOC at October 1<sup>st</sup> meeting

**8. Township Solicitor Report**

- a. Update on Exxon Monitoring wells
- b. Motion to authorize the township manager to draw upon the letter of credit issued for the Kohler Final Minor Subdivision in the amount of \$5,550.27 for failure to complete required improvements under developer's agreement (action item\*)

**Resolutions**

Resolution 2018-53 – Motion to adopt Resolution 2018-53 authorizing the submittal of an LSA Grant application for roadway improvements at the intersections of Route 611 and Rimrock Drive and Bartonsville Avenue (action item\*)

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

Executive Session – if necessary

**Adjournment**

(Action Item\*)

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\*\* Change to agenda versus draft posted on website

**POCONO TOWNSHIP  
MONROE COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2018 -13**

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE  
COUNTY, COMMONWEALTH OF PENNSYLVANIA TO AMEND THE  
CODE OF ORDINANCES OF POCONO TOWNSHIP, CHAPTER 356,  
SOLID WASTE, ARTICLE III, MUNICIPAL WASTE**

**WHEREAS**, the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, under the powers vested in them by the “First Class Township Code” of Pennsylvania, as well as other laws of the Commonwealth of Pennsylvania, do hereby enact and ordain the following amendment to the Code of Ordinances of Pocono Township; and

**WHEREAS**, the Board of Commissioners of Pocono Township desires to amend its Code of Ordinances to restrict the hours of solid waste collection for commercial, industrial and institutional establishments.

**NOW, THEREFORE**, be it enacted and ordained by the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, and the same is hereby ordained and enacted as follows, to wit:

**SECTION 1:** The Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, under the powers vested in them by the “First Class Township Code”, as well as other laws of the Commonwealth of Pennsylvania, do hereby ordain and enact the following amendment to the Code of Ordinances of Pocono Township, Chapter 356, Solid Waste.

**SECTION 2:** Chapter 356, Solid Waste, of the Code of Ordinances of Pocono Township is hereby amended by amending Article III, Municipal Waste; §356-14, Required Collection and Hours of Collection, by adding the following subsection §356-14(E):

“(E) Solid waste collection from commercial, industrial and institutional establishments shall only take place between the hours of 7:00 AM and 10:00 PM.”

**SECTION 3: SEVERABILITY**

If a court of competent jurisdiction declares any provisions of this amendment to be invalid in whole or in part, the effect of such decision shall be limited to those provisions expressly stated in the decision to be invalid, and all other provision of this amendment shall continue to be separately and fully effective.

**SECTION 4: REPEALER**

All provisions of Township ordinances and resolutions or parts thereof that are in conflict with the provisions of this Ordinance, are hereby repealed.

**SECTION 5: ENACTMENT**

This Amendment shall be effective five (5) days after the date of passage.

**ENACTED AND ADOPTED** by the Board of Commissioners this 17<sup>th</sup> day of September, 2018.

ATTEST:

**POCONO TOWNSHIP BOARD OF  
COMMISSIONERS**

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**PAMELA TRIPUS**  
Township Secretary

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**GERALD J. LASTOWSKI**  
President, Board of Commissioners

## **POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA**

### **ORDINANCE NO. 2018-14**

#### **AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROVIDING FOR THE RENAMING OF A STREET KNOWN AS "ROUTE 191" TO "PARADISE VALLEY ROAD" IN POCONO TOWNSHIP; PROVIDING FOR THE PLACEMENT OF STREET SIGNS; AND PROVIDING FOR THE AMENDMENT OF THE OFFICIAL TOWNSHIP STREET MAP.**

**WHEREAS**, the Board of Commissioners of Pocono Township deems that the renaming of the street known as "Route 191" to "Paradise Valley Road" is in the best interests of Pocono Township, Monroe County, Pennsylvania.

**NOW THEREFORE BE IT ENACTED AND ORDAINED**, by the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, and it is hereby **ENACTED AND ORDAINED** by virtue of the activity of the General Assembly of the Commonwealth of Pennsylvania known as the "First Class Township Code, as amended", as follows:

#### **SECTION 1. PURPOSE**

The purpose of this Ordinance is to rename the street in Pocono Township known as "Route 191" to "Paradise Valley Road".

#### **SECTION 2. FINDING OF FACT**

The Board of Commissioners of Pocono Township finds that the said street renaming will not be detrimental to or endanger the public health, safety, or welfare of the residents of Pocono Township.

#### **SECTION 3. AMENDMENT OF OFFICIAL TOWNSHIP STREET MAP**

The official Township Street Map and all other official Township maps shall hereby be amended to reflect the renaming of the street known as "Route 191" to "Paradise Valley Road".

#### **SECTION 4. ERECTION OF SIGNS**

The Board of Commissioners of Pocono Township hereby authorizes the erection of street signs to reflect the change of the street name to "Paradise Valley Road".

## **SECTION 5. REPEALER**

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed upon the effective date of this Ordinance.

## **SECTION 6. SEVERABILITY**

If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance.

## **SECTION 7. EFFECTIVE DATE**

This Ordinance shall be effective five (5) days after the enactment hereof.

**ENACTED AND ORDAINED** this 17<sup>th</sup> day of September, 2018.

**ATTEST:**

**TOWNSHIP OF POCONO  
MONROE COUNTY**

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**PAMELA TRIPUS**  
**Township Secretary**

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**GERALD J. LASTOWSKI**  
**President, Board of Commissioners**

POCONO TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
SEPTEMBER 4, 2018

DRAFT

The regular meeting of the Pocono Township Commissioners was held on Tuesday, 09/04/2018 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 7:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Gerald J. Lastowski, present; Robert M. DeYoung, present; Harold Werkheiser, absent; Richard Wielebinski, present; and Jerrod Belvin, present.

**IN ATTENDANCE:**

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Donna Asure, Township Manager; and Pamela Tripus, Township Secretary, were present.

**PUBLIC COMMENT:** Jake Singer, Twp. Resident, commented on the Scotrun Estate sign and other signage removed by the contractors working on Rt. 611. Discussion followed. G. Lastowski requested J. Tresslar to inspect.

**ANNOUNCEMENTS:**

Pocono Township Community Day will be held on Sunday, September 9<sup>th</sup>, 2018. 11:00 a.m. to 4:00 p.m., rain or shine.

An executive session was held on 09/04/2018 to discuss litigation and acquisition of real property.

**HEARINGS -**

Electronic Device Ordinance 2018-12

Tammy Panko, Court Reporter, in attendance.

L. DeVito, Twp. Solicitor, explained the Ordinance is for electronic gaming devices. G. Lastowski made a motion, seconded by B. DeYoung, to open the hearing for Electronic Device Ordinance 2018-12. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried. G. Lastowski opened the hearing to public comment. Hearing no comments. G. Lastowski made a motion, seconded by R. Wielebinski, to close the hearing. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried

J. Belvin made a motion, seconded by R. Wielebinski, to adopt the Electronic Device Ordinance #2018-12. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

**PRESENTATIONS -** None

**OLD BUSINESS:**

MINUTES-

G. Lastowski made a motion, seconded by J. Belvin, to approve the minutes of the 08/20/2018 Board of Commissioners Regular Meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 08/22/2018 Board of Commissioners work session meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, abstained due to absence; and J. Belvin, yes. Motion carried.

**NEW BUSINESS:**

PERSONNEL - None

Ratify Vouchers Payable - G. Lastowski made a motion, seconded by J. Belvin, to ratify vouchers payable received through 08/31/2018 in the amount of \$112,844.06. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Ratify Gross Payroll - G. Lastowski made a motion, seconded by R. Wielebinski, to ratify gross payroll for pay period ending 08/26/2018 in the amount of \$103,949.18. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Vouchers Payables - G. Lastowski made a motion, seconded by R. Wielebinski, to approve vouchers payables received through 08/31/2018 in the amount of \$77,041.70. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Capital Expenditures - G. Lastowski made a motion, seconded by J. Belvin, to approve Capital expenditures received through 08/31/2018 in the amount of \$329,962.13. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

#### TRAVEL/TRAINING AUTHORIZATIONS

Regional Fall Forum - G. Lastowski made a motion, seconded by R. Wielebinski, to authorize Commissioner Jerrod Belvin to travel to the Regional Fall Forum on 10/09 and 10/10/2018 at the Woodlands, Wilkes-Barre, PA hosted by PSATS for a registration fee of \$135.00 plus travel expenses including mileage. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

2018 Fall TEMA Exercise Forum - G. Lastowski made a motion, seconded by R. Wielebinski, to authorize Commissioner Jerrod Belvin to travel to the 2018 Fall TEMA Exercise Forum on 11/08/2018 at the Radisson Hotel Valley Forge, King of Prussia for a registration fee of \$99.00 plus travel expenses including mileage. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

PEMA G289 Public Information Officer Awareness Training - G. Lastowski made a motion, seconded by R. Wielebinski, to authorize Commission Jerrod Belvin and Township Manager Donna Asure to attend the PEMA G289 Public Information Officers Awareness Training on 09/15/2018 at the Northampton County EOC and pay expenses including mileage. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

PSATS Human Resources and Labor Management Institute - G. Lastowski made a motion, seconded by J. Belvin, to authorize the Township Manager Donna Asure to attend the PSATS Human Resources and Labor Management Institute on 09/13/2018 in Cumberland County for a registration fee of \$99.00 plus mileage. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

PHRC - G. Lastowski made a motion, seconded by R. Wielebinski, to ratify travel by Donna Asure, Township Manager, to a hearing at the PHRC office in Harrisburg on 08/23/2018 and to pay mileage. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

## REPORT OF THE PRESIDENT:

*RECEIVED*

Township Newsletter - G. Lastowski, President, directed the Township Manager to investigate publishing a Township newsletter.

Evaluations -

Township Manager - G. Lastowski requested the Board to complete the evaluation of the Township Manager and return it to the Township office in a sealed envelope by the 10<sup>th</sup> at 8:00 a.m.

Chief of Police - G. Lastowski explained after discussion with the Board and suggestion by Commissioner Wielebinski, it was determined that the Township Manager conduct the evaluation of the Chief of Police. D. Asure, Twp. Manager noted she has spoken to Chief of Police Kent Werkheiser concerning setting measurables for future evaluations.

## COMMISSIONERS COMMENTS:

Robert M. DeYoung, Commissioner, no comment.

Harold Werkheiser, Commissioner, absent.

Richard Wielebinski, Commissioner, no comment.

Jerrod Belvin, Commissioner -

Commissioners Compensation - J. Belvin explained they have reached out to the State and Solicitor concerning actions that can be taken when a Commissioner, does not attend meetings and doesn't respond to emails or calls. J. Belvin made a motion, seconded by R. Wielebinski, to authorize the Township Solicitor to amend the requirements for Commissioners to receive compensation by requiring attendance at meetings. Discussion followed on percentage of attendance for compensation, authorized absences, by-laws, Compensation payments, and the requirements of passage by Ordinance. J. Belvin amended the motion, seconded by R. Wielebinski, to authorize the Township Solicitor to amend the requirements of the Commissioner Compensation Ordinance for receiving compensation base on attendance at meetings. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

## REPORTS:

Finance Committee - R. Wielebinski requested the status of the audit. D. Asure, Twp. Manager, explained the Manager's report was completed and the Audit is scheduled to be on the agenda on the 09/17/2018.

Administration - Manager's Report

ESSA Bank Letter of Credit #555 - J. Belvin made a motion, seconded by R. Wielebinski, to authorize the release of ESSA Bank & Trust's letter of credit #555 as recommended by Boucher & James's letter dated 08/17/2018 Project #04-30-84C. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Board of Commissioners By-Laws - D. Asure, Twp. Manager, explained the changes to the by-laws. R. DeYoung made a motion, seconded by R. Wielebinski, to adopt the changes to the Pocono Township Board of Commissioners Bylaws. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Public Works Report - No report.

Township Engineer Report

Update on White Oak Culvert replacement project (DEP has until October 2018 to review and respond). J. Tresslar, Twp. Engineer, explained he had received minor comments from DEP that will be addressed. Discussion followed timing of the culvert project and if the project should be postponed until next spring. The Board concurred to bid the project this year with a spring date for completion. J. Tresslar explained if the bids were unacceptable, it can be rebid next year.

Update on Fish Hill Road Storm System Notice of Violation from MCCD - J. Tresslar, Twp. Engineer, reported they are working with MCCD and will provide MCCD with a solution for the Fish Hill Swale.

Smithfield & Middle Smithfield Green-Light-Go Grant - J. Tresslar, Twp. Engineer, explained Smithfield & Middle Smithfield Townships have requested to work with Pocono Township and Stroud Township to utilize the same traffic consultant for the Green-Light-Go grants. Discussion followed on costs. J. Tresslar will obtain prices for the work for all Townships together.

Township Solicitor's Report

Update on Exxon Monitoring Wells Agreement - No report.

Settlement Agreement with Leo F. Stock - L. DeVito, Twp. Solicitor, explained an agreement was reached which includes the delineation of area of business, hours of operations, and provision for any current and future owners not to enlarge. He noted the agreement has been signed by the Stocks.

J. Lastowski made a motion, seconded by R. Wielebinski, to approve the settlement agreement with Leo F. Stock, Dale M. Stock, and Leo J. Stock and authorize the President of the Board of Commissioners to execute the necessary documents. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Yard Sales Ordinance - L. DeVito, Twp. Solicitor, explained a proposed yard sale ordinance was presented to the Board. As part of moving things forward, the Board will need to determine the fees. Discussion followed on weekend enforcement, fees, fines for failing to remove signs, time allowed to remove signs, etc. The Board will revisit the Ordinance. No action taken.

Northridge at Camelback Variance Request - L. DeVito, Twp. Solicitor, explained there were questions on the variance request. They will meet next week to discuss the parking concerns and time share usage.

**PUBLIC COMMENT:**

**ADJOURNMENT:** G. Lastowski made a motion, seconded by J. Belvin, to adjourn the meeting at 8:10 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

POCONO TOWNSHIP  
Monday, September 17, 2018

## SUMMARY

Ratify

General Fund	\$	109,152.88
Sewer Operating	\$	299.75
Sewer Construction	\$	-
Capital Reserve	\$	1,500.00

Bill List

TOTAL General Fund	\$	124,143.98
TOTAL Sewer <u>OPERATING</u> Fund	\$	12,418.54
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	210,714.85
Liquid Fuels	\$	474,000.00

Budget Adjustments

\$ -

Budget Appropriations

\$ -

Notes:

**POCONO TOWNSHIP CHECK LISTING**  
**RATIFY**

<u>General Fund</u>	<u>Date</u>	<u>Check</u>	<u>Memo</u>	<u>Amount</u>
<u>Vendor</u>				
Payroll	09/14/2018		PAY 18 Pay Period ending 9/9/2018	108,094.53
				<u><u>TOTAL PAYROLL</u></u> <u><u>\$108,094.53</u></u>
General Expenditures				
9/5/2018	57494	PENTELEDATA	Internet Mt. View Park	70.07
9/5/2018	57495	PENTELEDATA	Internet township	112.79
9/5/2018	57496	DJ Club Entertainment	Balance of fee for Community Day	250.00
9/6/2018	57497	JAR Entertainment	Cos player fee	225.00
9/7/2018	57498	PENTELEDATA	Internet - police	124.95
9/12/2018	57499	KIMBALL MIDWEST	Vehicle supplies	275.54
				<u><u>TOTAL General Fund Bills</u></u> <u><u>\$ 1,056.35</u></u>
Sewer Operating Fund				
9/5/2018	1046	PENTELEDATA	Internet sewer	299.75
				<u><u>\$ 299.75</u></u>
Sewer Construction Fund				
				<u><u>TOTAL Sewer Construction Fund</u></u> <u><u>\$ -</u></u>
Capital Reserve	09/04/2018	1006	FISHER & FISHER APPRAISAL	Balance of property appraisal fee
				1,500.00
				<u><u>TOTAL Capital Reserve Fund</u></u> <u><u>\$ 1,500.00</u></u>
<b>TOTAL General Fund</b>		\$	109,152.88	Transferred by:
<b>TOTAL Sewer Operating</b>		\$	299.75	
<b>TOTAL Sewer Construction</b>		\$	-	
<b>Total Capital Reserve</b>		\$	1,500.00	
				<u><u>\$ 110,952.63</u></u> Authorized by:

**POCONO TOWNSHIP CHECK LISTING**  
**Monday, September 17, 2018**

<u>General Fund</u>	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
	09/13/2018	57500	BIU of PA, Inc.	BIU Permit fees	\$ 8,957.38
	09/13/2018	57501	Panko Reporting	Ordinance Hearing - Electronic Devices	\$ 155.00
	09/13/2018	57502	Pocono Record	Advertising	\$ 488.64
	09/13/2018	57503	PSATS	CDL Testing - Huey	\$ 60.00
	09/13/2018	57504	Staples	Supplies - Twp/Park/Public Works	\$ 770.00
	09/13/2018	57505	Commonwealth Financing Authority	LSA Grant Rt. 611 & Rimrock Improvements - Application Fee	\$ 100.00
	09/13/2018	57506	UNIFIRST Corporation	Carpets/Uniforms	\$ 70.49
	09/13/2018	57507	Acroprint Time Recorder Co.	Time clock	\$ 59.50
	09/13/2018	57508	ARGS Technology, LLC	IT Services	\$ 3,125.00
	09/13/2018	57509	Axon Enterprise, Inc.	DPM Batteries	\$ 252.00
	09/13/2018	57510	Bartonsville Printing	Community Day/Letterhead	\$ 1,004.00
	09/13/2018	57511	BIU of PA, Inc.	ZO & SEO Services	\$ 1,750.00
	09/13/2018	57512	Cardmember Service	Tape/Label Stock	\$ 18.09
	09/13/2018	57513	Cardmember Service	MSLicense/PSATS/Worksession supplies	\$ 600.29
	09/13/2018	57514	Cardmember Service	Cleaning Supplies/Training/Roadmarkers	\$ 492.29
	09/13/2018	57515	Cargill Incorporated	Deicer Salt - Missed invoice from March	\$ 2,837.05
	09/13/2018	57516	Cramer's Home Building Center	Bldg. Maintenance	\$ 177.03
	09/13/2018	57517	Cyphers Truck Parts	Equipment Parts	\$ 54.06
	09/13/2018	57518	D.G. Nicholas Co.	Supplies	\$ 432.82
	09/13/2018	57519	Eureka Stone Quarry, Inc.	9.5/Stone	\$ 2,019.41
	09/13/2018	57520	Galls	Alco Sensor	\$ 68.73
	09/13/2018	57521	HUNTER KEYSTONE PETERBILT	Clamps/Bushings/Truck #3	\$ 173.93
	09/13/2018	57522	J & B Auto	#88 Oil Change	\$ 69.57
	09/13/2018	57523	J & Z Professional Services LLC	September Cleaning Services	\$ 347.50
	09/13/2018	57524	Jack Williams Tire Company, Inc.	#94 Tire	\$ 110.00
	09/13/2018	57525	Locust Ridge Quarry	Gabion	\$ 579.18
	09/13/2018	57526	Medico Industries, Inc.	John Deere Parts	\$ 485.67
	09/13/2018	57527	Metropolitan Telecommunications	Twp/Park Phones	\$ 587.79
	09/13/2018	57528	Metropolitan Telecommunications	Phones - Police	\$ 302.90
	09/13/2018	57529	PAPCO, Inc.	Gasoline	\$ 1,115.29
	09/13/2018	57530	PPL Electric Utilities	Township/Traffic/Mt. View	\$ 1,534.55
	09/13/2018	57531	Prosser Laboratories, Inc.	MT. View - Water Testing	\$ 280.00
	09/13/2018	57532	SEITZ BROS	Pest Control - Mt. View	\$ 250.00
	09/13/2018	57533	Site2	Backup & Recovery	\$ 310.00

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
09/13/2018	57534	Sparkle Car Wash	Car wash	\$ 8.00
09/13/2018	57535	Steelie's Hardware	Wasp Killer	\$ 11.99
09/13/2018	57536	Tujepnocken Mountain Spring Water Inc	Water	\$ 69.30
09/13/2018	57537	UNIFIRST Corporation	Carpets/Uniforms	\$ 70.49
09/13/2018	57538	Unum Life Insurance	Life Insurance	\$ 1,825.22
09/13/2018	57539	Witmer Public Safety Group	Ammo	\$ 995.26
09/13/2018	57540	Wrecker International Inc.	Towing Police Vehicle	\$ 75.00
09/13/2018	57542	Aardvark Entertainment, Inc.	Community Day	\$ 400.00
09/13/2018	57543	BLU of PA, Inc.	ZO Services	\$ 740.00
09/13/2018	57544	Cefali and Associates PC	Treasurer's Services - August	\$ 655.00
09/13/2018	57545	Gotta Go Potties, Inc	Mt. View Park	\$ 300.00
09/13/2018	57546	Kyocera Document Solutions America, Inc.	Copier Cost	\$ 386.56
09/13/2018	57547	Network Fleet	GSP Services	\$ 325.45
09/13/2018	57548	P & D Emergency Services	Portable Lapel mics	\$ 301.00
09/13/2018	57549	PMHIC	Health Insurance	\$ 70,084.51
09/13/2018	57550	Wilson Products Compressed Gas Co.	Supplies	\$ 7.00
09/13/2018	57551	Zelenkofske Axelrod LLC	2017 Audit	\$ 4,000.00
09/14/2018	57552	Nationwide 457 Plan	Pay 18 Contributions	\$ 3,359.10
09/14/2018	57553	Hanson Aggregates Pennsylvania LLC	Line painting	\$ 7,245.94
09/14/2018	57554	State Workers Insurance Fund	Firemens Workers Comp.	\$ 1,471.00
09/14/2018	57555	Teamster Local 773	Non police union dues	\$ 446.00
09/14/2018	57556	Teamster Local 773	Police union dues	\$ 1,169.00
				<b>TOTAL General Fund \$ 124,143.98</b>
<b>Sewer Operating Fund</b>				
09/14/2018	1047	Allstate Septic	Sewage pumping	\$ 510.00
09/14/2018	1048	Blue Ridge Communication	Internet pump stations	\$ 120.72
09/14/2018	1049	Cefali and Associates	Professional services sewer	\$ 105.00
09/14/2018	1050	EEMA O&M	Sewer operations & maintenance	\$ 5,904.90
09/14/2018	1051	Grainer	Operational supplies	\$ 101.41
09/14/2018	1052	MetTel	Telephone pump station	\$ 61.10
09/14/2018	1053	PA One Call System	Sewer mapping	\$ 127.70
09/14/2018	1054	Pocono Management & Associates	Contracted services 8/27-9/9/18	\$ 2,928.38
09/14/2018	1055	Pocono Record	Advertising	\$ 35.87
09/14/2018	1056	Pocono Township	Sewer admin. Services 8/27 -8/9/18	\$ 720.02
09/14/2018	1057	PPL Electric Utilities	Electric services	\$ 1,792.15
09/14/2018	1058	Staples Business Credit	Operational supplies	\$ 11.29
				<b>TOTAL Sewer Operating \$ 12,418.54</b>

<u>Memo</u>	<u>Amount</u>
<u>Sewer Construction Fund</u>	
	<u>TOTAL Sewer Construction Fund \$</u> <u>-</u>
Capital Reserve Fund	
09/14/2018 1007	Hanson Aggregates Pennsylvania
09/14/2018 1008	RMI Radio Maintenance Inc.
09/14/2018 1009	Transedge Truck Center
	<u>TOTAL Capital Reserve Fund \$</u> <u>210,714.85</u>
LIQUID FUELS	
09/14/2018 57557	Hanson Aggregates Pennsylvania
	<u>TOTAL Capital Reserve Fund \$</u> <u>474,000.00</u>
ESSA	
TOTAL General Fund	\$ 124,143.98
TOTAL Sewer Construction Fund	\$ -
Sewer Operating	\$ 12,418.54
Capital Reserve	\$ 210,714.85
Liquid Fuels	\$ 474,000.00
TOTAL ESSA TRANSFER	\$ <u>821,277.37</u>
	Authorized by: _____
	Transferred by: _____

September 17, 2018 meeting

### POLICE REPORT FOR August 2018

The following are the recorded activities of the Pocono Township Police Department for the month of August 2018. Also listed are the available recorded activities for 2018 year to date.

	August 2018	Y-T-D 2018	July 2018		
Incidents Investigated	1178	4534	1095		
Burglary / Fire Alarms Answered	86	398	72		
Motor Vehicle ACC	65	257	55		
Assaults	8	26	13		
Narcotics	16	45	22		
Criminal Arrests	33	274	31		
Theft	22	98	18		
DUI alcohol/drug impaired	14	54	6		
Mental Health	5	23	9		
Vehicle Reports	1	9	1		
Death Investigations	0	7	2		
Assisting other agencies	19	154	40		
Missing Persons	0	5	1		
Traffic Citations Issued	194	545	121		
Written Warnings	266	1027	236		
Traffic & Parking issues	39	164	31		
911 Hang-up Calls	121	686	111		

Mileage all Vehicles: 17482

Income from Report Fees: \$581.75

## Pam Tripus

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**From:** Municibid <support@municibid.com>  
**Sent:** Friday, September 14, 2018 11:02 AM  
**To:** Pam Tripus  
**Subject:** Awesome! Your item sold - 1997 GMC TOP KICK Listing #17960551



**Congratulations! Your item ended successfully!**



**1997 GMC TOP KICK listing # 17960551**

**Winning Bid Amount: \$4,901.00 USD**

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

**Winning bidder:** kevin logue (username: kevini )

**Email:** [kevinlogue1344@gmail.com](mailto:kevinlogue1344@gmail.com)

**Phone:** 000-000-1925

The auction report for this item will be arriving shortly in an another email

---

## Your Next Steps

### 1. Contact the winning bidder

Please contact **kevin logue** ASAP to arrange payment and pickup. If the bid is waiting approval by your agency, please contact the bidder to let them know when they can expect a decision.

You can also use our Municibid message system to contact the bidder. [Use Municibid Messaging](#)

### 2. [Create an invoice for this item](#)

## Pam Tripus

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**From:** Municibid <support@municibid.com>  
**Sent:** Friday, September 14, 2018 11:34 AM  
**To:** Pam Tripus  
**Subject:** Awesome! Your item sold - 2003 Peterbilt Listing #17962738



**Congratulations! Your item ended successfully!**



**2003 Peterbilt listing # 17962738**

**Winning Bid Amount: \$27,600.00 USD**

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

**Winning bidder:** george granberg (username: bgconc112 )

Email: [georgegranberg@aol.com](mailto:georgegranberg@aol.com)

Phone: 7184489762

The auction report for this item will be arriving shortly in an another email

---

## Your Next Steps

### 1. Contact the winning bidder

Please contact **george granberg** ASAP to arrange payment and pickup. If the bid is waiting approval by your agency, please contact the bidder to let them know when they can expect a decision.

You can also use our Municibid message system to contact the bidder. [Use Municibid Messaging](#)

### 2. Create an invoice for this item

## Pam Tripus

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**From:** Municibid <support@municibid.com>  
**Sent:** Friday, September 14, 2018 12:35 PM  
**To:** Pam Tripus  
**Subject:** Awesome! Your item sold - 2014 Ford Explorer Listing #17998914



**Congratulations! Your item ended successfully!**



**2014 Ford Explorer listing # 17998914**

**Winning Bid Amount: \$5,100.00 USD**

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

**Winning bidder: yasunari sasaki (username: yhperformance )**

**Email: [yhperformance@adl.com](mailto:yhperformance@adl.com)**

**Phone: 9089305578**

The auction report for this item will be arriving shortly in an another email

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## Your Next Steps

### 1. Contact the winning bidder

Please contact **yasunari sasaki** ASAP to arrange payment and pickup. If the bid is waiting approval by your agency, please contact the bidder to let them know when they can expect a decision.

You can also use our Municibid message system to contact the bidder. [Use Municibid Messaging](#)

### 2. Create an invoice for this item

**RESOLUTION NO. 2018-53**  
**TOWNSHIP OF POCONO**  
**MONROE COUNTY, PENNSYLVANIA**

**WHEREAS**, the Board of Commissioners of Pocono Township has determined that roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue are prudent to maintain and provide safe and effective access within the Township; and

**WHEREAS**, the Board of Commissioners of Pocono Township has determined that the roadway improvements are a public necessity,

**NOW BE IT RESOLVED**, by the Board of Commissioners of Pocono Township, that Pocono Township cause to be prepared, and file, an Application for Assistance under the Pennsylvania Gaming Local Share Account with the Commonwealth Financing Authority to obtain funding for roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue, Pocono Township, Monroe County, Pennsylvania, and to pay costs in relation thereto; and

**BE IT FURTHER RESOLVED** that the President of the Board of Commissioners is hereby authorized to execute said Application and file/submit the same; that the Township pay any required application fees in connection therewith; and that proper officers of this Township are hereby authorized and directed to execute and deliver all documents, and to perform all other acts, that may be necessary and proper to process said Applications and obtain said funding.

**ADOPTED** by the Board of Commissioners of Pocono Township, this 17<sup>th</sup> day of September, 2018.

**BOARD OF COMMISSIONERS OF  
POCONO TOWNSHIP**

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Pamela Tripus  
Township Secretary

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Gerald J. Lastowski  
President

(TOWNSHIP SEAL)

**Attachment 1**  
**Application ID# 8116434**

**Project Description**

Pocono Township is a 1<sup>st</sup> Class Township with over 10,000 residents located in Monroe County. It is approximately 34 square miles and is the home to some of the Pocono's major attractions such as Camelback Mountain Resort, Lodge and Waterparks and The Commons Premium Outlet Center. These are Pocono Mountain visitor destinations and State Route 0611 is one of the Township's major thoroughfares providing access to these destinations.

Pocono Township is proposing to improve the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue. The existing intersection is signalized with through- and left-turn lanes along both the northbound and southbound directions of State Route 0611. No designated turn lanes exist along Rimrock Drive (S.R. 3023) or Bartonsville Avenue.

The proposed improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue include adding right-turn lanes along both the southbound and northbound directions of State Route 0611. The improvements will also include roadway widening, shoulder improvements including pavement removal and establishment of vegetation, concrete curbing, new signalization, relocation of fire hydrants, utility poles, and signs, redefinition of existing commercial driveways along State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue, installation of stop bars and pavement markings, and the construction of sidewalk, handicap ramps, and crosswalks. Right-of-way acquisition will need to be accomplished prior to completing the proposed improvements.

The intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue is less than one (1) mile from the intersections of Interstates 80 and 33 with State Route 0611. This section of roadway is a major thoroughfare for vehicles exiting Interstates 80 and 33 and travelling north along State Route 0611, as well as for travelers from points south along State Route 0611 including Stroudsburg and Delaware Water Gap, and New Jersey. It also transports vehicles from points north including from those major attractions and destinations listed above and back onto Interstates 80 and 33, and to other points south along State Route 0611. This intersection becomes congested at various times through the typical work week and on the weekends.

Per the 2016 Traffic Volume Map for Monroe County, Pennsylvania prepared by the Pennsylvania Department of Transportation (PennDOT) and published in December 2017, this section of State Route 0611 has a traffic volume of 20,000 annual average daily trips (AADT).

Upon review of the traffic volumes and speed limit, and upon completing a PennDOT Turn Lane Warrant and Length Analysis it was found that right-turn lanes are warranted in both the northbound and southbound directions of State Route 0611 at its intersection with Rimrock Drive (S.R. 3023)/Bartonsville Avenue. The proposed right-turn lanes will ultimately decrease the delay of the existing through-lanes and increase traffic capacity along State Route 0611.

The projected cost for the proposed roadway improvements is \$1,148,632.64

### Specific project activities

The following activities will occur to accomplish the proposed roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue.

- Right-of-way acquisition will be required along the eastern side of State Route 0611 on the southerly side of the intersection, and along the western side of State Route 0611 on the northerly side of the intersection.
- Widen the northbound and southbound directions of State Route 0611 to accommodate 11-foot wide left-, through-, and right-turn lanes. The left- and right-turn lanes will have lengths of 250-feet. The roadway widening will require the installation of full depth pavement.
- Remove existing pavement at the southwestern, northwestern, and northeastern corners of the intersection. The areas of pavement removal will be stabilized with vegetation. In addition, the existing commercial properties at this intersection currently provide paved driveways along their frontages on State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue. This work will provide defined and curbed driveway accesses from State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue to the existing commercial properties.
- All turning movements will be improved through curbing and better curve radii.
- Curbing will be installed along State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue within the limits of work. Sidewalk will also be constructed at the southwestern, northwestern, and northeastern intersections, and handicap accessible ramps and crosswalks will be provided for pedestrians crossing Rimrock Road (S.R. 3023), State Route 0611 (to the north of the intersection only), and Bartonsville Avenue.
- Stop bars will be provided at all four (4) intersecting points, and directional pavement markings and striping will be installed along Rimrock Drive (S.R. 3023), State Route 0611, and Bartonsville Avenue.
- Installation of 3-position traffic signals for northbound and southbound vehicles along State Route 0611.
- Relocation of utility poles, traffic signage, and fire hydrants.
- Drainage analysis and the installation of drainage improvements where required.

### Location

The intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue, Pocono Township, Monroe County, Pennsylvania

### Consistent with Local and Regional Planning

The proposed improvements are consistent with the Multi-Municipal Comprehensive Plan of Hamilton Township, Stroud Township, Pocono Township, and Stroudsburg Borough, and will

improve the existing roadways which support the economic development of Pocono Township. An identified weakness in the Multi-Municipal Comprehensive Plan is the “need for roadway improvements, especially along the major corridors of Route 611 [and] Route 80.” The following will occur as a result of the proposed project which are consistent with the intent of the Comprehensive Plan.

- Maintain State Route 0611 in a manner that is appropriate to serve its character.
- Improve buffer areas and driveways along commercial property by providing a lawn shoulder with defined and curbed driveway accesses from State Route 0611 which is classified as a Minor Arterial.
- Provide safe, effective, and consistent roadway markings, signage, and signalization.
- Provide sidewalks and pedestrian crosswalks with handicap accessible ramps.

Is project identified as a priority investment in a local or regional economic development plan or strategy.

No

Historic and proposed use of the site.

N/A

Experience of Developer

N/A

**Attachment 2**  
**Application ID# 8116434**

**Schedule Timeline**

The Township intends to move forward with the project as soon as funding is available. The project schedule would be as follows assuming the grant is awarded in March 2019.

• Complete survey	March 2019 to May 2019
• Prepare design plans	May 2019 to August 2019
• Submission to and review by the Pennsylvania Department of Transportation	September 2019 to March 2020
• Submission to and review by the Monroe County Conservation District & Pennsylvania Department of Environmental Protection	September 2019 to June 2020
• Prepare bid documents for project	June 2020
• Advertise for Bids	July 2020
• Award Project to Contractor(s)	September 2020
• Issue Notice to Proceed	October 2020
• Start Construction/Installation	October 2020
• Final Completion	October 2022
• Complete and Forward Project Completion Report	December 2022

**Attachment 3**  
**Application ID# 8116434**

No additional funding available. All improvements will be completed grant award monies.

**Demolition, Clearing, and Miscellaneous Items** **\$ 121,337.25**

This item includes removing existing pavement and roadway shoulder along State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue, and the relocation of utility poles and fire hydrants.

**Earthwork** **\$ 6,200.00**

This item includes cut and fill associated with the proposed roadway widening and vegetated shoulder areas, and fine grading, seeding and mulching.

**Concrete** **\$ 66,440.00**

This work includes the construction of 18-inch concrete curbs along State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue, and the construction of sidewalk and handicap accessible ramps.

**Asphalt Paving** **\$ 350,632.90**

This work includes the following:

- Four (4) foot wide shoulders constructed of 4-inch stone subbase, 4-inch pavement base course, and 2-inch pavement wearing course.
- Eleven (11) foot wide turn lane constructed of 12-inch stone subbase, 6-inch pavement base course, and 2 ½-inch pavement wearing course.
- Replace existing shoulder with 12-inch stone subbase, 6-inch pavement base course and 2 ½-inch pavement wearing course.
- Mill existing pavement within area of work 2 ½-inches and overlay with 2 ½-inches of pavement wearing course.
- Fine grading, sweep and tack, and seal curb and joints.

**Site Improvements** **\$ 10,225.00**

This work includes pavement markings along State Route 0611, Rimrock Drive (S.R. 3023), and Bartonsville Avenue, and the installation of guiderail along State Route 0611.

**Traffic** **\$ 270,000.00**

This work includes the purchase and installation of 3-position traffic signals with mast arms, and signage.

**Miscellaneous****\$ 102,450.00**

This work includes traffic protection and drainage improvements within the area of work, and right-of-way acquisition along State Route 0611.

<b>Total Construction Cost</b>	<b>\$ 927,285.15</b>
Engineering and Permitting Cost (10%)	\$ 92,728.52
Construction Administration Cost (5%)	\$ 46,364.26
Inspection Cost (7%)	\$ 64,909.96
Contingency (5%)	\$ 46,364.26
<b>Total Project Cost</b>	<b>\$ 1,177,652.14</b>

**Attachment 4**  
**Application ID# 8116434**

**Construction Cost Estimate**

An Engineer's Opinion of Cost is provided.

**Boucher & James, Inc.**

Consulting Engineers

2756 Rimrock Drive

Stroudsburg, PA 18360

Telephone: 570-629-0300 Fax: 570-629-0306

**Engineer's Opinion of Costs for****State Route 0611 & Rimrock Drive (S.R. 3023)/Bartonsville Avenue Intersection**

Project:	SR 611 & Rimrock Drive Intersection			Date	September 10, 2018
Project: No.	1830071				
Location	Pocono Township, Monroe County				
Item No.	Description	Quantity	Unit	Unit Price	Total Cost

**Demolition / Clearing / Misc**

1	Existing Pavement to be Removed	413	SY	\$10.75	\$4,439.75
2	Existing Shoulder to be Removed	730	SY	\$10.75	\$7,847.50
3	Existing Utility Poles to be Relocated	6	EA	\$13,500.00	\$81,000.00
4	Existing Fire Hydrants to be Relocated	3	EA	\$9,350.00	\$28,050.00
<b>Sub-Total</b>					<b>\$121,337.25</b>

**Earthwork**

5	Cut/Fill	1	LS	\$4,050.00	\$4,050.00
6	Fine Grading, Seeding, and Mulching	1	LS	\$2,150.00	\$2,150.00
<b>Sub-Total</b>					<b>\$6,200.00</b>

**Concrete**

7	18" Concrete Curb	800	LF	\$ 43.00	\$ 34,400.00
8	Sidewalk	480	SF	\$ 13.00	\$ 6,240.00
9	Handicap Ramps	6	EA	\$ 4,300.00	\$ 25,800.00
<b>Sub-Total</b>					<b>\$66,440.00</b>

**Asphalt Paving**

10	2-1/2" Mill and Overlay, 12.5 MM Wearing Course for Ex. Pavement	3,675	SY	\$ 50.60	\$ 185,955.00
11	4" 25 MM Base Course for 4' wide Shoulder	330	SY	\$ 22.00	\$ 7,260.00

12	2" 12.5 MM Wearing Course for 4' wide Shoulder	303	SY	\$ 36.10	\$ 10,938.30
13	4" 2A Stone Subbase for Shoulder	330	SY	\$ 13.00	\$ 4,290.00
14	6" 25 MM Base Course for 10' wide Turning Lane	413	SY	\$ 33.00	\$ 13,629.00
15	2-1/2" 12.5 MM Wearing Course for 10' Wide Turning Lane	413	SY	\$ 45.20	\$ 18,667.60
16	12" 2A Stone Subbase for Turning Lane	413	SY	\$ 38.75	\$ 16,003.75
17	6" 25 MM Base Course. (Ex. Shoulder Replacement)	730	SY	\$ 33.00	\$ 24,090.00
18	2-1/2" 12.5 MM Wearing Course (Ex. Shoulder Replacement)	735	SY	\$ 45.20	\$ 33,222.00
19	12" 2A Stone Subbase (Ex. Shoulder Replacement)	735	SY	\$ 38.75	\$ 28,481.25
20	Fine Grading	3,370	SY	\$ 1.65	\$ 5,560.50
21	Sweep and Tack	3,370	SY	\$ 0.55	\$ 1,853.50
22	Seal Curb (At Curbline, Joints & Structures)	620	LF	\$ 1.10	\$ 682.00
<b>Sub-Total</b>					<b>\$350,632.90</b>

#### Site Improvements

23	Pavement Markings	1	LS	\$ 4,950.00	\$ 4,950.00
24	Guiderail	1	LS	\$ 5,275.00	\$ 5,275.00
	<b>Sub-Total</b>				<b>\$10,225.00</b>

#### Traffic

25	Traffic Signalization at Intersection	1	LS	\$ 243,000.00	\$ 243,000.00
26	Signage	1	LS	\$ 27,000.00	\$ 27,000.00
	<b>Sub-Total</b>				<b>\$270,000.00</b>

#### Miscellaneous

27	Traffic Protection	1	LS	\$ 24,350.00	\$ 24,350.00
28	Drainage Improvements	1	LS	\$ 51,000.00	\$ 51,000.00
29	Right-of-Way Acquisition	1	LS	\$ 27,100.00	\$ 27,100.00
	<b>Sub-Total</b>				<b>\$102,450.00</b>

		<b>Total Construction Cost</b>	<b>\$927,285.15</b>
		<b>Engineering &amp; Permitting Cost (10%)</b>	<b>\$92,728.52</b>
		<b>Construction Administration Cost (5%)</b>	<b>\$46,364.26</b>
		<b>Inspection Cost (7%)</b>	<b>\$64,909.96</b>
		<b>5% Contingency</b>	<b>\$46,364.26</b>
		<b>Total Project Cost</b>	<b>\$1,177,652.14</b>

**Attachment 5**  
**Application ID# 8116434**

Evidence of conformity with Local and Regional Comprehensive Plans and Zoning

The proposed improvements are consistent with the Multi-Municipal Comprehensive Plan of Hamilton Township, Stroud Township, Pocono Township, and Stroudsburg Borough, and will improve the existing roadways which support the economic development of Pocono Township. An identified weakness in the Multi-Municipal Comprehensive Plan is the “need for roadway improvements, especially along the major corridors of Route 611 [and] Route 80.” The following will occur as a result of the proposed project which are consistent with the intent of the Comprehensive Plan.

- Maintain State Route 0611 in a manner that is appropriate to serve its character.
- Improve buffer areas and driveways along commercial property by providing a lawn shoulder with defined and curbed driveway accesses from State Route 0611 which is classified as a Minor Arterial.
- Provide safe, effective, and consistent roadway markings, signage, and signalization.
- Provide sidewalks and pedestrian crosswalks with handicap accessible ramps.

**Attachment 6**  
**Application ID# 8116434**

Support Letters

Please find attached letters of support from:

[To be completed upon receipt of letters of support.]

**Attachment 7**  
**Application ID# 8116434**

**Resolution**

[To be completed upon receipt of an executed resolution]

**RESOLUTION NO.\_\_\_\_\_**

**TOWNSHIP OF POCONO  
MONROE COUNTY, PENNSYLVANIA**

WHEREAS, the Board of Commissioners of Pocono Township has determined that roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue are prudent to maintain and provide safe and effective access within the Township; and

WHEREAS, the Board of Commissioners of Pocono Township has determined that the roadway improvements are a public necessity,

NOW BE IT RESOLVED, by the Board of Commissioners of Pocono Township, that Pocono Township cause to be prepared, and file, an Application for Assistance under the Pennsylvania Gaming Local Share Account with the Commonwealth Financing Authority to obtain funding for roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue, Pocono Township, Monroe County, Pennsylvania, and to pay costs in relation thereto; and

BE IT FURTHER RESOLVED that the President of the Board of Commissioners is hereby authorized to execute said Application and file/submit the same; that the Township pay any required application fees in connection therewith; and that proper officers of this Township are hereby authorized and directed to execute and deliver all documents, and to perform all other acts, that may be necessary and proper to process said Applications and obtain said funding.

ADOPTED by the Board of Commissioners of Pocono Township, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**BOARD OF COMMISSIONERS OF  
POCONO TOWNSHIP**

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SECRETARY

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GERALD LASTOWSKI, PRESIDENT

(TOWNSHIP SEAL)

**Attachment 8**  
**Application ID# 8116434**

Funding Commitment Letters

Not Applicable

**Attachment 9**  
**Application ID# 8116434**

Audited Financial Statements

[To be completed upon receipt of the Township's audited financial statements.]