

**POCONO TOWNSHIP COMMISSIONERS****AGENDA**

October 22, 2018 5:00 p.m.

Open Meeting**Pledge of Allegiance**

Moment of Silence

Roll Call**Public Comments**

Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements –

Trick or Treat – Wednesday, October 31, 2018 – 6 – 8pm

Hearings –

Ordinance 2018-16 - Motion to approve Ordinance 2018-16 regulating blasting within the township (action item*)

Ordinance 2018-17 – Motion to authorize and secure a guaranteed sewer revenue note in the amount of \$6,750,000.00 (possible action item*)

Presentations –**OLD BUSINESS**

1. Motion to approve minutes of October 1, 2018 work session of the Board of Commissioners (action item*)
2. Motion to approve minutes of October 1, 2018 meeting of the Board of Commissioners (action item*)
3. Motion to approve minutes of October 10, 2018 work session of the Board of Commissioners (action item*)

(Action Item*)

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** Change to agenda versus draft posted on website

NEW BUSINESS**1. Personnel****2. Financial Transactions**

- a. Motion to ratify vouchers payable received through October 19, 2018 in the amount of \$ 10,749.26 (action item*)
- b. Ratify gross payroll for pay period ending October 21, 2018 in the amount of \$ 95,622.27 (action item*)
- c. Motion to approve vouchers payable received through October 19, 2018 in the amount of \$ 123,104.99 (action item*)
- d. Motion to approve capital expenditures received through October 19, 2018 in the amount of \$ 29,479.58 (action item*)

3. Travel/Training Authorizations (Approve/Ratify)**Report of the President**

- a. Vacancy Procedure – Motion to approve the process to fill vacancy on Board of Commissioners (action item*)
- b. Amusement Tax – Motion to delay the implementation of the Amusement Tax until January 1, 2019 (action item*)
- c. PennDot application for permit for right-hand turn lanes off Route 611 onto Rimrock Road and Bartonsville Avenue (possible action item*)

Commissioners Comments

Bob De Young – Vice President

Harold Werkheiser – Commissioner

Rich Wielebinski – Commissioner

Jerrod Belvin – Commissioner

Reports**1. Zoning****2. Emergency Service**

- a. Police
- b. EMS
- c. Fire

3. Park Board

(Action Item*)

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** Change to agenda versus draft posted on website

4. Finance Committee**5. Public Works Report**

- a. Update on road crew activities
- b. Motion to approve the sale of the Flail mower to James Davis in the amount of \$210.00 as the highest bid received on municipibid (action item*)
- c. Motion to approve the sale of the Tiger Rotary Mower head to James Davis in the amount of \$285.00 as the highest bid received on municipibid (action item*)
- d. Motion to approve the sale of the Saw Devil Black Top/concrete Saw to Mike Whiteley in the amount of \$347.00 as the highest bid received on municipibid (action item*)
- e. Motion to approve the sale of the Skag Mower Larry Gibbons in the amount of \$4,100.00 as the highest bid received on municipibid (action item*)

6. Administration – Manager's Report

- a. Transfer of \$13,970.42 made to the general fund from the Police Pension fund to reimburse for payments made to police officers in 2017
- b. Accept resignation of Charlie Trapasso from the Pocono Township Park and Rec Board effective November 12, 2018
- c. Motion to execute the grant extension for the Impaired Driving Project, effective October 1, 2018 through September 30, 2020 (action item*)
- d. Park closing Sunday, November 4, 2018
- e. Motion to authorize the solicitor to advertise for a hearing on November 19, 2018 for the purpose of setting the speed limit on Abeel Road as determined by the 2016 traffic study (action item*)
- f. Acknowledge letter received on behalf of Running Lane, LLC granting a time extension until January 30, 2019

7. Township Engineer Report

- a. White Oak Culvert replacement project – bidding project this year
- b. Fish Hill Road Storm System Notice of violation from MCCD
- c. LSA grant for right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue
- d. TLC Bridge Grant
- e. Culvert cleaning on Learn Road

(Action Item*)

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8. Township Solicitor Report

- a. Update on Exxon Monitoring wells
- b. Motion to approve the settlement agreement with Richard Weichand and authorize the President of the Board of Commissioners to execute the necessary documents (action item*)
- c. Motion to authorize the solicitor to advertise for a hearing on November 19, 2018 concerning the Wiscasset Road Vacation as part of the Brookdale Minor Subdivision Plan (action item*)
- d. Motion to authorize the township solicitor to advertise for a hearing on November 19, 2018 amending the code of ordinances of Pocono Township, Chapter 60, Salaries and Compensation, Article 1, Commissioners (action item*)
- e. Motion to authorize the township solicitor to advertise for a hearing on November 19, 2018 to amend the code of ordinances of Pocono Township, Chapter 200, Fireworks (action item*)

Resolutions

Resolution 2018-55 – Motion to adopt Resolution 2018-55 for LSA grant submittal for right hand turn lanes from Route 611 onto Rimrock Road and Bartonsville Avenue (action item*)

Resolution 2018-56 – Motion to adopt Resolution 2018-56 to enter into an Inter-municipal Cooperation agreement for the regional comprehensive land use plan update with Stroudsburg Borough, Hamilton and Stroud Townships to update the regional Comprehensive plan and authorized the President of the Board of Commissioners to execute the documents (action item*)

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Executive Session – if necessary

Adjournment

(Action Item*)

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**POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2018 - 16

**AN ORDINANCE OF THE TOWNSHIP OF POCONO,
COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA
REGULATING BLASTING WITHIN THE TOWNSHIP**

BE IT ENACTED AND ORDAINED by the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania and it is hereby **ENACTED AND ORDAINED** by virtue of the powers vested in the Board of Commissioner by the "First Class Township Code, as amended", as follows:

SECTION I. PERMIT REQUIREMENTS. The following words and phrases shall have the meanings given to them on this Section, unless the context of the Ordinance clearly indicates otherwise:

- A. Required - No person shall perform blasting within the Township without first obtaining a permit to do so from the Zoning Officer or Building Inspector, unless such work is performed in response to an emergency, under the direction of the Fire Marshal or Code Enforcement Officer.
- B. Applications – A contractor shall apply for a blasting permit to the Zoning Officer or the Building Inspector by tendering payment of the application fee required and by complying with the following:
 - (1) The contractor shall make application on the form provided by the Township.
 - (2) The contractor shall submit detailed plans and specifications for all work that requires blasting or the use of explosives.
 - (3) The contractor shall submit a bond or certificate showing that the contractor is insured for underground blasting and collapse with an insurance company licensed by the Commonwealth to adequately compensate for any damage to Township property, public improvements, private property or personal injury. The amount of such bond or certificate shall be not less than \$1,000,000 to cover property damage and \$1,000,000 to cover bodily injury damage. The contractor shall also submit a certificate of workers' compensation insurance as mandated by the Commonwealth. The Township Manager may increase the amount of the bond or certificate if, in his or her judgment, it is necessary to adequately protect the safety of persons or property. The bond or certificate of insurance shall contain a provision that coverages afforded under the policy will not be canceled until at least 15 days' prior written notice of such cancellation has been given to the Township.

- (4) The Contractor who will be performing the blasting work must present a license for such use issued by the Commonwealth when making application for a permit, and the contractor shall have the license available on site for inspection at all times explosives are used or handled.
- (5) A list of surrounding property owners within 1,320 feet of the site where blasting is proposed shall be submitted.
- (6) The contractor shall fully disclose on the permit application the type and weight of any explosive to be used. If, after the issuance of the permit, the type or weight of an explosive is changed, the contractor shall inform the Zoning Officer or Building Inspector of such change.
- (7) The contractor shall submit a report prepared by a professional geologist or engineer licensed to practice in the Commonwealth and containing specific recommendations for blasting and certifying that the blast plan will not produce a peak particle velocity greater than allowed by this chapter. The report shall include the amount of charge, firing times, ground velocities, accelerations and displacements, effects on adjacent structures and a field-monitoring program. Should the report indicate potential damage to existing facilities, the Township may disallow all blasting operations.

C. Application Review; Preliminary Approval – The Zoning Officer or Building Inspector or his or her duly authorized representative shall review the application to ensure compliance with this Ordinance. The Zoning Officer or Building Inspector shall issue preliminary approval or inform the applicant in writing of the reasons for denial thereof within five working days upon issuance of preliminary approval. The contractor is authorized to proceed with notification and inspection of properties within 1,320 feet. Should the Zoning Officer or the Building Inspector refuse to issue preliminary approval, the applicant may appeal to the Board of Commissioners.

D. Permit Issuance – The contractor shall submit a letter certifying that all applicable property owners were notified and inspections completed. The contractor shall also submit copies of all inspection reports. If all is found to be in order, the Zoning Officer or Building Inspector will issue the permit within five working days.

E. Revocation – Every permit issued under this Ordinance is subject to the right, which is hereby expressly reserved, to revoke the same should the contractor violate any of the provisions of this Ordinance. The permit may be revoked only by the Board of Commissioners after a hearing at a public meeting. The contractor shall be given at least 10 days' notice of such hearing, and at such hearing may call witnesses and present evidence in support of his or her position.

F. Duration – A permit shall be valid for 90 days from the date of issuance and shall be valid only for the job indicated in the plans and specifications submitted as part of the permit application.

G. Fee – The fees for blasting permits shall be set by the Board of Commissioners.

SECTION 2. NOTIFICATION TO PUBLIC, INSPECTIONS OF ADJACENT PROPERTY.

The contractor shall provide written notice by regular mail and certified mail return receipt requested on company letterhead to all property owners with 1,320 feet of the blasting area at least 60 days prior to the commencement of blasting. The notification shall advise the property owners that a pre-blast survey will be conducted to inspect, free of charge to the property owner, all structures on the property for structural integrity and the condition of existing wells, including sampling of well water, driveways, culverts, above ground facilities, subsurface materials, and disposal systems, before blasting commences. The name, address and telephone number of the contractor shall be listed on the notification. The notice must also include the dates blasting will occur and an explanation of how the blast will be preceded by the sounding of a horn. The contractor shall inspect and document the condition of all structures and existing physical features. The inspection must include an assessment of the condition of any existing wells and on-lot sewage disposal systems. As part of this assessment, a sealed sample of well water must be obtained before blasting commences. The sealed sample will be held for a minimum of 30 days after blasting ceases, and it will be used to compare to post blast water quality should a concern arise as a result of the blasting. Copies of all inspection reports must be submitted to the property owner and Township 48 hours in advance of the blasting.

SECTION 3. EMERGENCY BLASTING.

If a contractor is required to perform blasting work to respond to an emergency, at the direction of the Fire Marshal, Zoning Officer or Building Inspector, he or she is not required to obtain a permit or to give notice to property owners as required by this Ordinance. All other provisions of this chapter shall be followed.

SECTION 4. RULES AND REGULATIONS CONCERNING USE EXPLOSIVES.

- A. The contractor shall observe all Township ordinances and state and federal laws and regulations relating to blasting and to the transportation, storage, handling and use of explosives.
- B. All blasting or other blasting operations must be conducted during daylight hours, Monday through Saturday, after 7:00 a.m. and before dusk, except when authorized at other times by the Township Manager. In this instance, only the Manager, and not any designee or other person, may give such authorization.
- C. Contractors using explosives shall at all times have a current explosives license from the Commonwealth of Pennsylvania on the work site and permit examination thereof.

- D. Where blasting is permitted, explosives shall be kept on the site only in such quantity as may be needed for the work underway and only during such times as they are being used.
- E. Explosives shall be stored and transported in a secure manner, separate from all tools and flammable substances.
- F. Caps or detonators shall be safely stored at least 100 feet from the explosives.
- G. When the need for explosives has ended, all such explosive materials remaining at the job site shall be promptly removed from the premises. An inventory of all used and unused blasting materials shall be maintained by the blaster and made available upon request.
- H. At the end of the workday, all spent blasting wires shall be removed from blast holes and the surrounding work area.
- I. Each blast shall be designed (as to the number, size, depth and spacing of holes, together with the amount of explosives and stemming) to keep effects such as fly rock, vibrations and noise levels to a minimum.
- J. Each blast shall be designed to ensure that the peak particle velocity does not exceed .25 measured at the property line of the nearest existing structure or .5 at the boundary of the blasting site, whichever is less.
- K. All operations involving explosives shall be conducted by licensed personnel only, with all possible care taken to avoid injury to persons and damage to property.
- L. Blasting shall be done only with such quantities and strengths of explosives and in such manner as will break the rock approximately to the intended lines and grades and yet will leave the rock which is not to be excavated in an unshattered condition.
- M. Care shall be taken to avoid excessive cracking of the rock upon or against which any structure will be built and to prevent damage to existing pipes or other structures and property above or below ground.
- N. Rock shall be well covered with logs, blasting mats, or both, where required.
- O. Contractors shall give sufficient warning to all persons in the vicinity of the work by sounding a horn twice for a two-second duration, two seconds apart, 180 seconds before a charge is exploded; and again once for a three-second duration, 60 seconds before a charge is exploded. Contractors shall employ persons to stop or direct traffic as required. The horn must be loud enough to be clearly identified 800 feet from the blast.
- P. All blasting effects shall be monitored in the field by an independent professional engineer or geologist experienced in blasting procedures and in monitoring such

procedures. Such monitoring shall include, but not be limited to, seismographic and overpressure monitoring. Upon completion of blasting, a report must be submitted to the Zoning Officer or Building Inspector detailing the effect of each blast.

- Q. Rock and pipe trenches where blasting is proposed shall be excavated to limits as shown on the plans and specifications submitted with the permit application.
- R. All blasting areas within 300 feet of detonation shall be properly posted. At appropriate distances, the contractor shall post signs warning all persons using the public highways against the use of mobile radio transmitters.
- S. No blasting shall be performed during the period of any threatened electrical storm.

SECTION 5. VIOLATION AND PENALTIES.

Any person or persons, firm, corporation or utility violating any of the provisions of this chapter shall be subject to a criminal fine not to exceed \$1,000 per violation and imprisonment of such person or persons or members of such copartnership or the officer of such corporation or utility responsible for such violation, to the extent allowed by law for the punishment of summary offenses. Enforcement of any such violation shall be by action brought before a Magisterial District Judge in the same manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure. Each excavation or blast in violation of this chapter shall constitute a separate violation.

SECTION 6. SEVERABILITY. If a court of competent jurisdiction declares any provisions of this Ordinance to be invalid in whole or in part, the effect of such decision shall be limited to those provisions expressly stated in the decision to be invalid, and all other provisions of the Zoning Ordinance shall continue to be separately and fully effective.

SECTION 7. REPEALER. All provisions of Township ordinances and resolutions or parts thereof that are in conflict with the provisions of this Ordinance, are hereby repealed.

SECTION 8. ENACTMENT. This Ordinance shall be effective five (5) days after the date of passage.

ENACTED AND ORDAINED this 22nd day of October, 2018.

ATTEST:

**TOWNSHIP OF POCONO
MONROE COUNTY**

PAMELA TRIPUS
Township Secretary

GERALD J. LASTOWSKI
President, Board of Commissioners

**TOWNSHIP OF POCONO,
Monroe County, Pennsylvania**

ORDINANCE NO. 2018-17

OF THE TOWNSHIP OF POCONO, AUTHORIZING AND SECURING A GUARANTEED SEWER REVENUE NOTE, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$6,750,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO CURRENTLY REFUND THE OUTSTANDING BALANCE OF THE TOWNSHIP'S GUARANTEED SEWER REVENUE NOTE, SERIES A OF 2014, AND PAY RELATED EXPENSES; ACCEPTING A BANK LOAN PROPOSAL FOR THE NOTE, PLEDGING SEWER SYSTEM REVENUES OF THIS TOWNSHIP TO REPAY THE NOTE, AND PLEDGING THE TOWNSHIP'S FULL FAITH, CREDIT AND TAXING POWER TO GUARANTY SUCH PAYMENTS; CREATING A SINKING FUND AND APPOINTING A SINKING FUND DEPOSITORY FOR THE NOTE; SETTING FORTH THE SUBSTANTIAL FORM AND TERMS OF THE NOTE; AND APPROVING DOCUMENTS AND ACTIONS RELATED TO THE NOTE.

BE IT ENACTED AND ORDAINED, by the Township of Pocono (the "Township"), located in Monroe County, Pennsylvania (the "County"), as follows:

ARTICLE I

The Project

SECTION 1.01. The Board of Commissioners of this Township (the “Board”) hereby authorizes and secures the issuance of a guaranteed sewer revenue note of this Township, as contemplated by the Act of the General Assembly of the Commonwealth of Pennsylvania (the “Commonwealth”), known as the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the “Debt Act”), pursuant to this Ordinance (the “Ordinance”, which term, unless the context clearly otherwise requires, shall include, as of any time, this Ordinance and all ordinances which shall constitute amendments and/or supplements hereto, which may be enacted, from time to time, by this Township in accordance with provisions hereof and of the Debt Act, and which term sometimes may be referred to in this Ordinance by the use of such terms as “hereto”, “hereby”, “hereof” and/or “hereunder” or other descriptive terms or phrases having similar import), as described in Article II hereof, to currently refund (the “Refunding Project”), the outstanding principal balance of the \$7,674,000 original maximum principal amount Guaranteed Sewer Revenue Note, Series A of 2014, dated November 6, 2014 (the “2014 Note”), issued by the Township to First Keystone Community Bank, and pay related expenses (collectively, the “Refunding Project”).

SECTION 1.02. The Board, by Township Ordinance No. 2014-13 duly enacted, authorized and secured the issuance of the 2014 Note to currently refund the outstanding balance of the Township’s Guaranteed Sewer Revenue Bond, Series A of 2010 (the “2010A Bond”, which financed in part the construction of sanitary sewage system facilities of this Township (the “Sewer System”). The Department of Community and Economic Development (the “Department”) of the Commonwealth approved the proceedings of this Township related to

the 2014 Note under Approval No. GRN-141105-02, dated November 5, 2014, and the 2014 Note was issued to First Keystone Community Bank on November 6, 2014.

SECTION 1.03. The realistic, estimated, remaining useful lives of the Sewer System facilities originally constructed with the proceeds of the 2010A Bond, are at least eighteen (18) years. The Refunding Project is authorized by Section 8241(b)(1) of the Debt Act (relating to the reduction of debt service over the life of the series).

ARTICLE II

The 2018 Note

SECTION 2.01. This Township hereby authorizes and secures the issuance of its “Guaranteed Sewer Revenue Note, Series of 2018”, in the maximum principal amount of \$6,750,000 (the “Note”), to Peoples Security Bank and Trust Company (the “Bank”), in accordance with the Debt Act, to undertake the Refunding Project. The debt to be incurred hereby shall be nonelectoral debt of this Township.

SECTION 2.02. This Township covenants to and with the Bank and any other holders, from time to time, of the Note and this Township does pledge, for the lawful security and benefit of its obligations under this Ordinance, including the obligations under the Note, all right, title and interest of this Township in and to all receipts, revenues and money derived from the ownership or operation of the Sewer System, after (and net of) the payment of costs to operate the Sewer System, including contractual obligations for the payment of sewage treatment services rendered by the Brodhead Creek Regional Authority (hereafter referred to as the “Sewer Revenues”).

The Note, when issued, will be secured on a parity, pro-rata basis with other obligations described in an Intercreditor Agreement (the “Intercreditor Agreement”), to be executed by this Township, the Bank and other lenders, to confirm the parity lien securing the Note.

The Note constitutes an “Additional Obligation” originally contemplated by Township Ordinance No. 153.

SECTION 2.03. This Township hereby unconditionally guarantees the full payment of the principal of and interest on the Note issued and outstanding hereunder and in furtherance thereof covenants and agrees with the Bank and such other holder of the Note that if the

Sewer Revenues pledged hereunder shall be insufficient to pay the full amount of the principal of and interest on the Note when the same shall become due and payable, at the times and places, under the conditions and in the manner prescribed in the Note, this Township will pay the full amount of such principal and interest to the Bank or such other holder, from time to time, of the Note from its tax and other general revenues, this covenant herein being referred to as the "Guaranty."

This Township covenants to and with the Bank and such other holders of the Note, pursuant to and under this Ordinance, that this Township: (i) shall include the amount of the debt service, or the amounts payable in respect of the Guaranty contained in this Section 2.03, for each fiscal year of this Township in which such sums are payable, in its budget for that fiscal year; (ii) shall appropriate such amounts from its Sewer Revenues and, in respect of the Guaranty contained in this Section 2.03, from its tax and other general revenues, for the payment of such debt service and said Guaranty, respectively; and (iii) shall duly and punctually pay or cause to be paid from the Sinking Fund (hereinafter defined), or any other of its receipts, revenues and money pledged hereunder, or, in respect of the Guaranty, from its tax and other general revenues, the principal of and interest on the Note, at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment of the Guaranty, this Township pledges, irrevocably, its full faith, credit and taxing power. The foregoing covenant of this Township shall be enforceable specifically.

SECTION 2.04. The Note, when issued, will be a guaranteed sewer revenue note under the Debt Act, of this Township, and the Guaranty will constitute a general obligation of this Township.

This Township hereby accepts the proposal of the Bank, dated October 9, 2018 (the “Proposal”), to purchase the Note. The Note is awarded to the Bank in accordance with the terms and conditions of the Proposal, in a private sale by negotiation, which this Township finds to be in its best financial interest.

SECTION 2.05. The payment of principal due on the Note will begin within two (2) years of its issuance date.

SECTION 2.06. The form of the Note shall be substantially as set forth in Exhibit “A”, which is attached hereto and made part hereof, with appropriate insertions and variations. Interest on the outstanding principal balance of the Note shall be payable semiannually until maturity of the Note, or until any earlier date upon which the principal amount of the note is repaid in full. The maximum principal amounts due in each fiscal year of this Township under the Note are illustrated in the attached Exhibit “B”.

SECTION 2.07. The Note shall be executed in the name of and on behalf of this Township by the President or Vice President of the Board of Commissioners of the Township, and the official seal of this Township shall be affixed thereto and the Secretary or Assistant Secretary of this Township shall attest the Note.

SECTION 2.08. There is created, pursuant to the Debt Act, a sinking fund for the Note (the “Sinking Fund”), which shall be administered in accordance with the Debt Act. This Township appoints the Bank, having an office in Scranton, Pennsylvania, as the sinking fund depository for the Sinking Fund. The officers or agents of this Township are authorized to contract with the Bank for its services as sinking fund depository in connection with the Sinking Fund.

SECTION 2.09. This Township covenants to make payments from the Sewer Revenues or, in respect of the Guaranty, out of the Sinking Fund or any other of its revenues or funds, at such times and in such annual amounts as shall be sufficient for prompt and full payment of all obligations of the Note when due.

SECTION 2.10. The President or Vice President of the Board of Commissioners and the Secretary or Assistant Secretary, respectively, of this Township, which shall include their duly qualified successors in office, if applicable, are authorized and directed, as required, necessary and/or appropriate with respect to the Note: (a) to prepare, to certify and to file with the Department of Community and Economic Development of the Commonwealth (the "Department") the debt statement required by the Debt Act; (b) to prepare and to file with the Department any statements required by the Debt Act that are necessary to qualify all or any portion of the debt of this Township, which is subject to exclusion as self-liquidating debt, for exclusion from the appropriate debt limit of this Township as self-liquidating debt; (c) to prepare and to file the application with the Department, together with a complete and accurate transcript of the proceedings for the required approval relating to the debt, of which debt the Note, upon issuance, and the Guaranty, will be evidence, as required by the Debt Act; (d) to pay or to cause to be paid to the Department all proper filing fees required in connection with the foregoing; and (e) to take other required, necessary and/or appropriate action. The Township authorizes and directs that a borrowing base certificate be prepared for filing with the Department as required by the Debt Act.

SECTION 2.11. It is declared that the debt to be incurred hereby, together with any other indebtedness of this Township, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by this Township.

SECTION 2.12. The officials and agents of this Township are authorized and directed to deliver the Note and to authorize payment of all costs and expenses associated with issuance of the Note, but only after the Department has certified its approval pursuant to the Debt Act or at such time when the filing authorized to be submitted to the Department pursuant to Section 2.10 hereof shall be deemed to have been approved pursuant to the Debt Act.

SECTION 2.13. This Township covenants to and with holders of the Note that it will make no use of the proceeds of such issue that will cause the Note to be or become an “arbitrage bond” within the meaning of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), and the regulations implementing said Sections that duly have been published in the Federal Register or with any other regulations implementing said Sections, and this Township further covenants to comply with all other requirements of the Code if and to the extent applicable.

This Township determines that it does not reasonably expect to issue tax-exempt obligations, together with all tax-exempt obligations reasonably expected to be issued by “all subordinate entities” (within the meaning of Section 265(b)(3)(E) of the Code) of this Township, which, in the aggregate, exceed or will exceed Ten Million Dollars (\$10,000,000) during the 2018 calendar year (excluding certain credits permitted by the Code) and, accordingly, this Township hereby designates, or deems designated, the Note as a “qualified tax-exempt obligations”, as defined in Section 265(b)(3)(B) of the Code, for the purposes and effect contemplated by Section 265 of the Code.

ARTICLE III

The Loan Documents

SECTION 3.01. This Township hereby authorizes the execution and delivery of all agreements, resolutions, documents, certificates and instruments which are necessary and appropriate to be executed and delivered concurrently with issuance of the Note (collectively the "Loan Documents"), and authorizes the taking of all actions necessary and required to issue and deliver the Note.

SECTION 3.02. This Ordinance shall be deemed to constitute a Security Agreement between this Township and the Bank under the Pennsylvania Uniform Commercial Code for the purpose of creating a security interest in favor of the Bank, on a parity, pro-rata basis with the obligations and lenders described in the Intercreditor Agreement, as amended, in and to the Sewer Revenues.

SECTION 3.03. The forms, terms and conditions of the Loan Documents are hereby approved. The President or Vice President of the Board of Commissioners of the Township is hereby authorized to execute the Loan Documents on behalf of this Township, subject to such changes and modifications, if any, as may be approved by such officers, the execution of the Loan Documents to constitute conclusive evidence of such approval, and the Secretary or Assistant Secretary of this Township is hereby authorized to cause the official seal of this Township to be affixed thereto and to attest the same. Officers and agents of this Township are further authorized to acknowledge the same, as appropriate, on behalf of this Township and to deliver the applicable Loan Documents to the Bank.

SECTION 3.04. The Note shall be repaid in the amounts and on certain dates, all as set forth herein and in the Loan Documents. The Note is also subject to early repayment as provided in the Loan Documents.

SECTION 3.05. Upon receipt, the proceeds of the Note shall be applied under the terms of the Loan Documents.

SECTION 3.06. Officers of this Township are hereby authorized, empowered and directed on behalf of this Township to execute any and all papers and documents and to do or cause to be done any and all acts and things necessary or proper for the execution or carrying out of this Ordinance and the Loan Documents.

SECTION 3.07. All ordinances or parts of ordinances inconsistent herewith shall be and the same are hereby rescinded, canceled and annulled.

ARTICLE IV

Discharge of the Pledge of this Ordinance

SECTION 4.01. The pledge and related security interest arising under this Ordinance or the Loan Documents may be terminated, wholly or partially, by this Township:

- (a) Retiring, by maturity or by redemption, the Note issued and outstanding hereunder; or
- (b) Having set aside funds sufficient to retire the same prior to the date due, to the extent permitted by the Bank, and the Loan Documents; or
- (c) Having “refunded” the Note so outstanding hereunder, under and as provided by the Debt Act.

SECTION 4.02. The Note shall be “outstanding” hereunder as, when and if issued hereunder and until such time as (a) paid; or (b) money for payment of the same has been deposited in the Sinking Fund; or (c) the Note no longer is “outstanding,” as contemplated by the Debt Act.

DULY ENACTED AND ORDAINED, by the Board of Commissioners of this Township, in lawful session duly assembled, this 22nd day of October, 2018.

TOWNSHIP OF POCONO,
Monroe County, Pennsylvania

By: _____
(Vice) President of the Board
of Commissioners

ATTEST:

Township Secretary

(SEAL)

EXHIBIT "A"

[FORM OF NOTE]

**TOWNSHIP OF POCONO,
Monroe County, Pennsylvania**

GUARANTEED SEWER REVENUE NOTE, SERIES OF 2018

THE TOWNSHIP OF POCONO, in Monroe County, Pennsylvania (the "Township"), a political subdivision of the Commonwealth of Pennsylvania (the "Commonwealth"), promises to pay to the order of PEOPLES SECURITY BANK AND TRUST COMPANY (the "Bank"), or registered assigns, on December 1, 2035 (the "Maturity Date"), unless this Guaranteed Sewer Revenue Note, Series of 2018 (the "Note") shall have been duly called for previous redemption and payment of the redemption price shall have been made or provided for, the principal sum of _____ Dollars (\$ _____), or such lesser particular sum as shall represent the unpaid balance of such principal sum, and to pay interest as described below on the principal amount hereof which, from time to time, shall be outstanding and shall remain unpaid. The initial rate of interest applicable to this Note shall be fixed at Three and Forty-nine Hundredths percent (3.49%), per annum (the "Initial Fixed Rate"), for a period beginning on the date of this Note and ending on November 30, 2025. On December 1, 2025, and on December 1 of each year thereafter (each a "Rate Reset Date"), the interest rate payable hereon shall be adjusted to equal 65% of the Prime Rate (hereinafter defined), as of such Rate Reset Date (the "Reset Rate"), not to exceed at any time Four and Fifty Hundredths percent (4.50%), per annum. The Initial Fixed Rate and each Reset Rate are collectively referred to as the "Tax-exempt Rate". A Reset Rate shall become effective on the applicable Rate Reset Date whether or not it is a Business Day. The principal

EXHIBIT "A"

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outstanding on this Note shall be repaid in annual installments on December 1 of each year, beginning on December 1, 2019, in accordance with the attached schedule. Interest accrued at the applicable rate(s) on the principal balance of the Note shall be paid semiannually, on June 1 and December 1 of each year, beginning on June 1, 2019.

The Wall Street Journal Prime Rate shall mean the per annum interest rate published from time to time in the “Money Rates” section of *The Wall Street Journal* as the “Prime Rate”. If *The Wall Street Journal* ceases to be published, or if it no longer publishes such “Prime Rate,” the phrase “Wall Street Journal Prime Rate” shall mean such other national index of the rates charged by large money-center commercial banks to their best customers for unsecured loans, as published by any successor to *The Wall Street Journal* or by such other publicly available source as may be designated by the Bank in good faith.

Interest accruing on this Note for any period shall be determined by multiplying the outstanding principal balance hereof, from time to time, by the applicable rate of interest and multiplying the product thereof by a factor equal to the actual number of days in such period divided by three hundred sixty (360).

Notwithstanding the prepayment or repayment of this Note, the Township also promises to pay, within fifteen (15) days after written notice from the Bank (but only out of the sources hereinafter set forth) (i) additional interest, if any, in an amount which, together with interest actually received for the period commencing upon an Event of Taxability and ending on the date of Determination of Taxability, shall equal interest calculated on the various outstanding monthly principal balances under this Note during such period at the Taxable Rate, (ii) any deficiency (as defined in Section 6211 of the Internal Revenue Code of 1986, as amended, and

regulations promulgated or adopted pursuant thereto, hereinafter collectively referred to as the “Code”) assessed by the Internal Revenue Service by the issuance of a statutory notice under Section 6212 of the Code alleging that all or some part of the interest paid or payable with respect to this Note is not exempt from income taxation under Section 103(a) of the Code (plus statutory interest and penalties due thereon) on account of such Event of Taxability, and (iii) all other charges, costs, fees, penalties or assessments paid or payable by the Bank as a result of a Determination of Taxability. Neither the Township nor the Bank shall have any obligation to contest a Determination of Taxability. Any notice from the Bank to the Township shall be conclusive as to the occurrence of a Determination of Taxability or an Event of Taxability specified therein and as to the correctness of the amount of additional payments therein, absent manifest error.

The definitions set forth below shall have the meanings for purposes of this Note as follows:

The term “Determination of Taxability” means:

- (1) the issuance by the Internal Revenue Service to the Bank or other holder of this Note of a letter proposing to assess a deficiency with respect to the interest on this Note (a “30 Day Letter”), the receipt of which shall establish that an Event of Taxability with respect to the Note has occurred; or
- (2) the delivery of written notice to the Township by the Bank or other holder of this Note declaring that an Event of Taxability has occurred on a specified date (other than by reason of the event described in paragraph (1) above.

The term “Event of Taxability” means (i) a change in law or fact (or the interpretation thereof), (ii) the occurrence or recognition of a fact, circumstance or situation, (iii) a determination, regulation, ruling or decision issued or made in regard to Sections 103, 141 through 150, and/or 265 of the Code by any court or judicial or quasi-judicial body or by the Commissioner or any District Director of the Internal Revenue Service, or (iv) the enactment of any legislation, which, with respect to any of the foregoing clauses (i), (ii), (iii), and (iv), recognized bond counsel selected by the Bank (which counsel may be the Bank’s counsel), is of the opinion requires the interest payable on this Note to be includable in the gross income of any person (other than a person who is a “substantial user” or “related person” as such terms are defined in the Code and the regulations thereunder as then in effect), or that the Note has ceased or will cease to constitute a qualified tax-exempt obligation for purposes of Section 265(b)(3) of the Code with the result that the Note would have to be taken into account by “financial institutions” (as defined in Section 265 of the Code) for purposes of determining the allocation of interest expense to tax-exempt interest under Sections 265(b)(1) and (2) of the Code.

The term “Taxable Rate” shall mean the Tax-exempt Rate at any time, divided by Sixty-five percent (65%).

This Note is subject to redemption prior to maturity, at the option of the Township, as a whole or in part, on any date, upon payment of the principal amount hereof, together with accrued interest to the date fixed for redemption. If the principal of this Note shall have been called for redemption in full, this Note shall cease to be entitled to any benefit or security under the Ordinance (hereinafter defined) authorizing issuance of this Note, and the registered owner of this

Note shall have no rights with respect to this Note except to receive payment of the principal of and accrued interest to the redemption date.

The Township shall comply with the terms and conditions set forth in the Loan Agreement, of even date with this Note, between the Township and the Bank, which are incorporated herein by this reference just as if the same was reproduced and republished at length herein.

This Note is issued in accordance with provisions of the Act of the General Assembly of the Commonwealth known as the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), and by virtue of Ordinance No. 2018-17 (the "Ordinance") of the Township. The Debt Act, as such shall have been in effect when this Note was authorized, and the Ordinance shall constitute a contract between the Township and the registered owner or registered owners, from time to time, of this Note.

It hereby is certified that: (i) all acts, conditions and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Note or in creation of the debt of which this Note is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Note, together with any other indebtedness of the Township, is not in excess of any applicable limitation imposed by the Debt Act upon the incurring of the debt of the Township which is evidenced by this Note.

The Note is secured by a pledge of, and security interest in, the Township's Sewer Revenues, as that phrase is defined in the Ordinance. The Township has guaranteed the principal and interest due on the Note, and in support of such Guaranty has covenanted, in the Ordinance, to

and with registered owners, from time to time, of the Note that shall be outstanding, from time to time, pursuant to the Ordinance, that the Township shall: (i) include the amount of the principal and interest due on the Note, for each fiscal year of the Township in which such sums are payable, in its budget for that year, (ii) appropriate those amounts from its general revenues for the payment of such debt service, and (iii) duly and punctually pay or cause to be paid from the sinking fund established under the Ordinance or any other of its revenues or funds the principal of and interest on the Note at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, the Township has pledged and does pledge, irrevocably, its full faith, credit and taxing power.

The Township, in the Ordinance, has established a sinking fund with the Bank, as the sinking fund depositary, into which funds for the payment of the principal of and the interest on this Note shall be deposited not later than the date fixed for the disbursement thereof. The Township has covenanted, in the Ordinance, to make payments out of such sinking fund or out of any other of its revenues or funds, at such times in such annual amounts as shall be sufficient for prompt and full payment of all obligations of this Note.

This Note has been designated, or deemed designated, by the Township as a “qualified tax-exempt obligation”, as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the “Code”), for purposes and effect contemplated by Section 265 of the Code (relating to expenses and interest relating to tax-exempt income of certain financial institutions).

This Note is transferable by the Bank, or by any subsequent registered owner in person or by his attorney duly authorized, in writing, at the principal office or at any branch office of the Bank, but only upon notation of such registration hereon and on the records of the Township

to be kept for that purpose at the principal office or at any branch office of the Bank by a duly authorized representative of the Bank acting in behalf of the Township. The Township and the Bank may deem and treat the person, from time to time, in whose name this Note shall be registered as the absolute owner hereof for the purpose of receiving payment hereof and of interest due hereon, for the purpose of redemption hereof prior to maturity and for all other purposes.

IN WITNESS WHEREOF, the TOWNSHIP OF POCONO, in Monroe County, Pennsylvania, as provided by the Debt Act and in the Ordinance, has caused this Note to be executed in its name and on its behalf by the President or Vice President of the Board of Commissioners of the Township and the official seal of the Township to be affixed hereto and attested by the Secretary of the Township, all as of the _____ day of _____, 2018.

TOWNSHIP OF POCONO,
Monroe County, Pennsylvania

By: _____
(Vice) President of the Board of
Commissioners of the Township

ATTEST:

Township Secretary

(SEAL)

REGISTRATION RECORD

NOTHING TO BE WRITTEN HERE EXCEPT BY A DULY AUTHORIZED
REPRESENTATIVE OF PEOPLES SECURITY BANK AND TRUST COMPANY, THE
PAYING AGENT, OR OF ANY SUCCESSOR PAYING AGENT, ACTING AS REGISTRAR,
ON BEHALF OF THE TOWNSHIP OF POCONO, IN MONROE COUNTY, PENNSYLVANIA

Principal Payment Schedule

<u>Payment Date</u>	<u>Principal Due</u>
December 1, 2019	\$276,000
December 1, 2020	\$330,000
December 1, 2021	\$341,000
December 1, 2022	\$351,000
December 1, 2023	\$363,000
December 1, 2024	\$376,000
December 1, 2025	\$389,000
December 1, 2026	\$359,000
December 1, 2027	\$374,000
December 1, 2028	\$392,000
December 1, 2029	\$409,000
December 1, 2030	\$424,000
December 1, 2031	\$436,000
December 1, 2032	\$451,000
December 1, 2033	\$470,000
December 1, 2034	\$493,000
December 1, 2035	\$516,000

EXHIBIT "B"

TOWNSHIP OF POCONO,
Monroe County, Pennsylvania
\$6,750,000 Maximum Principal Amount
Guaranteed Sewer Revenue Note, Series of 2018

Principal Payment Schedule

<u>Payment Date</u>	<u>Principal Due</u>
December 1, 2019	\$276,000
December 1, 2020	\$330,000
December 1, 2021	\$341,000
December 1, 2022	\$351,000
December 1, 2023	\$363,000
December 1, 2024	\$376,000
December 1, 2025	\$389,000
December 1, 2026	\$359,000
December 1, 2027	\$374,000
December 1, 2028	\$392,000
December 1, 2029	\$409,000
December 1, 2030	\$424,000
December 1, 2031	\$436,000
December 1, 2032	\$451,000
December 1, 2033	\$470,000
December 1, 2034	\$493,000
December 1, 2035	\$516,000

CERTIFICATE

I, the undersigned, Secretary of the Township of Pocono, in Monroe County, Pennsylvania (the "Township"), certify that: the foregoing is a true and correct copy of an Ordinance which duly was enacted by affirmative vote of a majority of all members of the Board of Commissioners of the Township, in accordance with law, at a meeting duly held on October 22, 2018, at which meeting a quorum was present; said Ordinance has been certified and recorded by me, as Secretary of the Township, in the book provided for the purpose of such recording; said Ordinance, upon enactment, as aforesaid, was assigned Ordinance No. 2018-17; the total number of members of the Board of Commissioners of the Township is currently four (4); the vote of the members of the Board of Commissioners of the Township, upon enactment of said Ordinance, the yeas and nays having been called, duly was recorded by me, as Secretary, as follows:

Jerrod Belvin	-
Gerald Lastowski	-
Harold Werkheiser	-
Richard Wielebinski	- ;

a notice with respect to the intent to enact said Ordinance has been advertised, as required by law, in a newspaper of general circulation in the Township; said Ordinance was available for inspection by any interested citizen requesting the same, in accordance with the Pennsylvania Local Government Unit Debt Act and such notice; and said Ordinance has not been amended, altered or repealed as of the date of this Certificate.

I further certify that the Board of Commissioners of the Township met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. Ch. 7, by advertising said meeting, by posting prominently a notice of said meeting at the principal office of the Township or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township, this 22nd day of October, 2018.

(SEAL)

Secretary

POCONO TOWNSHIP BOARD OF COMMISSIONERS
Work Session Minutes

DATE: October 1, 2018

TIME: 5:00 pm

PLACE: Township Building

PRESIDING COMMISSIONER: Jerry Lastowski

ROLL CALL:

Harold Werkheiser - Absent

Richard Wielebinski – Present

Robert DeYoung – Absent

Jerrod Belvin – Present

Also present were Leo DeVito, Township Solicitor and Donna Asure-Township Manager

The work session was called to order at approximately 5:05pm by President Lastowski.

There was no public comment.

The following was discussed –

- Working with ESU to develop criteria for a 2019 Park Intern, majoring in Parks and Recreation and able to work from February thru October with the township
- White Oak Drive pipe issues
- Park board and commissioner walk through of TLC on Saturday September 28th.
 - New buildings for a concession stand and storage
 - Need to budget for tree removal
 - Playground equipment needs to be power washed, painted and some things replaced
 - Need engineer to look into dam which is failing by the memorial

At 5:30pm the following entered the work session –

Chris Ortolan, Pocono Township representative to PJJWA and Tom Wise, Pocono Township representative to BCRA. Randy Peechatka (PJJWA rep) notified township earlier of his inability to attend due to an emergency)

The BOC discussed with the representatives how information could be better shared and how the views of the Board of Commissioners were important to be conveyed to the boards our residents serve on. The Commissioners would like the representatives to contact the township manager if there are any issues that arise that should be brought to the boards attention. The discussed presenting a report at a board meeting a few times a year.

There was no public comment received.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

The work session ended at 6:07 pm.

Submitted by:

Donna M. Asure
Township Manager

POCONO TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 1st, 2018

DRAFT

The regular meeting of the Pocono Township Commissioners was held on Monday, 10/01/2018 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald J. Lastowski, present; Robert M. DeYoung, absent; Harold Werkheiser, absent; Richard Wielebinski, present; and Jerrod Belvin, present.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Donna Asure, Township Manager; and Pamela Tripus, Township Secretary, were present.

PUBLIC COMMENT: None

ANNOUNCEMENTS:

Pocono Township Community Day will be held on Saturday, 10/20/2018 from 11:00 a.m. to 4:00 p.m.

An executive session was held on September 26th to discuss acquisition of real property.

HEARING:

Ordinance 2018-15- Amending Code of Ordinance, Chapter 470, Zoning, Article III, Zoning Map and Zoning Districts - 2806-2812 Bartonsville Ave.
G. Lastowski opened the hearing. L. DeVito, Twp. Solicitor, explained it is for request to rezone a residential property located within a Commercial zone. G. Lastowski commented the impact of the proposed right turn lane off Rt. 611. Todd Weitzmann, Solicitor representing the applicant, noted it did not impact the request. Discussion followed. Hearing no other comments. G. Lastowski made a motion, seconded by R. Wielebinski, to close the Hearing for Ordinance 2018-15. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

J. Belvin made a motion, seconded by R. Wielebinski, to adopt Ordinance 2018-15, amending the Pocono Township Code of Ordinances, Chapter 470, Zoning, Article III, Zoning Map and Zoning Districts, to change the zoning district classification of the parcel of land at 2806-2812 Bartonville Avenue from R-2 to C and to revise the Official Zoning Map. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Township Engineer to revise the Zoning Map to show the change in zoning. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Minutes -

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 09/17/2018 Board of Commissioner minutes. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 09/19/2018 Budget work session of the Board of Commissioners. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

NEW BUSINESS:

Seasonal Park Employee - D. Asure, Twp. Manager, noted several park staff members have left and Mr. Kofron was a previous employee who is available until the end of the season.

R. Wielebinski made a motion, seconded by G. Lastowski, to ratify the rehiring of Ryan Kofron as seasonal park employee at \$12.00 per hour until the end of the 2018 season, effective 09/29/2018. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Road Supervisor - D. Asure, Twp. Manager, noted it is part of the promotion offer of Mr. Sargent. J. Belvin made a motion, seconded by R. Wielebinski, to ratify the pay increase of Robert Sargent, Road Supervisor, to \$30.00 per hour effective 09/26/2018 per the motion at the time of promotion and the completion of six months. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

FINANCIAL TRANSACTIONS:

Ratify Vouchers Payables -

G. Lastowski made a motion, seconded by R. Wielebinski, to ratify vouchers payable for the period ending 09/27/2018 in the amount of \$97,805.01. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Ratify Gross Payroll -

G. Lastowski made a motion, seconded by R. Wielebinski, to ratify gross payroll for the pay period ending 09/23/2018 in the amount of \$109,925.89. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Voucher Payables -

G. Lastowski made a motion, seconded by J. Belvin, to approve vouchers payables received through 09/27/2018 in the amount of \$336,107.33. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

DRAFT

DRAFT

Travel/Training Authorization

G. Lastowski made a motion, seconded by R. Wielebinski, to approve travel expenses for J. Belvin, Commissioner, from approved travel totaling \$205.46. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, abstained due to potential benefit. Motion carried.

REPORT OF THE PRESIDENT:

Gerald Lastowski, President

Amusement Tax

G. Lastowski made a motion, seconded by R. Wielebinski, to extend the onset date to 11/01/2018 to allow staff to work out the mechanisms of the amusement tax. G. Lastowski explained it will require additional time for the staff to implement. He was contacted by PA State Senator Mario Scavello's office to hold a meeting with businesses impacted by the Amusement Tax to discuss. Discussion followed. G. Lastowski will reach out to Scavello's office to confirm a date before the next meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

PennDOT permit for Turning Lanes - G. Lastowski explained PA Senator Mario Scavello is requesting the Township apply for the PennDOT permit. J. Tresslar, Twp. Engineer, noted he is meeting with Melissa Maulphlin, PennDOT, and will discuss the project and permitting. J. Tresslar did not believe a permit can be submitted without plans. Discussion followed on grant funding, timing of project, and Township's responsibility.

Robert DeYoung, Vice-President

Harold Werkheiser, Commissioner

Richard Wielebinski, Commissioner

Regional Comprehensive Plan Discussion - R. Wielebinski noted a meeting was held in Stroud Twp. with Monroe County Planning Commission, representative of Penn State, Stroud Township, Stroudsburg Borough, Hamilton Township, and Middle Smithfield Township. He explained Monroe County Commissioners will provide 75% of the cost. L. DeVito, Twp. Solicitor, explained a Comprehensive Plan gives an overall view of the Township and is used to guide the Township on Zoning regulations for the area. Discussion followed.

3305 Route 611

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Zoning Officer to send a Notice of Violation for a dangerous structure to the owner of record for 3305 Route 611 based on the findings of the inspection conducted. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

DRAFT

Purchase of Ice Rink - R. Wielebinski noted he met with the Park Board and toured the TLC site. He asked if the Twp. Engineer could investigate grant funding for the dam repair. Discussion followed. R. Wielebinski noted the Park Board has requested to purchase an ice rink for TLC.

R. Wielebinski made a motion, seconded by J. Belvin, to allot \$15,000.00 from Park Board funds and to authorize the Twp. Manager to work with the Park Board to purchase and install an ice skating rink. G. Lastowski opened the motion to public comment. Annabella Lastowski, Twp. Resident, spoke on the liability for the ice rink. Discussion followed. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Pension reimbursement to General Fund - R. Wielebinski explained last year, former Commissioner Ellen Gnandt found the Police overpaid into the pension plan. At that time, the police were reimbursed with interest. When he asked former Commissioner Gnandt if they reimbursed the general fund, former Commissioner Gnandt noted it was not necessary. In January, he spoke to Laura Prego, actuary for the Pension plan, and asked if those funds should be reimbursed to the general fund. L. Prego noted it would be a Board of Commissioners decision. R. Wielebinski also asked L. Prego if it would reduce the Township's required contribution. She confirmed it would not. He questioned to the Auditor when he presented the audit, and the auditor stated the Township should be reimbursed including interest.

R. Wielebinski made a motion, seconded by G. Lastowski, to authorize the Twp. Manager to work with the Pension to reimburse the Township to the General Fund with interest. G. Lastowski opened the motion to public comment. No public comment was heard. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Jerrod Belvin, Commissioner

MOU's for Mutual Aid - J. Belvin explained the Township's Mutual Aid agreements are outdated and need to be updated.

J. Belvin made a motion, seconded by R. Wielebinski, to authorize the Township Manager and Township Solicitor to rewrite and implement, within 120 days, new MOU's for mutual aid with the following Municipalities - Stroud, Hamilton, Paradise, Mt. Pocono Borough, Jackson, Tunkhannock, and Tobyhanna Townships. L. DeVito, Twp. Solicitor, noted the MOU will require review by the other Townships and additional time may be required before approval. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

REPORTS:

Finance Committee

DRAFT

Administration - Manager's Report

Pick up the Poconos- D. Asure, Twp. Manager, explained the road crew did pick up bags on exit 299 and Rt. 715. She explained Pocono Township was part of Pick-up the Poconos and the Belvin Family Cleanup and others have taken part in road side cleanups each spring for several years.

State Aid received for pension funds in the amount of \$233,651.51 - D. Asure, Twp. Manager, noted the State aid was received.

MMO certified and provided to Board as required by Act 205 by last business day of September- The MMO was certified and provided to the Actuary. The pension plan obligation estimated for 2019 is Police - \$174,333.00 and Non-Uniform - \$83,869.00.

MVP Violation- D. Asure, Twp. Manager, noted the water fountains and sinks have been closed off. The park is going through a level 1 and level 2 assessment. Discussion followed on the safety of the well and causes.

Green Light Go Grant #2 - D. Asure, Twp. Manager, noted this is a request to submit a letter to PennDOT to accept and commit the 20% share of cost. R. Wielebinski made a motion, seconded by G. Lastowski, to submit a letter to PennDOT accepting the Green-Light-Go award in the amount of \$359,658.00 and acknowledging the Township's commitment to 20% cost from general fund which is approximately \$89,914.50. G. Lastowski noted this is the grant to coordinate the lights. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Creative Works - D. Asure, Twp. Manager, explained the agreement is for a new Township Website. They believe the new website will be up and running by mid-January. D. Asure noted it will be paid under 2018 Capital funds. J. Belvin made a motion, seconded by G. Lastowski, to enter into agreement with Creative Works for creation of a new Township website for \$11,760.0 and contingent upon review by the Township Solicitor. R. Wielebinski questioned if newsletters can be sent through the website. D. Asure, Twp. Manager, noted it has capability to send newsletters and alerts. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Halloween date and times - D. Asure, Twp. Manager, noted COG will not do a County wide announcement. Kent Werkheiser, Pocono Township Police Chief, noted the Police Department participates with the Crossings Annual Trunk or Treat and requested Board opinion if they should continue. The Board concurred to support Trunk or Treat 2018. G. Lastowski made a motion, seconded by R. Wielebinski, to set 10/31/2018 between the hours of 6:00 p.m. and 8:00 p.m. as Halloween Trick or Treat Times. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Change in Meeting Date and Time - D. Asure, Twp. Manager, noted there will not be a quorum for the next regular meeting on 10/15/2018. She suggested moving the meeting until 10/22/2018 at 5:00 p.m. G. Lastowski made a motion, seconded by R. Wielebinski, to reschedule the 10/15/2018 Regular BOC meeting until 10/22/2018 at 5:00 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Public Works - No report

Township Engineer Report

Update on White Oak Culver replacement project - R. Wielebinski questioned how traffic will be directed during construction. J. Tresslar, Twp. Engineer, explained two options, one to detour traffic to Cedar Lane onto Owl Hollow road if possible, or replace one side at a time which is more costly. R. Wielebinski questioned the use of private property on a private road to utilize a detour. L. DeVito, Twp. Solicitor, noted if it the only way to comply with a DEP order it may be possible. J. Belvin noted an incident where emergency services were unable to get into the development due the only entrance being blocked. Discussion followed on options.

Update on Fish Hill Road Storm System Notice of Violation from MCCD - J. Tresslar, Twp. Engineer, noted it has been determined that a pipe anchored at both ends, will be required. Discussion followed on the installation of the pipe and if the road department will be able to do the work.

Learn Road Culvert Cleaning - J. Tresslar, Twp. Engineer, explained two bids were received, one for \$28,885.00 and the second for \$71,300. Discussion followed on the cost. J. Tresslar noted they held a pre-bid meeting with a lump sum contract. G. Lastowski made a motion, seconded by J. Belvin, to accept the bid from Environmental Services Corporation for the Learn Road Inlet and Pipe Cleaning project, as the lowest bid received, in the amount of \$28,885.00 base bid and a daily rate of \$1,800.00 per day additional days required above base bid as recommended by Boucher & James, Inc., with the approval of the Township Manager for any additional days. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

MS-4 Permit - J. Tresslar, Twp. Engineer, explained he provide a draft for comments for the MS-4 permit. No action is required at this time. He noted by next year, the Township will have to start implementing action near the Cranberry Bog. D. Asure, Twp. Manager, requested J. Tresslar provide budgeting information for the project. Discussion followed. J. Tresslar noted if grants can be found they will offset the costs.

DRAFT PG. 7

Township Solicitor Report

Update on Exxon Monitoring Wells Agreement - No report.

Zoning Hearing Board - L. DeVito, Twp. Solicitor explained he received a variance application for a shed but he did not feel the Township would require his involvement. No action taken.

Blasting Ordinance - L. DeVito, Twp. Solicitor, explained he prepared a draft ordinance for the Board. G. Lastowski questioned the 1,350 feet and the notification of residents to be by certified mail.

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Township Solicitor to advertise for a hearing concerning a Blasting Ordinance for 10/22/2018. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Alternative Constable to serve warrant - L. DeVito, Twp. Solicitor, noted he spoke to their Constable and he recommended Richard L. Prevoznik to serve the warrant.

R. Wielebinski made a motion, seconded by G. Lastowski, to obtain the services of Richard L. Prevoznik at a cost of \$83.50 plus mileage (54.5 cents per mile) to serve a warrant. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Fire Works Ordinance

L. DeVito, Twp. Solicitor, explained he had a conference call with J. Belvin and M. Tripus, ZO, concerning the ordinance. If a Fire Works Company has more than 125 pounds of explosives the building is required to be sprinkled. It is possible before holidays there may be over 125 pounds. He will include a way to have the Fire Chief authorized to inspect receipts. They also discussed including tent sales of fireworks. L. DeVito will provide a redline draft for the Board's review. G. Lastowski questioned the Fire Company's use of fireworks and the impact to them for their event.

RESOLUTIONS:

Resolution 2018-54

G. Lastowski made a motion, seconded by R. Wielebinski, to adopt Resolution 2018-54 Green Light Go - and authorize the Township Manager to execute any and all associated documents with the project. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

PUBLIC COMMENT

Michael Tripus, Zoning Officer, asked if the Brookdale Overlay can be added to the updated Zoning Map.

POCONO TOWNSHIP COMMISSIONERS REGULAR MEETING, 10/01/2018
PUBLIC COMMENT CONT:

Chad Kilby, Planning Commission, commented on the blocked road between Castle Hill Development and Oak Hill Court.

PG.8

DRAFT

ADJOURNMENT: L. DeVito, Twp. Solicitor, requested an executive session to discuss a real estate matter.

G. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting into executive session to discuss a real estate matter at 8:35 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

POCONO TOWNSHIP BOARD OF COMMISSIONERS
Budget Work Session Minutes

DATE: October 10, 2018

TIME: 5:30 pm

PLACE: Township Building

PRESIDING COMMISSIONER: Jerry Lastowski

ROLL CALL:

Harold Werkheiser - Absent

Richard Wielebinski – Present

Robert DeYoung – Absent

Jerrod Belvin – Present

Also present were Chief Kent Werkheiser and Donna Asure-Township Manager

The work session was called to order at approximately 5:30pm by President Lastowski.

There was no public comment.

The following was discussed –

- The Board reviewed the capital requests of the police department with the Chief for the 2019 budget.
- Staffing issues and overtime within the police department
- The need for a grant writer to work with the township
- Live streaming, a new township website and broadband width
- ADP, the new payroll system and the efficiency and logic of having it all completed within the finance department by the payroll clerk. The chief will meet with the manager and Laura on Friday to discuss making this happen.

There was no public comment received.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

The work session ended at 7:20 pm.

Submitted by:

Donna M. Asure
Township Manager

POCONO TOWNSHIP
Monday, October 22, 2018

SUMMARY

Ratify

General Fund	\$	101,871.78
Sewer Operating	\$	4,499.75
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	193,475.86
TOTAL Sewer <u>OPERATING</u> Fund	\$	122,191.77
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	913.22
TOTAL Capital Reserve Fund	\$	29,479.58
Liquid Fuels	\$	-

Budget Adjustments

\$ -

Budget Appropriations

\$ -

Interfund Transfer

From:

01.103.002 ESSA Fees In Lieu	\$	30,000.00
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To:

30.454.373 Capital Reserve Park	\$	30,000.00
Facilities	\$	30,000.00

Notes:

POCONO TOWNSHIP CHECK LISTING
RATIFY

<u>General Fund</u>	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
Payroll	10/12/2018			PAY 20 Pay Period ending 10/7/2018	95,622.27
TOTAL PAYROLL <u><u>\$95,622.27</u></u>					
General Expenditures					
	09/13/2018	57541	Donna Kenderdine Reporting		170.00
	10/01/2018	57591	PENTELEDATA		124.95
	10/02/2018	57592	PENTELEDATA		234.97
	10/10/2018	57593	Cramer's Home Building Center		
	10/10/2018	57594	Francis Smith & Sons		
	10/10/2018	57595	Keystone Printing Group		
	10/10/2018	57596	Staples Business Credit		
	10/10/2018	57597	Stiff Oil Co.		
	10/12/2018	57598	Robert Sargent		
	10/15/2018	57599	Metropolitan Communication		
	10/15/2018	57600	PPL		
	10/15/2018	57601	Metropolitan Communication		
TOTAL General Fund Bills <u><u>\$ 6,249.51</u></u>					
Sewer Operating Fund					
	10/10/2018	1072	PENTELEDATA		299.75
	10/10/2018	1073	Want To Inc. (Brennan Electric)		4,200.00
TOTAL General Fund Bills <u><u>\$ 6,249.51</u></u>					
Sewer Construction Fund					
			Internet Service		
			Sewer repairs July & August		
					<u><u>\$ 4,499.75</u></u>
TOTAL Sewer Construction Fund <u><u>\$ -</u></u>					
Capital Reserve					
TOTAL General Fund					\$ 101,871.78
TOTAL Sewer Operating					\$ 4,499.75
TOTAL Sewer Construction					\$ -
Total Capital Reserve					\$ 106,371.53
Authorized by:					

POCONO TOWNSHIP CHECK LISTING
Monday, October 22, 2018

<u>General Fund</u>	<u>Date</u>	<u>Check</u>	<u>Memo</u>	<u>Vendor</u>	<u>Amount</u>
	10/18/2018	57602		Access Office Technologies	\$ 490.57
	10/18/2018	57603		Acropoint Time Recorder Co.	\$ 59.50
	10/18/2018	57604		ADP, LLC	\$ 1,003.00
	10/18/2018	57605		Advanced Collision	\$ 9,696.98
	10/18/2018	57606		ARGS Technology, LLC	\$ 2,074.00
	10/18/2018	57607		Asure, Donna	\$ 247.59
	10/18/2018	57608		Access Office Technologies	\$ 302.75
	10/18/2018	57609		BLU of PA, Inc.	\$ 15,899.30
	10/18/2018	57610		Boucher & James, Inc.	\$ 310.75
	10/18/2018	57611		Broughal & DeVito, L.L.P.	\$ 7,136.88
	10/18/2018	57612		Cardmember Service	\$ 12.99
	10/18/2018	57613		Cardmember Service	\$ 523.42
	10/18/2018	57614		Cardmember Service	\$ 181.75
	10/18/2018	57615		Cefalo and Associates PC	\$ 700.00
	10/18/2018	57616		Chemung Supply Corporation	\$ 2,015.00
	10/18/2018	57617		D.G. Nicholas Co.	\$ 2,109.90
	10/18/2018	57618		DCED	\$ 351.00
	10/18/2018	57619		DES	\$ 24.00
	10/18/2018	57620		Donna Kenderdine Reporting	\$ 170.00
	10/18/2018	57621		Dunyea, Steven R	\$ 144.99
	10/18/2018	57622		Eric A. Moses Co.	\$ 87.26
	10/18/2018	57623		Eureka Stone Quarry, Inc.	\$ 1,727.48
	10/18/2018	57624		Francis Smith & Sons Inc.	\$ 250.00
	10/18/2018	57625		Galls	\$ 192.00
	10/18/2018	57626		Highmark Inc.	\$ 952.34
	10/18/2018	57627		HUNTER KEY/STONE PETERBILT	\$ 1,075.87
	10/18/2018	57628		J & Z Professional Services LLC	\$ 1,197.50
	10/18/2018	57629		J. P. Mascaro & Sons	\$ 456.19
	10/18/2018	57630		Kyocera Document Solutions America, Inc.	\$ 366.56
	10/18/2018	57631		Lackawanna College	\$ 480.00
	10/18/2018	57632		Lawrence B. Fox P.C.	\$ 2,250.00
	10/18/2018	57633		Medico Industries, Inc.	\$ 571.11
	10/18/2018	57634		M&M Worker's Compensation Pooled Trust	\$ 10,900.09
	10/18/2018	57635		Network Fleet	\$ 325.45
	10/18/2018	57636		P & D Emergency Services	\$ 194.00

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
10/18/2018	57637	PAPCO, Inc.	Diesel/Gasoline	\$ 2,943.73
10/18/2018	57638	PMHIC	Health Insurance	\$ 70,751.97
10/18/2018	57639	Pocono Record	Advertising	\$ 520.10
10/18/2018	57640	PPL Electric Utilities	Twp/Traffic/Mt. View Park	\$ 1,529.36
10/18/2018	57641	Praxair Dist Mid-Atlantic	Supplies	\$ 25.64
10/18/2018	57642	Prosser Laboratories, Inc.	Water Testing Park	\$ 363.00
10/18/2018	57643	Recycle Logistics and Transport LLC	Tire Recycling	\$ 180.00
10/18/2018	57644	Royal Security Services, Inc	Alarm Monitoring Service MT. View	\$ 65.00
10/18/2018	57645	Sargent, Robert	Work Boot Allowance	\$ 134.99
10/18/2018	57646	Scicuttella, Michael	Uniform Allowance	\$ 201.16
10/18/2018	57647	Site2	Backup and Recovery - September	\$ 310.00
10/18/2018	57648	Sparkle Car Wash	Police Vehicle washes	\$ 30.00
10/18/2018	57649	Stadium International Trucks	Truck Repair	\$ 2,349.94
10/18/2018	57650	Starr Uniform Center	Handcuffs - Kuehner	\$ 31.95
10/18/2018	57651	State Workers Insurance Fund	Fireman's Workers Comp - 11 of 11	\$ 3,276.00
10/18/2018	57652	Steele's Hardware	Supplies - Twp.	\$ 251.87
10/18/2018	57653	Steele's Hardware	Supplies - Mt. View	\$ 130.00
10/18/2018	57654	Stout's Mower Service	Part	\$ 5.70
10/18/2018	57655	STTC Service Tire Truck Centers, INC.	Trailer/Truck Tire	\$ 1,122.00
10/18/2018	57656	Susteen	Forensic Software Renewal	\$ 1,495.00
10/18/2018	57657	Tujehocken Mountain Spring Water Inc	Water Testing Park	\$ 159.49
10/18/2018	57658	UNIFIRST Corporation	Carpet/Uniforms	\$ 236.55
10/18/2018	57659	Unum Life Insurance	Life Insurance - October	\$ 2,409.94
10/18/2018	57660	Verizon Wireless	Police Phones	\$ 608.47
10/18/2018	57661	Verizon Wireless	IPADS	\$ 70.06
10/18/2018	57662	Wagner, James	Data extraction	\$ 99.99
10/18/2018	57663	Waste Management of Pennsylvania, Inc.	Fall Cleanup	\$ 1,733.25
10/18/2018	57664	Werkheiser, Kent	Uniform Allowance	\$ 800.00
10/18/2018	57665	Whitmore's Garage	Truck #2 - Tow & Service	\$ 1,790.65
10/18/2018	57666	Wilson Products Compressed Gas Co.	Supplies	\$ 7.00
10/18/2018	57667	Wittel, Jason	New Mack Truck	\$ 165.00
10/18/2018	57668	Nationwide 457	Pay 20 contributions	\$ 3,087.45
10/18/2018	57669	Pocono Township	Transfer to Capital reserve fund for Park capital improvements	\$ 30,000.00
10/18/2018	57670	Highmark Inc.	Spending Account	\$ 127.38
10/18/2018	57671	Teamster Local 773	October Non Police Union Dues	\$ 814.00
10/18/2018	57672	Teamster Local 773	October Police Union Dues	\$ 1,169.00
			TOTAL General Fund	\$ 193,475.86

<u>Sewer Operating Fund</u>	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
10/18/2018	1074	BLUE RIDGE COMMUNICATIONS		SEWER MODEM CONNECTIONS	\$ 182.88
10/18/2018	1075	Boucher & James, Inc.		GENERAL ENGINEERING	\$ 9,038.67
10/18/2018	1076	BRODHEAD CREEK REGIONAL AUTHORITY		SEWER BILLING NOVEMBER 2018	\$ 84,280.00
10/18/2018	1077	BROUGHAL & DEVITO, L.L.P.		SEWER LEGAL	\$ 435.00
10/18/2018	1078	Cramer, Swetz, McManus & Jordan		SEWER LEGAL SERVICES 9/18/2018	\$ 105.00
10/18/2018	1079	EEMA O&M Services Group, Inc.		SEWER OPERATION & MAINTENANCE OCTOBER 2018	\$ 6,179.90
10/18/2018	1080	Emergency Systems Service Co.		PUMP STATION 4 REPAIRS	\$ 1,373.03
10/18/2018	1081	J P Mascaro & Sons		WASTE REMOVAL 10/1 -10/31	\$ 94.50
10/18/2018	1082	METROPOLITAN TELECOMMUNICATIONS		PUMP STATION 5 PHONE SERVICE	\$ 61.35
10/18/2018	1083	PA One Call System, Inc		SEWER MAPPING SERVICES	\$ 107.83
10/18/2018	1084	Pocono Management Associates LLC		CONTRACTED SERVICES 10/1 -10/7/2018	\$ 3,860.19
10/18/2018	1085	Pocono Township		ADMINISTRATIVE SEWER SERVICES 9/24 -10/7 2018	\$ 635.71
10/18/2018	1086	PPL Electric Utilities		SEWER ELECTRIC SERVICE	\$ 1,809.44
10/18/2018	1087	Prosser Laboratories, Inc.		MARKING MAY -AUG 2018	\$ 13,982.50
10/18/2018	1088	Verizon		PHONE LINE FOR SEWER MONITORING SYSTEM	\$ 45.77

Sewer Construction Fund

10/18/2018	273	Boucher & James, Inc.	VALVE 2 REPAIR PROJECT ENGINEERING	\$ 913.22
				TOTAL Sewer Construction Fund \$ 913.22

Capital Reserve Fund

10/18/2018	1010	Creative Works Systems Inc.	New Township Website/ Initial Deposit	\$ 5,880.00
10/18/2018	1011	Phillips & Donovan Architects	Services New Township Complex	\$ 5,723.00
10/18/2018	1012	The Gregory Moyer Defibrillator Fund	6 AED township and police	\$ 3,000.00
10/18/2018	1013	The Playground Pros	Rubberized flooring & installation	\$ 14,876.58
				TOTAL Capital Reserve Fund \$ 29,479.58

LIQUID FUELS

TOTAL Liquid Fuels	\$ -
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<u>ESSA</u>	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
TOTAL General Fund					\$ 193,475.86
TOTAL Sewer Construction Fund					\$ 913.22
Sewer Operating					\$ 122,191.77
Capital Reserve					\$ 29,479.58
Liquid Fuels					\$ -
TOTAL ESSA TRANSFER					\$ 346,060.43

TOTAL General Fund
TOTAL Sewer Construction Fund
Sewer Operating
Capital Reserve
Liquid Fuels
TOTAL ESSA TRANSFER

Pocono Township-All Permits App Date: 9/1/2018 - 9/30/2018

Type / Status	Applicant	Subdivision	Parcel ID	App Date
Driveway				
Active				
<u>DRIVEWAY & CULVERT</u>				
180026	SNYDER, JEFFREY A	OAKWOOD VILLAGE	12638201271459	9/4/2018
		Total Driveway by SubType: DRIVEWAY & CULVERT		- Active 1
<u>PAVE DRIVEWAY</u>				
180031	WENTON, BARBARA WILLIAM	HALLMARK ACRES	12637304900074	9/25/2018
		Total Driveway by SubType: PAVE DRIVEWAY		- Active 1
<u>Paving</u>				
180027	LASCALA, JACQUELYNN	COBBLE CREEK	12636301350026	9/5/2018
		Total Driveway by SubType: Paving		- Active 1
<u>Road Opening</u>				
180028	blue ridge communicatio, dawn dans	TARA ESTATES	12638201167740	9/12/2018
180029	PJJWA,	TOWNSHIP ROADS	634	9/19/2018
180030	PJJWA,	TOWNSHIP ROADS	601	9/19/2018
		Total Driveway by SubType: Road Opening		- Active 3
				Total Driveway Active 6
				Total Driveway 6
Rental				
Active				
<u>SHORT TERM RENTAL</u>				
180013 R	KOT, LUKASZ	ALPINE LAKE	12638403017357	9/26/2018
180014 R	KING, CARY	INDIVIDUAL LOT	12636300275885	9/27/2018
		Total Rental by SubType: SHORT TERM RENTAL		- Active 2
				Total Rental Active 2
				Total Rental 2
Sewage				
Active				
<u>Repair</u>				
2214429	LAVIN, STEVE BONNIE	POCONO LAUREL LAKE	12637204919444	9/14/2018
		Total Sewage by SubType: Repair		- Active 1
<u>SOIL PROBE</u>				
2184933	SNYDER, FRANK & LULU	OAKWOOD VILLAGE	12638201271459	9/4/2018
		Total Sewage by SubType: SOIL PROBE		- Active 1
<u>TESTING FOR NEW ESM</u>				
2214625	COSMIN-IONUT, BELDIE	INDIVIDUAL LOT	12636304542495	9/12/2018
Z196780	CLASSIC QUALITY HOMES,	POCONO HAVEN	12638201085859	9/20/2018
		Total Sewage by SubType: TESTING FOR NEW ESM		- Active 2
				Total Sewage Active 4
				Total Sewage 4
Sign				
Active				
<u>FACE CHANGE</u>				
180463	ABBATE, JOSEPH P ABBATE	INDIVIDUAL LOT	12637100871400	9/11/2018
180466	ESTEVEZ, GEORGE	INDIVIDUAL LOT	12637201456560	9/19/2018
		Total Sign by SubType: FACE CHANGE		- Active 2

Type / Status	Applicant	Subdivision	Parcel ID	App Date		
Sign						
Active						
<u>FREE STANDING SIGN</u>						
180464	BARLEY CREEK ASSOCIATES LP,	INDIVIDUAL LOT	12636304724141	9/13/2018		
		Total Sign by SubType: FREE STANDING SIGN - Active 1				
<u>Renewal</u>						
2473-1	MHC SCOTRUN LP, LAURA CHOI	INDIVIDUAL LOT	12637301188367	9/20/2018		
2474-1	MHC SCOTRUN LP, LAURA CHOI	INDIVIDUAL LOT	12637301188367	9/20/2018		
2472-1	MHC SCOTRUN LP, LAURA CHOI	INDIVIDUAL LOT	12637301188367	9/21/2018		
		Total Sign by SubType: Renewal - Active 3				
<u>WALL SIGN</u>						
18465	ESTEVEZ, GEORGE	INDIVIDUAL LOT	12637201456560	9/19/2018		
		Total Sign by SubType: WALL SIGN - Active 1				
			Total Sign Active 7			
			Total Sign 7			
Soliciting						
Active						
<u>CRAFTS</u>						
180010	EPT SKI PROPERTIES INC,	INDIVIDUAL LOT	12636300005733	9/19/2018		
		Total Soliciting by SubType: CRAFTS - Active 1				
			Total Soliciting Active 1			
			Total Soliciting 1			
Well						
Active						
<u>WELL FOR SFD</u>						
180022	SNYDER, JEFFREY A	OAKWOOD VILLAGE	12638201271459	9/4/2018		
180023	CLASSIC QUALITY HOMES,	POCONO HAVEN	12638201085859	9/20/2018		
		Total Well by SubType: WELL FOR SFD - Active 2				
			Total Well Active 2			
			Total Well 2			
Zoning						
Active						
<u>ACCESSORY</u>						
180150	GRIMALDI, JOHN	INDIVIDUAL LOT	12638200363273	9/5/2018		
		Total Zoning by SubType: ACCESSORY - Active 1				
<u>ALTERATION</u>						
180165	ALLEN, KEVIN	INDIVIDUAL LOT	12637303206309	9/28/2018		
		Total Zoning by SubType: ALTERATION - Active 1				
<u>CARPORT</u>						
180163	GILLILAND, SCOTT T	POCONO PARK	12636403244876	9/24/2018		
		Total Zoning by SubType: CARPORT - Active 1				
<u>IG POOL</u>						
180153	BRANNAN, SHAIN	POCONO HAVEN	12638201380790	9/10/2018		
180160	POCONO POOL CONSTRUCTION, MA	INDIVIDUAL LOT	12637200703349	9/18/2018		
		Total Zoning by SubType: IG POOL - Active 2				
<u>New SFD</u>						
180149	SNYDER, JEFFREY A	OAKWOOD VILLAGE	12638201271459	9/4/2018		
180162	CLASSIC QUALITY HOMES,	POCONO HAVEN	12638201085859	9/20/2018		

Type / Status	Applicant	Subdivision	Parcel ID	App Date
Zoning				
Active				
<u>NeW SFD</u>				
180166	R G B ENTERPRISES,	INDIVIDUAL LOT	12636300048675	9/28/2018
Total Zoning by SubType: NeW SFD - Active 3				
<u>REOCCUPANCY</u>				
180151	ABBATE, JOSEPH P ABBATE	INDIVIDUAL LOT	12637100871400	9/7/2018
180159	ESTEVEZ, GEORGE	INDIVIDUAL LOT	12637201456560	9/17/2018
Total Zoning by SubType: REOCCUPANCY - Active 2				
<u>SHED</u>				
180148	GALLAGHER, PETER G & SUSAN M	OAKWOOD VILLAGE	12638201283573	9/4/2018
180152	STANGE, GREGORY N	WISE SUB	12635300487938	9/10/2018
180154	STANGE, GREGORY N	WISE SUB	12635300487938	9/10/2018
180158	KOURIS, CHRISTOPHER M DANIELLE	POCONO HIGHLAND ESTAT	12637404738268	9/13/2018
180161	BUCKLEY, DAVID & CAROLYN	HIGH MOUNTAIN EST	12639303220951	9/19/2018
Total Zoning by SubType: SHED - Active 5				
<u>SINGLE FAMILY DWELLING</u>				
180156	CAMELBACK FOUR SEASONS HOMES	FOUR SEASONS AT CAMELB	12635316933722	9/12/2018
180157	CAMELBACK FOUR SEASONS HOMES	FOUR SEASONS AT CAMELB	12635316933700	9/12/2018
180155	CAMELBACK FOUR SEASONS HOMES	FOUR SEASONS AT CAMELB	12635316933744	9/12/2018
Total Zoning by SubType: SINGLE FAMILY DWELLING - Active 3				
<u>TENANT FITOUT</u>				
180164	BAGEL 'N' GO LLC, IGOR PALKA	INDIVIDUAL LOT	12637301059109	9/26/2018
Total Zoning by SubType: TENANT FITOUT - Active 1				
<u>Timber Harvest</u>				
180146	WAGNER MILLWORK,	INDIVIDUAL LOT	12636400649404	9/4/2018
180147	WAGNER MILLWORK LLC,	INDIVIDUAL LOT	12636400531080	9/4/2018
Total Zoning by SubType: Timber Harvest - Active 2				
Total Zoning Active 21				
Total Zoning 21				

Total Permits: 43

Pocono Township-All Permits CO Issued: 9/1/2018 - 9/30/2018

Type / Status	Owner / Address	Subdivision	ParcelID / Lot / Addr	Issue Date	Co Issue
Sewage					
CO Issued					
Z132435	MEYER, THEODORE E KREIDER, A LOUISE 8921 GROFFS MILL DR OWINGS MIL	MEYER,THEODORE (--2) SULLIVAN TRAIL/SR 4004	12636300365305	10/24/2017	9/26/2018
Total Sewage by SubType: - CO Issued 1					
Repair					
Z138038	LAVIN, STEVE BONNIE 106 LOUISE LN BARTONSVILLE, PA 18321	POCONO LAUREL LAKE	12637204919444 (B--423) 106 LOUISE LN	4/24/2017	9/14/2018
Z214430	MOSCATELLO, JOSEPH KAREN 118 LADY BUG LN EAST STROUDSBURG, PA 18301	INDIVIDUAL LOT	12638200428502 (--2) 118 LADY BUG LN	9/17/2018	9/18/2018
Z214626	BROCK, BONNIE 5222 EAGLE RIDGE DR SCOTRUN, PA 18355	EAGLE RIDGE	12637403020418 (--11) 5222 EAGLE RIDGE DR	9/13/2018	9/19/2018
Z214431	FISCHER, MARION PO BOX 142 TANNERSVILLE, PA 18372	COBBLE CREEK	12636303446777 (--14) 106 COBBLE CREEK DR	9/20/2018	9/21/2018
Total Sewage by SubType: Repair - CO Issued 4					
SAND MOUND					
Z215434	CUOCO, LOUIS ELAINE PO BOX 950199 FORT TILDEN, NY 11695	POCONO HIGHLAND EST	12637404636882 (--43) SUNRISE DR	4/2/2018	9/26/2018
Total Sewage by SubType: SAND MOUND - CO Issued 1					
TESTING AND NEW ESM					
Z216843	WENGERD, DAVID S EMMA L 2621 ROUTE 940 POCONO SUMMIT, PA 18346	TARA HILLS	12637204808792 (--42) TARA HILL DR	5/10/2018	9/13/2018
Total Sewage by SubType: TESTING AND NEW ESM - CO Issued 1					
Total Sewage CO Issued 7					
Total Sewage 7					
Soliciting					
CO Issued					
KIOSK IN CROSSINGS					
180009	CHELSEA POCONO FINANCE LLC, C/O CPG PARTNERS LP PO BOX 6120 INDIANAPOLIS, IN	INDIVIDUAL LOT	12637303201339 (CROSSINGS--12/7/18-3) 1000 PREMIUM OUTL	6/15/2018	9/11/2018
Total Soliciting by SubType: KIOSK IN CROSSINGS - CO Issued 1					
Total Soliciting CO Issued 1					
Total Soliciting 1					
Well					
CO Issued					
WELL FOR SFD					
180014	D E & S PROPERTIES INC, 2621 ROUTE 940 POCONO SUMMIT, PA 18346	POCONO HIGHLAND EST	12637404639621 (1--45) SUNRISE LN	6/27/2018	9/13/2018
180015	CLASSIC QUALITY HOMES, 2621 ROUTE 940 POCONO SUMMIT, PA 18346	POCONO HIGHLAND EST	12637404638229 (1--49) SUNGLO LN	7/5/2018	9/13/2018
180016	CLASSIC QUALITY HOMES, 2621 ROUTE 940 POCONO SUMMIT, PA 18346	POCONO HIGHLAND EST	12637404730562 (1--46) SUNRISE DR	7/6/2018	9/13/2018
Total Well by SubType: WELL FOR SFD - CO Issued 3					

Type / Status	Owner / Address	Subdivision	ParcelID / Lot / Addr	Issue Date	Co Issue
<u>Well</u>					
CO Issued					
Total Well CO Issued 3					
Total Well 3					
<u>Zoning</u>					
CO Issued					
<u>ABOVE GROUND</u>					
<u>POOL</u>					
180117	GRIMALDI, JOHN 428 CHERRY LN RD EAST STROUDSBURG, PA 18301	INDIVIDUAL LOT	12638200363273 (--12638200363273)	7/18/2018 9/7/2018 428 CHERRY LANE RD	
Total Zoning by SubType: ABOVE GROUND POOL - CO Issued 1					
<u>ADDITION</u>					
180087	EPT SKI PROPERTIES INC, 909 WALNUT SUITE 200 KANSAS CITY, MO 64106	INDIVIDUAL LOT	12636300218536 (--) 193 RESORT DR	6/22/2018 9/25/2018	
Total Zoning by SubType: ADDITION - CO Issued 1					
<u>ADDITION /</u>					
<u>ALTERATION</u>					
170155	EPT SKI PROPERTIES INC, 909 WALNUT SUITE 200 KANSAS CITY, MO 64106	INDIVIDUAL LOT	12636300218536 (--) 193 RESORT DR	11/14/2017 9/25/2018	
Total Zoning by SubType: ADDITION / ALTERATION - CO Issued 1					
<u>CARPORT</u>					
180111	SEGOND, SAMUEL ANGELIC 40 BULL PINE RD EAST STROUDSBURG, PA 18301	OAKWOOD VILLAGE	12638201280040 (--38) 40 BULL PINE RD	7/13/2018 9/13/2018	
Total Zoning by SubType: CARPORT - CO Issued 1					
<u>FINISH BASEMENT</u>					
180039	JAMES, KEITH SHANNON 2404 SUNLIGHT COURT HENRYVILLE, PA 18332	POCONO HIGHLAND EST	12637403333598 (4-3) 2404 SUNLIGHT CT	3/20/2018 9/14/2018	
Total Zoning by SubType: FINISH BASEMENT - CO Issued 1					
<u>NeW SFD</u>					
180067	WENGERD, DAVID S EMMA L 2621 ROUTE 940 POCONO SUMMIT, PA 18346	TARA HILLS	12637204808792 (-42) TARA HILL DR	5/10/2018 9/13/2018	
Total Zoning by SubType: NeW SFD - CO Issued 1					
<u>SHED</u>					
180088	SEGOND, SAMUEL ANGELIC 40 BULL PINE RD EAST STROUDSBURG, PA 18301	OAKWOOD VILLAGE	12638201280040 (-38) 40 BULL PINE RD	6/22/2018 9/13/2018	
180112	SEGOND, SAMUEL ANGELIC 40 BULL PINE RD EAST STROUDSBURG, PA 18301	OAKWOOD VILLAGE	12638201280040 (-38) 40 BULL PINE RD	7/13/2018 9/13/2018	
Total Zoning by SubType: SHED - CO Issued 2					
<u>TENANT FIT-OUT</u>					
180031	CHELSEA POCONO FINANCE LLC, C/O CPG PARTNERS LP PO BOX 6120 INDIANAPOLIS, IN	INDIVIDUAL LOT	12637303201339 (CROSSINGS--12/7/18-3)	3/1/2018 9/11/2018 1000 PREMIUM OUTL	
Total Zoning by SubType: TENANT FIT-OUT - CO Issued 1					
Total Zoning CO Issued 9					
Total Zoning 9					

Total Permits: 20

Pocono Township-Violations: 'OpenDate' 9/1/2018 - 9/30/2018

Number	Code and Code Descript	Descript	OpenDate	Deadline	Closed
Parcel ID	Owner / Current Owner / Tenant	Location			

Zoning

Open

180025

12637202776360

OAKWOOD ACRES

(A - - 611)

TRASH / DUMPSTER.

5313 BIRCHWOOD DR

9/7/2018 10/7/2018

Owner: NEWHART CHRISTOPHER - PATRICIA

TRASH PILE IN REAR YARD AND DUMPSTER ON PROPERTY NOT EMPTIED IN PRESCRIBED TIME

180026

12637100878726

INDIVIDUAL LOT

TRASH

(- - 12637100 2975 BARTONSVILLE AVE

9/14/2018 10/14/2018

Owner: WINE PRESS ESTATES LLC

MATTRESS AND RUBBISH ALL OVER THE PROPERTY

Total number of Open Zoning Violations: 2

Total Violations: 2

Pocono Township-Violations: 'CloseDate' 9/1/2018 - 9/30/2018

Number	Code and Code Descript	Descript	Open Date	Deadline	Closed
Parcel ID	Owner / Current Owner / Tenant	Location			
Zoning					
Closed					
180004	302.7 Accessory structures	Industrial Use in Residential Zoning District			
12638201280040	OAKWOOD VILLAGE	40 BULL PINE RD	6/6/2018	7/6/2018	9/12/2018
Owner:	SEGOND SAMUEL ANGELIC	(- - 38)			
INSTALLED THREE SHEDS W/O PERMITS					
180020	ALPINE LAKE	SHORT TERM RENTAL W/O PERMITS			
12638403017357		(- - 12638403 117 TYROLEAN WAY	8/14/2018	9/13/2018	9/26/2018
Owner:	KOT LUKASZ				

Total number of Closed Zoning Violations: 2

Total Violations: 2

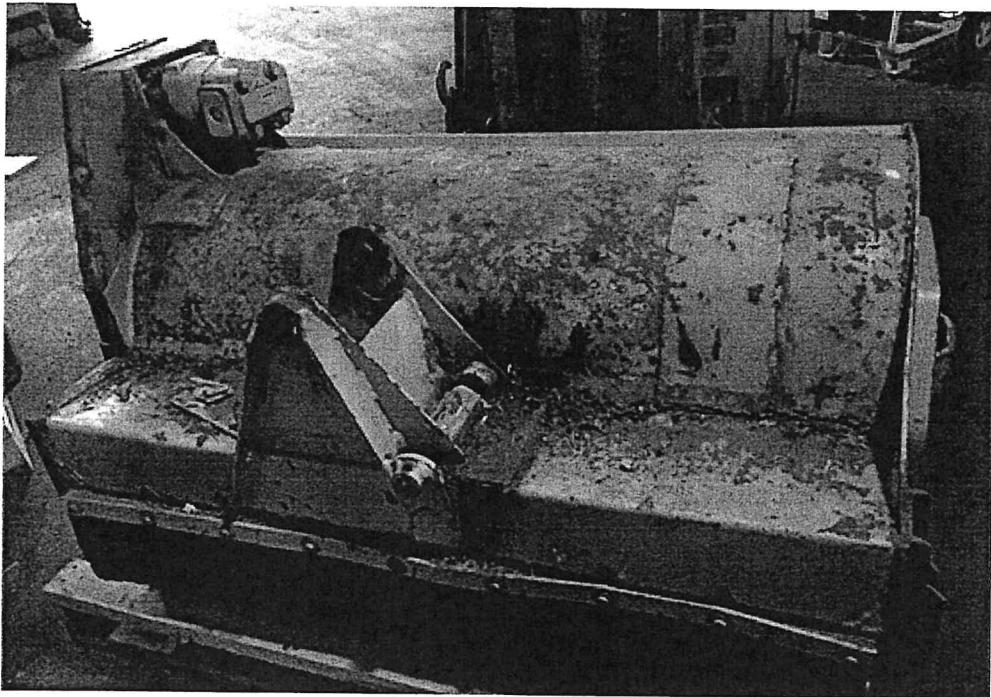
POLICE REPORT FOR September 2018

The following are the recorded activities of the Pocono Township Police Department for the month of September 2018. Also listed are the available recorded activities for 2018 year to date.

	Sept 2018	Y-T-D 2018	August 2018		
Incidents Investigated	945	8462	1178		
Burglary / Fire Alarms Answered	66	464	86		
Motor Vehicle ACC	40	297	65		
Assaults	12	38	8		
Narcotics	9	54	16		
Criminal Arrests	26	300	33		
Theft	27	125	22		
DUI alcohol/drug impaired	17	71	14		
Mental Health	13	36	5		
Vehicle Reports	1	10	1		
Death Investigations	4	11	0		
Assisting other agencies	28	182	19		
Missing Persons	1	6	0		
Traffic Citations Issued	170	715	194		
Written Warnings	232	1259	266		
Traffic & Parking issues	21	185	39		
911 Hang-up Calls	54	740	121		

Mileage all Vehicles: 11266

Income from Report Fees: \$480.75



Flail Mower listing # 18301098

Winning Bid Amount: \$210.00 USD

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

Winning bidder: James, Jr Davis (use [REDACTED] as Logman)

Email: [REDACTED]@gmail.com

Phone: 8026265003

The auction report for this item will be arriving shortly in an another email

Your Next Steps

1. Contact the winning bidder

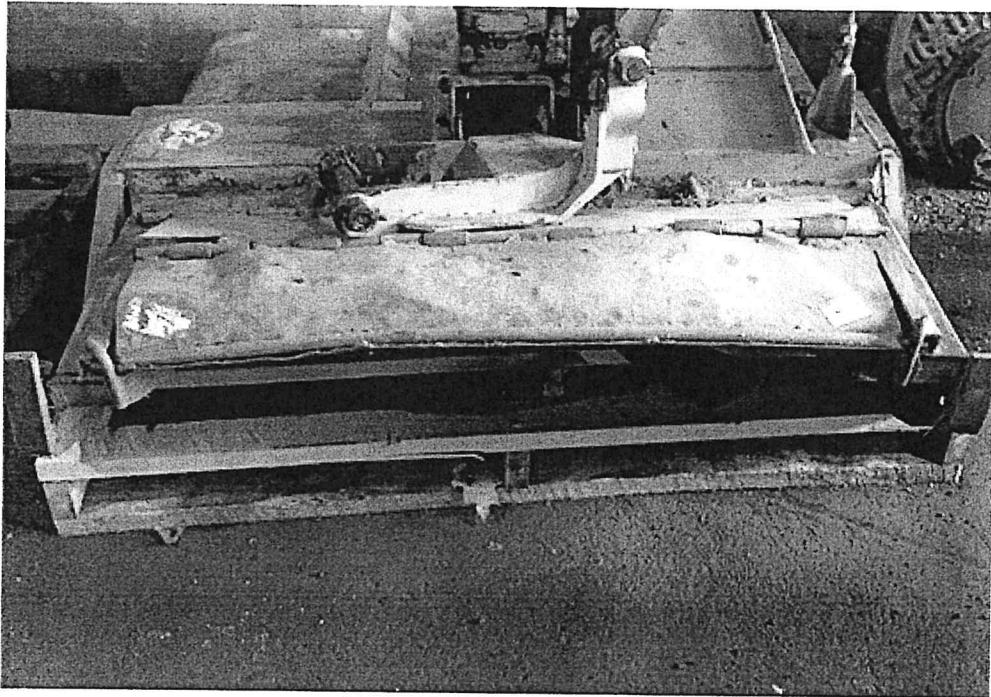
Please contact **James, Jr Davis** ASAP to arrange payment and pickup. If the bid is waiting approval by your agency, please contact the bidder to let them know when they can expect a decision.

You can also use our Municibid message system to contact the bidder. [Use Municibid Messaging](#)

2. Create an invoice for this item

3. Mark the Item Paid

After the item has been paid for and picked up, don't forget to mark it paid. [How do I do this?](#)



Used Tiger Rotary Mower Head listing # 18300810

Winning Bid Amount: \$285.00 USD

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

Winning bidder: James, Jr Davis (█████████████████████)

Email: jdjr.jr.rental@gmail.com

Phone: 8026265003

The auction report for this item will be arriving shortly in an another email

Your Next Steps

1. Contact the winning bidder

Please contact **James, Jr Davis** ASAP to arrange payment and pickup. If the bid is waiting approval by your agency, please contact the bidder to let them know when they can expect a decision.

You can also use our Municibid message system to contact the bidder. [Use Municibid Messaging](#)

2. Create an invoice for this item

3. Mark the Item Paid

After the item has been paid for and picked up, don't forget to mark it paid. [How do I do this?](#)



Saw Devil Black Top/Concrete Saw listing # 18301755

Winning Bid Amount: \$347.00 USD

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

Winning bidder: mike whiteley (Username: c13cat)

Email: mwhaulingllc@gmail.com

Phone: [REDACTED]

The auction report for this item will be arriving shortly in an another email

Your Next Steps

1. Contact the winning bidder

Please contact **mike whiteley** ASAP to arrange payment and pickup. If the bid is waiting approval by your agency, please contact the bidder to let them know when they can expect a decision.

You can also use our Municibid message system to contact the bidder. [Use Municibid Messaging](#)

2. Create an invoice for this item

3. Mark the Item Paid

After the item has been paid for and picked up, don't forget to mark it paid. [How do I do this?](#)

Donna Asure

From: Pam Tripus
Sent: Friday, October 12, 2018 10:14 AM
To: Donna Asure
Subject: Fw: Awesome! Your item sold - Scag Mower Listing #18300255

From: Municibid <support@municibid.com>
Sent: Friday, October 12, 2018 10:01 AM
To: Pam Tripus
Subject: Awesome! Your item sold - Scag Mower Listing #18300255



Online Government Auctions of Government Surplus | Municibid

www.municibid.com

Browse online government auctions of government surplus. View live online auctions, and bid for Municipal & State auction items, police auctions, & more.

Congratulations! Your item ended successfully!



Scag Mower listing # 18300255

Winning Bid Amount: \$4,100.00 USD

Municibid will take the buyers fee in a separate transaction from the bidders credit card.

Winning bidder: Larry e gibbons sr (username: cattlerancher)

Email: gibbonswelder@yahoo.com

Phone: [9340758](tel:9340758)

The auction report for this item will be arriving shortly in an another email

ATTACHMENT A

**NORTH CENTRAL REGIONAL DUI ENFORCEMENT PROJECT
CONDITIONS OF AGREEMENT GRANT EXTENSION**

The agreement between the Highway Safety Network, Inc and the _____, dated ____ / ____ /20 will be extended upon mutual agreement for a period from 10/01/2018 to 9/30/2020. The DEPARTMENT will continue to carry out enforcement, public awareness and education within their jurisdiction; as part of the "North Central Regional DUI Enforcement Project". The NETWORK will then execute a grant extension with the DEPARTMENT from 10/01/2018 to 9/30/2020.

Any modification to the original Conditions of Agreement will be added as an Amendment to this Condition of Agreement Grant Extension.

IN WITNESS WHEREOF, the Highway Safety Network Inc, and the _____ Police Department as evidence of their assent to the Cooperation Agreement dated ____ / ____ /20 have caused this document to be extended, be signed and executed by their duly authorized officials this _____ day of _____, 2018.

ELECTED OFFICIAL OR DESIGNEE
Signature & Title

Highway Safety Network Inc.
Signature & Title

Printed Name

Printed Name

POLICE CHIEF OR DEPARTMENT
DESIGNEE
Signature & Title

Printed Name

EXTENSION OF TIME PURSUANT TO SECTION 508(3) OF THE PENNSYLVANIA
MUNICIPALITIES PLANNING CODE

TO: Board of Commissioners
Pocono Township Municipal Building
P.O. Box 197
Tannersville, PA 18372

Planning Commission
Pocono Township Municipal Building
P.O. Box 197
Tannersville, PA 18372

FROM: Running Lane, LLC
Preliminary/Final Land Development & Subdivision Plan

Pursuant to Section 508(3) of the Pennsylvania Municipalities Planning Code, 53 P.S. 10508(3), the undersigned authorized representative and engineer for the applicant hereby agrees to an extension of time for decision by the Pocono Township Planning Commission and the Pocono Township Board of Commissioners concerning the approval of the subdivision and/or land development plan entitled:

Running Lane, Preliminary/Final Land Devel & Subdivision Plan

This extension shall be valid to and including January 30, 2019. If an agent, the undersigned verifies that this extension agreement is executed with the authorization of the applicant.

Oliver
(Signature)

Charles H. Niclaus, P.E.
(Print Name)

RESOLUTION NO. 2018-55

**TOWNSHIP OF POCONO
MONROE COUNTY, PENNSYLVANIA**

WHEREAS, the Board of Commissioners of Pocono Township has determined that roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue are prudent to maintain and provide safe and effective access within the Township; and

WHEREAS, the Board of Commissioners of Pocono Township has determined that the roadway improvements are a public necessity,

NOW BE IT RESOLVED, by the Board of Commissioners of Pocono Township, that Pocono Township cause to be prepared, and file, an Application for Assistance under the Pennsylvania Gaming Local Share Account with the Commonwealth Financing Authority to obtain funding in the amount of \$1,178,922 for roadway improvements at the intersection of State Route 0611 and Rimrock Drive (S.R. 3023)/Bartonsville Avenue, Pocono Township, Monroe County, Pennsylvania, and to pay costs in relation thereto; and

BE IT FURTHER RESOLVED that the President of the Board of Commissioners is hereby authorized to execute said Application and file/submit the same; that the Township pay any required application fees in connection therewith; and that proper officers of this Township are hereby authorized and directed to execute and deliver all documents, and to perform all other acts, that may be necessary and proper to process said Applications and obtain said funding.

ADOPTED by the Board of Commissioners of Pocono Township, this 22nd day of October, 2018

**BOARD OF COMMISSIONERS OF
POCONO TOWNSHIP**

Pamela Tripus
Township Secretary

Gerald J. Lastowski
President

(TOWNSHIPSEAL)

**TOWNSHIP OF POCONO, MONROE COUNTY,
PENNSYLVANIA**

RESOLUTION 2018-56

A RESOLUTION AUTHORIZING THE PRESIDENT TO EXECUTE THE INTER-MUNICIPAL COOPERATION AGREEMENT FOR THE REGIONAL COMPREHENSIVE LAND USE PLAN

WHEREAS, Pocono Township desires to update the Regional Comprehensive Plan between Hamilton Township, Stroud Township, and Stroudsburg Borough by preparing a Regional Comprehensive Land Use Plan Update as a joint municipal project, and;

WHEREAS, the Pocono Township Board of Commissioners desire to execute the Inter-Municipal Cooperation Agreement for Regional Comprehensive Land Use Plan Update with Hamilton Township, Stroud Township and Stroudsburg Borough; and

NOW, THEREFORE, BE IT RESOLVED the Pocono Township Board of Commissioner's President be authorized to execute Inter-Municipal Cooperation Agreement for the Regional Comprehensive Land Use Plan Update.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 22nd day of October, 2018.

ATTEST:

**Township of Pocono
Board of Commissioners**

By _____
Pamela Tripus
Township Secretary

By _____
Gerald J. Lastowski
President