

A Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho will be held on Thursday December 12th, 2024 at 6:00 pm, Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In Attendance:

Leah Navarro, Jeanie Avery, Rickey Frandsen, Vicky Lyon, Rowdy Larkins, Lyle Fuller, Amantha Sierra, Mandy Frandsen, John Head via phone.

Guests:

Lisa Toly, Kerby Pagnotto, Sherril Tillotson, Chris Lyon, Victor Lyon, Kristen Steffler

Via Zoom:

Cody Steffler

Regular City council meeting 6:00 p.m.

1. REGULAR AGENDA

a) Call meeting to order – Mayor Vicky Lyon calls the meeting to order at 6:02 p.m.

b) Roll Call –

Roll call. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

c) Pledge of Allegiance

Councilperson Navarro would like to amend the agenda to put public comment period for the public be put back on the agenda since council did not approve to take it off.

Councilperson Navarro made a motion that on the next agenda and going forward all agendas have the open comment section for the public to bring concerns so that they will be on the record. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

2. REPORTING

a) Sheriff – No report

b) Ambulance Coordinator– No report

c) Fire Chief – No report

a) City Engineer– No report

b) City Planner – No report

c) Attorney – Lyle reports on the appeals case.

d) Chamber of Commerce– No report

e) Event Coordinator – No report

f) Code Compliance Officer- Mayor Vicky Lyon reads Matt Henry's report for the month.

4. ROWDY LARKINS /

a) Project Permit Application – LAV2023-15 – Joe Sutera – Progress report

Rowdy reports that he is waiting on final plans.

b) Project Permit Application - KOA West Pizzeria - Plan review Progress report

Rowdy reports that KOA is working on final plans.

c) Project Permit Application – West KOA – Plan review /Project permit Status

d) Project Permit Application two (2) retaining walls located within the landscaping at the KOA West Courtyard- Rowdy gives a report on the landscaping update.

e) Project Permit Application – Scott Sherman 277 Main ST – Plan review /Project permit Status – No update

f) Project Permit Application/Check list Submitted - Heidi Patha 355 W Main – Plan review Progress report- The project is progressing

g) Greg Croft - Suites of Lava - 63 s 1st E - Progress report – Greg Croft is still in progress

h) Mark Oyler – Progress report – 9.24.2024 t/w mark retaining wall no c/o due to a large tree trunk difficulty remove it, they are going to cut it down to ground level, then install railing. Once down he will call the state for inspection. –Progress is the same as the last meeting.

5. LAVA CHAMBER OF COMMERCE

a) Brandcraft invoice 7245 included on Bill Claim Sheet

b) Special event application for Fire and Ice – ACTION ITEM- Special event application is not finished for this meeting.

c) Presentation on 2025 Marketing Budget

d) One (1) percent application LAVA CHAMBER OF COMMERCE – ACTION ITEM
Inaudible talking from someone on zoom disrupting the meeting

6. OLD BUSINESS

a) Motion to accept the sealed bid Keller’s recommends for the test well project and authorize the Mayor to sign agreement – ACTION ITEM

Councilperson Navarro made a motion to accept High Plains Drilling for the test wells project and authorize the mayor to sign the agreement. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

b) Motion to reimbursement the Mayor for Holiday gift for city employees – ACTION ITEM- *No action taken*

7. NEW BUSINESS

a) KOA East – Sewer Extension Participation (Action Item)- Councilperson Navarro made a motion to table the KOA East – Sewer Extension Participation until the January meeting. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

b) Area of City Impact – Agreement Outline / Priorities (Discussion)- Rodney Burch discusses the Area of City Impact agreement outline/ priorities with mayor and council.

c) Lava Annexation of Contiguous / Consent Parcels (Action Item)

Councilperson Navarro made a motion that the city wait until an annexation plan has been completed before pursuing the annexations for the benefit of input by property owners. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

Councilperson Avery made a motion to move action item **e) Agenda Request Form – Cody Steffler – Sewer hookup** before item **d) Brett & Nancy Casperson Farm Agreement – New Contract, Extension or out to Bid**. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

d) Brett & Nancy Casperson Farm Agreement – New Contract, Extension or out to Bid – ACTION ITEM

Council President Frandsen made the motion to rebid the land use agreement.

e) Agenda Request Form – Cody Steffler – Sewer hookup – ACTION ITEM

Council President Frandsen made the motion to waive the sewer connection fee for Cody Steffler.

Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-removed herself from voting, Frandsen Aye.

f) Lava Rural Fire District Annual Agreement renewal – ACTION ITEM-

Council President Frandsen made the motion to accept the renewal of the rural fire district.

Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.

g) DL Evans Bank CD Renewal – ACTION ITEM

Council President Frandsen made the motion that we do a 9month CD at 4.5% and authorize the mayor to sign. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.

h) Ordinance 2024-006 Local Option Tax increase – ACTION ITEM-

Councilperson Navarro made a motion to table the item until next meeting. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.

i) Ordinance 2024-005 – Sewer Use – Motion to approve – ACTION ITEM-

Councilperson Navarro made a motion to table the item until next meeting. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.

j) Special Event Permit Application – Contra Dance Weekend Festival – Lava Senior Center & Community Center – Feb 28 to March 2, 2025 – ACTION ITEM

Council President Frandsen made the motion to accept the special event permit for Contra Dance.

Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.

8. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion without separate discussion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. All Action Item.

a) Council approval of Bills – List of bill provided to councilmembers prior to council meeting for review- Councilperson Avery made the motion to accept the approval of bills. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Nay, Avery-Aye, Frandsen Aye. *Motion passed 2-1*

b) Updated Business License Application – dba Atrium Name Changed to Midtown – 222 E Main St – Justin Orner

Councilperson Navarro made the motion to remove item **b) Updated Business License Application – dba Atrium Name Changed to Midtown – 222 E Main St – Justin Orner** to after agenda item 9. **ITEMS TO BE REMOVED FROM CONSENT AGENDA REPORTING** and I make the motion to approve the updated business license for The Atrium to Midtown. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.

9. ITEMS TO BE REMOVED FROM CONSENT AGENDA REPORTING- *Item 8 b was removed and then a motion was made by Councilperson Navarro.*

10. COUNCIL REPORTING

a) Mayor – Mayor reported on the Blue Cross Healthy Foundation award to put towards our comprehensive plan.


b) Councilperson – Councilperson Avery reports on the information she was given for emergency response training.

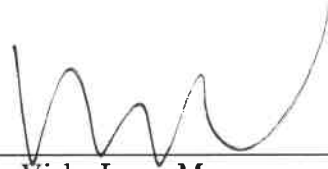
c) Treasurer/City Clerk – Amantha Sierra reports on upcoming meeting with Deaton and the mayor on the audit.

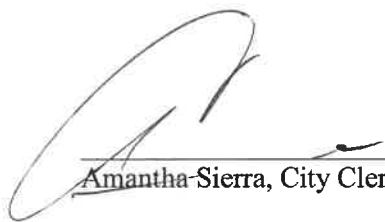
11. Announce next meeting January 9th, 2025 Deadline December 30th 2024 –
Mayor Vicky Lyon announces next meeting.

12. Adjourn regular meeting – ACTION ITEM

Council President Frandsen made a motion to adjourn the meeting. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Navarro -Aye, Avery-Aye, Frandsen Aye.


Mandy Frandsen, Transcriber


Vicky Lyon, Mayor


Amantha Sierra, City Clerk