

A Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho will be held on Thursday October 10th, 2024 at 6:00 pm, Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In attendance:

John Head, Jeanie Avery, Leah Navarro, Rickey Frandsen, Vicky Lyon, Amantha Sierra, Mandy Frandsen, Rodney Burch, Lyle Fuller, Bryan Phinney, Rowdy Larkins, Matt Henry

Guests:

Amanda Collins SICO, Matt Loo, Henry Etcheverry, Kathy Etcheverry, Tess Avery, Cindy Irick, Deputy Allen Bannock County Sheriff, Deputy Durham Bannock County Sheriff, Ian Johnson, Susan Thomas, Nadia Mihalache

Regular City council meeting 6:00 p.m.

1. REGULAR AGENDA

a. Call meeting to order Mayor Vicky Lyon calls the meeting to order at 6:02 pm

b. Roll Call

Roll call. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

c. Pledge of Allegiance

Councilperson Navarro made a motion that we amend the agenda to add the bills on the consent agenda added at 1:30 pm. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor.

Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

2. REPORTING

a. Sheriff - Tony Manu & Emergency Director moved to November's meeting- *Item was moved to November meeting.*

b. Ambulance Coordinator- No report

c. Fire Chief - No report

d. City Engineer – Engineering progress report.

e. City Planner - No report

f. Attorney - No report

g. Chamber of Commerce- No report

h. Event Coordinator- No report

i. Code Compliance Officer- Matt reports on short term rental issue.

3. LYLE FULLER

a) Approve and Authorize the Mayor to sign Holladay's Well Agreement(s) – ACTION ITEM

Action was taken at a prior meeting in May.

b) Approve and Authorize the Mayor to sign Lowe's Well Agreement(s) – ACTION ITEM

Council President Frandsen made a motion to approve and authorize the mayor to sign the Lowe's well agreement. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

4. RODNEY BURCH

a) Affordable Housing – Ascend Land Development – Presentation was made by Rodney Burch and Matt Loo.

b) Planning Contract Renewal – ACTION ITEM- Councilperson Head made a motion to approve the Planning contract for Rodney with the change of annual renewal added to the contract. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Nay, Avery-Aye, Frandsen Aye ***motion passed 3-1***

c) Final ED sheet for LOT – ACTION ITEM- No action taken

5. ROWDY LARKINS

a) Project Permit Application – West KOA – Plan review /Project permit Status
Rowdy reports on project permits.

b) Project Permit Application – Scott Sherman 277 Main ST – Plan review /Project permit Status

Rowdy reports the project is moving forward with Scott Sherman.

c) Project Permit Application/Check list Submitted - Heidi Patha 355 W Main – Plan review Progress report -

Rowdy reports that on Patha project we are waiting on payment and fire suppression.

d) Project Permit Application/Check list – Plan review/Project permit Status - Travis Nay – Fife & 3rd address not assigned - Plan review /Project permit Status

Rowdy reports that Travis Nay is not going to proceed and does not want to pay the fees.

e) Greg Croft - Suites of Lava - 63 s 1st E - Progress report – Rowdy reports that Croft's need a project permit reissued and to pay fees.

f) Mark Oyler – Progress report – 9.24.2024 t/w mark retaining wall no c/o due to a large tree trunk difficulty remove it, they are going to cut it down to ground level, then install railing. Once down he will call the state for inspection. –

Rowdy reports that Mark Oyler is redesigning the handrail and the project is moving along.

6. BRYAN PHINNEY/JEFF SORENSON

a) Recommend paying the final pay application – ACTION ITEM

Council President Frandsen made a motion to pay Mickelson. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

b) Advertise in the paper to solicit bids for the test wells – ACTION ITEM

Councilperson Navarro made a motion to approve Keller to advertise in the paper to solicit bids for the two test wells. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

7. AMANDA COLLINS – Hire SICOG to write the Community Development Block Grant for the Water Project – ACTION ITEM

Councilperson Avery made a motion to approve the agreement to hire SICOG for the writing of the Community Development Block Grant. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

8. LAVA CHAMBER OF COMMERCE

a) Brandcraft invoice 7245 included on Bill Claim Sheet – No action taken

b) Outside Interactive – No action taken

9. SPECIAL EVENT PERMIT APPLICATION

**a) Christmas in November – Cindy Irick – November 2nd, 2024 setup 8:00 a.m.,
Event time 10:00 a.m. to 5:00 p.m. – Lava Elementary School – ACTION ITEM**

Council President Frandsen made a motion to accept the special event permit application.

Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

10. NEW BUSINESS

a) Jeanie Avery - City emergency preparedness plans – ACTION ITEM- Jeanie Avery reports on emergency preparedness plans.

b) Park Pavilion request for refund – Ali Jones – June 16, 2025 booked wrong Park - ACTION ITEM

Council President Frandsen made a motion to refund the pavilion rental fee. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

c) City of Lava Hot Springs Application for Livestock Permit – Jared Smith & Sheena Harris –25 N 4th Ave W – Denied at last meeting – Need update – ACTION ITEM

11. REGULAR BUSINESS

a) Pickle Ball court reservation and fees – Discuss fees - ACTION ITEM- No action taken

b) Plan Review fees – Discuss fees - ACTION ITEM- No action taken

c) Review other fees - Discuss fees - ACTION ITEM- No action taken

d) Special Event Application – Discuss fees – ACTION ITEM- No action taken

e) Code Compliance fees – Discuss fees – ACTION ITEM- No action taken

f) Fax, Copies fees & printing records from the web page – Discuss fees – ACTION ITEM- No action taken

12. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion without separate discussion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. All Action Item.

a) Council approval of Bills – List of bill provided to councilmembers prior to council meeting for review

b) New Business License application – Doug Morrell – 539 W Elm Street – Long Term Rental

c) New Business License application – Howard Cornwall – outside city limits – Tree Service

All items 12 a-c were made in one motion.

Council President Frandsen made the motion to pay all the bills and to accept the new business license applications for Doug Morell and Howard Cornwall. Councilperson Avery seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

13. ITEMS TO BE REMOVED FROM CONSENT AGENDA REPORTING – No items were removed from the agenda

14. COUNCIL REPORTING

a) Mayor – No report

b) Councilperson – No report

c) **Treasurer/City Clerk-** Amantha Sierra reports

15. COMMUNITY INVOLVEMENT

a) **Lift Where You Stand: Join Our “Fall into Giving” Campaign! Asking for donation and to spread the word about the Campaign – ACTION ITEM**

Council President Frandsen made a motion to give \$250.00 to the Fall into Giving campaign.

Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

b) **Several residents and Business owners are requesting a committee to paint the “L” and update the lighting, it is looking very sad and upsetting everyone, the “L” represents our city – ACTION ITEM**

No action taken

c) **Town Hall Meeting scheduled for Wednesday, 10/23/24 1:00 pm and Tuesday, 10/29/24 7:00 pm at the Senior Center – Discussion to prepare for meeting – Local Option Tax – The Tourism Tax-**

Discussion on town hall meeting

d) **Noise Violation Discussion/Work Session announcement distributed – posted on City’s Facebook, City’s Webpage, Post Office, Ireland Bank and Mikes Market & enclosed in water**

Mayor Vicky Lyon speaks on this item.

e) **Businesses/Liquors License renewal for 2025 – posted on City’s Facebook & City’s Webpage & enclosed in water**

Mayor Vicky Lyon announcement.

16. Motion to adjourn into executive session to acquire an interest in real property not owned by a public agency Idaho Code 74-206 (1) (C) – ACTION ITEM

No executive session

17. Motion to return to open meeting – ACTION ITEM

18. Motion regarding Executive Session – ACTION ITEM

19. Announce next meeting November 14th Deadline November 4th 2024

20. Adjourn regular meeting – ACTION ITEM

Council President Frandsen made a motion to adjourn. Councilperson Avery seconded the motion.

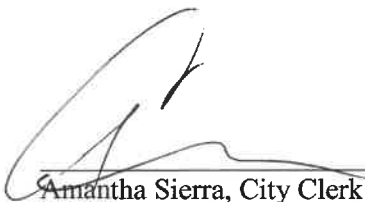
Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye



Mandy Frandsen, Transcriber



Vicky Lyon, Mayor



Amantha Sierra, City Clerk