

PUBLIC NOTICE

A Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho will be held on Thursday May 8th, 2025 at 6:00 pm, Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In attendance:

Vicky Lyon, Jeanie Avery, Leah Navarro, Rickey Frandsen, John Head, Matt Henry, Amantha Sierra, Preston Olsen- Fuller & Fuller, Mandy Frandsen

Guests: Greg Croft, Steve Mutsaers, George Shail, Susan Thomas, Clinton Pagnotto, Nadia Mihalache, Yvette Cadeaux, Ellie Shail, Aedric Dill, Phil Dugas, Nancy Petrun, Sherril Tillotson, Megan Reno, Nephi Reno, Sam Netuschil, Shane Tillotson, Lora Gunter, Kim Harris.

REGULAR AGENDA

a) Call meeting to order - Mayor Lyon called the meeting to order at 6:03 p.m.

b) Roll Call- Roll call. Head -Aye, Navarro -Aye, Avery-Aye, Frandsen Aye

c) Pledge of Allegiance

REPORTING

a) Sheriff- No Report

b) Ambulance Coordinator -No Report

c) Fire Chief- No Report

d) City Engineer -No Report

e) City Planner- No Report

f) Attorney- Preston Olsen acknowledged a tort claim.

g) Chamber of Commerce No report

h) Event Coordinator No report

i) Code Compliance Officer Matt Henry gives report

j) Mayor Mayor Lyon reports on free dump day.

k) Council Councilperson Avery reported on the emergency services meetings.
Councilperson Head reported on Buddy Campbell park grant.

l) City Clerk / Treasurer No report

DISCUSSION - items from the audience – Note: This time has been set aside to hear discussion from citizens. No decisions on any matter may be approved or denied on issues brought before the council under this agenda item. Issues needing consideration will have to be posted on the next agenda. Speakers are limited to 2 minutes. The meetings

are recorded and in order for the recorder to pick up the audience question you must stand at the podium and speak clearly.

George Shail- general concern that not my specific agenda item tonight is regarding personal mobility devices, electric scooters, there's an ordinance. There's a sign that says it can't be used on Main Street or on one block north or south of Main Street, and I need one to get around because I am disabled. I'm wondering if we could maybe at some point look at that and possibly make a, you know, a variance for people within our community that are using it for a personal mobility device, rather than renting it downtown or

Councilperson Navarro- just in a, what is it? Just like a little electric scooter? Yeah,

George Shail- yeah. Because for me, I can't really walk a lot of times I have a phone issue, so I need to, like, use that thing downtown. I've been stopped by the police, and they were very nice. And when I told them, I live here, they just let me go and said that that was something that maybe I could bring up at city council. So for my general thing that I bring it up, that's what my statement is tonight.

ROWDY LARKINS

a) Project Permit Application - KOA West Pizzeria - West KOA - two (2) retaining walls located within the landscaping at the KOA West

Courtyard Landscaping Plan review Progress report- No report

b) Project Permit Application/Check list Submitted - Heidi Patha 355 W Main – Plan review Progress report No report

c) Greg Croft - Suites of Lava - 63 s 1st E - Progress report No report

d) Mark Oyler – Progress report – 9.24.2024 t/w mark retaining wall no c/o due to a large tree trunk difficulty remove it, they are going to cut it down to ground level, then install railing. Once down he will call the state for inspection. No report

e) Project Permit Scott Sherman – LAV2025-01 – 227 Main ST – Project permit paid No report

5. BRYAN PHINNEY

a) Engineering Progress Report April 2025 No report

b) Keller Associates Crawfish Boil No report

6. Special Event Permit Application

a) Sam Netuschil – Lava Flow Live Concert Series- May 31 to October 04, 2025 – ACTION ITEM

Council President Frandsen made a motion with the addition of 5/24 another event at the basis that this is only a one day for each and not three we can approve this special event for each of these weekends listed. I make a motion we accept the special permit application for Eruption Brewery. Councilperson Head seconded the motion.

Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

b) Sam Netuschil – Idaho Alcohol Beverage Catering Permit Idaho for each event date on Special event application – ACTION ITEM

Councilperson Navarro made a motion to accept each alcohol catering permit for each individual event from 5/24 to 10/4. Councilperson Avery seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

c) Clinton Pagnotto – Farmer Market – 38 E Elm – Memorial Day to Labor Day 2025 – ACTION ITEM

Council President Frandsen made a motion that we approve to do the farmer's market Memorial to Labor Day.

d) Sherril Tillotson – Lava Chamber of Commerce Wellness Festival – June 13 & 14 2025 – ACTION ITEM

Councilperson Navarro made a motion to approve the wellness festival for the chamber the 13th and 14th of June. Councilperson Avery seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

e) Sherril Tillotson 1% application 4th of fireworks – ACTION ITEM

Council President Frandsen made a motion that we approve the 1% application for the fourth of July of fireworks. Councilperson Head seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

f) Sherril Tillotson 1% application ambulance coverage Fire & Ice – ACTION ITEM

Council President Frandsen made a motion that we accept the 1% application for the additional \$1,130.00 to cover the Fire & Ice ambulance and police coverage.

Councilperson Head seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

7. Agenda Request

a) Matt Henry

- **Winzig Lodge – How to proceed with sidewalk & parking requirements required – ACTION ITEM**

Council President Frandsen made a motion to direct council to send him a letter reminding that now the Fourth Street is done. He needs to finish the sidewalk so his building permit is complete. And without getting that done, it may reflect on the new owner of getting the business license. Councilperson Head seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

- **The Library Inn – How to proceed with motion made at February 13, 2025 council meeting – ACTION ITEM** Item tabled

b) Brett Call – Requesting to appeal the fines and obtain a business license – ACTION ITEM

Councilperson Navarro made a motion that they have to become compliant to obtain a business license, due to incurred fines it is denied. I'll add to the motion to start the collections process. Councilperson Head seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

c) Rita Shail – senior rights vs proportional GPS survey issue and its effects on lots 15, 16 regarding retaining wall and lost permit for lot - ACTION Item

Councilperson Navarro made a motion that we have rowdy go over, do an investigation on this problem and have him flag it off with tape in a cease and desist or stop work order, and also identify that there's an investigation going on with it, the Department of Environmental Quality, Councilperson Avery seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

d) Leah Navarro

- **Pre-delivery of Agenda items (no docs not required at this time) sent to council no less than 5 days before scheduled council meeting - ACTION ITEM** Councilperson Navarro- Since it is now a 10 day requirement of getting the agenda items into the city, it would be nice if we could get them at least five days prior. They don't have to have the documents attached, but it would be nice to have an idea five days prior as to what is going to be on the meeting and then the completed packet. It would be real nice, and should be required 48 hours before the meeting, so that the council has a little bit of time to research and come here informed with that's it, an action item. I'll make

a motion that that happens. Councilperson Avery seconded the motion. . Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

- **Completed packets no later than 48 hours before meeting to council – ACTION ITEM** motion made with the above item.
- **Blood Borne Pathogen Ordinance final adoption and publish the ordinance- ACTION ITEM** Tabled

8. BUDGET

a) Budget FY26 Calendar – DISCUSSION

Discussion on budget amendment and publication.

9. NEW & OLD BUSINESS

a) Motion to approve Leap Charities Inc. Affordable Housing Professional Services Agreement and authorize the Mayor to sign - ACTION ITEM

Councilperson Navarro made a motion that we approve the professional service agreement for affordable housing and also have the mayor sign. Councilperson Avery seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

b) Motion to approve updated Junto Affordable Housing updated agreement and authorize the Mayor to sign - ACTION ITEM

Councilperson Head made a motion to approve the updated to affordable housing, updated agreement with language required by the lender and authorized the mayor to sign. Councilperson Navarro seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

c) Motion to publish Ordinance 2024-002 per motion made on March 13, 2025 - ACTION ITEM

Tabled

d) Motion to publish Ordinance 2024-003 per motion made on March 13, 2025 - ACTION ITEM

Tabled

10. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion without separate discussion. ALL ACTION ITEMS
If discussion is desired, on any item(s) that item(s) will be removed from the Consent Agenda and a motion for that item will be considered separately. ACTION REQUIRED IF AN ITEM(S) ARE TO BE REMOVED FROM CONSENT AGENDA

Councilperson Navarro made a motion to remove items A, I, and J. Councilperson Head seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

Councilperson Avery made a motion to remove items D, M, A, I, J, and M.

Councilperson Navarro seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

a) Council approval of Bills – List of bill provided to councilmembers prior to council meeting for review

Council President Frandsen made a motion we approve Rodney's bill at this point. Councilperson Head seconded the motion. Mayor Lyon, okay all in favor? Head -Aye, Frandsen -Aye, Navarro -Nay, Avery-Nay. **Tie Breaker** Mayor Lyon- aye

b) New Business License Application and Business License 16553 – Business Type Tattoo Shop – Tattoos and Piercing – Lavas tattoo parlor, DBA The Hand of Gawd – Jared Michael Smith – 222 E Main St Ste #1

c) Non-Property Tax Permit Application and Permit 702 – Business Type Tattoo Shop – Tattoos and Piercing – Lavas tattoo parlor, DBA The Hand of Gawd – Jared Michael Smith – 222 E Main St Ste #1

d) Sign Application Permit SP25-05 - Business Type-Tattoo Shop – Tattoos and Piercing Lavas tattoo parlor, DBA The Hand of Gawd – Jared Michael Smith – 222 E Main St Ste #1

e) Updated Business License Application and Business License 16266 – Business Type Rental lockers - Rental lockers plus gift items and vending Machines – Lava Lockers DBA Lava Lockers – Shane Tillotson – 481 E Main ST

f) New Business License Renewal Application and Business License 16059 – Business Type Real estate Listing and Sales – Idaho Rocky Mountain real Estate LLC – Outside City limits

g) New Business License Application and Business License 16589 – Business Type – Food Truck – Ultimate Veteran LLC dba Blackhawk BBQ Pit – Nic Transtrum – Lava Food Truck Court

h) Non-Property Tax Permit Application and Permit 703 – Business Type Food Truck – Ultimate Veteran LLC dba Blackhawk BBQ Pit – Nic Transtrum – Lava Food Truck Court

i) New Business License Application and Business License 16588 – Business Type- Food Truck – Lava Dogs Food truck DBA Lava Dogs – 359 E Main tabled

j) Non- Property Tax Permit Application and Permit 704 - Business Type- Food Truck – Lava Dogs Food truck DBA Lava Dogs – 359 E Main tabled

k) Non- Property Tax Permit Application and Permit 700 - Business Type: Retail Sales – Singer Equipment Company, Inc. – Outside City Limits

l) Non- Property Tax Permit Application and Permit 701 Type: Retail Sales - Universal Cycles Company LLC - Outside City Limits

m) Sign Application – Tillotson Pizzeria Holdings LLC – DBA Tilly's Pizzeria – 91 N. Center tabled

Council President Frandsen made a motion to approve the rest of the consent agenda. Councilperson Avery seconded the motion. Council President Frandsen all in favor? - Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye

11. COMMUNITY INVOLVEMENT

a) Spring Cleanup/Dumpster day May 16, 2025

Council President Frandsen announced and add a signup sheet for volunteers.


b) McCammon Fire Station Ribbon Cutting & Open House May 9, 2025, 3:00pm – 6:00pm Councilperson Avery announced the ribbon cutting.

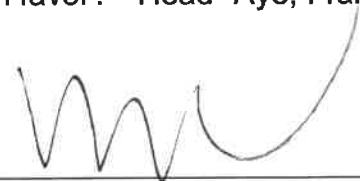
12. Announce next meeting June 12th, 2025 Deadline June 2nd, 2025

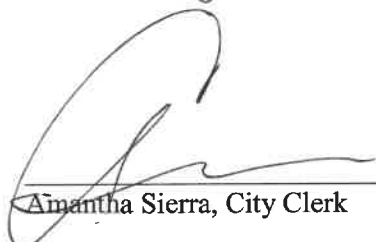
Council President Frandsen announces next meeting

13. Adjourn regular meeting – ACTION ITEM

Council President Frandsen made a motion to adjourn. Councilperson Navarro seconded the motion. Council President Frandsen all in favor? - Head -Aye, Frandsen -Aye, Navarro -Aye, Avery-Aye


Mandy Frandsen, Transcriber


Vicky Lyon, Mayor


Amanda Sierra, City Clerk

