

A Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho will be held on Thursday June 13, 2024 at 6:00 pm, Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In Attendance:

John Head, Leah Navarro, Vicky Lyon, Amantha Sierra, Rowdy Larkins, Bryan Phinney, Lyle Fuller, Mandy Frandsen.

Via Zoom:

Rodney Burch, Rickey Frandsen, Bobby D., Ricardo Lommatzsch.

Guests:

DeAnn Wilson, Bill Wilson, Shirley Jones, Roben Hull, Hiedi Patha, Deputy Anthony bannock County Sheriff, Deputy Allen Bannock County Sheriff, Reagan Pearce, Ty Crockett, Jackie Butterbaugh, Susan Thomas, Kody Tillotson, Renee McBride, Sam Netuschil, Andi Tillotson, Jordan Schofield, Krystle Schofield, Brian Johnson, Holly Johnson, Nathan Valdez, Jared Smith.

Absent:

Jeanie Avery

Regular City council meeting 6:00 p.m.

1. REGULAR AGENDA

a. Call meeting to order- Mayor Vicky Lyon calls the meeting to order at 6:00 pm

b. Roll Call –

Roll call. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

c. Pledge of Allegiance

Councilperson Head made a motion to move category 6 items a-b, category 7 a-d, category 8 a-h, category 9 a-r, category 12 a-c, and reporting a-h to be directly after the public hearing. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

2. REPORTING

a. Sheriff – No report

b. Ambulance Coordinator- No report

c. Fire Chief -No report

d. City Engineer –Bryan Phinney reports

e. City Planner -No report

f. Attorney –Lyle Fullerreports

g. Chamber of Commerce – Section 11 -No report

h. Event Coordinator – Section 11-No report

3. RODNEY BURCH -No report

1) PUBLIC HEARING – ACTION ITEM-

Councilperson Head made a motion to open the public hearing. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

Councilperson Navarro made a motion to close the public hearing. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

a) The City Council will conduct a Public Hearing to consider the approval of the vacation of the unimproved right of way of Second (2nd) Avenue – Councilperson Head made a motion to approve with no conditions, having reviewed the application, staff report, and testimony presented as part of the record pertaining to the proposed vacation, and having found that the criteria for approving the vacation request are satisfied. I move to recommend approval of the vacation of a portion of Second (2nd) West Avenue as described in the application materials. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, *Avery-Absent*, Frandsen Aye

b) STAFF FINDINGS REPORT- Rodney gives report.

c) GENERAL BUSINESS – Ordinance 2024-1 – ACTION ITEM-

Councilperson Navarro made a motion to waive three separate readings of 2024-1 and to have Amantha read the ordinance one time in summary form, and to have the mayor sign. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, *Avery-Absent*, Frandsen Aye

4. RODNEY BURCH – DISCUSSION

a) Future Land Use Map

b) Idaho Code for Area of City Impact

c) Idaho Code for Annexation

d) Design Review Ordinance/Process

5. RODNEY BURCH/LYLE FULLER – DESIGN REVIEW PROCESS

a) Narrative

b) Proposed Ordinance

c) Proposed Application

6. ROWDY LARKINS

a) Project Permit Inspection report - Kerby Pagnotto/Royal 11 E Main – ACTION ITEM- Rowdy reports Kerby needs another permit. Her's was for demo only.

Councilperson Head made a motion to approve. Councilperson Navarro seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, *Avery-Absent*, Frandsen Aye

b) Project Permit Application – East KOA – ACTION ITEM-

Councilperson Navarro made a motion to approve the project permit application for KOA. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, *Avery-Absent*, Frandsen Aye

c) Project Permit Application – Scott Sherman 277 Main ST – ACTION ITEM

Rowdy reports that Scott Sherman is missing some items. It was tabled until we have proper plans, permit, proper sewer, and water hookups.

d) Project Permit Application/Check list Submitted for plan review - Heidi Patha 355 W Main- checklist will be sent via email

e) Project Permit Application/Check list – Submitted for plan review - Travis Nay – Fife & 3rd address not assigned-

Submitted house plans but no site plans.

7. LAVA CHAMBER OF COMMERCE

a) Special Event Application – 4th of July Duck Race & Fireworks Show – July 4th, 2024 Duck Race 8:00 p.m. - ACTION ITEM

Councilperson Navarro made a motion that we approve the special event permit and also the \$7500.00 needed for the fireworks. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

b) Chamber Marketing Invoice Madden Media – ACTION ITEM

Item needed clarification from chamber

c) Request for 1% grant funds to supplement the cost of purchasing the fireworks for the fireworks show for the 4th of July, 2024 – ACTION ITEM

Approved with item 7 a

d) Big Sky Fireworks – Montana Entertainment & Fireworks LLC – ACTION ITEM

Approved with item 7 a

8. REGULAR BUSINESS AGENDA

a) 12 Month Business CD Maturity date 08/21/24 renew or cash out? Resolution for July 11th regular council meeting – ACTION ITEM

Item tabled until we can do more research on interest rates.

b) John Head –Pickle Ball Courts - Two gallons of COURT FLEX pourable crack sealant, Two 3.0 Tournament replacement nets for current stationary pickle ball nets, Replace two portable pickle ball nets – ACTION ITEM

Councilperson Navarro made a motion to approve \$750.00 out of Buddy Campbell Park funds for the pickle ball courts, John Head take charge. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

c) Authorization for City Clerk to place order – ACTION ITEM-

Councilperson Navarro made a motion that the city clerk has authorization to place the order for the pickle ball supplies. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

d) Sam Netuschil – Catering Permit – ACTION ITEM-

Councilperson Navarro made a motion to approve the catering permits through September with the stipulation that the city clerk signs off on each concert catering permit. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

e) Georgia Bergmann resignation as of 06/10/24 – ACTION ITEM-

Councilperson Navarro made a motion to accept Georgia Bergmann's resignation. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

f) Permission to interview and hire Temporary part-time (2) position opened – ACTION ITEM-

Councilperson Navarro made a motion to set up interviews for temporary part time positions. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

g) Attorney for prosecuting – ACTION ITEM-

Councilperson Head made a motion to proceed with looking into a prosecuting attorney. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Nay, **Avery-Absent**, Frandsen Aye. **Motion passed 2-1**

h) Meter install — ACTION ITEM-

Councilperson Head made a motion to approve new meter equipment lids and installation. President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Nay, **Avery-Absent**, Frandsen Aye. *Motion passed 2-1*

9. CONSENT AGENDA CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion without separate discussion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

a) Sign Application – Garrett Kroll – 78 N 3rd West – Lava Lookout Vacation Rental

b) New Business License – Wayne Perkins – Perk's Electric Service Inc. – Electrical Contractor

c) New Business License – Chandler Custom Homes dba Hawaiian Dreams Shave Ice – 150 N Center – Lava Senior & Community Center 1 year lease – Shaved Ice stand

d) New Municipal Non-Property - Chandler Custom Homes dba Hawaiian Dreams Shave Ice –

150 N Center – Lava Senior & Community Center 1 year lease – Shaved Ice stand

e) New Business License – Alan Spidell – Spidell Construction – Building Contractor, construction and remodeling

f) New Municipal Non-Property – LP Propane LLC – Propane sales for home heating, along with propane tank rental and delivers

g) New Business License – Robert & Lauri Drean - Viva La Vida – 72 S. 3rd – Nightly Vacation Rental – sign permit will be submitted to be submitted closing on the June 6th

h) New Municipal Non-Property Robert & Lauri Drean - Viva La Vida – 72 S. 3rd – Nightly Vacation Rental

i) New Business License – Krystle Schofield – Float On – Atrium 222 Main St – handmade ice cream, gourmet ice cream floats, award winning edible cookie dough, precooked food, like hot dogs or gyros (hood not required for precooked food) and merchandise such as apparel and souvenirs, food handler card received, year lease

j) New Municipal Non-Property - Krystle Schofield – Float On – Atrium 222 Main St –handmade ice cream, gourmet ice cream floats, award winning edible cookie dough, precook food in a warmer, merchandise apparel and souvenirs. Year lease

k) Sign Application – Krystle Schofield – Float On – Atrium 222 Main St

l) New Business License – Conde Conspiracy Properties LLC – 25 N 4th W – Upper Floor only Nightly Airbnb rental.

m) New Municipal Non-Property – Conde Conspiracy Properties LLC – 25 N 4th W – Upper Floor only Nightly Airbnb rental

n) New Sign Application – Conde Conspiracy Properties LLC – 25 N 4th W – Upper Floor only Nightly Airbnb rental

- o) New Business License – The Hand of Gawd - Atrium 222 Main St – Application of Tattoo & Piercing – year lease**
- p) New Municipal Non-Property – The Hand of Gawd - Atrium 222 Main St – Application of Tattoo & Piercing – year lease**
- q) New Sign Application – The Hand of Gawd - Atrium 222 Main St – Application of Tattoo & Piercing – year lease**
- r) Council approval of Bills – List of bills provided to councilmembers prior to council meeting for review.**

Councilperson Navarro made a motion that we approve the consent agenda items. Councilperson Head seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

10. ITEMS TO BE REMOVED FROM CONSENT AGENDA REPORTING

11. COUNCIL REPORTING

- a) Mayor** –no report
- b) Councilperson** –no report
- c) Treasurer/City Clerk** –no report

12. COMMUNITY INVOLVEMENT

a) Lava Spring Cleanup – Dump day – ACTION TIME-

Councilperson Navarro made a motion that Amantha contact them to make sure that we can have it in the fall for two days, if that's possible, with the pickup at the end of the day, Fridays is what we'd like. A week apart. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

b) July Parade 27th– ACTION TIME-

Councilperson Navarro made a motion that the July, 27th parade take place at 10:30 in the morning. Council President Frandsen seconded the motion. Mayor Vicky Lyon, all in favor. Head -Aye, Navarro -Aye, **Avery-Absent**, Frandsen Aye

c) Retirement - ACTION TIME. Tabled until next meeting

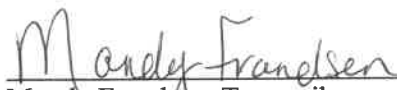
d) John Head - Community and possibly visitor survey for Buddy Campbell Park

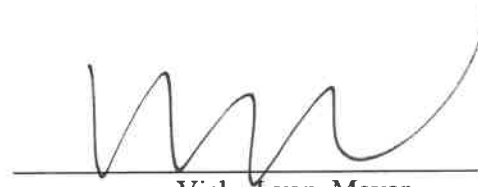
Councilperson Head presents sample of survey he would like to be included in the water bill to council for park feedback.


13. Announce next meeting 07/11/2024 Deadline 07/01/2024

14. Adjourn regular meeting – ACTION ITEM

Councilperson Navarro made a suggestion to adjourn.


Mandy Frandsen, Transcriber


Vicky Lyon, Mayor


Amantha Sierra, City Clerk

