

PUBLIC NOTICE

A Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho will be held on Thursday November 13th, 2025, at 6:00 pm, Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In-person attendance is allowed. Guests may join by teleconference if they desire. To listen to the meeting by teleconference, please call (408) 638-0968, meeting ID number is 5731543907#, password 745563#.

Depending on your telephone service plan, long-distance charges may apply. All participants will be muted when they join the meeting. Guests who are listed on the agenda or audience members wishing to speak during the discussion section can unmute themselves by entering star six (*6).

City of Lava Hot Springs
115 West Elm – PO Box 187 – 83246
Office Phone (208) 776-5280
Fax (208) 776-5130
Mayor Vicky Lyon
Council Members
Rickey Frandsen - Leah Navarro
John Head - Jeanie Avery
City Clerk/Treasurer Amantha Sierra
Office Assistance Mandy Frandsen

Regular City council meeting 6:00 p.m.

1. REGULAR AGENDA

- a) Silence Cell Phones
- b) Call meeting to order
- c) Roll Call
- d) Pledge of Allegiance

2. REPORTING

- a) Sheriff
- b) Ambulance Coordinator
- c) Fire Chief
- d) City Engineer
- e) City Planner
- f) Attorney
- g) Chamber of Commerce
- h) Event Coordinator
- i) Code Compliance Officer
- j) Mayor
- k) Council
- l) City Clerk / Treasurer

3. **DISCUSSION** - items from the audience – Note: This time has been set aside to hear input from citizens. No decisions on any matter may be approved or denied on issues brought before the council under this agenda item. Issues needing City Council action will have to be posted on the meeting agenda. Speakers are limited to 2 minutes. The meetings are recorded and for recording device to record your comments you must stand at the podium and speak clearly.

4. ORDINANCE/RESOLUTION

- a) Review changes to proposed short term rental (STR) ordinance, adopt new STR ordinance 2025-008 – ACTION ITEM
- 5. **CONSENT AGENDA** — Routine items will be approved together with one motion. Any item needing discussion will be removed for separate consideration. **ALL ACTION ITEM**
 - a) Council approval of Bills – List of bills provided to councilmembers prior to council meeting for review
 - b) New Business License Application Business License 16603 and *Non-Property Tax permit* 717 – Business Type Restaurant – Tillotson Pizzeria Holdings LLC DBA Tilly’s Thai LLC – 695 Main Street Kody Tillotson – Description sit down and take out restaurant – Manager Travis Nay
 - c) Updated Business License 16580 Business Type Restaurant Tillotson Pizzeria Holdings LLC DBA Tilly’s Pizza–91 N Center - Kody Tillotson – Description take out restaurant with patio seating – Manager Travis Nay
 - d) Tillotson Pizzeria Holdings LLC DBA Tilly’s Thai LLC – 695 Main Street – Kody Tillotson – Description sit down and take out restaurant – Manager Travis Nay
 - e) New Business License Application Business License 16606 – Business Type Leasing Company – Great America Financial Services Corporation – Outside City limits
 - f) Business License Application - Business License 16602– Business Type Concrete Contractor – JS Smedley CO – Jackson Smedley – Outside City limits
 - g) Business License Application Business License 16605 Business Type Surveyor - Surveyor Scherbel, LTD – Scott Scherbel – Description - Land surveying services - Outside city limits
- 6. **ITEMS REMOVED FROM CONSENT AGENDA REPORTING – ACTION ITEM**
- 7. **ROWDY LARKINS**
 - a) LAV2025-04 rebuild and extending Deck issued 07/17/25 Alan Spidell - Surrounding LLC - 204 W Main - Myrna Beery Spidell Construction Project - Progress report.
 - b) LAV2025-05 Riverside Hot Springs/Eruption Brewing retaining wall - 8.27.25 Rowdy approved updated engineer plans and Building permit issued – Progress report.
 - c) LAV2024-07 – Heidi Patha new build STR - 355 W Main Project Permit – Stamped Engineer plans for Block Retaining Wall received. Progress report.
 - d) LAV2025-02 Jared & Natalie Roper house 517 West Elm Street permit with the State expired and they will not do a final on LAV2022-002 BLD2203-00006 expired 07.14.22 – New Build New permit submitted to complete final inspection for a Certificate of Occupancy.
 - e) Sam Netuschil – 44 & 48 Purple Moon Roof - Building Permit Application in review process – progress report - Waiting on snow load & on IBC requirement.
 - f) East KOA Holiday Bath House 9400 S Blaser Hwy - The project has been approved through the design review process - Building Permit Application approved – Building permit issued and paid LAV2025-08.
 - g) Garrick Hunsaker - 71 Portneuf Building permit application received and approve - Building permit issued and paid LAV2025-11
- 8. **PERMISSION TO PLACE A CONEX/STORAGE CONTAINER ON PROPERTY**
 - a) Travis Nay & Kody Tillotson requesting to place a small container temporary at the Tilly’s Thai restaurant – ACTION ITEM
- 9. **SHORT-TERM RENTAL APPLICATIONS IN PROGRESS PRIOR TO MORATORIUM**
 - a) New Business License Application Business License 16596 and *Non-Property Tax permit* 713.1 – Business Type Short Term Rental – The Lounge at Lava Hot Springs – 355 W Main – Heidi Patha
- 10. **AGENDA REQUEST**

- a) Jerry Fife – Changing speed limit to 10 or 15 - DISCUSSION.

11. SPECIAL EVENTS PERMIT APPLICATION

- a) Contra Dance weekend Festival – Lava Senior Center & Community Center – Lava Meltdown Contra Dance weekend 2025 February 27 to March 1, 2026 – Carrie Dayton – **ACTION ITEM**

12. AGREEMENT OR CONTRACT RENEWALS

- a) Intermountain Gas Franchise agreement – Intermountain Gas - Ordinance 2025-007 - **ACTION ITEM**

13. OLD BUSINESS

- a) LEAP Housing Site Selection Report - Action Item
- b) Holladay Development - Draft Development Agreement - Discussion

14. NEW BUSINESS

- a) Bannock County Historical Society Membership Application – **ACTION ITEM**
- b) ICRMP 2025 Nomination Letter Region 2 – **ACTION ITEM**

15. COUNCIL AGENDA REQUEST

- a) Discuss/Adopt Personnel Policy changes suggested from Just Cause to At Will employment – **ACTION ITEM**
- b) Discuss options/approve payout for City Clerk/Treasurer Comp Time coverage – **ACTION ITEM**
- c) Discuss/Adopt Employee Hourly Schedules/Office Hours – **ACTION ITEM**
- d) Removal of Mark Lowe from Planning and Zoning Committee – **ACTION ITEM**
- e) Appoint a new member to Planning and Zoning Commission from the newly formed Area of Impact – **ACTION ITEM**
- f) Remove Mark Lowe from Comprehensive Plan Committee – **ACTION ITEM**
- g) Motion Planning and Zoning commission at next Planning and Zoning meeting to elect one of the remaining boards as the Chair for Planning and Zoning – **ACTION ITEM**
- h) Update with documentation of any Audit completion/ expected dates of any completion – **ACTION ITEM**
- i) 2025 Financial Report of Accounts (OCT24-SEPT25) – **ACTION ITEM**

16. COMMUNITY INVOLVEMENT

- a) Letter of Support & Invitation to Washington, D.C. – **ACTION ITEM**
- b) Ribbon Cutting/Grand Opening for Buddy Campbell Park New Playground equipment – **ACTION ITEM**

17. PUBLIC NOTICE – 2026 Calendar for the City of Lava Hot Springs City Council and Planning & Zoning meeting schedule – ACTION ITEM

18. Announce next regular meeting – December 11th, 2025, Deadline December 1st, 2025

19. Adjourn regular meeting - ACTION ITEM