PUBLIC NOTICE

Notice is hereby given that a Regular City Council Meeting of the City Council of the City of Lava Hot Springs, Idaho, will be held on:
November 12th, 2026, at 6:00Pm
Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In-person attendance is allowed. Guests may join by teleconference if they desire. To listen to the meeting by teleconference, please call (408) 638-0968, meeting ID number is 5731543907#, password 745563#. Depending on your telephone service plan, long-distance charges may apply. All participants will be muted when they join the meeting. Guests who are listed on the agenda or audience members wishing to speak during the discussion section can unmute themselves by entering star six (*6).

City of Lava Hot Springs
115 West Elm – PO Box 187 – 83246
Office Phone (208) 776-5280
Fax (208) 776-5130
Mayor Vicky Lyon
Council Members
John Head - Jeanie Avery
Mark Oyler – Diane Beckstead
City Clerk/Treasurer Amantha Sierra

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1 **AGENDA**
   a) Silence Cell Phones
   b) Call Meeting to Order
   c) Roll Call
   d) Pledge of Allegiance
2 **REPORTING**
   a) Sheriff
   b) Ambulance Coordinator
   c) Fire Chief
   d) City Engineer
   e) City Planner
   f) Attorney
   g) Chamber of Commerce
   h) Event Coordinator
   i) Mayor
   j) Council
   k) City Clerk / Treasurer
3 **PUBLIC COMMENT -** Non-agenda items; comments limited to 2 minutes each. This time has been set aside to hear input from citizens. No decisions will be made, nor will any action be approved or denied, on matters raised under this agenda item. Items requiring City Council action must be agendized for a

future meeting. Comments are limited to two (2) minutes per speaker. Meetings are recorded; please stand at the Podium, announce your name, and speak clearly.

4 **PUBLIC RECORDS REQUEST**

5 **CONSENT AGENDA** – Routine items will be approved together with one motion. Any item needing will be removed for separate consideration **- All ACTION ITEM**

a) Council approval of Bills – List of bills provided to councilmembers prior to council meeting for review.
b) Expired Business License Application No. 16239 – Naughty Pine – Lane G Avery – Vacation Rental – 237 W. Main
c) New Business License Application No. 16640 Advanced Finishing and Masonry LLC – Jackson Robertson – Masonry & Finish Work – outside city limits Business location McCammon
d) New Business License Application No. 16641 Goodcrete Inc – Josh & Felisha Good – Concert placement & excavation related to concrete placement – Flat & Vertical – outside city limits Business location McCammon.
e) March 11, 2021 – Regular Council Meeting Minutes
f) October 21, 2021 – Regular Council Meeting Minutes
g) February 09, 2022 – Special Council Meeting Minutes
h) October 19, 2023 – Special City Council Meeting Minutes
i) July 11, 2024 – Regular City Council Meeting Minutes
j) December 30, 2024 – Special City Council Meeting Minutes
k) August 11, 2026 - Special City Council Meeting Minutes with a Public Hearing
l) October 8, 2026 – Special City Council Meeting Minutes
m) October 8, 2026 – Regular City Council Meeting Minutes

6 **ACTION ITEM -** ***ITEM(S) REMOVED FROM CONSENT AGENDA REPORTING***

7 **ROWDY LARKINS – BUILDING INSPECTOR**

a) LAV2025-05 Riverside Hot Springs/Eruption Brewing retaining wall - 8.27.25 Rowdy approved updated engineer plans and Building permit issued - Progress report.
b) LAV2026-03 Daniel Cox – 344 W Main – Building Permit issued – May 14, 2026, Rowdy reports, waiting for phone call for sheer sheathing inspection, but is framed up just waiting for final call. October report waiting on final inspection.
c) LAV2026-05 Kody Tillotson – Riley's Constructions Inc. – 695 E Main - Tilly's Thai – project walk-in freezer/cooler - Building & Zoning Permit in review process – plans approved and invoice issued. – May 14, 2026, Rowdy reports working on the freezers, no update. Inspection the following week. Canopy has been taken down. October report cooler units had not arrived.
d) LAV2026-07 Sam Netuschil Purple Moon Roof 48 E Main - Building & Zoning Permit application received 06/06/2026 and forwarded for plan review and approval. Sam has indicated he does not plan to complete the roof work until Fall 2026. The original project scope did not require a permit; however, the roof remodel was not included in the original Building & Zoning Permit application. The permit application is currently in the plan review stage and, as of this time, approval has not been granted for the roof. Building permit submitted. October report not starting until retaining wall is completed at Riverside Hot Springs/Eruption Brewing
e) LAV2026-08 Sam Netuschil - Applicant has submitted a Building & Zoning Permit application to construct a gazebo on leased property located at 129 E. Main Street. The owner of the property is Cliff View Enterprises. Two separate lease agreements due to the project

involving two separate parcels. The permit application is currently in the plan review stage and, as of this time, approval has not been granted to construct the gazebo. Updated permit to include sewer repair. Per Rowdy on 7/2/26 building permit not required will continue as a project permit. October report is almost completed.

f) LAV2026-09 Shane Wasem restarting the LAV2026-09 project using the same stamped engineered plans that were initially approved, with a new Planning & Zoning permit application submitted. Phase 1 will consist of infrastructure work. Each subsequent phase will be updated and submitted to the Plan Review Team for review as the project progresses. October report finished walls, working on next section – following engineering plans.

g) LAV2026-11 Elliot Shaw – Planning & Zoning permit application submitted 8/10/26 and delivered to the Plan review team. October report requested more documents.

h) LAV2026-12 – Permit Planning & Zoning permit application submitted by Kyle Hatfield for 7617 W. Main Street. October report requested more documents.

i) LAV2026 -14 – New Permit Cody Anderson, Cement Retaining Wall

j) LAV2026 – 15 New Permit Lava Community & Senior Center rebuild stairs.

8 **AGENDA REQUEST & SPECIAL EVENT PERMIT APPLICATION**

a) **Action Item Updated Business License:** Brandon & Cody De Los Reyes BL16359 – Business Name DLR Enterprises DBA Lava Hillside Suites – State of Idaho issued DLR Enterprises a Resort City Liquor License.

b) **Action Item Sign Permit:** SP26-10 – Adding "& Grill" to existing.

c) **Action Item Chamber of Commerce:** Requesting help from the city with decorating Veterans Park for the Holidays.

d) **Action Item Community Heart & Soul Program:** Application Facilitation Proposal: Review, discuss, and consider approval of the Greater Lava Hot Springs Chamber of Commerce's request for $1,500 to retain Everson Consulting to conduct initial evaluations, facilitate community readiness, and prepare application materials for the Community Heart & Soul Program.

e) **Action Item:** Public Works requesting a line of credit with Mountain Land Supply and authorizing the Mayor to sign application.

f) **Action Item:** Public Works Quote from Delco Western Quote for well monitoring

g) **Action Item: Follow-Up on Accounting and Compliance Assistance — Highpoint Business Advisors Pricing Proposal:** Review and consideration of the October 22, 2026, proposal for accounting support, reconciliation of historical financial records, and monthly Council financial reporting, at $200 per hour plus travel time and mileage, with total expenditures not to exceed $30,000, including travel time and mileage; possible approval of the proposal and authorization to enter into a services agreement.

h) **Action Item:** Mark Oyler Facilities Master Plan, CIP, Staffing/Operations Assessment. Attain cost estimate/RFP for applicable studies.

9 **REQUESTS FOR COUNCIL CONSIDERATION**

a) **Action Item – Tree Removal at 166 East Booth Street – Powers of Nature Invoice:** Review, discuss, and consider approval or denial of the $800 invoice submitted by Powers of Nature for removal of a tree located on City property without prior City authorization.

b) **Action Item – Well No. 3 Project – Bid Award:** Review and consider approval of the Well No. 3 Project bid evaluation and recommendation, accept the recommended bid, authorize issuance of the Notice of Award, and authorize the Mayor to execute the Notice to Proceed upon receipt of all required agency approvals.

c) **Discussion - Strategic Communities, Inc.:** Public GIS Parcel Map for Tracking Development
d) **Action Item – Strategic Communities, Inc.:** City Code Chapter 2 defines the standards for Planning & Zoning Commission.
e) **Action Item – Strategic Communities, Inc.:** Short Platt process consideration of Planning & Zoning's recommendation.
f) **Action Item – Strategic Communities, Inc.:** Proposed Amendment to Subdivision Ordinance, Section E, Area Requirements consideration of Planning & Zoning's recommendation
g) **Action Item – Strategic Communities, Inc. - E&O – General Liability Insurance – Increase Cost:** Proposed Hourly Rate Increase: Review, discuss, and consider approval increase in contracted service rates to offset increased liability insurance costs.
h) **Action Item - Review and consider approval of the Revised Planning Services Agreement with Strategic Communities Alliance and authorize the Mayor to sign the agreement.**
i) **Action Item — Nonproperty Tax Compliance Acknowledgment.** Consider approval of a standard acknowledgment for businesses with recurring late filings or payments and provide directions to City staff on its use.
j) **Action Item — Deaton & Company, Chartered – Audit Engagement Letter**: Review and consider approval of the audit engagement letter with Deaton & Company, Chartered, for the City of Lava Hot Springs fiscal years 2024, 2025, and 2026, and authorize the Mayor to execute the agreement.

10 **WORK SESSION**

a) **Discussion/Action Item**: Review of the City of Lava Hot Springs Personnel Policy, including proposed revisions and ICRMP recommendations.
b) **Discussion/Action Item**: Council direction regarding proposed revisions to the Personnel Policy.

ACTION ITEM - Motion to Enter into Executive Session – Idaho Code 74-206(1)(F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.
Plus Idaho Code 74-206 (1)(B) to evaluate Personnel

11 **ACTION ITEM** – Motion to return to open meeting.
12 **ACTION ITEM** – Employee(s) pay raise.
13 **ANNOUNCE NEXT REGULAR MEETING –** December 10, 2026, Deadline November 30th, 2026
14 **ACTION ITEM -** Adjourn regular meeting.